

Council Resolution Monitoring Report – August 2019

| Key | |
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| Completed | |
| On Track | |
| Off Track | |

| Item number | Council Resolution | Date of Resolution | Responsible Officer | Progress Report |
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| 18.28 | <p>Council considers Option 5</p> <p>– Retain the current funding for drinking water and wastewater with targeted rates for those connected to the network and initiate a full Rating Review only after all the information is gathered and known about the extent of the CHB drinking water and wastewater future expenditure.</p> | 03.05.2018 | Bronda Smith | <p>On Track.</p> <p>Council has completed step one of the rating review and this is being adopted by Council on 29 August 2019. Step two will commence following the election in October</p> |
| 18.29 | <p>Council proceed with Option 1 as outlined in the Long Term Plan and carry out proposed works in the first 10 years such as the second supply to Waipukurau.</p> | 03.05.2018 | Josh Lloyd | <p>On Track.</p> <p>The Big Water Story is prioritised operationally and strategically. A programme manager has been appointed and key projects are being progressed. Several key projects are actively underway in design or procurement with construction ready to begin on many.</p> |

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| 18.30 | <p>c) Council proceeds with Option three of the Draft Long Term Plan for the Waipawa Pool, being that a staged approach estimated at \$1.72 million is adopted, with Council contributing funding of \$650,000 in Year 1 of the Long Term Plan for the construction of a new 25 metre pool and learn to swim pool/playpool and filtration, at a value of \$900,000 with the remaining funds to be funded by the Central Hawke's Bay Community; and further:</p> <p>d) Council underwrites from Reserves, any community funding shortfall to ensure the development of the new 25 metre pool and learn to swim pool/playpool and filtration can be completed in the first year of the Long Term Plan and that phase 2 of the project not commence until the balance of community funds from phase 1 is completed.</p> | 03.05.2018 | Doug Tate | <p>On Track.</p> <p>The final budget is being reviewed. Overall there is less than \$10,000 to be raised for the group to have fully funded the project.</p> |
| 18.31 | That Council proceeds with Option two of the Draft Long Term Plan being to develop town centre plans for Waipukurau and Waipawa and Community Plans for Tikokino, Ongaonga, Takapau, Porangahau and Otane. | 03.05.2018 | Christine Renata | <p>On Track.</p> <p>This work is underway. The first community session in Takapau was held on 24 February. Ongaonga's community session was held on 20 July. Both plans are progressing, with Takapau's in first draft and further meetings being held with the Ongaonga community. Both plans are expected to be complete with community sign off by</p> |

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| | | | | the community groups leading this work, this calendar year. |
| 18.36 | That Council support Officers to advocate for the continued enhancement of public transport in Central Hawke's Bay through the HBRC Regional Public Transport Plan. | 03.05.2018 | Josh Lloyd | <p>On Track.</p> <p>Public transport linkages remain a key discussion point at relevant working groups. Officers continue to work with HBRC to promote public transport. This work stream aligns with new direction provided by NZTA under the 2018 GPS that prioritises access to roading infrastructure with public transport seen as a key means of doing so. Recently Officers have worked with NZTA and InterCity to reinstate bus services through Takapau and Officers have been kept abreast of NZTA plans and commitments to complete the cycleway extension between Waipukurau and Waipawa in 2019.</p> |
| 18.40 | That Council contributes \$60,000 in year 1 of LTP for upgraded toilets at Te Paerahi Freedom camping area, to be funded from the Rural Ward Fund with the balance being sourced from the Tourism Infrastructure fund or other external partner. | 03.05.2018 | Craig Ireson | <p>On Track.</p> <p>An application to the fund was submitted with Council achieving over \$400,000 of funding from the fund for water improvements in Te Paerahi and toilet improvements.</p> |

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| | | | | Planning for the toilet installation is well underway. |
| 18.63 | That Council approve the Project Charter to initiate the Social Housing Strategy project. | 03.05.2019 | Doug Tate | Complete The strategy has been adopted by Council. |
| 18.73 | That Council approve the Project Charter to initiate the Environmental and Sustainability Strategy project. | 20.09.2018 | Josh Lloyd | Complete The Environmental and Sustainability Strategy was adopted as part of the 2019/20 Annual Plan. |
| 18.75 | That Council approve putting the Otane Wastewater Treatment Project on hold, and further options are investigated as part of the wider Waipawa and Waipukurau Wastewater Treatment project; and further That Council endorse seeking an extension application for 24 months with the Hawke's Bay Regional Council. | 20.09.2018 | Darren de Klerk | Completed. 4/4/19 DDK> Completed, received resource consent extension to 31 March 2021. 22/2/19 DDK> Still in process, finalising DHB submission, and then HBRC can complete processing, CHBDC officers in contact with BRC officers and no issues foreseen. Officers continue to work with Hawke's Bay Regional Council. Officers have now received endorsement from all original consent submitters and the application for consent extension is expected to be approved by HBRC in the month. |

