



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

# Council Meeting Agenda

Thursday, 14 December 2023

9.00am

Council Chambers,

28-32 Ruataniwha Street, Waipawa

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- 1 **WELCOME/ KARAKIA/ NOTICES**
- 2 **APOLOGIES**
- 3 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 **STANDING ORDERS**

**RECOMMENDATION**

That the following standing orders are suspended for the duration of the meeting:

21.2 Time limits on speakers

21.5 Members may speak only once

21.6 Limits on number of speakers

And that Option C under section 22 *General Procedures for Speaking and Moving Motions* be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**5 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 November 2023; and

Extraordinary Council Meeting – 7 December 2023.

**RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 15 November 2023 and the Extraordinary Council Meeting held on 7 December 2023 as circulated, be confirmed as true and correct.



**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON WEDNESDAY, 15 NOVEMBER 2023 AT 9.00AM**

**UNCONFIRMED**

**PRESENT:** Mayor Alex Walker (Chair)  
Deputy Mayor Kelly Annand  
Cr Jerry Greer  
Cr Tim Aitken  
Cr Gerard Minehan  
Cr Kate Taylor  
Cr Pip Burne  
Cr Exham Wichman  
Cr Jerry Greer  
Cr Brent Muggeridge

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager, People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Dennise Elers (Group Manager Community Partnerships)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
  
Lisa Harrison (LTP Programme Manager)  
Rebecca England (Project Manager)  
Reuben George (Director Projects & Programmes)  
Riley Kupa (Recovery Manager)  
Connie Mills (Customer and Consents Manager)  
Ben Swinburne (Project Development & Engineering Manager)  
Annelie Roets (Governance Lead)

**1 WELCOME/ KARAKIA/ NOTICES**

Her Worship, The Mayor Alex Walker extends her heartfelt welcome to everyone and hapu of Tamatea this morning. Council will be using provisions in Standing Orders to allow for a public forum this morning to speak on Māori Representation/Wards.

Councillor Exham Wichman opened with a karakia.

Mayor Alex Walker explains the tikanga and process of this meeting to allow for free and frank/open discussions today and reiterate the importance of these discussions with council.

Mayor Alex Walker invited those who wish to speak or share their thoughts on Māori Wards/Representation.

Time	Submitter name & surname
	<b>Submitter 1: Shona Brewer</b> Not present.
9.10am	<b>Submitter 2: Dianne Smith</b> <ul style="list-style-type: none"><li>In support.</li></ul>
9.19am	<b>Submitter 3: Joanne Heperi (online)</b> <ul style="list-style-type: none"><li>In support.</li></ul>

Time	Submitter name & surname
	<b>Submitter 4: Wade Fern</b> <ul style="list-style-type: none"> <li>Not present.</li> </ul>
9.20am	<b>Submitter 5: Sharleen Baird</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
9.24am	<b>Submitter 6: Paora Sciascia</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
	<b>Submitter 7: Margaret Harata</b> <ul style="list-style-type: none"> <li>Not present</li> </ul>
9.34am	<b>Submitter 9: Grenville Christie</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
	<b>Submitter 11: Ngavii Pekepo</b> <ul style="list-style-type: none"> <li>Not present</li> </ul>
9.39am	<b>Submitter 12: Hirani Maaka</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
9.45am	<b>Submitter 10: Jenni Tomlins</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
10.01am	<b>Submitter 15: Ngāti Kere (6x speakers)</b> <ol style="list-style-type: none"> <li><b>10.01am</b> - Tip Tutaki <ul style="list-style-type: none"> <li>In support.</li> </ul> </li> <li><b>10.04am</b> - JR Hutcheson <ul style="list-style-type: none"> <li>In support.</li> </ul> </li> <li><b>10.13am</b> - Mr Ferris (senior) <ul style="list-style-type: none"> <li>In support.</li> </ul> </li> <li><b>10.20am</b> – Anna Douglas <ul style="list-style-type: none"> <li>In support.</li> </ul> </li> <li><b>10.29am</b> – Anthony Tipene -Matua <ul style="list-style-type: none"> <li>In support.</li> </ul> </li> </ol>
10.37am	<b>Submitter 8: Mary Kippenberger</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
10.43am	<b>Submitter 13: Bevan Thompson</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
	<b>Submitter 14: Kim Steffert</b> <ul style="list-style-type: none"> <li>Not present.</li> </ul>
10.46am	<b>Submitter 16: Johnny Nepe Apatu (online)</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>

*The meeting adjourned at 11.03am and reconvened at 11.25am.*

Time	Submitter name & surname
11.25am	<b>Submitter 18: Zack Makoare</b> <ul style="list-style-type: none"> <li>Delivered a presentation. In support of Māori Wards.</li> </ul>
11.37am	<b>Submitter 19: Shelley Burne-Field</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
11.43am	<b>Submitter 21: Bayden Barber (Chair, Ngāti Kahungunu)</b> <ul style="list-style-type: none"> <li>In support.</li> </ul>
11.57am	<b>Submitter 20: Jenny Nelson-Smith</b> <ul style="list-style-type: none"> <li>Last to be heard. In support.</li> </ul>
12.10pm	<b>Conclude Feedback</b> The Mayor thanked everyone who presented today and gave their thoughts, hearts, feedback and stories today.
12.12pm	<b>Council's Decision on Māori Wards (+/- 1 hour)</b>
1.10pm	<b>LUNCH (30 mins)</b>

## 2 APOLOGIES

There were no apologies received.

## 3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

## 4 STANDING ORDERS

### RESOLVED: 23.101

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Jerry Greer

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## 7.2 REPRESENTATION REVIEW - MĀORI REPRESENTATION

### PURPOSE

The purpose of this report is to decide whether Māori wards will be established for the 2025 and 2028 local election.

In advance of considering this report, a number of speakers will be presenting their feedback directly to Council on the establishment of a Māori Ward in public forum.

### RECOMMENDATION

1. **That Council retain the status quo and have no Māori wards for the 2025 and 2028 Election but invites hapu and marae to select up to two representatives for māori representation in an advisory role.**

Greer/Minehan  
Against: Annand/Wichman/Burne/Taylor/Walker  
For: Aitken/Muggeridge  
Motion failed

2. **That Council resolves to establish a Māori Ward for the 2025 and 2028 Local Body Elections but invites hapu and marae to select up to two representatives for māori representation in an advisory role.**

Taylor/Wichman  
For: Annand/Burne/Walker  
Against: Aitken/Minehan/Greer/Muggeridge  
Carried

The report was introduced by Doug Tate recognising the value and richness of the korero this morning.

- The report was taken as read.
- The Mayor provided Councillors the opportunity to give their feedback and thoughts on the establishment of Māori Wards.

The meeting adjourned for lunch at 1.11am and reconvened at 2.01pm.

## 5 CONFIRMATION OF MINUTES

### RESOLVED: 23.102

Moved: Cr Pip Burne  
Seconded: Cr Kate Taylor

**That the minutes of the Ordinary Council Meeting held on 19 October 2023 as circulated, be confirmed as true and correct.**

**CARRIED**

## 6 REPORTS FROM COMMITTEES

Nil

## **7 REPORT SECTION**

### **7.1 RESOLUTION MONITORING REPORT**

#### **1. PURPOSE**

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

#### **2. RESOLVED: 23.103**

Moved: Cr Gerard Minehan

Seconded: Deputy Mayor Kelly Annand

**That the report be noted.**

**CARRIED**

The report was taken as read.

### **7.3 MINUTES FROM THE CHIEF EXECUTIVE PERFORMANCE & EMPLOYMENT COMMITTEE MEETING HELD ON 12 OCTOBER 2023**

#### **3. RESOLVED: 23.104**

Moved: Cr Pip Burne

Seconded: Cr Exham Wichman

**That the Minutes from the Chief Executive Performance & Employment Committee held on 12 October 2023 be received.**

**CARRIED**

The report was taken as read.

### **7.4 OPTIONS ON POOL INSPECTION FEES & CHARGES**

#### **4. PURPOSE**

Following community feedback and a workshop with Council on 5 October 2023, the matter for consideration by the Council is to review how the fees and charges are applied to the implementation of swimming pool fence safety.

#### **5. RESOLVED: 23.105**

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

- 1. That Council include the introduction of a targeted rate to pool owners for pool inspection fees from 1 July 2024, to be consulted on and formally considered as part of the Long-Term Plan 2024/34.**

**CARRIED**

The report was introduced by Connie Mills and Nicola Bousfield with discussions noting:

- Ms Mills provided a summary behind the recommendations being proposed today.
- Residential swimming pools must be inspected at least once every 3 years to check whether pool fences remain complaint for pools deeper than > 400mm.
- At the moment all pool inspections are on hold to give confidence to our customers that we are considering this fairly and awaiting decision from council.
- 1<sup>st</sup> round of pool inspections started in Jan 2019 with no charge to pool owners for this first inspection.
- First charge to pool owners began in August 2022 when the “user pays” fee was implemented.
- Fees and charges council-wide were adopted in 2021 which included the new flat rate for a pool inspection fee of \$200 and were later increased from 1 July 2022 to \$220.
- Council to consider today how we administer this fee.
- Officers considered fees from neighbouring councils to gain confidence that the fee is set at the appropriate levels.
- The fee includes time allocated to inspecting pools, travel, administration and issuance of certificates, however the \$220 does not cover the full cost to undertake the activity
- A portion of the fee (20%) is covered by the general ratepayer funded via the wider Territorial authority activity.
- The user pays fee for swimming pool inspections averages approximately 80% and is in line with the Revenue and Financing Policy.
- Predominant feedback from community was around affordability.
- Council still have to undertake this activity of pool inspections as part of Council’s regulatory function.
- Feedback received in how Council undertake the process of pool inspections.
- Ms Mills provided Councillors with 3 options today. Option 1 – Apply the inspection fee as a targeted rate to pool owners is the preferred option.
- Total costs for a pool inspection is \$270 with a 80%/-20% split as per the Revenue and Financing Policy.
- To confirm: The 80% (\$220) is for the pool owner to pay with the 20% being topped up to make up the full cost of \$270.
- Further clarification sought of a process that deals with seasonal temporary pop-up pools.

## **7.5 REVIEW OF COUNCIL'S REVENUE AND FINANCING POLICY**

### **6. PURPOSE**

The matter for consideration by the Council is the review of Council’s Revenue and Financing Policy for inclusion in the LTP consultation documents.

### **7. RESOLVED: 23.106**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

#### **1. That Council receives and notes the report.**

**CARRIED**

The report was introduced by Brent Chamberlain with discussions noting:

- Minor wording changes are being proposed with the possible introduction of a new targeted rate for swimming pool inspection and the addition to deal with the possibility of Category 3 property buy-outs following Cyclone Gabrielle. Discussions noted:
- The main activity that varied to policy last year were:
- Solid Waste – In the past year, 51% of this activity was fees and charges, and a further 10% from targeted rates, making a total of 61% user pays, with only 39% coming from the general rate payer.
- Officers suggest treating targeted rates as being user pays and include the extra 10% being

collected through targeted rates in the user pays target, and remove it from the public good target. Not asking a change in the fee structure, but recognising the distinction between a targeted rate and a general rate.

- Community facilities – officers recommend a change in policy to reflect these semi-commercial activities being in the mix and lift the user pays ratio to 10% - 15%.
- Tidying up some wording in the policy document
- Mayor Alex Walker vacate chair and left at 2.29pm with Deputy Mayor Kelly Annand as chair.
- Mayor Alex Walker returned to the meeting at 2.33pm and resumed as chair.
- Mr Chamberlain gave further updates on other proposed changes such as Cemeteries, Changes to Swimming pool inspections, Category 3 Property buyouts post Cyclone Gabrielle and next steps by including proposed changes in the LTP consultation documents.
- Targeted rate for Stormwater network work in Porangahau – seek some advice and guidance to clarify.
- Seeks more advice on “Compliance and monitoring” as well as Stormwater.

## **7.6 FIRST QUARTERS FINANCIAL RESULTS FOR THE 2023/2024 FINANCIAL YEAR**

### **8. PURPOSE**

The purpose of this report is to provide Council with visibility of how Council's finances are tracking for the first three months of the 2023/24 financial year.

### **9. RESOLVED: 23.107**

Moved: Cr Exham Wichman

Seconded: Cr Kate Taylor

**That the report be noted.**

### **10. CARRIED**

The report was introduced by Brent Chamberlain who gave an update on results and the trends across the organisation. Discussions noted:

- This report covers from 1 July – 30 September 2023 with business as usual revenue down in budget in the fees and charges area.
- Resource Consents and Building Consents are down due to lower volumes than the previous year.
- Solid Waste is down against budget with Trade Waste revenue down with the loss of Council's second largest contributor.
- Council is under budget in staff costs for the quarter reflecting the vacancies being carried.
- Council is well inside its funding limits set by LGFA and Council's own Treasury Policy.
- Capital expenditure lower than budgeted due to the lack of new debt being drawn, and the maturity of the last of the investment bonds council held.
- Treasury policies – compliant.
- Working through our first draft budgets for the LTP and will be brought back to Council.

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****11. RESOLVED: 23.108**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Tukituki Swing Bridge Contract Variation and Project Budget</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	any local authority s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>10.3 - Public Excluded Minutes from the Chief Executive Performance &amp; Employment Committee held on 12 October 2023</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**12. RESOLVED: 23.109**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

**That Council moves into Public Excluded business at 3.07pm.****CARRIED****13. RESOLVED: 23.110**

Moved: Cr Jerry Greer

Seconded: Deputy Mayor Kelly Annand

**That Council moves out of Public Excluded into open business at 3.49pm.****CARRIED**

The meeting adjourned at 3.49pm and reconvened at 4.03pm with Cr Kelly Annand not in attendance.

## 7.8 KEY PROJECT STATUS REPORT - BIG WASTEWATER/BIGWATER STORY

### 14. PURPOSE

The purpose of this key project status report serves as an opportunity to formally report to elected members on the progress of each of the projects and their expected delivery against time, scope, budget and quality standards against the larger programme objectives.

The report covers three key programmes:

- The Big Water Story (including all renewals projects).
- The Big Wastewater Story (Wastewater Upgrade Programme).
- The Big Stormwater Story.

### 15. RESOLVED: 23.111

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

**That the report be noted.**

**CARRIED**

The report was introduced by Ben Swinburne who gave an update on the progress on each of the key programmes.

- Wastewater programme – Concerns noted on funding constraints which limits Council's ability to deliver the programme in time and outlined in the 2021-2031 LTP.
- Stormwater programme – Due to Cyclone Gabrielle, there has been greater focus on stormwater and general stormwater programme.
- Work to clear the major open drainage channels in the district has been carried out in Waipawa and is currently underway in Waipukurau.
- Due to the cyclone, Council will need to carefully consider the constraints, risk and options ahead of it and rephase, re-prioritise or modify programmes as required to ensure the best possible outcomes for the community.
- It was requested that an in-depth update be provided around Takapau wastewater upgrade as well as Programme and Consenting at the next meeting.

## 7.9 CYCLONE GABRIELLE - RECOVERY UPDATE

### 16. PURPOSE

The purpose of this report is to provide the monthly formal update on progress on the recovery from Cyclone Gabrielle against the key four priorities and issues identified for the district through locality planning.

### 17. RESOLVED: 23.112

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That the report be noted.**

**CARRIED**

The report was introduced by Riley Kupa which was taken as read.

- Cr Annand returned to the meeting at 4.23pm.

**7.7 FORECASTING ASSUMPTIONS FOR THE 2024 - 2034 LONG TERM PLAN****18. PURPOSE**

The matter for consideration by the Council is to receive and update on progress with the significant forecasting assumptions for the 2024-2034 Long Term Plan

**19. RECOMMENDATION**

~~That the report be noted.~~

The report will be carried forward to the next Council meeting to be held on 7 December or 14 December council meeting.

**7.10 ADOPTION OF 2024 COUNCIL MEETING SCHEDULE****20. PURPOSE**

The purpose of this report is for Council to confirm the Council Meeting Schedule for 2024.

**21. RESOLVED: 23.113**

Moved: Cr Tim Aitken

Seconded: Cr Jerry Greer

1. **That the 2024 Council Meetings Schedule be adopted.**

**CARRIED**

The report was taken as read.

**7.11 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) FOUR-MONTHLY REPORT FOR MEMBERS - OCT 2023****PURPOSE**

The purpose of this report is to present the Local Government New Zealand (LGNZ) Four Monthly Report for Member Councils to Council for its noting for the period of July – October 2023.

**22. RESOLVED: 23.114**

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

**That the report be noted.**

**CARRIED**

The report was taken as read.

**8 CHIEF EXECUTIVE REPORT**

Nil

**9 DATE OF NEXT MEETING**

**RESOLVED: 23.115**

Moved: Cr Gerard Minehan  
Seconded: Cr Exham Wichman

**That the next Extraordinary Council meeting of the Central Hawke's Bay District Council be held on 7 December 2023.**

**CARRIED**

**10 TIME OF CLOSURE**

The Meeting closed at 4.40pm.

**The minutes of this meeting will be confirmed at the Extraordinary Council meeting to be held on 7 December 2023.**

.....  
**CHAIRPERSON**

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 7 DECEMBER 2023 AT 4.00PM**

**Unconfirmed**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Gerard Minehan (*online*)  
Cr Tim Aitken (*online*)  
Cr Pip Burne  
Cr Jerry Greer  
Cr Kate Taylor

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager, People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Dennise Elers (Group Manager Community Partnerships)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
Annelie Roets (Governance Lead)

**1 KARAKIA**

Her Worship, The Mayor Alex Walker welcomed everyone to this Extraordinary Council meeting and opened with a karakia.

**2 APOLOGIES 23.109**

Moved: Cr Kate Taylor  
Seconded: Cr Jerry Greer

That the apologies for Cr Exham Wichman and Cr Brent Muggeridge be received.

**CARRIED**

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflict of Interest received.

**4 STANDING ORDERS**

**RESOLVED: 23.110**

Moved: Cr Kate Taylor  
Seconded: Cr Jerry Greer

That the following standing orders are suspended for the duration of the meeting:

21.2 Time limits on speakers

21.5 Members may speak only once

21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used

for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

The Minutes from the Ordinary Council meeting held on 15 November 2023 and the Extraordinary Council meeting held on 7 December 2023 will be confirmed at the next Council meeting to be held on 14 December 2023.

## **6 REPORT SECTION**

### **6.1 FUTURE BY LOCAL GOVERNMENT - SPECIAL GENERAL MEETING**

#### **PURPOSE**

The purpose of this paper is to help inform and confirm how Central Hawke's Bay District Council will vote on the proposed resolution at the upcoming Local Government New Zealand (LGNZ) Special General Meeting to endorse The Future by Local Government – A consensus outcome paper as LGNZ's agreed parameters for further engagement and advocacy with central government on local government system reform.

A Special General Meeting of Local Government New Zealand be we held on Monday, 11 December at 4.30pm by Zoom to vote on the position.

#### **RESOLVED: 23.111**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Jerry Greer

- 1. That Council vote in favour of ~~/vote against/abstain/~~ for the proposed resolution at the upcoming Local Government special general meeting to endorse The Future by Local Government – A consensus outcome paper as LGNZ's agreed basis for engagement and advocacy with central government on local government system reform.**

**CARRIED**

The report was introduced by the Chief Executive, Doug Tate who gave a brief overview on the context of the paper.

## **7 PUBLIC EXCLUDED BUSINESS**

No Public Excluded Business for discussion.

## **8 DATE OF NEXT MEETING**

The next meeting of the Central Hawke's Bay District Council be held on 14 December 2023.

**9 TIME OF CLOSURE**

They Mayor closed the meeting with a karakia at 4.25pm.

**The minutes of this meeting will be confirmed at the next Ordinary Council Meeting of the Central Hawke's Bay District Council held on 14 December 2023.**

.....  
**CHAIRPERSON**

**6        REPORTS FROM COMMITTEES**

Nil

## 7 REPORT SECTION

### 7.1 PRESENTATION FROM LAKE WHATUMĀ MANAGEMENT GROUP

**File Number:****Author:** Doug Tate, Chief Executive**Authoriser:** Doug Tate, Chief Executive**Attachments:** 1. Letter from Lake Whatumā Management Group [↓](#)

### RECOMMENDATION

**That the report be noted.**

### PURPOSE

The purpose of this report is to present a presentation and letter from the Lake Whatumā Management Group on progress on the Lake restoration.

Dr Roger Maaka on behalf of the Whatumā Management Group (WMG) and Mr Craig Ireson as project support will be presenting an update to Council on the project at the meeting.

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

### BACKGROUND

Lake Whatumā is an important natural asset in the heart of Tamatea – Central Hawke's Bay.

Prior to European settlement of the District, Lake Whatumā was a traditional area of residence to a permanent population and was utilised by a number of surrounding hapū who travelled to the lake to gather resources on a seasonal basis. There are numerous remains of middens, tools, bones, pits, chisels and axes indicating there was a high population in the area. The remains of several fortified pā are still in the area including Te Moanairokia, Ohineiwhatūā, Pukekaihau, Waipukurau, Ruatangaroa, Kaimanawa and Kaitoroa.

While parts of the lake bed remain privately owned, large areas of the surrounding land have been returned to local ownership through the Aorangi Māori Trust Board, and are now under the stewardship of the Whatumā Management Group.

Significant long-term restoration and development plans have been underway for many years, to see the lake restored and to build on the successful work developed in the district for projects such as Ngā Ara Tipuna ki Tamatea. The WMG have now raised over \$400,000 for the first phase of the project: establishing a native plant nursery and wetland walkway at the Recreation Reserve on Racecourse Road.

The importance of the Lake and its connections for both stormwater management, walkways and future connectivity is also recognised in Council's Integrated Spatial Plan 2050.

The WMG have requested a small amount of operational seed funding to help with the maintenance of the site, which will ultimately be open to the public for access. This funding is already included in initial draft budgets. At this point Council is not required to make a decision on this funding request, with the detail of budget options being formally presented to Council for its February meeting.

Dr Roger Maaka will present an update on the project to Council on the day.

**RECOMMENDATION**

**That the report be noted.**

**13 October 2023**

Mayor Alex Walker  
Doug Tate, Chief Executive  
Central Hawke's Bay District Council (CHBDC)

Copy to: Pam Kupa and Dennise Elers

## **WHATUMĀ MANAGEMENT GROUP SUBMISSION TO CHBDC LONG TERM PLAN 2024-2034**

*Hikitia te mauri!*

*Whakakotahitia ai i te iwi!*

The Whatumā Management Group (WMG) is undertaking an inter-generational project to revitalise an ecosystem which holds a significant place in the hearts and minds of the iwi of Tamatea Central Hawke's Bay. A waterway, which was once an abundant source of kai including tuna (eels), has been severely degraded resulting in the loss of water quality and its ability to support recreational and commercial food gathering.

Cyclone Gabrielle has significantly impacted Central Hawke's Bay and shown that climate change is not a theoretical concept. It is happening here, and it is happening now. This project will contribute to the recovery of the Whenua through wetland regeneration and help build the resilience of the Tamatea community for future catastrophic events. The timing is right for this project to be let out of the gate, and for the WMG to systematically and strategically approach our partners to accelerate this project.

Therefore, we seek to formalise the support of CHBDC as a key project partner through this submission to the Council's Long-Term Plan.

### **The Project**



The WMG aims to establish a climate resilience and education centre on Lake Whatumā, connecting to outdoor recreational assets and a boardwalk to reconnect our community with Lake Whatumā.

This centre will be at the Whatumā Management Reserve Land in Waipukurau, Tamatea Central Hawke's Bay. The centre will be an anchor project to establish a base of operations for revitalisation

and education activity and to serve as a focal point for hapū and the wider community to reconnect with Lake Whatumā. This vision is part of a 100-year programme to restore the mana of Lake Whatumā through a sustained environmental programme incorporating mātāuranga Māori and Western science practices.

Initially, this project aims to provide visible and tangible access to Lake Whatumā for whānau, hapū, iwi and the wider community. Build phase one of the project includes a boardwalk through the wetland leading to te tapere-nui o Whatumā (an outdoor education amphitheatre with dipping pond), and pou matua (avian observation areas - bird hides). It will also seek to expand on work on site to establish a native plant nursery to re-plant the lake shore.

Pest eradication, weed species management and riparian planting is already underway via our contract with Mauri Oho and funding from Jobs 4 Nature.

Please refer to the appendix for a link to the initial concept designs prepared by Locales.

The WMG has secured \$300,000 in funding for phase one against a total project budget of approximately \$1,500,000. Our funding success puts us in a position to leverage this funding by approaching anchor funders such as Lotteries and Eastern and Central Community Trust. Importantly, the nursery component is now fully funded via the Department of Conservation's Community Fund. Our intention is to have phase one fully funded by mid-2024, with the construction of this phase finished in summer 2024/25.

The later build phase includes developing the Whare Wānanga: climate resilience centre: for scientific research and cultural connection. These build phases are being developed alongside ongoing pest and weed eradication efforts, riparian planting, and catchment management with Massey University.

We are seeking support from CHBDC to help us achieve this project.

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### **Our Request**

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We are requesting that CHBDC formally acknowledges this project as being a priority project for the cultural, environmental, and economic benefit of Tamatea Central Hawke's Bay. We are requesting that CHBDC supports the project as a key project partner and champion. We seek to formalise this request through the development of a Memorandum of Understanding or other formal agreement to set out our respective expectations and operationalise the project.

We are requesting that from year two to year three of your LTP (2024/2025 – 2025/2026) you allocate up to \$5,000 per annum in your parks and open spaces activity budget to provide maintenance for the outdoor component of this project, situated on the Whatumā recreation reserve. This allocation will be used for regular park maintenance activities including landscape gardening, mowing, weed spraying, rubbish removal and general cleaning of communal areas including toilet blocks. This could be provided either as a grant directly to the WMG to contract the maintenance services or incorporated into your own maintenance schedule. From Year three onwards (2026/2027), we are asking that this increases to \$15,000 per annum to account for the increased activity, service levels and area of operation onsite.

We are requesting that several other support mechanisms are explored, which although they may be considered 'in-kind,' may have cost implications for CHBDC to factor into the LTP or subsequent annual planning. These may include, but are not limited, to:

- Consideration that in the near future the WMG may approach CHBDC to provide an underwrite of any potential funding shortfall for phase one activity, as per CHBDC's funding policy, and as was successfully undertaken to enable Ngā Ara Tipuna to be fully funded.
- Consideration that certain fees and charges owing to CHBDC which are incurred throughout the project development, such as resource or building consent fees, may be waived, excepting where these may be third-party fees such as BRANZ levies.
- That other options for leveraging CHBDC support for funding may be considered as appropriate, for example through promotion of the project as a priority for commercial sponsorship or as a benefactor of social procurement outcomes negotiated with Council suppliers.
- Provision of a dedicated Council officer to act as a key account officer for all our interaction within the Council, and to provide project management support and advice where appropriate.

We are not requesting capital funding from CHBDC for this project at this stage but may come back to CHBDC to request funding for future phases.

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### **The Benefits**

Lake Whatumā is a wetland area of great ecological and cultural significance to the mana whenua of Tamatea Heretaunga. In the past it supported a permanent population on its shoreline who used it for the gathering of kai. Although it has steadily degraded over many decades due to human activity, it still provides a habitat for one of the largest New Zealand populations of the highly endangered native bittern.

There are significant benefits from this project which will have positive ramifications for the people of Central Hawke's Bay for many generations. A feasibility study was written in 2022 which outlined the following potential benefits:

### **COMMUNITY AND CULTURAL BENEFITS**

#### **Hapū reconnection with the lake**

The most immediate and important benefit is that the project provides hapū with the opportunity to reconnect with Lake Whatumā and its environment. For generations, Tamatea hapū were denied access to the lake, and this led to a loss of identity with a taonga tuku iho. This has resulted in both hapū and the wider community not having a connection to the lake, leading to it being forgotten and degraded as a significant ecosystem. The Heretaunga Tamatea settlement gave kaitiakitanga status of the lake back to Tamatea hapū, through the governance of the Whatumā Management Group. Alongside the ongoing conservation and restoration efforts, the WMG's immediate priority is restoring access to the lake for both young and old, so that a spiritual reconnection with the wahi can take place. From this, all other benefits can be realised.

#### **Revitalisation of Mātauranga Māori**

The project will be designed to integrate Mātauranga Māori into every aspect, from the design, uses and naming of its various facilities and elements, to how the spaces are activated and programmed. The integration of Mātauranga Māori in a highly visible community facility will help hapū share indigenous knowledge. Joanne Heperi of the WMG provided a background paper which outlines how they see the application of Mātauranga Māori integrating with western science practices at the Centre:

*“Mātauranga Māori is unique to Aotearoa. It is a knowledge base in its own right including values and culture and is different from modern science. Mātauranga Māori is knowledge around knowing about things (e.g. preparing poisonous karaka berries for eating). Science is about finding out why and how things happen (e.g. why and how karaka berries are poisonous and how preparation removes the poison).*

*The impacts of colonisation were significant with removal of Māori from their lands. This impacted on the whakapapa and relationship Māori have with the land which sits at the heart of mātauranga Māori. When people are dispossessed of their land it is difficult to feed and nurture that relationship. Reconnection of hapū to their land is pivotal in reclaiming and growing that knowledge base and communicating it with the wider community.*

*An Environmental Centre at Whatumā reconnects hapū to their ancestral lands, provides a central base to learn and grow indigenous knowledge, mātauranga Māori, to all sectors of the community - local and national. It also provides a platform for synthesising mātauranga Māori with western science, developing an integrated holistic system of sustainability for Aotearoa and Planet Earth.”*

#### **Wider community engagement and education**

There is currently no safe or accessible way for families to access Lake Whatumā. The project provides a place for the community, including school children, to learn about and contribute to the restoration efforts. School students in Central Hawke’s Bay currently travel to the Peka Peka wetlands or the Napier Seashore (bus trips of 30 minutes and 50 minutes respectively) if they wish to undertake a field trip to study a diverse eco-system. This project gives students in the district a more relevant, local field trip, to observe ‘transects of different species, from submerged plants to semi-aquatic, to meadow plants and all the fauna which live in each.’<sup>1</sup>

Programming of the centre will be varied and age-appropriate for different levels and provide opportunity for inter-generational engagement. Engagement can be as simple as a self-guided visit through to multiple repeat visits which include volunteering on restoration efforts, contributing to citizen science or undertaking wananga and workshops to learn about Toi Māori or Mātauranga Māori.

#### **A place of activity, connection, and pride**

The WMG have expressed their intention that in order to ‘restore and revitalize the mauri (life force) of the lake’, that the lake must again be a place for vibrant community activity. The creation of a centre which safely allows the public to engage with the lake upholds the lake’s history as a place where the community would meet and recreate, whilst also controlling this recreation to set times and places to ensure flora and fauna is not affected. Central Hawke’s Bay is undergoing significant population growth, and the development of fit-for-purpose community recreation and cultural facilities, is required if the district is to meet the holistic needs of the growing community. The centre will complement and add value to the range of social and community infrastructure undertaken by the Central Hawke’s Bay community in recent years, including the Tuki Tuki trails, Ngā Ara Tipuna, Te Huinga Wai Knowledge Hub, Russell Park Recreation area and Waipawa Community Pool. All of these investments, along with a new environment and education centre at Lake Whatumā, will continue to make Central Hawke’s Bay a vibrant and desirable location to work, visit and live.

#### **ENVIRONMENTAL BENEFITS**

##### **A more visible, accessible, and safer place to undertake restoration activity**

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<sup>1</sup> Source: Interview with Central Hawke’s Bay College HOD Science Ian Shepherd.

The centre provides a facility for people working on the regeneration of the lake to base themselves and provides for the health and safety needs (including cultural health and safety) of those working on the lake.

This includes spaces for pūrākau, karakia and safety briefings prior to heading out. It provides a safe and comfortable space for workers to take breaks and shelter from inclement weather, including spaces for kai, kapu tī and ablutions. It provides a place to store equipment and propagate seedlings, and a place for monitoring and recording outcomes of interventions and sub-projects. It provides a living laboratory for post-graduate level fieldwork, and for these students to apply their study on a significant wetland eco-system.

It also provides a space for the public to view and learn about the outcomes of this work, making it more visible and relevant.

In short, it makes the work to restore the lake much easier, visible, accessible, and safer; encouraging wider volunteerism and engagement with restoration projects.

#### **A place for cross-cultural learning and connection for resource management**

Central Hawke's Bay District Council officers have indicated that the centre could provide an immediate and tangible opportunity for Council to engage with mana whenua around the Resource Management Act. The act requires council, and other agencies, "to recognise and provide for the culture and traditions of Māori relating to ancestral lands, water, sites, waahi tapu and other taonga. They must also have particular regard to kaitiakitanga and take into account the principles of the Treaty of Waitangi. Māori expect that they will be included and will be actively involved in environmental management processes given these provisions in Part 2 of the RMA."<sup>2</sup>

CHBDC is undertaking an immense work programme of infrastructure improvements, to meet the significant growth in the district, alongside the historic under-investment in key infrastructure such as Three Waters.

CHBDC requires Tamatea hapū to have increased capability and capacity if the forward work programme is to adequately meet the requirements of engagement under the Resource Management Act. The centre provides a place for wānanga and workshops for upskilling of hapū members to respond to cultural impact assessments under the RMA. It provides a living example through the lake and its environment of how to develop frameworks for cultural health indexes and choosing values and indicators. It also provides a two-way connection, where Council project managers and engineers can learn about cultural impact assessments through a Mātauranga Māori lens.

This will result in an increase in the capability of Tamatea hapū and increase the quality of CHBDC's infrastructure programme in responding to the RMA, not just for projects at Whatumā, but throughout the rohe and potentially the region.

As an immediate example of this opportunity, WMG are working closely CHBDC on consenting requirements for the new Countdown Supermarket in Waipukurau, and the cultural impact assessment on the Kiripara tributary of Whatumā. The progress of this development, and future developments in this area, will be dependent upon the capability of mana whenua and Council to work collaboratively and our shared understanding of how risks and benefits to the lake and its catchment are managed.

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<sup>2</sup> <https://environment.govt.nz/publications/using-the-cultural-health-index-how-to-assess-the-health-of-streams-and-waterways/why-a-cultural-health-index/>

**ECONOMIC BENEFITS****Providing social procurement opportunities to upskill and employ Māori in the development and construction phases**

A combination of Provincial Growth Funding and post Covid-19 recovery money saw a \$50M investment from Central Government into Central Hawke's Bay for social and community infrastructure between 2019 and 2021.

CHBDC, who were the primary recipients of the funding, developed an approach which leveraged this investment to fundamentally change how unemployment was triaged and addressed in the district. Establishing a partnership approach with the Ministry of Social Development and Mayor's Taskforce for Jobs, CHBDC established local employment hubs to pair unemployed workers with contractors undertaking new infrastructure projects. This included providing wrap around support such as on the job training and qualifications, pastoral care plans, and supporting workers to become or remain work-ready once their contracts ended.

CHBDC has also updated its own policies to ensure the concept of social procurement is reflected in its procurement practices. Social procurement is when organisations use their buying power to generate social value above and beyond the value of the goods, services or construction being procured.

The key consideration for the WMG in this is that any large-scale community infrastructure project in Central Hawke's Bay can align with and contribute to this partnership approach to social procurement. The Whatumā Education and Environment Centre could contribute to a regional pipeline of projects, which connect suppliers and contractors to unemployed or underemployed workers and use the project to increase their skills and work-readiness whilst drawing a salary or wage.

CHBDC and WMG can drive opportunities for young Māori workers through the construction of this project, and consciously ensure social procurement expectations are built into all relevant construction contracts.

**Ongoing economic benefits**

The WMG have been clear that economic development is a secondary objective, and that any development or activity must not compromise the integrity of environmental objectives. Large-scale commercial activities such as large events, commercial catering or retail have been discounted as options early in the process.

The centre must at the least be financially self-sufficient, and this may mean some small-scale commercial activity such as tours, workshops, programmes, and venue hire.

Partnering with Ngā Ara Tipuna or other cultural tourism agencies, provides opportunities to expand the minimum requirement for venue hire and commercial activities in a sustainable manner. This could include small scale cultural and eco-tourism at the centre which can contribute economically to Tamatea hapū.

**Other benefits to residents of Central Hawkes Bay through the provision of a high-quality recreation reserve for both passive/informal and active/formalised recreation activity.**

The following potential benefits are derived from Squillions Ltd's Demographic and economic growth projections, as well as the future demand drivers in CHBDC's Parks and Open Spaces Asset Management Plan (2021).

The Squillions report refers to 'megatrends' which are occurring nationally and internationally. These include urban to rural flight, technological change, and more government involvement. This has potential to affect parks and open spaces in the following ways:

*Urban to rural flight would increase CHB population with those fleeing either costly house prices in Auckland, those returning from overseas to place of their birth, and for many the opportunity to work from home. If living in a CHBDC community, it means that the existing parks and services they provide will receive greater use. There may also be the expectation that they offer similar levels of service (eg. playgrounds and walking trails) as where they came from. There would be a greater demand on sportsfields and natural areas like Otaia (Lyndsay Bush) and the Tukituki trails. Beaches would receive more day visitors. These activities would increase the need for cleaning and maintenance and assets would have a shorter useful life.*

*Key trends affecting the parks and open spaces is the increased awareness of the benefits of being outdoors, playing outdoors, interacting with nature. The concepts in the book 'Last Child in the Woods' by Richard Louv and similar has been picked up by the Early Childhood sector and now more widely with enviro-schools, but is also increasing demand for 'natural play' areas within our parks. During the COVID lockdown more people walked in their neighborhoods or accessed parks and natural areas. Cycling also increased. Increased usage of the river berm areas and Tukituki Trails is evidence of this occurring in Central Hawke's Bay.*

*Family play is another growing concept. Parks are not just swings and a slide, but areas the whole family can engage in play and stay longer. This also means that facilities should be inclusive and welcoming by being both physically accessible and providing non-threatening environments. Novelty is another aspect whereby parks are not all the same and playgrounds are not all the same and this encourages visits wider than just the closest park. The provision of unique programmes and events will also foster more family involvement. Open space where various activities can occur is future-proofing the area for continued use and engagement.*

*Sport New Zealand has recently come to the realisation that play forms a range of developmental experiences that encourages life of active recreation and sport and has made this a key focus for the benefit of the New Zealanders health, well-being, and as pathway for some into elite sport. Central Hawke's Bay District Council along with Sport Hawke's Bay are piloting 'Play Streets' a concept that fosters community-led play in neighborhood streets. It is hoped that this will foster more community-led recreation programmes that will further activate our Central Hawke's Bay Communities.*

Therefore, the development of a recreation reserve which allows safe public access to Lake Whatumā off Racecourse Road, provides an opportunity for informal and formal nature play activities for the citizens of Tamatea Central Hawke's Bay and helps mitigate the issues and maximise the opportunities described above.

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**Summary**

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We have been grateful for the support of the Council in our efforts and are buoyed by the fact that your leadership at both a political and management level has a vision for our rohe which includes working with mana whenua to achieve our aspirations. Lake Whatumā should once again be a community taonga to be enjoyed by all for many more generations.

We thank you for the opportunity to make this submission which we hope will be favourably considered. We want to speak to our submission if that is an option, and we welcome you and your Council to visit Lake Whatumā with us again.

Ngā mihi Manaaki,

A handwritten signature in blue ink, appearing to read 'R Maaka', is centered on a white rectangular background.

**Roger C A Maaka PhD.**

Chair

Whatumā Management Group

*Appendix: Concept designs*

<https://iresonco.nz/wp-content/uploads/2023/01/Lake-Whatuma-Learning-Centre-Draft-Concept-Ideas-v05c.pdf>

## 7.2 RESOLUTION MONITORING REPORT

**File Number:** COU1-1400

**Author:** Annelie Roets, Governance Lead

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Council Resolution Monitoring Report.pdf [↓](#)

### RECOMMENDATION

**That the report be noted.**

### PURPOSE

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

### DISCUSSION

The monitoring report is **attached**.

### IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

### NEXT STEPS

An updated Resolution Monitoring Report will be presented at the next Ordinary Council meeting.

**RECOMMENDATION**

**That the report be noted.**



## Council Resolution Monitoring Report 14 December 2023

Key	
Completed	
On Track	
Off Track	

Item Number	Item	Council Resolution or Action	Resolution Date	Responsible Officer	Progress Report	
1	7.2	Third Quarter Non-Financial Performance Report (Jan - March '23)	2. That council schedule a review of the measures and tools for building the LTP including Snap, Send Solve.	18-May-23	Doug Tate	<b>On Track</b> - This item has been reopened. Measures such as open RFS' have been included as part of updates to the Organisational Performance Report and also noting Councillors will have the opportunity as part of the Long Term Plan measures review also.
2	7.3	Centralines Aquatic Centre - Annual Plan 2023/24	1. That the report is noted. 2. That Council notes that a Section 17a Review will be conducted in collaboration with the Trust ahead of the development of a new agreement beyond 30 June 2024. 3. That subject to the funding for urgent works being confirmed by Council, Officers will develop an agreement with the Trust confirming expectations and obligations of the funding, including that the Trust continue to seek external funding support for the required works.	15-Jun-23	Dennise Elers	<b>On Track</b> Funding agreement has been signed for critical repairs with the Trust. Pool is now closed and work has commenced. Fortnightly project meetings have commenced. Initial findings from Section 17A review received for comment
3	7.6	Kairakau Water Treatment Plant Upgrade - Approval for funding and procurement	1. That Council note the update on the project physical and financial progress 2. That Council approve the increase in contract value to Trility from \$951,398 to \$1,188,480. 3. That Council note the increase in total project budget from \$1.289,000m to \$1,700,000 to be funded from the water capital programme. 4. That council endorse and accept an internal review of financial controls and process for capital projects to be completed and reported to the next Risk and Assurance Committee in September 2023.	15-Jun-23	Reuben George	<b>Complete</b> - Item number four was included in the Risk and Assurance Work Programme for its December 2023 meeting.
4	9.3	Tukituki (Tarewa) Swing Bridge - Project Direction	That having considered all matters raised in the report: 1. Council approves the continuation of the project to rebuild the Tukituki (Tarewa) Swing Bridge including the attached wastewater conveyance pipe. 2. That this report be released as publicly available information on 15 June 2023.	15-Jun-23	Ben Swinburne	<b>Off Track</b> - The bridge design has recently been finalised and a PS2 issued by the structural peer reviewers. An increase in both project and contract budgets due to unforeseen additional costs is required in order for the project to continue as planned, albeit delayed due to additional time taken to reach design finalisation. Further delay is likely as we await finalisation of a Memorandum of understanding with HBRC in order to enable the issue of Resource consent, HBRC have indicated concern doing this prior to completion of their Flood protection scheme review. This delay and the HBRC create risk of further change to the project.

5	10.3	Land Transport Procurement - Response Funding	1. That Council approves the Land Transport Response Works Procurement Strategy as the overarching framework for procuring and delivering land transport response works. 2. That the resolution relating to this item be released as publicly available information upon the Contractors being notified.	21-Sep-23	Rebecca England/ Shawn McKinley	Evaluation for tenders received on first 16 sites. Contracts are to be awarded before Christmas. Tender for second package of works to be released to by 15th December.
6	7.3	Adoption of Annual Report 2022/23	That having considered all matters raised in the report and following the recommendation from the Risk and Assurance Committee: 1. That Council adopt the Annual Report for the year ended 30 June 2023, and delegate to the Chief Executive to make any minor adjustments requested by audit as they finalise their checks.	19-Oct-23	Brent Chamberlain	Complete - Annual Report has been finalised and audit certificate received. Published to Council website.
7	7.4	Review of Rates Remission, Postponement, Discounts & Collection Policy	1. That Council accepts the recommended changes to the Rates Remission, Postponement, Discounts and Collection Policy as amended. 2. That the Rates Remission, Postponement Discounts and Collections Policy is brought back to Council to consider any proposed changes from the implementation of the new District Plan, including but not limited to SNA's.	19-Oct-23	Brent Chamberlain	On Track - Updated policy is now live on website and implemented. The wider aspects considering the implementation of the District Plan (such as Significant Natural Areas) remains work in progress to be reported back to Council.
8	7.5	Adoption of Draft Statement of Proposal Freedom Camping	That Council adopt the draft Statement of Proposal for Freedom Camping Bylaw for consultation with amendments.	19-Oct-23	Lisa Harrison	On Track - The Bylaw is currently out for consultation.
9	7.2	Representation Review - Māori Representation	1. That Council resolves to establish a Māori Ward for the 2025 and 2028 Local Body Elections but invites hapu and marae to select up to two representatives for māori representation in an advisory role	15-Nov-23	Doug Tale	In Progress
10	7.4	Options on Pool Inspection Fees & Charges	1. That Council include the introduction of a targeted rate to pool owners for pool inspection fees from 1 July 2024, to be consulted on and formally considered as part of the Long Term Plan 2024/34.	15-Nov-23	Connie Mills	On Track - This will be consulted on as part of the LTP consultation in early 2024.
11	7.10	Adoption of 2024 Council Meeting Schedule	That the 2024 Council Meetings Schedule be adopted.	15-Nov-23	Annelie Roets	Completed. Diary invites sent to Councillors and set for 2024.