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| PE 18.115 | Council approve the attached procurement plan to combine and package the water treatment plant upgrades at Takapau and Porangahau and procure as a design and build contract. | 13.12.2018 | Darren de Klerk | <p>Completed</p> <p>DDK 12/06/19 > Contract awarded to Veolia in April 2019</p> <p>DDK 4/4/19 > Procurement complete, finalising contract award at present.</p> <p>Procurement underway, currently evaluating tenders, recommendation report to be taken to Council on 28/2 to approve supplier for project</p> |
| 19.11 | <p>That Council Adopt the Supporting Information for the Annual Plan 2019/20 to support the consultation process in accordance with section 95A of the Local Government Act 2002</p> <p>Adopt the Consultation Document for the Annual Plan 2019/20 to support the consultation process in accordance with section 95A of the Local Government Act 2002.</p> | 28.02.2019 | Bronda Smith | <p>Completed.</p> <p>Consultation closed on 2 April 2019. Submission hearings were heard on the 9 May and the Deliberations Meeting was on 23 May. The Annual Plan is scheduled to be adopted on 20 June 2019.</p> |
| 19.13 | That Council grants a lease to the Otane Art and Crafts Incorporate to occupy a portion of the Otane Old School Reserve, on the Corner of White Road and Higginson Street, legally described as Part Lot 1 Deposited Plan 11995 Block VIII Waipukurau, Otane for a term of ten (10) years with two (2) rights of renewal of five (5) | 28.02.2019 | Jennifer Leaf | <p>Complete</p> <p>The lease has now been granted to the Otane Arts and Crafts Society.</p> |

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| | <p>years, subject to not receiving any sustained objections following public consultation, as the administering body of the Reserve;</p> <p>b) That Council grants a lease to the Otane Art and Crafts Incorporate to occupy a portion of the Otane Old School Reserve, on the Corner of White Road and Higginson Street, legally described as Part Lot 1 Deposited Plan 11995 Block VIII Waipukurau, Otane for a term of ten (10) years with two (2) rights of renewal of five (5) years, subject to not receiving any sustained objections following public consultation, under delegated Authority from the Minister of Conservation.</p> | | | |
| | <p>a) That Council grants a licence to occupy for the purpose of operating a coffee on part of Russell Park, River Terrace, legally comprised of Lot 2 Deposited Plan 17698, Section 58 Survey Office Plan 8507 and Lot 1 Deposited Plan 8652 Waipukurau for a maximum term of five (5) years, subject to not receiving any sustained objections following public consultation, as the administering body of the Reserve;</p> <p>b) That Council grants a licence to occupy for the purpose of operating a coffee on part of Russell Park, River Terrace, legally comprised of Lot 2 Deposited Plan 17698, Section 58 Survey Office Plan 8507 and Lot 1 Deposited Plan 8652 Waipukurau for a maximum term of five (5) years, subject to not receiving any sustained objections following public consultation, under delegated Authority from the Minister of Conservation;</p> | 28.02.2019 | Jennifer Leaf | <p>On Track.</p> <p>We received one objection and have worked through these details with the submitter. We intend to progress registrations of interest late this calendar year.</p> |

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| 19.14 | <p>a) That Council approve the use of up to \$400,000 from the Adverse Events Fund to support Councils contribution to the costs of repairing December storm damage.</p> <p>b) That Council delegate authority to the Chief Executive to expedite the procurement of services to support repair works.¹</p> <p>c) That Council strongly urges NZTA and the Ministry of Transport to extend timeframes in which emergency work is to be completed.</p> | 28.02.2019 | Josh Lloyd | <p>On Track.</p> <p>Major works have been completed on all sites from the December rain event. Some minor tidy up works are still in progress.</p> <p>Council officers are working with NZTA senior officials to pressure a review of the emergency funding criteria and timelines.</p> |
| PE 19.2 | That the current Road Maintenance Contract and the current Re-seal Contract be extended by one fiscal year. | 28.02.2019 | Shawn McKinley | <p>On Track.</p> <p>Contracts have been extended by 1 year with both contracting parties. A procurement plan has been created and will be put to Council this month for adoption to procure the road maintenance, re-seal and other key contracts in 2020.</p> |
| 19.13 | <p>a) That Council adopt the Non-rateable Income Funding Strategic Framework.</p> <p>b) That progress towards achieving the outcomes of the Non-rateable Income Funding Strategic Framework be reported to the Finance and Planning Committee as part of the regular work programme updates.</p> | 10.04.2019 | Monique Davidson | <p>On Track</p> <p>The strategy went live on 1 July. Officers continue to seek external funding opportunities and report back on progress.</p> |