**7.3 MINUTES FROM THE EXTRAORDINARY RISK & ASSURANCE COMMITTEE MEETING HELD ON 4 OCT 2023****File Number:****Author:** Annelie Roets, Governance Lead**Authoriser:** Doug Tate, Chief Executive**Attachments:** 1. 4 Oct 2023 - Unconfirmed Minutes - EO Risk & Assurance Committee.pdf [↓](#)**RECOMMENDATION**

That the Minutes from the Extraordinary Risk & Assurance Committee held on 4 October 2023 be received.

**RECOMMENDATION**

That the Minutes from the Extraordinary Risk & Assurance Committee held on 4 October 2023 be received.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
EXTRAORDINARY RISK AND ASSURANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON WEDNESDAY, 4 OCTOBER 2023 AT 4.00PM**

**UNCONFIRMED**

**PRESENT:** Cr Tim Aitken (Chair)  
Mayor Alex Walker  
Neil Bain (*online*)  
Cr Pip Burne  
Cr Gerard Minehan

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager, People and Business Enablement)  
Brent Chamberlain (Chief Finance Officer)  
  
Stuart Mutch (Ernst & Young)  
Annelie Roets (Governance Lead)  
Tracey Wilson (Finance Lead)

**1 KARAKIA**

The chair, councillor Tim Aitken welcomed everyone to the meeting.

**2 APOLOGIES**

There were no apologies received.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflict of Interest received.

**4 STANDING ORDERS**

**COMMITTEE RESOLUTION: 23.23**

Moved: Cr Pip Burne  
Seconded: Mayor Alex Walker

That the following standing orders are suspended for the duration of the meeting:

21.2 Time limits on speakers

21.5 Members may speak only once

21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

**5 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 23.24**

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

**That the minutes of the Risk and Assurance Committee Meeting held on 13 September 2023 as circulated, be confirmed as true and correct.**

**CARRIED****6 REPORT SECTION****6.1 DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2023****PURPOSE**

The matter for consideration by the Council is to receive the Draft Annual Report for the Year Ended 30 June 2023.

**COMMITTEE RESOLUTION: 23.25**

Moved: Cr Pip Burne

Seconded: Chairperson Neil Bain

- 1. That the Risk and Assurance Committee receive the report entitled "Draft Annual Report for the Year Ended 30 June 2023".**
- 2. That after receiving the Draft Annual Report, and hearing assurances from Ernst Young, that they endorse the Draft Annual Report, and recommend it to Council for adoption once the audit has been completed and final adjustments made.**

**CARRIED**

The report was introduced by Brent Chamberlain which was taken as read.

- Mr Chamberlain highlighted the comprehensive income statement presented today.
- A Draft set of accounts were presented to Councillors a month ago before the audit commences. The results between the two sets of accounts were quite different from each other.
- Suggestions, comments and amendments noted in the meeting and will be amended
- Decision on this resolution will be discussed in Public excluded session and will resume in open discussion following the PE meeting.
- This resolution was resolved at 5.35pm after councillors deliberated on the topic in public excluded session.

**8 DATE OF NEXT MEETING****RESOLVED: 23.26**

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

**That the next meeting of the Risk and Assurance Committee be held on 7 December 2023.**

**CARRIED**

**7 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION: 23.27**

Moved: Mayor Alex Walker

Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Ernst Young Management Report - Audit Findings</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED****RESOLVED: 23.28**

Moved: Mayor Alex Walker

Seconded: Cr Pip Burne

**That the Risk & Assurance Committee moves into Public Excluded business at 4.47pm.**

**CARRIED****RESOLVED: 23.29**

Moved: Cr Gerard Minehan

Seconded: Mayor Alex Walker

**That the Risk & Assurance Committee moves out of Public Excluded business at 5.34pm.**

**CARRIED****9 TIME OF CLOSURE**

The Meeting closed at 5.35pm.

Extraordinary Risk and Assurance Committee Meeting Minutes

4 October 2023

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Central Hawkes Bay District Council held on 7 December 2023.**

.....  
**CHAIRPERSON**

**7.4 REPORTS FROM THE JOINT COMMITTEES HELD FROM AUGUST - 30 NOVEMBER 2023****File Number:****Author:** Annelie Roets, Governance Lead**Authoriser:** Doug Tate, Chief Executive**Attachments:**  
1. 14 Aug 2023 - Minutes of Climate Action Joint Committee.pdf [↓](#)  
2. 28 Aug 2023 - Minutes of HB CDEM Group Joint Committee.pdf [↓](#)**RECOMMENDATIONS****That:**

1. The Minutes from the Climate Action Joint Committee held on 14 August 2023 be received.
2. The Minutes from the HB CDEM Group Joint Committee held on 28 August 2023 be received.

**RECOMMENDATIONS****That:**

1. The Minutes from the Climate Action Joint Committee held on 14 August 2023 be received.
2. The Minutes from the HB CDEM Group Joint Committee held on 28 Augustus 2023 be received.

**Unconfirmed****Minutes of a meeting of the Climate Action Joint Committee**

<b>Date:</b>	14 August 2023
<b>Time:</b>	1.00pm
<b>Venue:</b>	HBRC Council Chamber 159 Dalton Street Napier 4110
<b>Present:</b>	Cr H Browne (NCC) – Deputy Chair Cr X Harding (HBRC) Cr T Kerr (HDC) M McIlroy (Tātau Tātau o Te Wairoa) Cr A Redstone (HDC) ( <i>online</i> ) Mayor S Hazlehurst (HDC) ( <i>online</i> ) Mayor A Walker (CHBDC) Cr. T Aitken (CHBDC)
<b>Alternates:</b>	Cr D Eaglesome-Karekare (WDC) ( <i>online</i> )
<b>In Attendance:</b>	N Peet – HBRC Chief Executive D Cull – HBRC Strategy & Governance Manager C Holland – He Pou a Rangi Principal Analyst P McKelvie-Sebileau – HBRC Climate Action Ambassador T Gilbert – HBRC Senior Advisor – Māori Partnerships A Doak – Governance Advisor

**1. Welcome/Karakia /Apologies**

The Chair for the meeting, Hayley Browne, welcomed everyone and Te Rangihau Gilbert opened with a karakia.

**Resolution**

CAJCC8/23 That the apologies for absence from councillors Annette Brosnan, and Roz Thomas and for lateness from Councillor Tim Aitken be accepted.

**Walker/Harding  
CARRIED**

**2. Conflict of interest declarations**

There were no conflicts of interest declared.

**3. Confirmation of Minutes of the Climate Action Joint Committee meeting held on 22 May 2023**

CAJCC9/23 **Resolution**

Minutes of the Climate Action Joint Committee meeting held on 22 May 2023, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Harding/Walker  
CARRIED**

**4. Climate Action Joint Committee Terms of Reference update**

- Desiree Cull introduced the item, advising the amended Terms of Reference for the Joint Committee have so far been adopted by Hastings District, Napier City, Wairoa District and Hawke's Bay Regional councils.
- Central Hawke's Bay District Council will consider the ToR at their September 2023 meeting.

*Councillor Aitken joined the meeting at 1:05pm*

- It was noted that no tangata whenua representatives were in attendance and that the process of PSGE appointments is ongoing.
- Wairoa DC TAG appointments will be followed up.

CAJCC10/23 **Resolution**

That the Climate Action Joint Committee:

1. Receives and considers the *Climate Action Joint Committee Terms of Reference update*.
2. Accepts the Terms of Reference following as adopted by the partner councils.

**Walker/Harding  
CARRIED**

*The meeting adjourned at 1:10pm and reconvened at 1:20pm.*

*Mayor Sandra Hazlehurst and Councillor Denise Eaglesome-Karekare left the meeting during the break.*

**5. Climate Change Commission presentation**

Pippa McKelvie-Sebileau introduced Chis Holland from He Pou a Rangi (the Climate Change Commission) who delivered a presentation about setting and monitoring emissions targets, including the ETS structure, and advice on national adaptation to government. The presentation and discussions covered:

*Michelle McIlroy joined the meeting online at 1:25pm*

- Advice from the commission considers a wide range of factors including social, economic and Te Ao Māori.

*Mayor Hazlehurst re-joined the meeting online at 1:34 pm.*

- Transport emissions reduction shows the greatest opportunity for reductions.
- Big savings can also be made in industry, energy and building through technologies such as low emissions buildings.
- Agriculture requires breakthrough technologies for significant reductions.
- The lack of defined cost for mitigation and adaption for communities – especially those dealing with recovery. It is estimated that by 2050 the cost of meeting the targets will be 1% of the entire economy but impacts will not be shared evenly.
- All major parliamentary parties are on board with the commission's targets with disagreements 'at the margins' about how to accomplish the goals.
- Councils need to look around the margins for solutions that will have the greatest benefit for the Hawke's Bay community.
- The roles of native and exotic planting both in terms of emissions off-setting and in terms of benefits to the environment more broadly such as te mana o te wai.

*Councillor Eaglesome-Karekare re-joined the meeting at 1:56 pm.*

- The impact of exotic planting on the landscape and communities after slash deposits and the Commission's view that slash should be converted to biofuel for revenue not left in place.
- Carless days as inspiration from the past and working from home as a contemporary alternative.
- The debate over how to measure soil carbon and the potential for other complementary non-forestry offsets such as the restoration of wetlands and peat lands.
- The split gas approach empowers decision makers with more options.
- Biodiversity credits and the recognition by the Commission that biodiversity should be recognised and rewarded.

CAJCC11/23

#### **Resolution**

That the Climate Action Joint Committee receives and notes the *Climate Change Commission* presentation by Chris Holland.

**Kerr/Harding  
CARRIED**

Te Rangihau Gilbert offered a closing karakia.

#### **Closure:**

There being no further business the Chair declared the meeting closed at 2.15pm on Monday, 14 August 2023.

Signed as a true and correct record.

**Date:** .....

**Chair:** .....



## Unconfirmed

### Minutes of a meeting of the HB Civil Defence Emergency Management Group Joint Committee

**Date:** 28 August 2023  
**Time:** 1.30pm  
**Venue:** Council Chamber  
 Hawke's Bay Regional Council  
 159 Dalton Street  
 NAPIER

**Present:** H Ormsby, Chair – HBRC  
 Mayor A Walker - CHBDC  
 Mayor S Hazlehurst – HDC  
 Mayor C Little – WDC  
 Mayor K Wise – NCC  
 B Barber – Ngati Kahungunu Iwi (*online*)  
 L Symes - Tātau Tātau o te Wairoa

**In Attendance:** I Macdonald – HB CDEM Group Controller  
 N Peet – HBRC Chief Executive  
 A Allan – HBRC Senior Business Partner  
 M McGrath – HBRC Legal Counsel  
 S Young – HBRC – Recovery Manager  
 B Allan – HDC Deputy Chief Executive  
 A Siddles – HBRC Acting Group Manager Corporate Services  
 D Tate – CHBDC Chief Executive  
 L Miller – NCC Chief Executive  
 K Tipuna – WDC Chief Executive  
 A Tolua – HB CDEM Team Leader Community Engagement (*online*)  
 A Childs – HB CDEM Team Leader Risk Reduction  
 P Martin – HBRC Senior Governance Advisor

**1. Welcome/Karakia /Apologies**

The Chair welcomed everyone to the meeting and led an opening karakia.

**2. Conflict of interest declarations**

There were no conflicts of interest declared.

**3. Confirmation of Minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 26 June 2023.**

CDE18/23 **Resolution**

Minutes of the HB Civil Defence Emergency Management Group Joint Committee held on Monday, 26 June 2023, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Hazlehurst/Walker  
CARRIED**

**4. Requests for inclusion in the HBRC Long Term Plan 2024-2034**

Ian Macdonald introduced the item and discussions covered:

- Workforce challenges are evident across the whole emergency management sector. There is a shortage of experienced people and high staff turnover.
- Current staff are experiencing wellbeing issues including response fatigue.
- Rising workload demands on leadership to train and support incoming staff.
- Level of service expectations from the community continue to rise as does the complexity (particularly technology and communications) and expense of managing events.
- NEMA staff levels have grown from 50 to nearly 200. As NEMA activity levels rise, there is an increasing expectation that CDEM Groups will be more involved in NEMA events, projects, consultation etc.
- When the Emergency Management Bill comes into force there are likely to be additional requirements and responsibilities placed at the regional level.
- Relationships with Iwi/mana whenua continue to be built and strengthened.
- Natural hazards – knowledge and understanding of risks has risen considerably over the past decade. Consequently Group is involved in educating communities about these. There is also a need to work strategically with councils as they develop spatial plans and land use policies.
- The Group has a need for staff in the operational readiness, administration and planning roles as well as in community engagement and long term risk reduction areas. The need for a senior operational manager role has also be identified – to provide cover for the Group Manager, be an alternative Controller and to lead Group staff including Team Leaders.
- Cyclone Gabrielle has highlighted the need for greater community support, particularly in rural areas. Councils (who are giving such support) also need assistance from Group staff to coordinate and bolster their work.
- Group has a deficit in its reserves of close to \$3m resulting from recent emergency events. Repayment of this needs to be included in the HBRC funding recommendation.
- Financial options for repayment of the deficit (incl. Cyclone Gabrielle review costs) over a five year period were discussed. Likewise, details of how to fund the increase in staff levels and to improve resources and better inform communities were discussed.
- The impact of these funding requirements is that in the first year (2024/25) costs rise by \$215,000, in year two (2025/26) by \$106,077, and in year three (2026/27) by \$119,896. All of these costs are cumulative (\$440,973) and ongoing.

- Currently the HBRC rates paid by the community to fund the Group are \$43.97p.a. (incl. GST) per rateable property. The projected rate level for 2024/25 year is \$66.84, 2024/25 year \$67.63 and 2026/27 year \$69.83.
- The Joint Committee's input into the HBRC LTP process is to consider and confirm that the operational changes being proposed are fit for purpose. HBRC will then consider the funding recommendation/request from this meeting and make its own decisions on the financial aspects involved including what the repayment period for the deficit should be.
- Concerns were raised about the support received from NEMA during emergency events and for general preparedness. There are several Cyclone reviews underway which will enable councils to raise such issues with the relevant authorities.
- Building future resilience –past Group operational capacity has not been sufficient. There is now a need to ensure that the changes and budgets being presented at this meeting are truly sufficient for future needs.
- Looking ahead - it may be helpful to set out what the roles and responsibilities are for the HB CDEM Group, all local Councils, tāngata whenua and NEMA. These roles and responsibilities should then be correlated to each of the civil defence 'four Rs' (Reduction, Readiness, Response, Recovery).
- Group is looking to build its relationship with mana whenua and is increasing its capacity to do so. Mana whenua groups often do not have sufficient resources themselves to engage with CDEM Group.
- There is a history of councils being left to meet the costs of policies and regulations introduced by central government - civil defence is looking like being another example. Cyclone Gabrielle was a National Emergency, with local councils acting on behalf of the government during the response and recovery phases. Why should councils be burdened with the costs involved? The various Cyclone Gabrielle reviews now underway will be considering this aspect.
- Group should be empowering communities to act and use resources that they have available to them, particularly in the first days of an event. There should not be a 'command and control' structure in place; this would signal to communities that resources will be provided from a central point during an emergency which is not the case.

CDE19/23

**Resolutions**

That the Hawke's Bay CDEM Group Joint Committee:

1. Receives and considers the *Requests for inclusion in the HBRC Long Term Plan 2024-2034* staff report.
2. Agrees that the decisions to be made are not significant under the criteria contained in HBRC's adopted Significance and Engagement Policy, and that the Joint Committee can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.
3. Endorses the following options as outlined in this report:
  - 3.1. That CDEM Group Reserve deficit is recovered by an increase in the CDEM targeted rate over a period of five years commencing in 2024-2025.
  - 3.2. Increased resourcing and capability of the CDEM Group as outlined in the following table.

	2024-2025	2025-2026	2026-2027
<b>Staffing</b>	<ul style="list-style-type: none"> <li>Operational capability at a senior level</li> <li>Community resilience (focused on rural communities)</li> </ul>	Local TLA Readiness and Response Support	Long term risk reduction
<b>Other Operational Costs</b>	<ul style="list-style-type: none"> <li>Common operating IT tools</li> <li>Signage</li> <li>Group Plan review (one off)</li> </ul>		

	<ul style="list-style-type: none"> <li>• Training (non CDEM staff)</li> <li>• Alternative communications</li> <li>• Storage costs</li> <li>• Community resilience planning</li> </ul>		
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4. Recommends to the Hawke's Bay Regional Council that the options endorsed (above) are considered as part of the HBRC Long Term Plan 2024-2034 process.
5. The HB CDEM Group Joint Committee notes that there are a number of Cyclone Gabrielle reviews presently underway. The outcome of these may affect the future resourcing of and capability requirements for the HB CDEM Group.
6. The recommendations made are part of HB CDEM Group's transition to a future operating model, which is an ongoing process. There may be further recommendations from the Joint Committee to HBRC in this regard.

**Walker/Hazlehurst**  
**CARRIED**

## 5. **GNS Science 2022 Level 3 Tsunami Modelling in Hawke's Bay**

Adam Childs introduced this item with discussions and comments including:

- The report covers the Clifton to Tangoio coastline only - it was originally presented to the Joint Committee in November 2022. At that time the Joint Committee requested that the education opportunities be provided to the public explaining the report's content; similarly for stakeholders. This engagement has been completed.
- In 2011 a similar report was commissioned and received. In the interim period there has been a significant improvement in computer modelling and more data sources are now available, notably level 3 LiDAR (laser imaging, detection and ranging).
- Like the previous report, the 2022 version models a tsunami occurring after a magnitude 9.0 earthquake along the Hikurangi subduction zone, off the HB coast. It shows that whilst a 14m+ high tsunami occurs, there would be less inundation than the 2011 report predicted.
- Climate change and the resulting sea level rise has now been factored in as well. By 2100 (75 years ahead) the inundation levels predicted would be similar to the higher levels shown in the 2011 report, due solely to sea level rise.
- By 2150, sea levels are predicted to be 2m higher than 2022. Using this assumption the report shows that 'distant source' tsunamis (emanating from Japan, Chile etc.) could lead to a 3m+ tsunami affecting the area. This would see a similar inundation to that caused by a magnitude 9.0 Hikurangi zone earthquake/tsunami.
- The likelihood of a distant source tsunami is 1.0% p.a., whereas the likelihood of a Hikurangi zone tsunami is 0.04% p.a. The HB coastline is 25 times more likely to be affected by a distant source tsunami.
- Over time, with sea level rise, the impact of a distant source tsunami becomes as devastating as a Hikurangi zone wave; however there is a much longer warning/lead time for distant events – 10/12 hours versus 20/30 minutes.
- The 2022 report findings are already being used by councils for spatial planning with other agencies such as NEMA and GNS Science also using it for their own purposes.
- The original report is still being referenced in CDEM Hazards website – it will be updated using the 2022 report information by the end of the year.
- The National Tsunami Steering Group is looking at resetting tsunami evacuation zones across the country – these are expected to be published by year end.
- Mātauranga Māori is being incorporated into community engagement about natural hazards and risk.
- Each local Council is responsible for setting its own spatial planning and identifying natural hazards. Group is working with each council to ensure that they are aware of the information in the 2022 report.

CDE20/23

**Resolution**

That the Hawke's Bay Civil Defence Emergency Management Joint Committee receives and notes the *GNS Science 2022 - Level 3 Tsunami Modelling in Hawke's Bay* staff report.

**Ormsby/Little  
CARRIED**

**6. Community engagement and resilience work update**

Audrey Tolua introduced the item with discussions and comments including:

- Since May 2023, community engagement activities have recommenced. There is high community demand for emergency preparedness workshops and these are being co-ordinated with a number of agencies to avoid duplication.
- A cross-agency Resilience Working Group (RWG = 16 agencies) has been established to support council locality plans, deliver CIMS training for council staff, iwi and hapū groups. RWG is working on a combined action plan to prioritise the communities seeking assistance.
- Identified/prioritised communities include 33 in coastal and rural locations, 9 in urban areas and there are 12 marae as well. Communities of particular concern are older people (in retirement villages) and Pasifika.
- Civil Defence Centres – the concepts for and the location of community led centres is being discussed.
- Group works closely with TPK and other entities to strengthen its relationship with Māori across all levels of the community.
- Wairoa update – Group is providing training to the community and for WDC staff
- Napier update – working with NCC about the location of Civil Defence centres. Finalising the Westshore resilience plan and working with the Maraenui community as they start their plan.
- Hastings update – working alongside HDC at community events and workshops.
- CHB update – nine community planning meetings have been held recently and an alternative location for the Emergency Operation Centre is being investigated. A training exercise is being planned toward the end of the year based in Takapau.
- Councils, FENZ and Group will continue to ascertain which communities have emergency equipment/assets available and where these are; this will assist co-ordination during an event.

CDE21/23

**Resolution**

That the Hawke's Bay Civil Defence Emergency Management Group Joint Committee receives and notes the *Community engagement and resilience work update*.

**Wise/Hazlehurst  
CARRIED**

**7. Group Operational capability and preparedness update**

Ian Macdonald introduced this item which was taken as read. Discussions and comments including:

- CIMS staff training – trainers must be NZQA accredited. There are a limited number of trainers nationwide, leading to delays in providing training. Joint Committee will ask NEMA to assist CDEM Groups in this regard.
- WDC – isolated communities still need support.
- HDC – staff are still feeling the effects of Cyclone Gabrielle.

CDE22/23

**Resolution**

That the Hawke's Bay Civil Defence Emergency Management Group Joint Committee receives and notes the *Operational capability and preparedness update*.

**Hazlehurst/Wise  
CARRIED**

**8. NEMA update**

Item was not considered

**9. Amendments to the Hawke's Bay CDEM Group Plan: Controller appointments**

**Resolution**

That the Hawke's Bay Civil Defence Emergency Group Joint Committee excludes the public from this section of the meeting, being Agenda Item 9 Amendments to the Hawke's Bay CDEM Group Plan: Controller appointments with the general subject of the item to be considered while the public is excluded. The reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are:

CDE23/23

General subject of the item to be considered	Reason for passing this resolution	Grounds under section 48(1) for the passing of the resolution
Amendments to the Hawke's Bay CDEM Group Plan: Controller appointments	7(2)(f)(ii) The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment.  s7(2)(a) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons.	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Little/Wise  
CARRIED**

***The meeting went into public excluded session at 3.12pm and out of public excluded session at 3.23pm***

Mayor Little closed the meeting with a karakia.

**Closure:**

There being no further business the Chair declared the meeting closed at 3.25pm on Monday 28 August 2023.

Signed as a true and correct record.

**Date:** .....

**Chair:** .....

## 7.5 CYCLONE GABRIELLE - RECOVERY UPDATE

### File Number:

**Author:** Riley Kupa, Recovery Manager

**Authoriser:** Doug Tate, Chief Executive

**Attachments:**

1. River and Environmental Management - Porangahau Meeting held on 14 Nov 2023 Presentation slide pack [↓](#)
2. Key Program Status Report - Land Transport Planned Response and Recovery.pdf [↓](#)
3. Key Programme Status Report - Big Stormwater Story - Nov 2023.pdf [↓](#)
4. Key Program Status Report - Community Wellbeing & Resilience, Cyclone Gabrielle - Social Pou - Nov 2023.pdf [↓](#)

### PURPOSE

The purpose of this report is to provide the monthly formal update on progress on the recovery from Cyclone Gabrielle against the key four priorities and issues identified for the district through locality planning.

### RECOMMENDATION

**That the report be noted.**

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

### BACKGROUND

Nine months on from Cyclone Gabrielle, and we continue to make progress. We are resolute in our objective for the Recovery in Tamatea, Central Hawke's Bay to be Community led and we continue to be guided by the discussions had with our communities across the nine 'Community Conversations' hui across the district.

This engagement process remains critical in ensuring that our policies, approach, and initiatives reflected the needs and aspirations of the district, which we hope, foster a sense of ownership and belonging in the Recovery process. Further discussion, reflection and reviewing of our processes since our first report to Council have helped reframe and refine the key priorities and issues identified across the district. The key four priorities and issues identified to date are:

1. River and Environmental management.
2. Land transport and drainage management.
3. 3 Waters – Recovery.
4. Community Wellbeing and Resilience.

The immediate priorities for the community, as well as longer-term aspirations have been captured in Central Hawke's Bay's first edition of a recovery and locality resilience plan which can be accessed on [Council's website](#). We have been out across the district for round 2 of our

'Community Conversations', meetings which have been an opportunity for us to keep our community engaged in the recovery process, share information, update, discuss and ascertain our direction going forward. We are grateful to everyone who took time to provide us with feedback, thoughts and engage in a robust discussion over the last 3-4 months. These interactions are the foundation of our roadmap for our journey through the recovery, no reira, tēnei te mihi ki a koutou katoa, te whānau whānui o Tamatea.

As officers' focus is now firmly on recovery from the Cyclone, officers will provide monthly updates to Council on progress with recovery efforts. This report constitutes a further formal report to Council on recovery, focusing on key actions and milestones reached for the different recovery activities over the past seven weeks.

## **DISCUSSION**

The following sections of the report provide Council with a snapshot of the key activities undertaken across the four key priorities for Central Hawke's Bay identified in the recovery and resilience plan. It is important to note that while these priorities are contained in the plan produced by Council, the priorities and issues identified will not be resolved by Council on its own. In particular, a number of the key priorities and actions in the recovery plan will be led and/or managed by partner agencies, in particular the Hawke's Bay Regional Council on work pertaining to repairs and improvements to flood protection schemes and activities.

This report will summarise each of the identified key priorities in turn and highlight key milestones achieved (to date):

### **1. River and Environmental management.**

The river and waterway management aspect of the Recovery Plan continues to be led by Hawke's Bay Regional Council (HBRC). HBRC have completed the repair work of all stopbanks identified in the Rapid Response programme. We continue to support HBRC who are facilitating multiple reviews across our river systems.

### ***Land Categorisation***

We continue to work with HBRC and PDP engineers who have developed a longlist of flood mitigation options for Pōrangahau where 130 properties remain categorised as 2A. In early November HBRC and PDP, supported by council officers facilitated a community meeting to discuss the longlist of options with the Pōrangahau community. The following options were included in the longlist:

- Raise or elevate structure.
- River diversion or realignment.
- Stopbanks.
- Clean out river.
- Relocate structures.
- Stormwater retention/detention.
- Property purchase and retreat.
- Overflow diversion.

Using a multi criteria assessment of the options HBRC and PDP recommended the following two options as the most viable for Pōrangahau:

- Option 1 – Stopbanks and raising some properties.
- Option 2 – Raise properties and/or relocate properties.

The community members present at the meeting seemed engaged with the concept and the discussion. Council have received multiple requests since the meeting for information regarding the flood mitigation options. Therefore, HBRC and PDP supported by council officers are planning another meeting on 12 December to provide further discussion opportunities and clarity for any community members with questions. See HBRC presentation slides attached from this meeting.

### ***Gravel Extraction***

HBRC recently announced the successful tender by contractors to remove up to 300,000 cubic meters of gravel from the Upper Tukituki catchment. The extraction site is off Walker Road, Waipawa.

Hawke's Bay contractor firms Slick Civil and Russell Roads will now be removing gravel from the Tukituki River at this site from now until March 2024.

Council officers are very pleased to have this work underway. Not only does this work benefit local firms, it is also an opportunity to support our partners at HBRC through our MOU.

HBRC have been granted an exemption to extract and stockpile the gravel on adjacent land with strict biosecurity measures in place to minimise the risk of spreading any Chilean Needle Grass (CNG) seed."

HBRC are working closely with the Biosecurity Team and have biosecurity measures in place to minimise this risk of spreading CNG.

HBRCs CNG management plan involves:

- Minimising the handling of the gravel by loading it out from river into large dumpsters, then delivered directly to the stockpiling site.
- The gravel will not be carted off-site until a suitable end use is identified with the Biosecurity Team. The end use will be a low-risk use such as foundations, concrete, and sealed roads.
- All earthworks machinery used to load and transport the gravel is cleaned down and then inspected by a Biosecurity Advisor prior to being moved from the site.
- This washdown area is located on site, directly adjacent to the stockpile area.

The gravel extraction is part of the flood protection works of the Upper Tukituki Flood Control Scheme under the IRG programme of works.

### ***Key milestones/actions***

- Rapid Response, river reinstatement work – complete.
- River Reviews continue:
  - Upper Tukituki – progress 10%
  - Biosecurity – progress 50%
- HBRC and PDP have finalised list of flood mitigation options and presented them to Pōrangahau.
- Gravel extraction commenced at Walker Road.

See full report attached for further information.

## 2. Land transport and drainage management

As we approach the end of the year, several key initiatives are underway to ensure the successful execution of our objectives.

One of the primary focuses has been the preparation for the tender evaluation of the first package of works. We aim to secure a contract award before Christmas, setting the stage for a swift commencement of construction.

The contract award for the Gwavas Bridge project marks a significant milestone. A carefully structured program has been established, outlining the timeline for the commencement and completion of works which will allow for clear community communications take place. However, it's important to acknowledge the challenges we've encountered. Issues such as design departure approval and unpredictable ground conditions have led to delays in project timelines, particularly for sites like Douglas Cutting and Titoki Bridges. Addressing these challenges remains a priority as we navigate through the complexities of the projects.

In tandem with project execution, we are actively engaged in the continuous development of programs to upskill local contractors. Initiatives include planning for GETS/tender workshops and collaboration with health and safety accreditors, such as Totika. These efforts underscore our commitment to supporting and developing local businesses that can potentially support the Cyclone Gabrielle recovery programme moving forward.

Looking ahead to the New Year, we have set a target to complete all optioneering reports for response sites (unfunded and funded) by the end of January 2024. This commitment aligns with our plans to provide a clear forward work programme for further funding applications.

Our collaboration with Crown Infrastructure Partners has played a pivotal role in finalizing the Project Delivery Plan scope, one for all four sites combined. The proposed delivery of these plans for subsequent approval in mid-December sets us on a positive track for the commencement of stage 1 works this construction season.

### ***Key milestones/actions***

- Procurement process continues.
- Planning networking event for local contractors.
- Project delivery plan being drafted for the four recovery projects.
- New website page implemented.

The full Project Status Report is attached.

## 3. Three Waters - Recovery

### ***Drinking Water***

Drinking Water conveyance and treatment has returned to pre cyclone Gabrielle activity. However, there are ongoing concerns with the resiliency of the treatment plant given its location. Council officers have been working with the Cyclone Recovery Unit and Crown Infrastructure Partnership to confirm options for protecting the treatment plant.

### ***Wastewater***

Wastewater conveyance and treatment has returned to pre cyclone Gabrielle activity. Resiliency is also a focus for our wastewater network going forward. We're working closely with our three waters team on resiliency options in this space.

## ***Stormwater***

The impacts of Cyclone Gabrielle required greater focus on stormwater and as a result the general stormwater programme has seen significantly more over the last nine months.

We remain committed to taking a more holistic approach in how the overall stormwater activity is managed moving forward and continue with the formation of a stormwater strategy document, planned alignment and finalisation of our catchment management plans and breaking up work into key workstreams each with their own objectives, measures and plans.

This month the open drain maintenance programme has progressed with contractors continuing works on the Eastern side of Waipukurau and positive planning towards further works in the industrial area in the northwest of the town. Following completion of these two projects, the Maintenance programme shifts from cyclone response to the operational maintenance cycle which brings together corrective and preventative maintenance, using risk-based prioritisation. Key to this is a proposed change to operational funding sources.

### *Key milestones/actions*

- Communication and engagement plan being drafted.
- Community focused.
- Maintenance programme continues.
- The first iteration of a quarterly newsletter was shared to the Stormwater Focus Groups.

See the full Project Status Report **attached** for further information.

## **4. Community Wellbeing and Resilience**

The Community Connections Manger Recovery continues to provide navigational support as required to affected property owners. The Pōrangahau connector service via the Ngāti Kere Hapū Authority are looking at options with potential funders to continue this service.

The online orders for the first tranche of 20 Red Cross home bundles has been completed with deliveries starting to arrive. We are now awaiting the release of tranche two.

The first community resilience workshop was held in Tikokino on 18 October with over 30 people attending. From the workshop, the Community Resilience Plan (CRP) will be drafted by HBCDEM and provided to the community for feedback by the end of November.

Planning for community emergency hubs continues with donated generators being distributed to our rural halls. A funding meeting is being held with New Zealand Red Cross in November to the support the resourcing of the hubs.

An event to support lifestyle block owners is planned for November. This includes workshops (both face to face and online) and a community champion programme. The project is being delivered by BML Consulting via NIWE funding.

The remaining round two community conversations are scheduled for Wallingford on 7 November and Pōrangahau on 14 November.

## ***Mana Whenua***

The visit from the Hawkes Bay Independent Flood Review Panel on the 23rd and 24th of November went smoothly in both the Pōrangahau and wider affected flood areas of Waipawa, Otāne and the Takapau regions. The panel fed back that having seen the damage and hearing the stories was advantageous to the review outcome. Currently the Civil Defence Emergency Management Review is underway in Tamatea and Mana whenua representatives have been invited to participate.

Mataweka marae continue to look for funding options for the reintroduction of a marae hub that will also cover the requirements of a civil defence outpost and recovery hub. This is an action in their most recent strategic plan, that they would like to foster due to the success of the hub they experienced for cyclone Gabrielle. Rongomaraeroa marae have completed a working bee this weekend and the marae is looking beautiful, although not officially opened yet.

Ngāti Kere Hapū authority continue to work on their rebuild programme. The hub is still in a low-level operation phase until such a time the trustees provide a closing date.

Tamatea marae and Insurance packages have been discussed at the Taiwhenua board to provide security and insurance protection for marae and whanau.

### ***Key milestones/actions***

- Community Conversations Round 2 complete.
- Deliveries of the Red Cross Housing Bundles tranche 2 begins.
- CHB Disaster fund application successful.
- Solar installation funding applications submitted.

See the full report attached.

### **IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

1. Council staff have delegated authority for any decisions made.
2. Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
3. Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses; and
4. Any decisions made are consistent with the Council's plans and policies.

### **NEXT STEPS**

Officers will continue working consistently with our recovery plan with a focus on actioning the identified deliverables under each of the key priorities and prepare for the next round of community engagement to keep up to date with community needs and feed into the next edition of Central Hawke's Bay's Recovery and Resilience plan, due later this year.

### **RECOMMENDATION**

**That the report be noted.**

# Porangahau Community Meeting

14<sup>th</sup> November 2023



# Agenda

Welcome/Intros

The journey so far

Longlist Options

Short list of options

What happens next

Questions

## Welcome and Introductions

Hawke's Bay Regional Council Team

Central Hawkes Bay District Council Team

Ministry of Social Development

Please save questions until the end

## Journey so far...

### Feb/March

- Cyclone Gabrielle – State of Emergency declared
- State of Emergency ends 15<sup>th</sup> March

### April/May

- Regional Recovery Agency established
- Locality plans & environmental resilience plans submitted to the RRA
- Central Government advise of Land Categorisation framework

### June/July

- Provisional land Categorisation maps released
- Engineer Pod Team developing. Cat 2A Solutions established

## **Journey so far...**

### **August/September**

- Cost shared agreement reached between central and local governments
- Optioneering and solution development for 2A areas continues

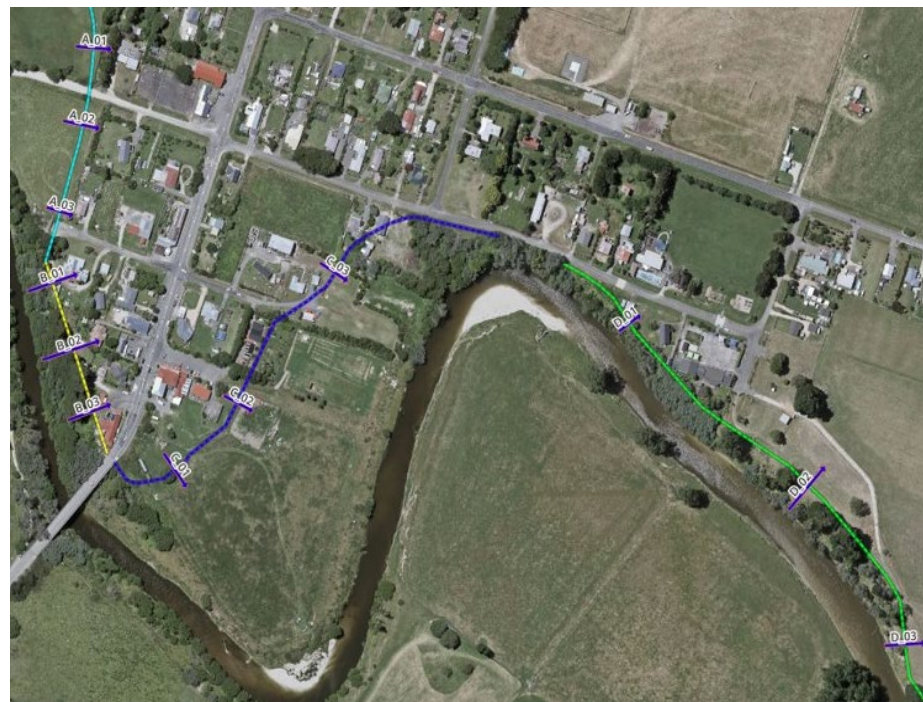
### **October/ November**

- Preferred solutions for category 2A area identified
- Community meetings to inform of Category 2A preferred solutions

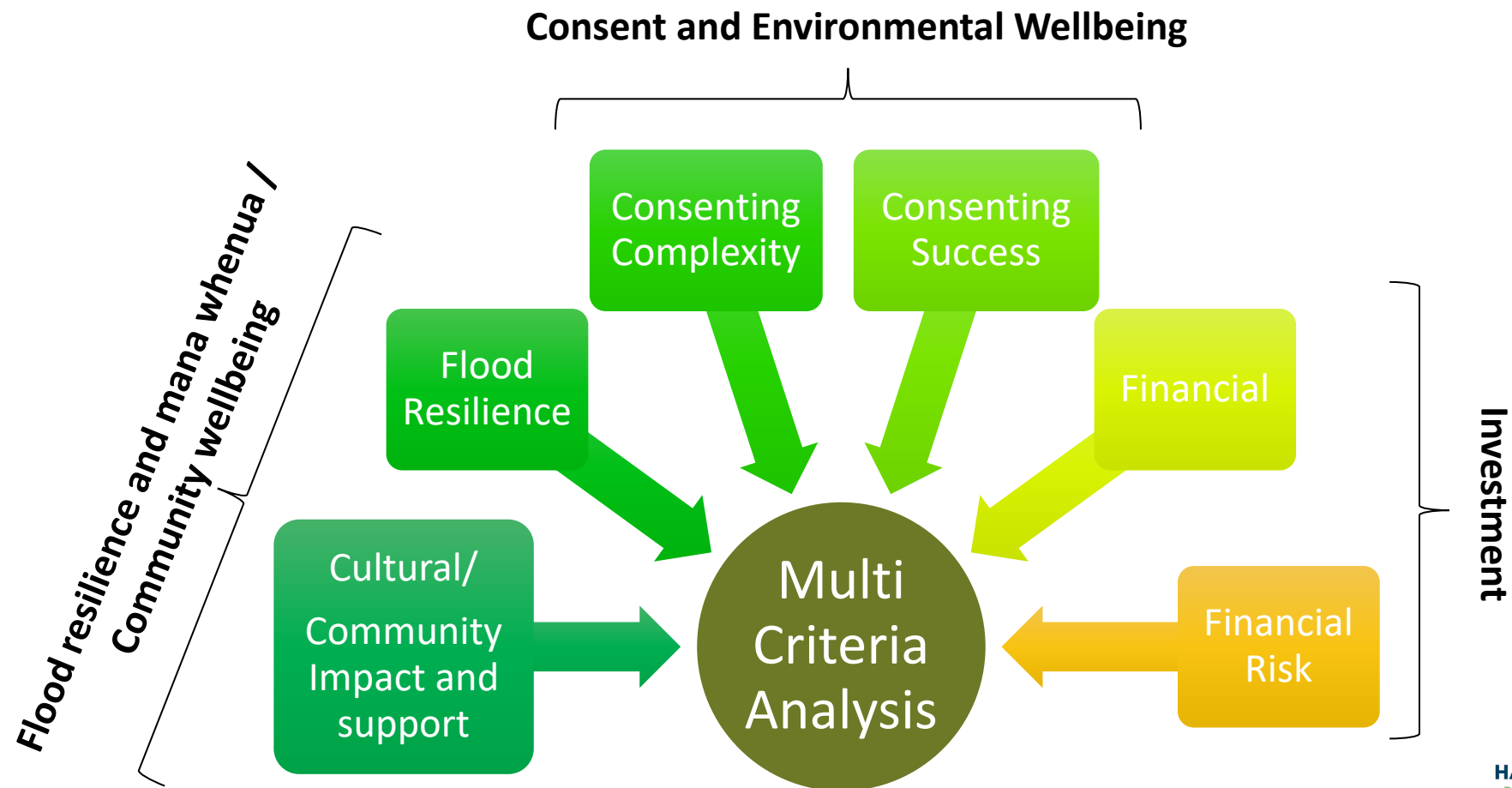
### **Next Steps....**

## Long List Options

- Raise or elevate structure
- River diversion or realignment
- Stopbank's
- Clean out river
- Relocate structures
- Stormwater retention/detention
- Property purchase and retreat
- Overflow diversion



# Multi Criteria Assessment of Options



## Short list Option Assessments

### Option One

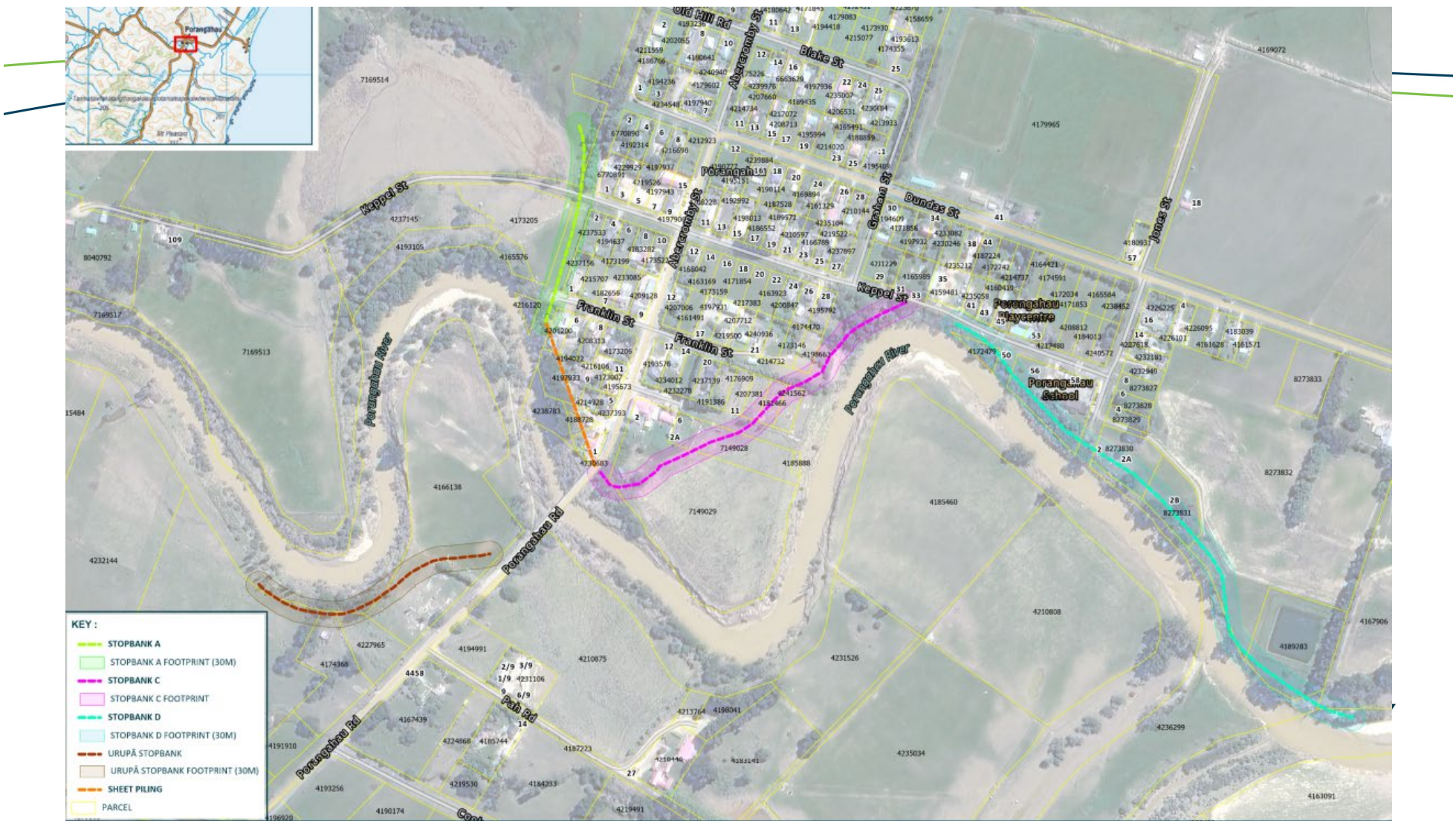
**Stopbanks A, B and C**  
**Raise some properties unable to  
be protected**