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| PE 19.5 | <p>Otane Alternate Water Supply</p> <p>a) Council approve Option One, to follow the procurement process as outlined within the attached procurement plan to tender the project to the open market.</p> | 10.04.2019 | Darren de Klerk | <p>Completed</p> <p>DDK 22/8/19 > awarded contract to Fulton Hogan – work underway</p> <p>DDK 12/06/19 > Tendering complete, currently negotiating contract</p> |
| | <p>a) That \$250k from the rural reserve fund is tagged for supporting water security initiatives in Central Hawke's Bay.</p> <p>b) That council supports a collaborative approach at both a local and regional level for development of water security initiatives.</p> <p>c) That council requests staff bring back a framework which includes further information on the potential role of Central Hawke's Bay district council together with water Holdings CHB, HBRC and the Tukituki taskforce, for understanding issues of water security and creating a local package of solutions.</p> | 23.05.2019 | Monique Davidson | <p>On Track</p> <p>Following the Provincial Growth Fund announcement, work is underway with Hawke's Bay Regional Council on the future form of Tukituki Taskforce. This will assist staff in developing a framework which is hoped to be presented in a future Council workshop.</p> |
| | <p>That funding for Ongaonga Historical Society is increased to \$4,000 each year as a grant for mowing and this year's increase is funded out of interest from the Rural Reserve Fund.</p> <p>That Council continues to invest in our facilities in CHB to allow us to act as a feeder to the Regional</p> | 23.05.2019 | Bronda Smith | <p>Completed</p> <p>Following Deliberations, this funding was included in the Annual Plan budgets and adopted on 20 June 2019</p> |

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| | <p>Programme but are fully in support of the trust's initiatives.</p> <p>That Biodiversity Hawke's Bay is granted funding of \$10,000 for 2019/20 year to contribute to the biodiversity endowment fund and that funding comes from rural fire reserve fund.</p> | | | |
| | Council approves the establishment of a Disaster Relief Fund Trust as a Council Controlled Organisation under the Local Government Act. | 23.05.2019 | Bronda Smith | <p>On track</p> <p>Officers will now work with the other Hawke's Bay councils to establish the trust.</p> |
| | That Council approve additional capital expenditure of \$297,000 in the 2019/20 for the development of a pound facility in Central Hawke's Bay; and further: | 23.05.2019 | Doug Tate | <p>On Track</p> <p>A report is intended to be brought to Councils meeting in September with a preferred site and development option.</p> |
| | <p>a) That Council approve targeting external funding through the creation of business cases to support investment in sealing to control dust by reallocating \$50,000 from existing carry forward budgets</p> <p>b) That Council reprioritise \$200,000 of the existing Land Transport budget/work programme to contribute to sealing of roads to control dust if required.</p> | 23.05.2019 | Josh Lloyd | <p>On track</p> <p>Council has dedicated \$50k from carryover funds into developing business cases for dust control in 2019. Stantec have been engaged to support the work.</p> <p>In July, Officers and Elected Members met with residents of Blacks Road to discuss options for dust control and to talk through the network study and prioritisation approach.</p> |