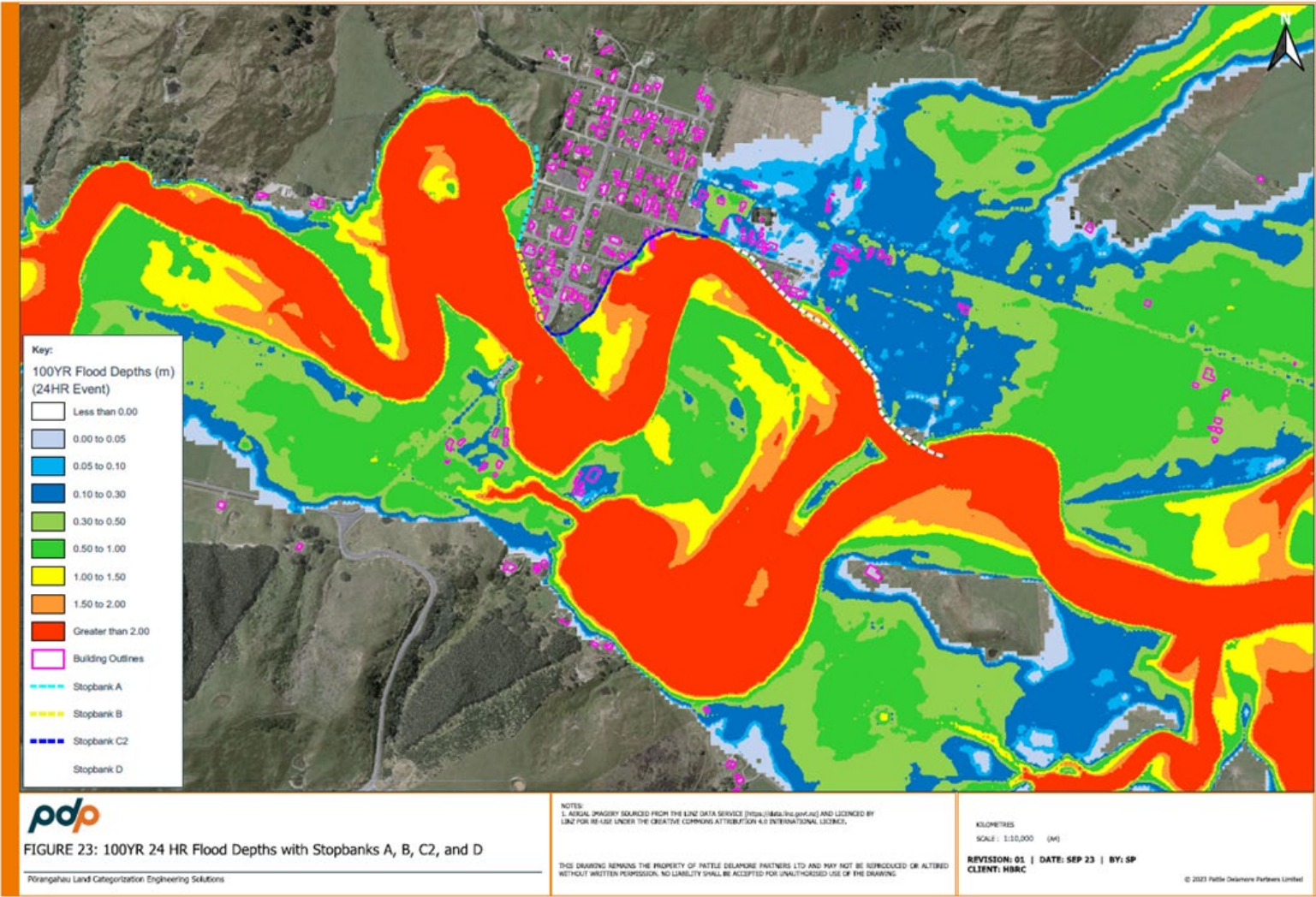
### Option two

**Raise Properties and/or Relocate**

## Option One - Stop bank's







## Options One Considerations

Cultural Impacts

Land Access

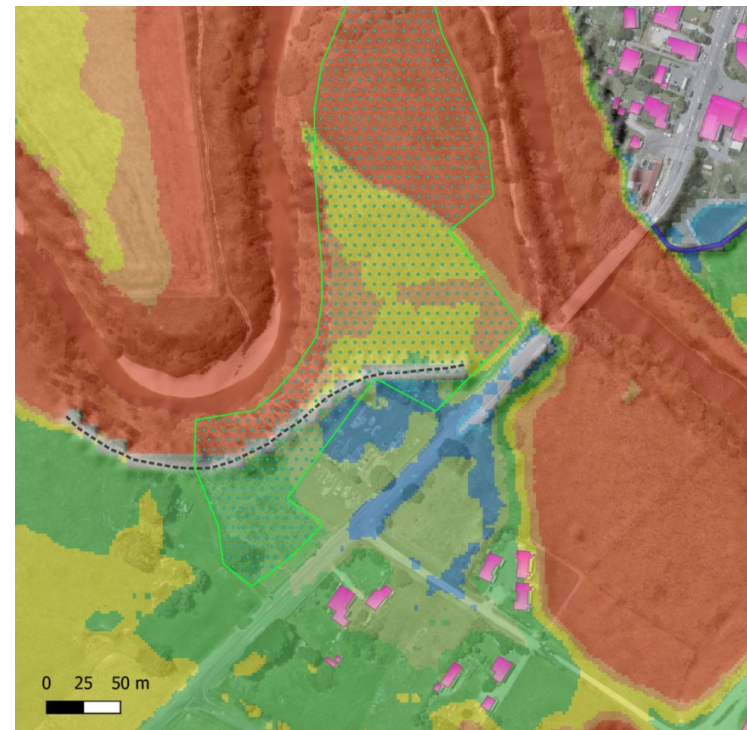
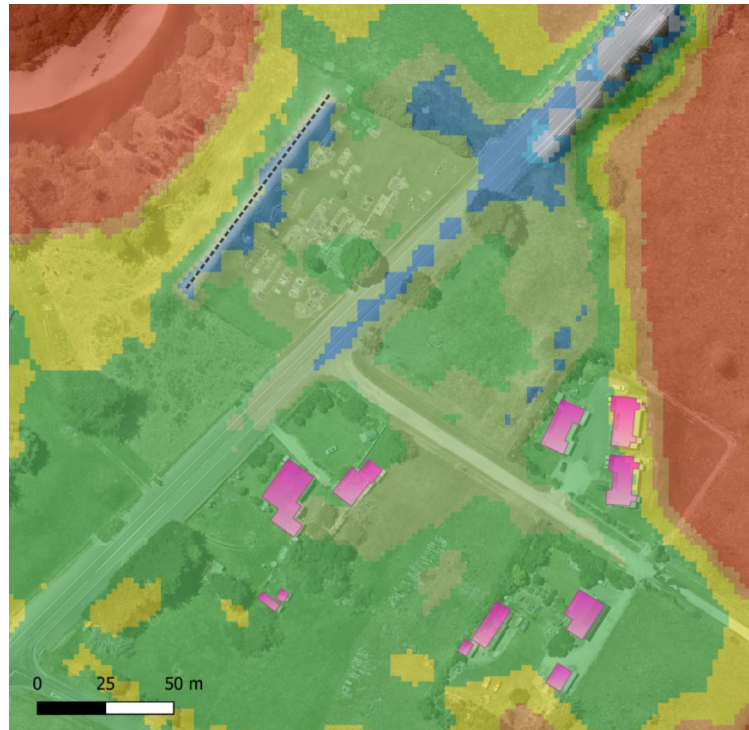
Landscape Impacts

River Access

Impact on existing properties

Consenting Pathway

# Urupa Protection



## Option Two

Raise or elevate structures



## Option Two considerations

Recommended Finished Floor Levels

Impact of Building Act (Section 72)

Insurability

Buildability (concrete slab on grade)

Protection of Urupa

## What Happens Next ....



Next steps for category change



Timeline

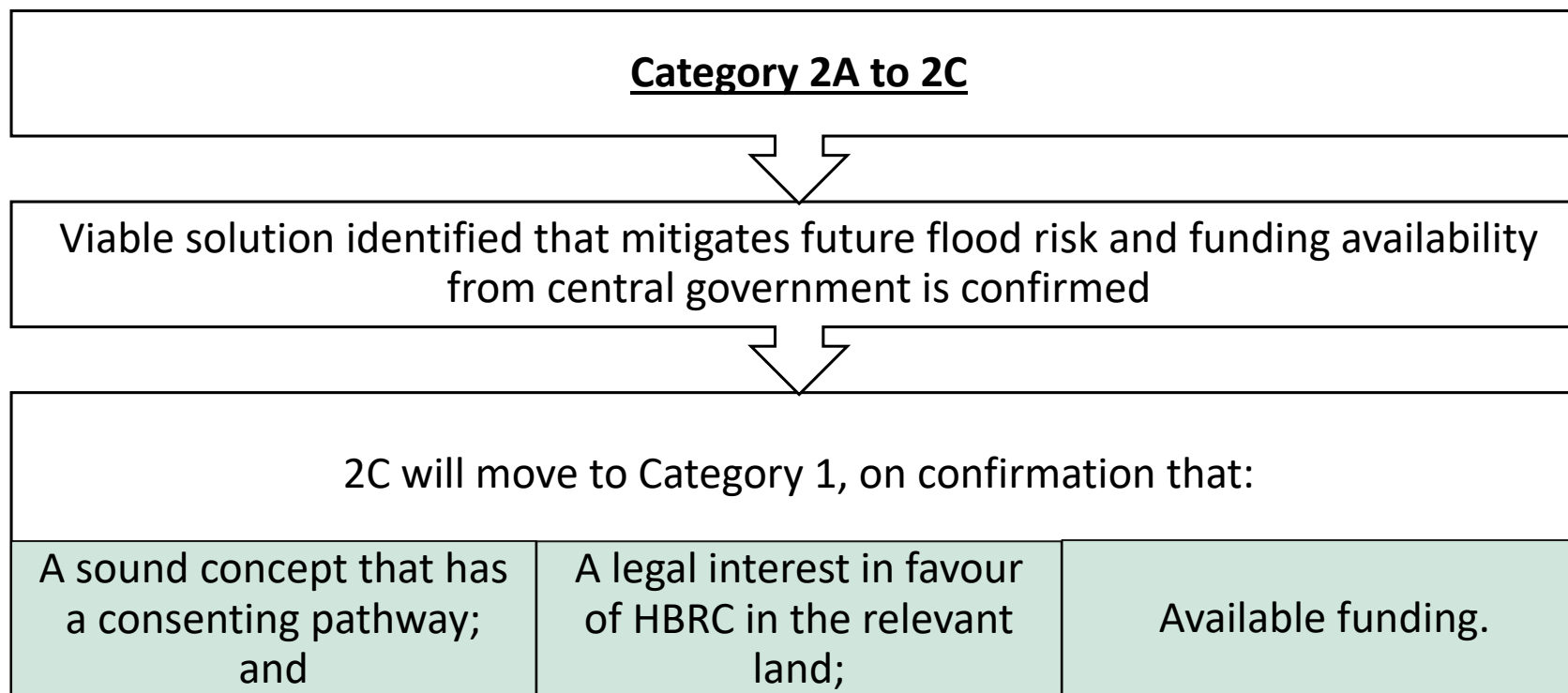


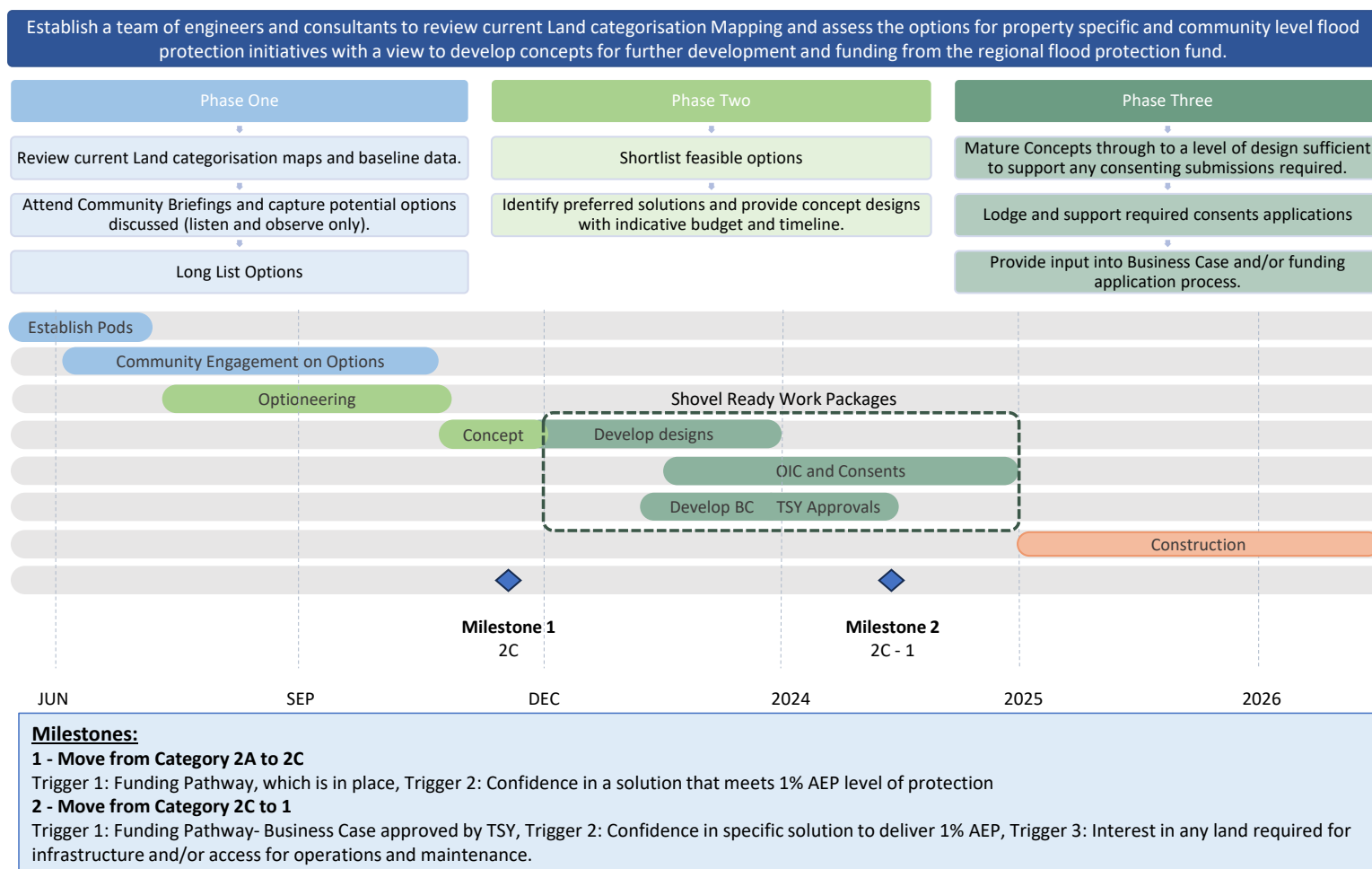
Funding



Delivery plan

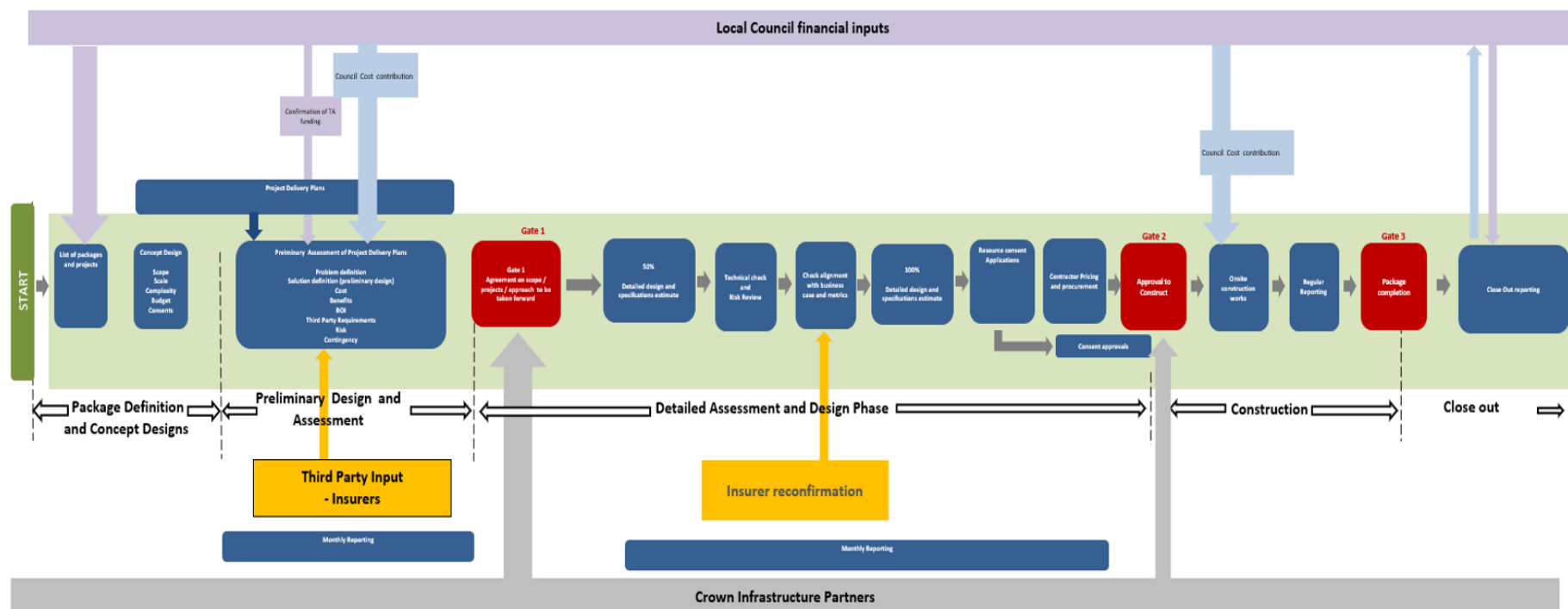
## Pathway Through Categorisation





# Crown Infrastructure Partners – Road Map

## NIWE - Road Map



# Crown Infrastructure Partners – Road Map

## Start – Gate one

- List of packages and projects
- Concept Design
- Detailed Project Delivery Plans
  - Cost, benefits
  - Return on investment
  - Third party requirements
  - Risk and contingency.

## Gate one – Gate Two

- Developed and detailed design specifications and cost estimate.
- Check alignment with delivery plan metrics
- Resource consent application and approval
- Contractor pricing and procurement

# Questions ...



## Disaster Recovery

Te Hokinga ki te Ora i muri i te Aituā

### Category 2C (Community)

Definitions	Community level interventions are effective in managing future severe weather event risk.
Examples	Local government repairs and enhances flood protection schemes to adequately manage the risk of future flooding events in the face of climate change effects.
What does this mean for my claim?	No impact to claim, claim will continue to progress as normal.
What does this mean for my ongoing insurance?	<p>As done following the Westport and Edgecumbe events, insurers will continue to support communities whilst wide scale interventions are worked through.</p> <p>Should these works be deferred or be shown to have not sufficiently mitigated the risks, insurers may re-evaluate ongoing cover.</p> <p>There could be a variety of approaches from insurers, some will continue with existing terms, some may place new risks under more scrutiny than existing customers, and others, at renewal time, may be looked at on a case-by-case basis. Depending on the level of risk, normal underwriting levers would be applied – e.g., price, excess, or exclusion of some hazards until preventative work has been completed by the relevant council(s).</p>



**MINISTRY OF SOCIAL  
DEVELOPMENT**  
TE MANATŪ WHAKAHIATO ORA

## Ministry of Social Development

- Are you a homeowner who is unable to get back to your home due to being assigned a red or yellow placard, are paying for alternative temporary accommodation in the private rental market and have two sets of accommodation costs?
- For support when insurance payments for temporary accommodation run out- **Temporary Accommodation Assistance** is available. This help is not income or asset tested.
- You need to book an appointment to apply. Call us on 0800 559 009
- For more information  
<https://www.workandincome.govt.nz/products/a-z-benefits/temporary-accommodation-assistance.html>



**Te Kāwanatanga o Aotearoa**  
New Zealand Government

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## Ministry of Social Development

- If you're struggling to meet your living costs or had an unexpected bill we might be able to help you, even if you're working.
- We have different types of support and payments available depending on your situation.
- Even if you don't think you qualify, call us to talk about your situation.
- You can also visit [workandincome.govt.nz](https://workandincome.govt.nz) and click on Check what you might get.
- Call us on 0800 559 009, 7am to 6pm Monday to Friday and 8am to 1pm, Saturday.



**MINISTRY OF SOCIAL  
DEVELOPMENT**  
TE MANATŪ WHAKAHIATO ORA



**Te Kāwanatanga o Aotearoa**  
New Zealand Government

## Looking after your mental wellbeing

**Te Whatu Ora**  
Health New Zealand

It is a normal and a very human response to feel worried and frustrated as you deal with the aftermath of Cyclone Gabrielle and other severe weather events.

Simple tips to help you cope and feel better:

- ✓ *Recognise what you're feeling right now, your emotions are a normal part of the recovery process*
- ✓ *Take it one day at a time*
- ✓ *Focus on what you can control*
- ✓ *Fill your cuppa with things that bring you joy, make some time for small everyday joyful things*
- ✓ *Have a kōrero with friends and whānau, share your thoughts*
- ✓ *Chat to a counsellor if needed – call or text 1737 for free, 24/7*



**Te Kāwanatanga o Aotearoa**  
New Zealand Government

## Help is at hand

**Te Whatu Ora**  
Health New Zealand

If you could use some extra support right now or know someone who you think is struggling, there is help available.

Talk to your GP, or find a service near you at [wellbeingsupport.health.nz](https://www.wellbeingsupport.health.nz)

Free helplines

- ✓ *Chat to a trained counsellor any time– call or text 1737 for free*
- ✓ *The Depression Helpline – call 0800 111 757 or text 4202*
- ✓ *Youthline – call 0800 376 633 or text 234*

Support for farming and rural communities

- ✓ *Farmstrong, find resources at [farmstrong.co.nz](https://farmstrong.co.nz)*
- ✓ *Rural Support Trust, call 0800 787 254 or visit [rural-support.org.nz](https://rural-support.org.nz)*



# Key Programme Status Report

## ROAD to RECOVERY



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



<b>Programme Name</b>	Land Transport Planned Response and Recovery
<b>Programme Manager</b>	Rebecca England
<b>Programme Sponsor</b>	Doug Tate
<b>Reporting Period</b>	Nov 23 - Dec 23

### Programme Objectives:

- To rapidly assess and prioritize road damage to facilitate immediate response efforts.
- To ensure immediate safe access for affected community members and road users. In some areas undertaking temporary road repairs to restore basic functionality for emergency services and essential transportation.
- Where able under budget constraints permanently re-establish access to isolated or affected areas by repairing damaged roads
- To communicate and engage with the community on the programme and progress of each project.
- To deliver these capital projects in alignment with budget and quality parameters whilst ensuring community benefit
- To work with community members, affected landowners, business, iwi and other stakeholders to establish priorities and ideal levels of service which will inform future recovery works.

### Delivery Analytics

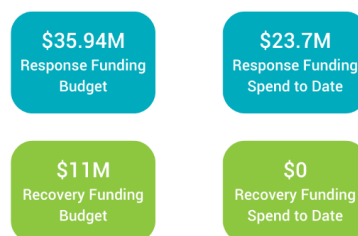
#### Active Project Delivery



#### Contractor Performance

To retrospectively be provided for minor works contractors in the New Year

#### Programme Finance



#### Spend Breakdown

- Professional Services
- Construction
- Other

#### Response



#### Recovery



**KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED  
RESPONSE & RECOVERY****Executive Summary:**

As we approach the end of the year, several key initiatives are underway to ensure the successful execution of our objectives.

One of the primary focuses has been the preparation for the tender evaluation of the first package of works. We aim to secure a contract award before Christmas, setting the stage for a swift commencement of construction.

The contract award for the Gwavas Bridge project marks a significant milestone. A carefully structured program has been established, outlining the timeline for the commencement and completion of works which will allow for clear community communications take place. However, it's important to acknowledge the challenges we've encountered. Issues such as design departure approval and unpredictable ground conditions have led to delays in project timelines, particularly for sites like Douglas Cutting and Titoki Bridges. Addressing these challenges remains a priority as we navigate through the complexities of the projects.

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Looking ahead to the New Year, we have set a target to complete all optioneering reports for response sites (unfunded and funded) by the end of January 2024. This commitment aligns with our plans to provide a clear forward work programme for further funding applications.

Our collaboration with Crown Infrastructure Partners has played a pivotal role in finalizing the Project Delivery Plan scope, one for all four sites combined. The proposed delivery of these plans for subsequent approval in mid-December sets us on a positive track for the commencement of stage 1 works this construction season.

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

### Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Whilst still balancing funding criteria, the significant volume of damage across the network and community priorities the scope of the remaining response funding has been confirmed. This scope includes an allowance for minor protection works which will see construction undertaken to sustain unfunded sites.
Will target dates be missed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Delays in the procurement of contractors and the design of some sites have in turn delayed the commencement of works. We are working with contractors and reconsidering approaches to minimise the impact and ensure key funding deadlines are reached.
Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.
Are there quality problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.
Are there resource problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The scale of the programme and the funding timeframes continue to present resourcing issues which are being managed both internally at Council and through work with consultant partners.
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present, a risk register is established and regularly maintained by key team members.
Are there issues with key stakeholders?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.
Are there communications problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present, the website page and first public communications have been published.
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present, a monthly health and safety meeting has been established between key contractors and is producing effective results.

### Key Programme Risks

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Risk	Mitigation	Residual Risk Level
At present all response funding (excluding \$11M provided by the Crown) has a deadline of the 30 <sup>th</sup> of June 2024. Unless further funding is secured all work will stop or incur further costs to CHBDC and in turn ratepayers.	Work to complete further applications for funding is in progress. The team are aiming to maximise design work completed within current response funding and therefore present 'shovel-ready projects' for funding applications.	Extreme
Funding constraints restrict work from taking place at certain sites. There is a risk that with continued rain we will lose access to some roads. E.g. Titoki Bridge, Kahuranaki Rd and Cooks Tooth Rd and Patangata bridge.	At-risk sites have been weight-restricted, closed and or temporary repairs implemented where possible. Monitoring and repair of sites where possible under funding restrictions.	Extreme
There is a risk that Hawkes Bay Regional Council remove the provision of emergency works (RMA S330) which results in significant delays to projects whilst consent is granted and will result in response funding not being spent by June 2024. This would also affect two of the recently approved recovery projects.	Discuss at Mayoral level across Hawkes Bay Region and potentially engage with the minister to highlight risk to the regions recovery programme.	Extreme
There is a risk that unknown ground conditions and further design refinement lead to an increased cost and delay to the programme of works.	Contingency allowance within budget. Early investigation at sites, including survey, ground investigation etc.	Significant
There is a risk that due to the significant volume of work, limited resources and varying requirements at each site the required designs take longer than planned. This in turn could lead to delays in construction at related sites.	Development of a detailed programme of remaining sites and resources required.	Significant
Lack of communication with the community leads to incorrect messaging of the work programme and in due course reputational damage to Council.	Implementation of work outlined in the finalised communications plan including visual aids, website, social media, radio and community conversations.	Moderate
Uncertainty surrounding the timing of phase 1 recovery funding and its delivery could cause delays in the commencement of works at key sites where funding is provided.	Work with Crown Infrastructure Partners and Hawkes Bay Regional Recovery Agency to develop specific funding agreements and better understand reporting requirements has commenced.	Moderate

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



No visibility of future funding provision from Waka Kotahi leading to uncertainty in the recovery programme and the ongoing operation and maintenance of unrepaired recovery sites.	Discussions with Waka Kotahi, Hawkes Bay Regional Recovery Agency and other affected Councils to understand potential paths to apply for further funding.	Moderate
There is a risk that pressures on the construction market including capacity and availability of resources lead to increased cost and timeframe of delivery.	Development of procurement strategy to enable moving from emergency procurement to a planned approach. Early engagement with contractors.	Moderate

### Communications and Engagement

The newly implemented website page continues to be updated with case studies of completed minor works on a weekly basis. In addition to this, the simple and complex work pages have had further additions which outline the upcoming construction.

The website is now used as the 'source of truth' and is linked to all other communications provided to residents and community members affected by works.

### Taurekaitai Bridge

Planning	15% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$417,500 BUDGET	\$21,629 SPEND TO DATE
<b>Scope:</b> To design and construct a repair to the true left bank approach of Taurekaitai Bridge and provide rock armouring to the bridge					
<b>PROGRAMME</b>	Detailed design is underway for the site to be issued in RFT2.				
<b>BUDGET</b>	The current estimate is based upon early investigation work, this will be refined upon completion of a detailed design.				
<b>RISK</b>	There is a risk that communities are affected by road closures during construction. A specific communications implementation plan is to be drafted.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



### Douglas Cutting Bridge

Execution	35% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$1,719,005 BUDGET	\$20,608 SPEND TO DATE
<b>Scope:</b> To design and construct a new bridge replacing the infrastructure damaged in Cyclone Gabrielle					
<b>PROGRAMME</b>	Delay to programme due to unexpected cost increase which needs to be worked through with the contractor.				
<b>BUDGET</b>	Revised price from contractor significantly over budget. Work to obtain approvals to continue project are underway.				
<b>RISK</b>	Temporary access is currently being maintained. Work to obtain a licence to occupy for the continuation of temporary access is currently underway.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



### Gwavas Road Bridge

Monitor and Control	35% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$3,102,500 BUDGET	\$2,749 SPEND TO DATE
<b>Scope:</b> To design and construct a new bridge replacing the culvert on Gwavas Road.					
<b>PROGRAMME</b>	Contract in place with Concrete Structures. Work to manage the programme within funding timeframes is underway. Adverse weather could potentially delay programme despite float time allowed.				
<b>BUDGET</b>	Design-build contract in place				
<b>RISK</b>	Community expectations are the bridge to be reopened by Christmas 2023.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



### Wakarara Road Bridge

Execution	50% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$530,000 BUDGET	\$7,627 SPEND TO DATE
<b>Scope:</b> To design and construct true right abutment repairs to the Wakarara Road Bridge					
<b>PROGRAMME</b>	Works are out for tender to prequalified contractors				
<b>BUDGET</b>	An engineer's estimate has been provided.				
<b>RISK</b>	There is a risk that construction could be delayed due to high flow and river levels				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



### Titoki Bridge

Planning	20% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$1,135,000 BUDGET	\$114,346 SPEND TO DATE
<b>Scope:</b> To design and construct an underpinning of the true left abutment.					
<b>PROGRAMME</b>	To minimise further programme delays and remove risk a change in procurement approach to deliver short term and long term works in individual contracts has been made.				
<b>BUDGET</b>	Engineers estimate has been provided for both works. This will be refined once detailed design is completed.				
<b>RISK</b>	Access is restricted to a 3.5t weight limit which is significantly impacting the farming business located on Titoki Road. There is risk that further adverse weather results in complete closure of the road.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



### Pōrangahau Stream Bridge

Execution	45% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$61,000 BUDGET	\$ SPEND TO DATE
<b>Scope:</b> To design and construct an MSE wall, supporting the road on the downstream side (TR) abutment.					
<b>PROGRAMME</b>	The site has been issued in the first package of works. Tender evaluation underway. Contracts to be awarded prior to Christmas..				
<b>BUDGET</b>	An engineer's estimate has been completed.				
<b>RISK</b>	Risk of further degradation of the site decreases heading into summer.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.

### Minor Sites

Monitor and Control	95% PROGRESS	Feb 2023 START DATE	Dec 2023 END DATE	\$16,000,000 BUDGET	\$15,159,860 SPEND TO DATE
<b>Scope:</b> Approximately 2500 minor faults were identified across the network following Cyclone Gabrielle. These are low-cost, low-risk sites which can be restored by contractors using standard designs.					
<b>PROGRAMME</b>	95% of dispatches complete. Despite delays due to ongoing wet weather the works are set for completion prior to Christmas				
<b>BUDGET</b>					
<b>RISK</b>	Community service requests for Cyclone related works continue to increase scope of minor works.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



**Rangitoto Road**

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



**Ugly Hill Road**

### Simple Landslip Sites

Planning	20% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$2,950,646 BUDGET	\$54,396.07 SPEND TO DATE
<b>Scope:</b> 44 simple and complex landslip sites have been identified across the district. Within current response funding, 15 sites will receive treatments. Treatments at each site can differ depending on the scale, size, and complexity of the site.					
<b>PROGRAMME</b>	Evaluation for tenders on the first 11 sites is underway. Contracts are to be awarded prior to Christmas.				
<b>BUDGET</b>	An engineer's estimate for the first 11 sites has been completed. For the remaining 4 sites this will be completed upon design completion.				
<b>RISK</b>	A number of the sites have the potential to be impacted by land agreements where retreating the road is recommended. Treatment of sites can be highly impacted by response funding criteria.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



**Old Hill Road**

## KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



### Rock Armouring and River Protection

Planning	15% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$400,000 BUDGET	\$26,297 SPEND TO DATE
<b>Scope:</b> 26 bridges at risk of scour and erosion have been identified across the district following the Cyclone. Within current response funding, we will deliver river protection at 8 at-risk sites across the district. For example, this includes Flaxmill Bridge, Renalls Bridge, Saleyards Bridge, Pōrangahau Stream Bridge and Wallingford Bridge.					
<b>PROGRAMME</b>	5 sites have been issued to contractors for pricing as a part of the first simple and complex package of works RFT. Design continues to progress aiming for the release of further sites in the second package of simple and complex works before Christmas.				
<b>BUDGET</b>	Work is underway to scope the remaining design work required and estimate construction costs.				
<b>RISK</b>	There is a risk that construction at certain sites may be delayed in we experience significant rainfall.				

Note: spend to date for this site only includes work from September 2023 onwards, all costs of immediate inspections, and emergency works are included in the overarching budget and spend above.



Saleyards Bridge

**KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED  
RESPONSE & RECOVERY****Recovery**

The final invitation letters providing details on the National Resilience Plan funding were provided on 10<sup>th</sup> October. As outlined in the invitation letter Council is currently in the process of preparing Project Delivery Plans (PDPs) which will enable Crown Infrastructure Partners (CIP) to provide project-specific funding agreements. Council hopes to submit the PDPs to CIP by mid-December. Approval from the Minister of Finance will then allow further progression on these projects, including procurement and detailed design.

The four sites included in this funding are:

- Wimbledon Road 1.3
- Wimbledon Road 9.5- 9.7
- Fletchers Crossing, Wakarara Road
- Elsthorpe Road



**Wimbledon 9.5-9.7**



**Fletchers Crossing**



**Elsthorpe Road**



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

# *#the **BIG** Stormwater Story*

## **Key Programme Status Report**

*Together we Thrive! E ora ngātahi ana!*

## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL  
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<b>Programme Name</b>	The Big Stormwater Story
<b>Programme Manager</b>	Ben Swinburne
<b>Programme Sponsor</b>	Doug Tate
<b>Reporting Period</b>	November 2023

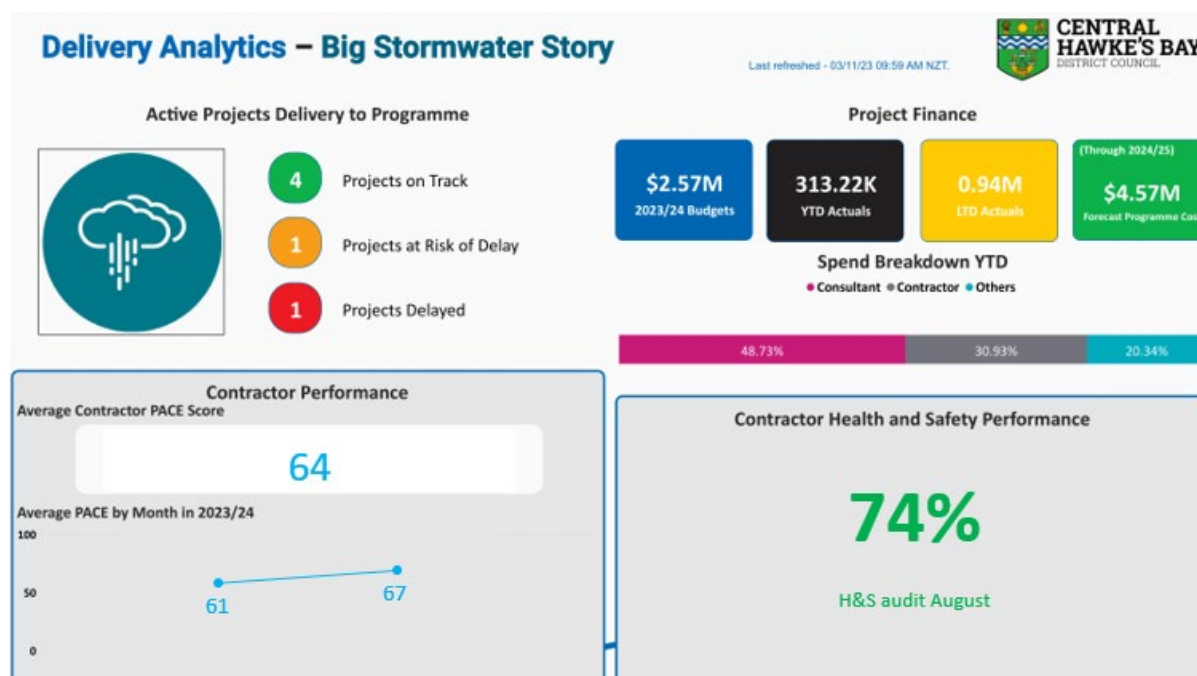
### Programme Objectives:

The Big Stormwater Story aims to overhaul the stormwater activity through engaging with community to understand expectations and agree on levels of service, then planning and implementing a programme of works to ensure that the network achieves that level of service.

It is expected that this will enable people, property, and the environment to be better protected from the adverse effects of flooding, erosion and water pollution.

To achieve this Council will:

- Manage stormwater with regard to financial investment and social, cultural and environmental benefits.
- Contribute to the protection and enhancement of the waterways, rivers, and other water bodies.
- Minimise adverse effects of overland flow and flooding.
- Reduce the amount of stormwater contaminants getting into the rivers and lake.
- Ensure the provision of effective stormwater systems incorporating affordability and industry best practice.



KEY PROGRAMME STATUS REPORT- THE BIG  
STORMWATER STORY

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## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



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### Executive Summary:

The impacts of Cyclone Gabrielle required greater focus on stormwater and as a result the general stormwater programme has seen significantly more progression since.

The opportunity has been taken to take a more holistic approach in how the overall stormwater activity is managed moving forward and is culminating into the formation of a stormwater strategy document, planned alignment and finalisation of our catchment management plans and breaking up work into key workstreams each with their own objectives, measures and plans.

While we undertake this work that will shape how the activity is managed long term, it is recognised that in the short-term work is needed to quell community concern around future extreme events and the performance of the network to ensure protection of their properties. To support this, expert technical consultants have been engaged to support officers. Together a first short term iteration of an overarching strategy was formulated to help guide the current and next financial years work programme with a large focus on mitigation of flood risk.

As a result, work to clear the major open drainage channels in the district has been carried out in Waipawa and is currently underway in Waipukurau, a report identifying the next "quick win" projects has been received and a work programme is being created, a Severe Weather Outlook Checklist (SWOC) has been created to assist operational teams in ensuring optimal performance of the network prior to forecast poor weather.

### Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The scope of the programme is yet to be fully defined, work to create an overarching strategy will provide the programme scope.
Will target dates be missed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific targets for delivery have been set, open drain clearing as part of the Cyclone Gabrielle response has occurred slower than we had anticipated
Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specific project budgets will be defined through the formation of the quick wins programme. Current work packages have all been delivered within quoted contract costs
Are there quality problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at this stage
Are there resource problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resourcing is not currently an issue
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risks for the programme continue to be developed, detailed risk registers and workshops will be held for each work package
Are there issues with key stakeholders?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Focus groups have been established in both Waipukurau and Waipawa, these groups will be key to ensuring we understand and then manage

## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

			community's expectations and align our programme accordingly
Are there communications problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A communications and engagement plan is being drafted, the first edition of a regular quarterly newsletter was released in September
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at this stage, Safety in Design workshops will be planned for all new work packages

### Key Programme Risks

Risk	Mitigation	Residual Risk Level
Expected Levels of Service unable to be met within financial constraints	Prioritising and phasing work to align with budget availability, clear communication and engagement with stakeholders around prioritisation and expected phasing	Significant
Water services changes affecting programme delivery	Robust change management assessment and mitigations	Significant
Cost Increases	Align scope and schedule to estimate realistic costs Regular check ins and reconciliation of actual spend to forecasts	Significant
Inability to deliver to timeframes	Agree realistic timelines for each milestone at project kick off Allowance of adequate time contingency	Low
Poor Performance	Agree and confirm Key Performance Indicators (KPI) at Project kick off Utilisation of regular PACE scoring for contractors and consultants Regular project meetings to track progress and performance	Low

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

**KEY PROGRAMME STATUS REPORT- The Big Stormwater Story****Communications and Engagement**

A detailed communications and engagement plan is currently being drafted for strategy (Iteration two) engagement, this will ensure clear understanding of expectations around how and how regularly we engage with stakeholders. Engagement to inform iteration two of the Stormwater strategy will be key to ensuring a “fit for purpose” and “right-sized” strategic direction and ultimately work programme.

Three Stormwater Focus Groups were established in the aftermath of Cyclone Gabrielle - Waipawa, Waipukurau and Waipukurau Industrial - these focus groups play a key part in not only informing the strategy but being a medium for connecting with the wider community to both collect and share information. The first iteration of a quarterly [newsletter](#) was shared with this group in September and we have created a new community focused [webpage](#) which will display our future updates to the programme.



*Figure 1: Excavator working on the Eastern Interceptor Drain*

## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



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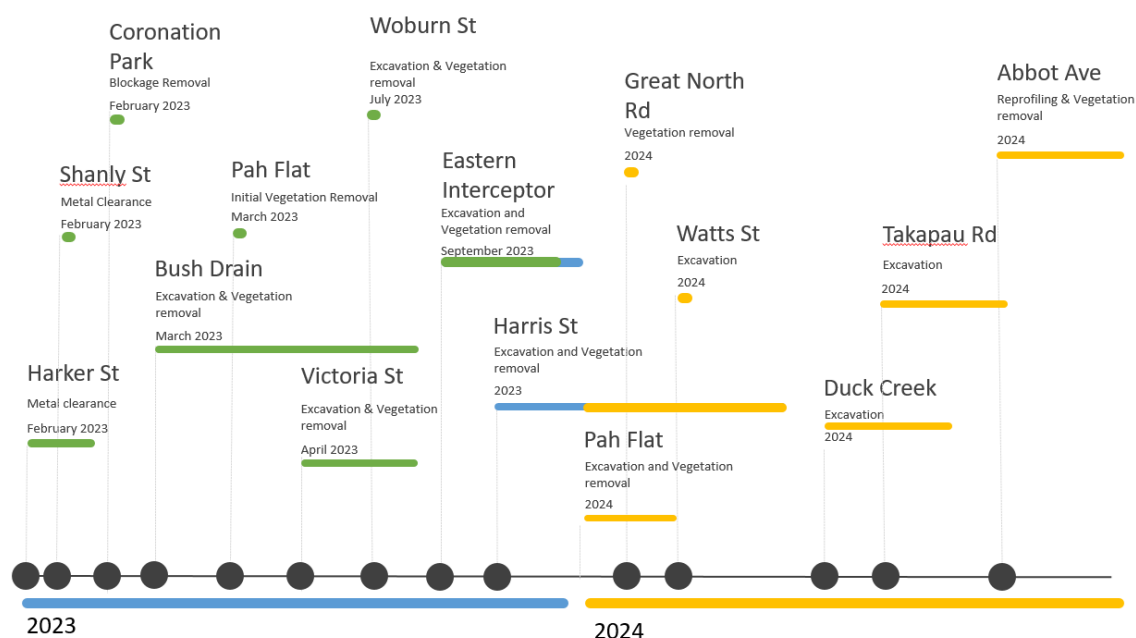
### Cyclone Gabrielle Response – Open Drain Maintenance

MONITORING	80% PROGRESS	March 2023 START DATE	March 2024 END DATE	\$1.1M BUDGET	\$660K SPEND TO DATE	\$440K PLANNED SPEND
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**Scope:** Addressing deferred maintenance in cyclone affected drains, improving major district drainage channels and paving the way for capital upgrades programme.