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| 19.42 | Council approve the additional budget required in the Annual Plan 2019/20 to support regulated compliance for the Three waters and this is loan funded to a total value of \$113, 191. | 30.05.2019 | Bronda Smith | Completed Following Deliberations, this funding was included in the Annual Plan budgets and adopted on 20 June 2019 |
| 19.43 | That Council provide additional funding to the Central Hawke's Bay District Community Trust of \$14,500 ongoing, above and beyond the current Service Agreement value, noting an additional rating impact of \$8,910 in the 2019/20 year | 30.05.2019 | Bronda Smith | Completed Following Deliberations, this funding was included in the Annual Plan budgets and adopted on 20 June 2019 |
| PE 19.41 | That a council resolution is reached to award contract C-1007 for the SH2 Borefield Upgrade Project to Max Tarr Ltd as outlined within the attached supplier recommendation report and subject to due diligence and agreement of contract terms. | 30.05.2019 | Darren de Klerk | Completed DDK 22/8/19 > Contract awarded to Max Tarr DDK 12/06/2019 > Contract negotiations are underway |
| PE 19.42 | That a council resolution is reached to award contract C-1002 for the Otane Alternate Water Supply to Fulton Hogan Ltd as outlined within the attached supplier recommendation report and subject to due diligence and agreement of contract terms. Include the 3.2km of wastewater pipeline as a provisional item into the project subject to alignment with wider wastewater project. | 30.05.2019 | Darren de Klerk | Completed DDK 22/8/19 > Contract awarded to Fulton Hogan DDK 12/06/2019 > Contract negotiations are underway |

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| 19.53 | <p>That having considered all matters raised in the report:</p> <p>In regards to the Annual Plan 2019/20 Council resolves to</p> <p>a) Adopt the Annual Plan 2019/20 in accordance with section 95 of the Local Government Act 2002.</p> <p>b) Delegate responsibility to the Chief Executive to approve the final edits required to the Annual Plan in order to finalise the documents for printing and distribution.</p> | 20.06.2019 | Bronda Smith | <p>Completed</p> <p>The Annual Plan was adopted on 20 June 2019 and the documents were finalised and distributed in the following week.</p> |
| 19.54 | <p>That having considered all matters raised in the report:</p> <p>a) That the Fees and Charges for the financial year dated 2019/20 as set out in Attachment A excluding Animal Control Fees be approved.</p> <p>b) That Council give notice pursuant to Section 103 of the Local Government Act 2002 of its intention to prescribe the fees payable for the period 1 July 2019 to 30 June 2020 in respect of certificates, authorities, approvals, consents, and services given or inspections made by the Council under the Local Government Act 2002, the Building Act 2004, the Building (Infringement Offences, Fees, and Forms) Regulations 2007, the Amusement Devices Regulations 1978, the Resource</p> | 20.06.2019 | Bronda Smith | <p>Completed</p> <p>All Fees and Charges have been updated based on the Fees and Charges schedule adopted by Council.</p> |

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| | Management Act 1991, Health (Registration of Premises) Regulations 1966, Sale and Supply of Alcohol (Fees) Regulations 2013, the Gambling Act 2003, the Burial and Cremation Act 1964, and the Central Hawke's Bay District Council Bylaws as set out in the Fees a... | | | |
| 19.55 | <p>That having considered all matters raised in the report:</p> <p>a) Pursuant to Section 23(1) of the Local Government (Rating) Act 2002, the Central Hawke's Bay District Council resolves to set the rates, due dates and penalties regime for the 2019/20 year.</p> <p>1. General Rate</p> <p>A general rate set under section 13 of the Local Government (Rating) Act 2002 for the purposes of providing all or some of the cost of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Community leadership, including administration, cost of democracy, community voluntary support grants <input type="checkbox"/> All regulatory activities, including district planning, land use and subdivision consent costs, building control, public health, animal control, and compliance. <input type="checkbox"/> Solid waste | 20.06.2019 | Bronda Smith | <p>Complete</p> <p>Following the adoption of the Annual Plan, the rates strike was completed in July and the rate instalment notices were sent to rate payers during the week of 15 July 2019.</p> |

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| | <p><input type="checkbox"/> Parks and reserves, public toilets, theatres and halls, cemeteries, and miscellaneous property costs</p> <p>For the 2019/20 year, this rate will be 0.10793 cents per dollar (including GST) based on the rateable capital value of all rateable land within ...</p> | | | |
| 19.56 | a) That the WMMP is adopted for consultation | 20.06.2019 | Darren de Klerk | <p>On Track</p> <p>DDK 22/8/19 > Consultation completed, hearings and deliberations to take place 29/8/19. Expect to adopt final plan in late Sep 2019</p> |
| 19.57 | a) That Council endorses the report responding to the Environment Court in relation to the Waipawa Wastewater Treatment Plant. | 20.06.2019 | Darren de Klerk | <p>On Track</p> <p>DDK 22/8/19 > HBRC requested two month deferment, report expected to go to court now by revised date of 30/08/19</p> |