<b>PROGRAMME</b>	Some uncertainty remains due to unknown influence of landowners and developer stakeholders, but lots of opportunity available moving into spring/summer season.
<b>BUDGET</b>	Currently being supported by capital programme budgets while proposed changes to operating costs are going through the Asset Management Plan cycle. Certainty in costs provided by contractor partnership agreements.
<b>RISK</b>	Robust risk management of physical works occurring. Methodology and prioritisation supported by consultant inputs.

This month the open drain maintenance programme has progressed with contractors continuing works on the Eastern side of Waipukurau and positive planning towards further works in the industrial area in the northwest of the town. Following completion of these two projects, the Maintenance programme shifts from cyclone response to the operational maintenance cycle which brings together corrective and preventative maintenance, using risk-based prioritisation. Key to this is a proposed change to operational funding sources.



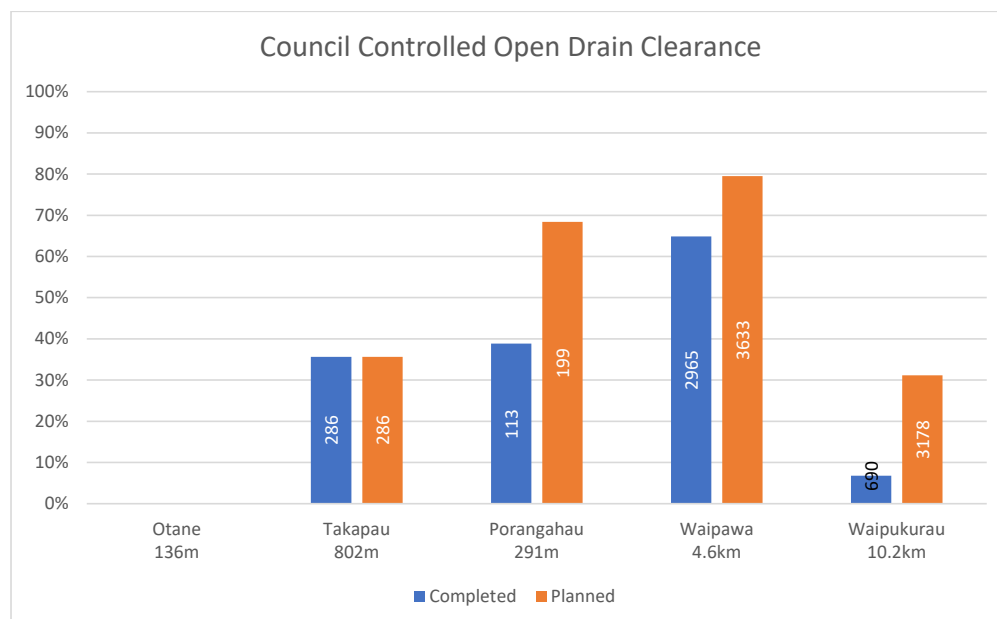
KEY PROGRAMME STATUS REPORT- THE BIG  
STORMWATER STORY

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## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



Figure 2: Scope of maintenance works in the Kiripara, Waipukurau Industrial Area



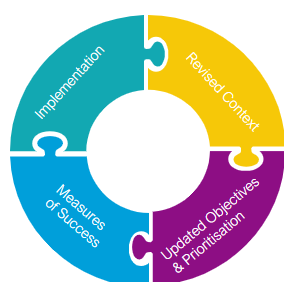
## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



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### Stormwater Strategy – Iteration Two (Long term)

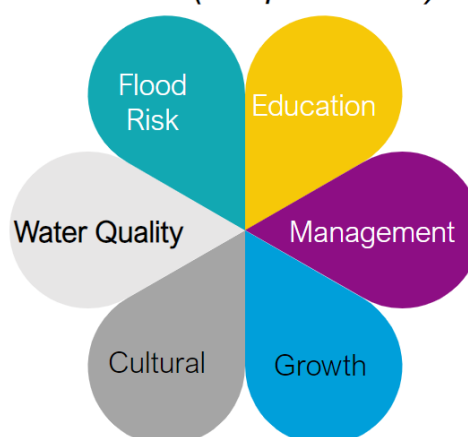
INITIATION	5% PROGRESS	Sept 2023 START DATE	June 2024 END DATE	\$TBC BUDGET	\$- SPEND TO DATE
<b>Scope:</b> To engage with community on how stormwater should be managed across the district, understand expectations and agree on outcomes, then create a strategy document with a clear vision, purpose, principles and measures that sets out a clear strategic direction and informs decision making					
<b>PROGRAMME</b>	Initial drafting to be an extension of iteration one of the strategy, a communication and engagement plan to be finalised informing the overall programme for delivery of the long term strategy in 2024				
<b>BUDGET</b>	A budget for the creation of the strategy to be further refined				
<b>RISK</b>	There is a risk that the ability to effectively engage with community will be compromised by an inability to look past the short term issues				



#### Iteration 2

- Oct 2023 - Feb 2024
- Allows for collaboration / partnership
- Focuses on objectives and targets
- Brings in water quality issues
- 3-10 year horizon (AMP and LTP)

#### Iteration 2 (comprehensive):



## KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL  
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### Quick wins programme

<b>PLANNING</b>	5% PROGRESS	June 2023 START DATE	\$4.2M BUDGET	\$0 SPEND TO DATE
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**Scope:** Implement a programme of easily implemented CAPEX and OPEX works to make immediate improvements the performance of the stormwater network. We have received the technical report identifying and prioritising the works with further planning currently underway to build this into a deliverable programme.

<b>PROGRAMME</b>	Planning phase on track, detailed planning and design phase to inform programme
<b>BUDGET</b>	Budget allocation and programme costs remain undefined until detailed planning phase. An estimate has been developed for refinement with a quantity surveyor.
<b>RISK</b>	Detailed risk analysis to be undertaken as planning phase develops, main risk lies in affordability and continued investment to the programme

### ▶ QUICK WINS

Installation of  
Flap Gates

Pipe Size  
Upgrades

Waterway  
Bank  
Stabilisation

Waterway  
Maintenance



### ▶ EXTREME WEATHER EVENTS

Immediate Plan:

Severe Weather Outlook  
Checklist (SWOC)

Medium Term:

Identify pump location and  
confirm land ownership  
and consent requirements

Create safe accessible  
platform for temporary  
pumps

Council enter agreements  
for pumps and power  
(purchase/hire)

Catchment changes to  
improve flows to pumps

Long Term:

Engagement and  
consultation

Land  
purchase/consenting if  
required.

Develop standardised  
design

Procure and construct



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# Key Programme Status Report

**Cyclone Gabrielle Recovery and  
Resilience Plan – Social Pou**  
November 2023

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



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**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



Programme Name	<b>Community Wellbeing &amp; Resilience</b>
Programme Manager	Debbie Northe, Community Connections Manager - Recovery
Programme Sponsor	Dennise Elers – Group Manager Community Partnerships
Reporting Period	01/11/2023 – 30/11/2023

## Programme Objectives

The Community Wellbeing and Resilience programme responds to the key priorities identified under the Social Pou of the Tamatea – Central Hawke's Bay Cyclone Gabrielle Recovery and Resilience Plan.

Our recovery must ensure that first and foremost the welfare and health needs of whānau and communities are met. Council will achieve this by:

- Delivering on a recovery plan in partnership with iwi/hapū, key government agencies, and broader organisations.
- Putting communities, urban and rural, at the centre so they are empowered and supported to lead the direction of their own recovery and their own initiatives.

This will ensure our people are in the driver's seat guiding us towards a more resilience, future-proofed and thriving Central Hawke's Bay.

### Sustaining Community Wellbeing

The need for sustained community wellbeing support has been identified and clearly heard across the district. While the initial response may be over, the long-term effects on personal and mental wellbeing and the journey of recovery ahead of us is significant. Key areas of focus raised by the community to date for this priority have included.

- Navigational support
- Community wellbeing
- Supporting our rural sector
- Continued support for isolated and impacted communities
- Continued leadership in housing

### Building Community Resilience

With the need for community to have increased resilience through times of isolation, such as that experienced through Cyclone Gabrielle, priorities and issues that support and build community resilience across the district identified include:

- Establishing Community Support Hubs
- Civil Defence radio network
- Telecommunications resilience

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



## Delivery Analytics

### Project Phasing

Project	Project Phase	Progress to date	Last month
Lifestyle Block Emergency Preparedness Handbook *NEW*	Planning	40%	0%
Neighbourhood Support	Initiation	10%	5%
Community Resilience Plans	Planning	15%	15%
Community Emergency Hubs	Planning	20%	20%
New Zealand Red Cross Home Bundles Tranche one all on-line orders completed and deliveries underway. Tranche two as at 31/10/2023 for 20 housing bundles - 12 declarations completed and online orders underway (referrals 9 Ngāti Kere, 3 CHBDC)	Execution	65%	55%
Lifestyle Block Support Recovery & Resilience Workshop	Completed	100%	100%
New Zealand Red Cross Cleaning Kits	Completed	100%	100%

### Funding

The recovery team met with New Zealand Red Cross on 8 November to progress our application to the NZ Disaster Fund for resilience funding to support the resourcing of community emergency hubs under our locality plans. The proposal was successful with a grant of \$340,000 confirmed. Contract to be received early December.

The proposal sought funds for storage facilities, power and communication equipment, and resources to support council led Civil Defence Centres and community led hubs including four maraes. Two sets of equipment will be stored in mobile trailers.

Generators donated via HBCDEM have a recommended retail cost of \$16,146.

Council supported Mataweka Marae with their application to Te Whatu Ora's Community Wellbeing and Hauora Grant. \$50,000 has been requested to support the wider Waipawa community with wellbeing initiatives.

## KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



Discussions are continuing with MBIE regarding MBIE funded solar installation into community hubs. The sites nominated are Elsthorpe Hall, Otāne Hall, Takapau Hall, Mataweka Marae and Ongaonga Hall. Porangahau has been identified as a future site pending flood mitigation options.

The grant of \$135,000 received from the Ministry of Social Development on 17 October 2023 to support actions under the Whānau and Community Wellbeing Pou (Regional Recovery) has been allocated as follows:

Activity	Funding
Community locality plans	\$50,000
Community resilience plans	\$5,000
Rural wellbeing support	\$5,000
Placard properties wellbeing support	\$5,000
Community navigator support including neighbourhood support	\$25,000
Salary recovery (Community Connections Manager/Community Connector)	\$30,000
Future partnership opportunities	\$15,000
<b>Total</b>	<b>\$135,000</b>

### Executive Summary

The Community Connections Manger Recovery continues to provide navigational support as required to affected property owners. The Pōrangahau connector service via the Ngāti Kere Hapū Authority has been extended until the end of December.

Tranche two of the Red Cross home bundles project has been released and online orders underway. The logistical challenges around tranche one deliveries have been resolved with improved communication and more timely deliveries.

Following the Community Resilience workshop in Tikokino in October, Pip Dixon from HBCDEM has drafted the Community Resilience plan which has been provided to the community hub committee for initial feedback and will shortly be distributed to the community for feedback.

The successful funding application to the New Zealand Disaster Fund via New Zealand Red Cross means we will be able to progress the purchasing of supplies and equipment for the hubs in the new year.

The face-to-face lifestyle block holder workshop run by BML Consulting via NIWE funding went ahead with low numbers attending (nine registered, six attended). The event was well publicised, the low numbers may have been due to the timing of being a week after the CHB A&P Show. Approximately 60% of registrants workshop registrants across Hawkes Bay have said they are

## KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



interested in becoming a community champion. There is potential to roll out a local/regional lifestyle block / rural community champion initiative/programme, which includes training for community-led leadership.

No one attended the Wallingford community conversation on 7 November. The Pōrangahau hui on 14 November focussed on a presentation by HBRC on flood mitigation options.

A Waipawa resident organised a community potluck dinner for Waipawa residents. Council supported with the creation and printing of fliers, and purchase of disposable plates etc. Approximately 18 people attended the event, including Mataweka Marae representatives.

To support our community resilience activities, it is proposed that Council applies to become a full member of Neighbourhood Support New Zealand

**1. Full Member:** an established organisation which is involved in the establishment and maintenance of Neighbourhood Support groups within New Zealand. Full members are eligible to use the Neighbourhood Support brand, vote, have a representative hold office, attend all meetings and receive all Society information.

To support this application, a Council resolution is required agreeing to apply for membership of NSNZ. This is a recommendation attached to the Cyclone Gabrielle November Recovery update.

### Mana Whenua

The visit from the Hawkes Bay Independent Flood Review Panel on the 23<sup>rd</sup> and 24<sup>th</sup> of November went smoothly in both the Pōrangahau and wider affected flood areas of Waipawa, Otāne and the Takapau regions. The panel fed back that having seen the damage and hearing the stories was advantageous to the review outcome. Currently the Civil Defence Emergency Management Review is underway in Tamatea and Mana whenua representatives have been invited to participate.

Mataweka marae continue to look for funding options for the reintroduction of a marae hub that will also cover the requirements of a civil defence outpost and recovery hub. This is an action in their most recent strategic plan, that they would like to foster due to the success of the hub they experienced for cyclone Gabrielle. Rongomaraeroa marae have completed a working bee this weekend and the marae is looking beautiful, although not officially opened yet.

Ngāti Kere Hapū authority continue to work on their rebuild programme. The hub is still in a low-level operation phase until such a time the trustees provide a closing date.

Tamatea marae and Insurance packages have been discussed at the Taiwhenua board to provide security and insurance protection for marae and whanau.

### Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The scope of the project will be finalised once the second round of community conversations have finished.
Will target dates be missed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific target delivery dates have yet been set – to be confirmed once project scope finalised.

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



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Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Budgets currently being developed; expenditure will only be incurred as funding confirmed.
Are there quality problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage.
Are there resource problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage.
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risks for the programme continue to be developed.
Are there issues with key stakeholders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community champion groups are currently being created. Realistic timeframes for delivery will be developed as part of the locality work plans.
Are there communications problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Communication challenges with NZRC Housing Bundles re confirmation of online ordering and delivery dates. Regular meetings with NZRC established to check on ordering progress – concerns have been escalated to NZRC management.
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage

## KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



### Key Programme Risks

[Order risk from highest residual risk level to lowest]

Risk	Mitigation	Residual Risk Level
Resilience planning - community expectation re timeframes.	Addressed through a clearly defined workplan with timeframes and budget developed with community.	Moderate
Housing bundles – ongoing communication & delivery of bundles	Regular meetings with NZRC to escalate concerns as they arise.	Moderate
Lifestyle block event	Lack of attendance addressed through marketing campaign	Low
Housing bundles - breach of trust	Risk to recipient of Housing Bundles, mitigated through support from referring agencies.	Low

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

## KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



### Communications and Engagement

#### Community Conversations

The final two locality community conversations were promoted via social media and 'Keeping it Central' which is also promoting the online survey.

**Community Conversations Round Two**

**Moving Forward Together**

**Next week we are coming to Wallingford Hall!**

After the devastating impact of Cyclone Gabrielle in February and a series of nine initial conversations in May, the first edition of Central Hawke's Bay's Recovery and Resilience Plan was released. It focused on the short term needs to restore social, built, economic and natural environments, and supporting our people in the immediate aftermath. As we forge ahead with recovery, we invite you to join us at a conversation near you. We'll update you on progress and want to hear how you think we're tracking and where our priorities should be in the long-term for your community. We want your local knowledge and experience to ensure everything we're hearing from our communities is included in our planning.

Date	Time	Locality/catchment	Location
Tues 7 Nov	6 – 7.30pm	Wallingford & Flemington	Wallingford Hall
Tues 14 Nov	6 – 7.30pm	Pōrangahau	Pōrangahau Sports Club

For more information on what you told us in the initial meetings scan the QR code or visit [www.chbdc.govt.nz](http://www.chbdc.govt.nz)



SCAN ME

#### Cyclone Survey

An online survey is available for members of the community who are unable to attend a conversation or wish to send through more detailed information.

The survey is still open and has been further promoted via social media.

There are a number of cyclone related surveys running at the moment which is causing survey fatigue in the community.

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**

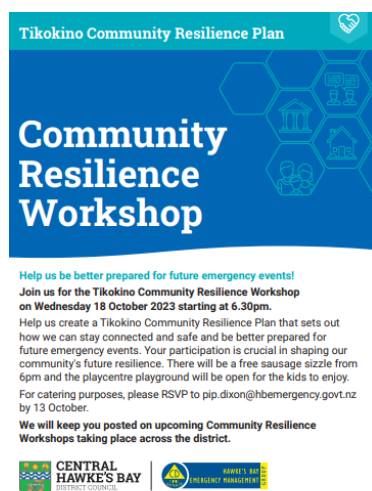


Locality	Responses	Total % response
Elsthorpe / Kairākau / Mangakuri	4	16.0%
Omakere / Pourerere	1	4.0%
Ongaonga / Ashley Clinton	2	8.0%
Otāne / Papanui	2	8.0%
Pōrangahau	2	8.0%
Takapau	1	4.0%
Tikokino / Wakarara / Argyll	1	4.0%
Waipawa	10	40.0%
Waipukurau	2	8.0%
<b>Total responses received</b>	<b>25</b>	<b>100%</b>

Community Resilience Workshop Collateral

Collateral has been developed to support Community Resilience workshops.

For the Tikokino workshop in October, this included the below collateral being used in social and print media, and printed as leaflet which was distributed throughout the community via the rural delivery service.



Updated collateral is being produced by HBCDEM to support the distribution of the draft Community Resilience Plan to the community. This will include a QR code linked to the online plan.

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**[Community events](#)

Communication support was provided to a Waipawa resident who was organising a potluck dinner for the Waipawa community. The below flier was developed and printed, with over 350 being distributed to households in lower Waipawa.



KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



Lifestyle Block Emergency Preparedness Handbook - **\*NEW\***


PLANNING	40% PROGRESS	October 2023 START DATE	December 2024 END DATE	TBC BUDGET	N/A SPEND TO DATE
<b>Scope: A programme to support communities to stay connected, improve safety, and be prepared for emergencies.</b>					
<b>PROGRAMME</b>	<p>The Hawke's Bay Rural Advisory Group has previously identified the need to support lifestyle and small block holders.</p> <p>To support this, HBCDEM have adapted the Auckland Emergency Management Lifestyle block emergency Handbook to Hawke's Bay</p> <p>The document provides detailed advice on how to prepare for and respond to an emergency, creating an emergency plan including an emergency survival kit. Other information detailed covers water management, power and phone outages and property access, insurance, infectious diseases, wildfire and more.</p> <p>The draft handbook has been distributed via the RAG group to key partners for feedback. CHBDC have provided feedback based on the requests for information received at the Lifestyle Block expo held several years ago.</p> <p>It is proposed that the full document will be available online, with a brochure including a QR code link to the handbook.</p> <p>The Rural Support Trust have funding to support the development of marketing collateral including fridge magnets.</p> <p>A communications plan is being developed which will include brochures being provided to vets, farm merchants, to rural schools and QR code links to rural FB pages.</p> <p>Programme Lead: HBCDEM</p>				
<b>BUDGET</b>	Via HBCDEM and RST				
<b>RISK</b>	To be determined				

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle




## Lifestyle Block Emergency Preparedness Handbook


### Hawke's Bay



Emergencies can happen at any time and when you live on a lifestyle property, you might have to deal with them on your own until outside help arrives.

This handbook gives you detailed advice on how to prepare for an emergency, what to do and who to reach out to. Now's the time to create a detailed emergency plan to keep you, your whānau and animals safe. You'll find all the help you need right here.





Scan this QR code to view and download the plan.  
Visit our website [www.hbemergency.govt.nz](http://www.hbemergency.govt.nz) or  
[www.facebook.com/hbemergency](https://www.facebook.com/hbemergency)

**For updates during an emergency**

- NewsTalk ZB 90.3FM or 1278AM
- The Hits 89.5FM (Wairoa 99.7FM)
- More FM 88.7FM
- Central FM 106FM (Dannevirke 105.2FM)
- Radio NZ News 630AM or 101.5FM
- Radio Live 106.3FM or 1368AM
- Radio Kahungunu 765AM or 94.5FM

**What is in the plan:**

Section 1 – understanding what emergency events may impact your property

Section 2 – Making an emergency plan

Section 3 – Managing water on your property

Section 4 – Power and phone outages and property access

Section 5 – Insurance

Section 6 – What to do in certain emergency event

Section 7 – First aid kits

Section 8 – Infectious diseases/pandemics

Ministry for Primary Industries  
Manatū Ahu Matua

RuralSupport

FIRE  
Department of Fire and Emergency Services

FMG  
Advice & Insurance

HAWKE'S BAY  
DISTRICT COUNCIL  
Environmental Services

HERETAUNGA  
HASTINGS

NAPIER  
CITY COUNCIL

CENTRAL  
HAWKE'S BAY  
DISTRICT COUNCIL

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



## Neighbourhood Support

INITIATION	5% PROGRESS	October 2023 START DATE	June 2024 END DATE	TBC BUDGET	N/A SPEND TO DATE
<b>Scope: A programme to support communities to stay connected, improve safety, and be prepared for emergencies.</b>					
<b>PROGRAMME</b>	<p>Neighbourhood Support brings people together to create safe, supportive, and connected communities.</p> <p>Neighbourhood Support has been identified at the community conversations and community resilience workshops as a mechanism to help build a well-connected community that helps to improve safety, resilience, and wellbeing for all.</p> <div style="text-align: center;"> <pre> graph TD     CP[Community Priority Be better prepared for future events] &lt;--&gt; CRP[Community Resilience Plan]     CP &lt;--&gt; NS[Neighbourhood Support]     CRP &lt;--&gt; NS           </pre> </div> <p>Neighbourhood Support New Zealand (NSNZ) has provided programme details and <a href="#">membership information</a>.</p> <p>It is proposed that Council applies to become a full member of NSNZ.</p> <p><b>1. Full Member:</b> an established organisation which is involved in the establishment and maintenance of Neighbourhood Support groups within New Zealand. Full members are eligible to use the Neighbourhood Support brand, vote, have a representative hold office, attend all meetings and receive all Society information.</p> <p>To support this application, a Council resolution is required agreeing to apply for membership of NSNZ.</p> <p>This is a recommendation attached to the Cyclone Gabrielle November Recovery update.</p>				
<b>BUDGET</b>	To be determined. Initial funding confirmed via social sector grant.				
<b>RISK</b>	To be determined.				

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle****CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCILNeighbourhood Support Membership Information**ABOUT NSNZ MEMBERSHIP**

Neighbourhood Support NZ is the hub for a network of local groups, partners and sponsors. Our common purpose is to create safe and caring neighbourhoods and communities, reducing the incidences and effects of crime, building community resilience and strengthening community networks to enhance wellbeing.

Working closely with NZ Police and many other organisations in the community, we promote and support the development of Neighbourhood Support groups throughout New Zealand.

If you are interested in becoming a NSNZ Member, please read the information in this pack and complete the Application Form on Page 6. All applications for membership will be considered and approved by the Board of NSNZ.

**THE IMPORTANCE OF MEMBERSHIP TO NSNZ**

Membership to Neighbourhood Support New Zealand is a vital link for Neighbourhood Support groups. Members become part of our national Neighbourhood Support network and only Members are able to use the Neighbourhood Support name and logo.

**BENEFITS OF MEMBERSHIP**

As a member of NSNZ your organisation can:

- Use the Neighbourhood Support New Zealand name and logo.
- Benefit from our partnership and Memorandum of Understanding with NZ Police, which includes access to information, resources and office space in local Police stations (if available).
- Access free and discounted resources from NSNZ National Office i.e. signs, stickers, promotional material.
- Access information, support and guidance i.e. Members' Online Toolkit and monthly newsletter.
- Apply for NSNZ Funding grants.
- Access a free Security Vetting Service for Neighbourhood Support Staff, Volunteers, Board & Committee Members.
- List your contact details on the NSNZ website.
- Promote your events, activities and good news stories through social media and other platforms.
- Network, share and learn with other Members at district and national events.

**WHO IS ELIGIBLE TO JOIN NSNZ?**

Any incorporated body, organisation, or individual who is promoting the Neighbourhood Support NZ brand and carrying out the work of Neighbourhood Support is eligible to join NSNZ.

All Members are asked to sign a 'Code of Conduct' to ensure the organisation understands their obligations to Neighbourhood Support NZ.

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



**CENTRAL  
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DISTRICT COUNCIL

## Community Resilience Plans

PLANNING	15% PROGRESS	August 2023 START DATE	December 2024 END DATE	\$5,000 BUDGET	\$Nil SPEND TO DATE
<b>Scope: Supporting our communities to be more resilient by being better prepared for future emergency events.</b>					
<b>PROGRAMME</b>	<p>During and after an emergency a community resilience plan will be a community's reference guide with important contact details and response tips for dealing with specific impacts.</p> <p>Community resilience champions are being identified at the second round of community conversations and follow up meetings are underway with interested groups.</p> <p>A draft work programme for the development of CRP's is attached.</p> <p>Initial meetings have been held in Otāne, Tikokino and Ongaonga.</p> <p>Actions to date:</p> <ul style="list-style-type: none"> <li>- The first Community Resilience Workshop was held in Tikokino on Wednesday 18 October with over 30 people attending. Draft plan will be sent to community for feedback by the end of November with a practical exercise to test the plan in the new year.</li> <li>- Meeting with Otāne and Ongaonga groups by mid-December to finalise workshop timetable.</li> </ul> <p>Workshop lead HB Emergency Management.</p>				
<b>BUDGET</b>	<p>CRP development funded via HBCDEM.</p> <p>CHBDC contingency \$5,000 via social sector funding to support plan development.</p>				
<b>RISK</b>	<p>Community expectation re timeframes. Addressed through a clearly defined workplan with timeframes and budget.</p>				

# KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL



## Community Resilience Plan (CRP) 2023 ACTION PLAN



<b>Project Manager:</b>	CHBDC Recovery & HB CDEM Community Engagement	<b>Date:</b>	August 2023	<b>Version:</b>	1
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The below is an overview of the Deliverables and Milestones:

Deliverable 1	Milestones
Increase community emergency preparedness – Otane CRP	1 Identify community leaders, elders, groups
	2 Prepare communication and engagement plan
	3 Set up engagement activities/workshops
	4 Deliver engagement activities
	5 Compile CRP
	6 Present CRP to community / hui
	7 Practise CRP and Community Emergency hub activation

The following is a detailed breakdown of tasks involved for each deliverable and milestone, which is consistent with the Project Schedule:

### Deliverable 1: Increase Community emergency preparedness

Milestone 1: Identify groups and focus areas	Description of Tasks	Task Owner
1. Identify community leaders, community associations, community groups	Prepare a list of community leaders, associations, groups that would form part of the "community lead" group	
2. Identify partners / stakeholders	Identify a list of businesses and schools in the target area Identify key partner stakeholders. These partners / stakeholders will support the CRP workshops <del>ea</del> FENZ, NCC, Police, CHBDC Councillors	
Milestone 2: Prepare communication and engagement plan	Description of Tasks	Task Owner
2. Define key messages to the community	Identify key messaging to the community. What is required, why it is required	
3. Plan Comms approach	Prepare a comms strategy, letter drops, social media.	

# KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL



## Community Resilience Plan (CRP) 2023 ACTION PLAN



		(Is a project team needed? Has there been a team before)	Task Owner
4.	Share Draft Comms & Engagement Plan with the Project Team		
	Milestone 3: Set up engagement activities / workshop		
1.	Create engagement dates schedule	Identify dates for the workshops.	
2.	Define tools for engagements (e.g. venue, catering, materials, speakers)	Create engagement dates schedule and distribute to all.	
3.	Draft Agenda	Determine what will be required at the engagement and who will take ownership	
	Milestone 4: Deliver engagement activities / workshop	Depending on how many engagements/workshops are needed.	Task Owner
1.	Draft presentation to appropriate audience	Dependent on specific engagement workshop	
2.	Role-players presentations / support	Include role-players presentations to agenda.	
	Milestone 5: Draft CRP		Task Owner
1.	Draft CRP	Draft the CRP after the workshops have been concluded.	
	Milestone 6: Present CRP to community / Hui		Task Owner
1.	Present the CRP	Present the CRP to the community at a community hui.	
2.	Present the Community Engagement Hubs document (WIREMO model)	Present the Community Engagement Hubs at a community hui.	
	Milestone 7: Practise CRP and Community Emergency hub activation		Task Owner
1.	Practise the emergency hub activation.	Have a practise session on setting up and running the community emergency hubs	

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



### Community Emergency Hubs

PLANNING	20% PROGRESS	August 2023 START DATE	December 2024 END DATE	\$TBC BUDGET	\$Nil SPEND TO DATE
<b>Scope: To support communities to identify locations and resources required for them community to establish and lead a community emergency hub.</b>					
PROGRAMME	<p>Through the community resilience planning process, the need for Community Emergency Hubs will be determined in local communities.</p> <p>Community Emergency Hubs are pre-identified, community-led places that can support a community to coordinate their efforts to help each other during and after an emergency.</p> <p>Community Emergency Hubs will be opened and operated by people within the community, not official authorities.</p> <p>We know that communities naturally come together to connect, share their stories about their experience, find out information about what is happening in your suburb, offer skills, resources, and assistance to those who need it, and look for assistance. After a large-scale emergency, such as a major flooding event, emergency services will be dealing with the most urgent call outs, so the people you live nearest to will be your most immediate, and ongoing, source of support.</p> <p>Locations and actions to date:</p> <p>Ashley Clinton</p> <p>Elsthorpe Hall – recommended for solar via MBIE Community Renewable Energy Fund, stage one of application underway. Received generator.</p> <p>Flemington Hall – received generator.</p> <p>Omakere Hall – received generator.</p> <p>Ongaonga Hall – community champions group being formed. Recommended for solar via MBIE funding. Received generator.</p> <p>Otāne Hall – community champions group formed, to plan resilience workshop. Recommended for solar via MBIE funding.</p> <p>Pōrangahau – possible sites still under land category 2A. Hall has received generator.</p> <p>Takapau Hall – recommended for solar via MBIE.</p> <p>Tikokino Hall – community champions group formed, CRP workshop held, quotes received for hall wiring upgrade re external generator. Portable generator received.</p> <p>Wallingford Hall – generator received.</p> <p>Discussion underway with Kairākau community.</p> <p>Note: Waipawa and Waipukurau will be Council led Civil Defence Centres.</p>				

# KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



BUDGET	\$340,000 confirmed via grant from NZ Disaster Fund
RISK	Community expectation re timeframes. Addressed through a clearly defined workplan with timeframes and budget.



## Generators

The Hawke's Bay Civil Defence Emergency Management Group (HBCDEM) has made available to Council's small generators that were returned to the group following Cyclone Gabrielle.

The generators are single phase, vary in size from 3-6kva, and are a mix of inverter and general use. All generators are fully up to date on services and ready to be used.

The generators are being issued to our communities that have identified community emergency hubs through their resilience planning.

In October generators were distributed to Tikokino, Ongaonga, Porangahau, Wallingford, Elsthorpe and Flemington. In November they will be making their way to Otāne, Takapau, Omakere, Ashley Clinton and Kairākau.

In many instances, the generators are being stored at the local fire station where the volunteer brigades will regularly check them as part of their equipment checks.

Recommended retail cost of donations received \$16,146.



**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle**



**CENTRAL  
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## New Zealand Red Cross Home Bundles

EXECUTION	55% PROGRESS	August 2023 START DATE	December 2023 END DATE	\$Nil BUDGET	\$Nil SPEND TO DATE
<b>Scope: Provision of furniture and other basic household items lost in Cyclone Gabrielle for those most in need in our community.</b>					
<b>PROGRAMME</b>	<p>We are pleased to be partnering with New Zealand Red Cross to help them deliver their Red Cross Home Bundles programme in CHB. This initiative will help those most in need in our community to replace furniture and other basic household items damaged in the cyclone (or floods).</p> <p>We are using our information and networks to identify households eligible for a Red Cross Home Bundle, and our partner agencies will invite them to participate in the programme. New Zealand Red Cross will then provide bundles of furniture and other goods based on each household's needs.</p> <p>The Bundles contain a range of basic household furniture and goods from The Warehouse and Noel Leeming. People can order what they need from a list for their household. A Bundle may include whiteware, kitchenware, beds, linen, and living room furniture. Bundles will include a store Gift Card from The Warehouse for other household items.</p> <p>50 household bundles have been secured for CHB, which will be rolled out in three tranches. Tranche one deliveries are underway, and tranche two online orders are being completed.</p>				
<b>BUDGET</b>	Fully funded via New Zealand Disaster Fund				
<b>RISK</b>	<p>Delays in delivery - Applicants not communicated with in a timely manner around confirmation of their order, and delivery timeframes from supplier.</p> <p>Breach of trust in terms of eligibility criteria - eligible households have been identified using a high-trust model with our partner agencies. Red Cross will not be seeking evidence or information from the organisations or the applicant to validate their eligibility or vulnerability.</p> <p>If the recipient provides false information on their declaration form or the bundle order form, Red Cross may revoke the approval of the bundle or require repayment of all or part of the costs.</p>				



KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



Lifestyle Block Recovery & Resilience Workshops \*COMPLETED\*

COMPLETED	100% PROGRESS	October 2023 START DATE	November 2023 END DATE	NIWE funding BUDGET	N/A SPEND TO DATE
<b>Scope: To empower isolated and underserved lifestyle block rural communities impacted by the North Island Weather Events through the delivery of workshops and a community champion programme.</b>					
<b>PROGRAMME</b>	<p>BML Consulting have received funding to deliver a Lifestyle Block Support – Recovery and Resilience Project.</p> <p>The project comprises specialist support, information resources, access to expert advice and facilitation of community connections to empower regionally led recovery of isolated and underserved lifestyle block rural communities impacted by the North Island weather events.</p> <p>The project consists of workshops and a community champion programme.</p> <p><u>Lifestyle Block Recovery and Resilience Workshops</u></p> <p>A face-to-face workshop was held in Central Hawke's Bay on 18 November at the Waipukurau Club and an on-line workshop for HB on 21 November.</p> <p><b>Feedback from BML Consulting:</b></p> <p>We had good discussions with the attendees, and they gave positive feedback about the workshops. We had nine people registered, and 3 of those people attended. All up, we had 6 people attend, as a couple of the neighbours were called of the early attendees, and they came a little later.</p> <p>The main feedback was that the workshop was worthwhile, and they said they would highly recommend other lifestyle blockers to go to one. The main reason was due to the opportunity to talk about their challenges in a safe and supportive environment with people who understand rural community living. Lack of communications, slips including loss of functional land, waterways, animal health, weed incursion and the lack of connection with neighbours were high on the list of challenges. We spoke about solutions to some challenges and small achievable actions that can be incremental.</p> <p>We have three community champions across Hawkes Bay doing the lifestyle block community champion coaching programme with me. Approximately 60% of registrants workshop registrants across Hawkes Bay have said they are interested in becoming a community champion. There is potential to roll out a local/regional lifestyle block / rural community champion initiative/programme, which includes training for community-led leadership.</p>				
<b>BUDGET</b>	Project funded by the MPI North Island Weather Event Grant.				
<b>RISK</b>	Lack of attendance – mitigated through active marketing campaign				

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



New Zealand Red Cross Cleaning Kits – \*COMPLETED\*

CLOSURE	100% PROGRESS	June 2023 START DATE	August 2023 END DATE	\$Nil BUDGET	\$Nil SPEND TO DATE
<b>Scope: Provision of bulk cleaning supplies to affected communities and households to support the cyclone clean-up.</b>					
<b>PROGRAMME</b>	<p>New Zealand Red Cross provided bulk cleaning supplies for affected communities and households.</p> <p>Supplies for our community were secured in June through our Community Connections Manger – Recovery who had been involved in the project in Hastings.</p> <p>Two petrol powered water blasters and two wet/dry vacuum cleaners were provided to Mataweka and Pōrangahau hubs for the community to use.</p> <p>30 cleaning kits were provided and distributed via Mataweka and Pōrangahau hubs to affected households.</p> <p>Cleaning kits included items such as hoses, shovels, brooms, floor squeegees, buckets, cleaning brushes, mould remover, disinfectant, masks and gloves, disposable overalls.</p> <p>Surplus stock on hand at Mataweka was returned and is currently being reallocated as emergency cleaning kits to be stored at facilities identified as future Community Emergency Hubs.</p>				
<b>BUDGET</b>	Fully funded via New Zealand Disaster Fund				

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,  
Cyclone Gabrielle



RISK

Surplus stock left on hand due to timing of kits – repurposed as above.



## **7.6 THREE YEAR PLAN - UPDATE AND EARLY DIRECTION**

### **File Number:**

**Author:** Doug Tate, Chief Executive

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** Nil

### **PURPOSE**

The purpose of this report is to provide Council with an update on the '3 Year Plan' being developed under Orders in Council, in replacement of the Long Term Plan 2024 – 2034.

### **RECOMMENDATION**

- 1. That Council notes the significant cost pressures as we develop the Three Year Plan.**
- 2. That Council note and endorse the two budget focus areas (contained in Section 3 of this report), as the basis for Officers to continue early work on the development of the 3 Year Plan Budget.**
- 3. That Council indicates its early intentions to engage and consult with community on the options and measures available to reduce the impact of rates as part of the Three Year Plan development.**

### **BACKGROUND**

The Local Government Act 2002 requires local authorities to adopt a long-term plan every three years. Each long-term plan must cover the following 10 years with a particular focus on the next three years. The overlapping nature of these timescales means a long-term plan is never entirely 'new' but builds on the existing one.

In lead up to the Long Term Plan 2024 – 2034, this was to be the most complex Long Term Plan Council had ever had to develop.

Council would be required to navigate through a period of significant social, economic and political change and uncertainty that was forecast – from affordability and significant inflation, through to uncertainty relating to Central Governments reform programme – most notably the Three Waters Reform programme and Land Transport funding.

Early work on Councils Draft Annual Plan 2023/24 in December 2022, signalled these challenges ahead. Achieving Councils forecast 6.3% proposed rates increase in Year 3 of the 2021-2031 Long Term Plan, was being significantly challenged by factors outside of Councils control. There were three key factors driving Councils cost increases at this time being, higher than forecast inflation and cost of borrowing levels, and continued required investment in Councils three waters assets to meet Central Government Regulation and Standards.

In February 2023, Cyclone Gabrielle bore down across Hawke's Bay and the wider Country, with its wrath on the District undeniably felt. The Cyclone had a significant impact on Councils Annual Plan 2023/24 and will continue to have a significant impact Councils future budgets for the foreseeable future, with recovery one of the most significant financial pressures for the long term.

Through the Severe Weather Emergency Recovery Legislation Act 2023 and subsequent Orders in Council, relief was given to Cyclone affected Councils to develop a 3 Year Plan, rather than a full

ten year Long Term Plan for the period. This relief is critical for this Council as it navigates its way through recovery planning, particularly in the Land Transport activity where some \$100 million of unfunded recovery works remain. This relief will see a Three Year Plan developed that while still being a ten year forecast, will primarily focus on the first three years of recovery, and is relieved from any audit requirement.

Since June, Officers have reviewed asset and activity management plans, capital programmes and operating budgets. Elected members have received briefings and provided direction through Risk and Assurance Meetings and Council meetings on early inputs to the Three Year Plan, including the adoption of growth assumptions and Key Assumptions.

A key assumption through this early work is that Council is retaining its strategic vision and community outcomes developed in Project Thrive in 2016, as the key community outcomes for this three-year plan.

In early November, Councillors were presented by staff on the key outcomes of the development of Asset Management Plans. On 29 November, Councillors were presented with the first version of the base budget and the key drivers of cost, including early opportunities for revenue or reducing expenditure.

At this time and recognising the compressed timeframes Council are working under, Officers are continuing to work through budgets, their implications and opportunities to continue to reduce expenditure before presenting a further update to Council, planned prior to Christmas.

This purpose of this report is to formally provide an update to the Elected Council on the early work in development of the Three Year Plan and to publicly present context on the early challenges ahead in the development of this Three Year Plan, that was presented to Councillors on 29 November in workshop.

This report also seeks formal endorsement from Council on the key priorities that Officers will consider in the development of the revised budgets, prior to these being presented formally to Council for consideration at Councils meeting in February 2024. It also steps out the next steps and important milestones for Council to achieve to deliver on this Three Year Plan.

## **DISCUSSION**

This next section of the report is structured into four sections:

1. Key Drivers of Cost in the Three Year Plan
2. Other contextual challenges
3. Focus Areas for budget development
4. Next steps and programme

### **1. Key Drivers of Cost in the Three Year Plan**

The key cost drivers Council faced in the development of the 2023/24 Annual Plan, are the same key drivers of cost that Council face again in the development of the Three Year Plan. Albeit, those drivers are now at record levels and exacerbated by the costs of recovery and further government reform uncertainty.

Simply put, the cost of Councils operation has increased, largely as a result of many factors outside of Councils immediate control.

Analysis on the base budget presented on 29 November to Council, identifies four key drivers of cost being:

#### Cost of inflation

With an average increase of 6% inflation in the last 12 months, this requires an additional \$1.659 million of rates to be collected in the first year of the Three Year Plan, simply to provide the same services at an additional cost – equating to a 6.5% rates increase alone.

A 6% average inflation increase does not account or reflect the significant cost escalations that have occurred in civil construction or in the price of steel, piping or bitumen which has escalated in some instances over 30% in the same period. This pressure is likely to be further exacerbated by a high demand on resources from recovery also expected over this next period in the region.

### Cost of borrowing

Additional costs of borrowing of \$1.774m are forecast in the first year of the Three Year Plan. These costs relate to borrowing in the current financial year that has already been expended and there is no way of defraying these costs. A further 6.8% rates increase on average is forecast to be required to meet these costs, which will fall primarily to the connected ratepayer where over 80% of Councils total debt associated with three waters activities falls.

In the development of the 2023/24 Annual Plan, Council slowed its capital programme to mitigate this impact and in September 2023, Council received a further update requiring Council to further slow its capital programme. This was as a result of the impacts of Cyclone Gabrielle, increasing affordability challenges and the ability for Council to continue to draw debt particularly for its three waters programme without breaching its self-imposed debt caps, following delay to the Three Waters Reform Programme.

Council will be required continue to draw debt for the 2024/25 year for critical three waters upgrades and replacements that will further exacerbate these costs.

### Cost of Increased Land Transport Investment

Councils current base model includes a \$2.227M increase in investment in its land transport activities, above and beyond the average 6% inflation increase. This requires a 39% increase on average in the Land Transport rate in the first year, and further successive increases in the following years to address increases in inflation and cost escalations greater than forecast over the last three years.

While prior to Cyclone Gabrielle, Council had identified the Land Transport Activity as a major area of focus for the 2024 – 2034 Long Term Plan this investment is required additional to investment already made in the current year for recovery. While this new investment will start to address the growing back log of unfunded maintenance and asset renewals, this will still be over a ten year period to see Council 'catch up' with this backlog.

### Other costs of business

Connected with other costs of business, including a \$200,000 (30%) increase in Councils cost of insurance, lower than forecast revenue from fees and charges across resource and building consenting, as well as solid waste operations introduces, a further \$1.355M of rating requirement or a further 5.2% rates increase on average.

Overall, these four key drivers alone present a significant challenge for Council to address, presenting a total increase in rates that will be significantly higher than forecast through the previous Long Term Plan 2021 – 2031, without many options to defray, reduce or offset the increases. These increases alone also do not account for any other new or additional investments that must be made in critical three waters services and activities required to meet legislation.

Undoubtedly, Council will be required to carefully trade-off affordability, regulatory and asset risk – against its ability to seek the additional rating requirement for the 3 Year Plan.

## **2. Other Contextual Challenges**

Other contextual challenges Council faces include:

### Three Waters and Roding

Most notably, the most significant area of uncertainty relates to the timing of the three waters reforms, and in a Hawke's Bay context, now the potential timing of the establishment of any Hawke's Bay Three Waters Entity. This has a significant impact on the timing and overall phasing in which Council plans its critical three waters upgrades, ensuring that upgrades remain as affordable as possible to community, traded off against Councils ability to borrow debt, and manage regulatory risk and the risk of asset failure.

Another critical uncertainty at this time remains confirmation of Councils funding arrangements with Waka Kotahi for the \$100m of unfunded roading recovery work from Cyclone Gabrielle. At this time, the assumption is that Council will receive a bespoke Funding Assistance Rate (FAR) from Waka Kotahi of 95% for the remaining recovery works over a three year period. This is unlikely to be confirmed by Waka Kotahi prior to the Draft Plan being released for consultation, planned for April 2024.

### Delivering on Growth

Along with the increasing costs of doing business and meeting increasing environmental standards, there is also the need to recognise what continued investment does for the district – addressing infrastructure capacity, enabling jobs and industry, enabling housing, and delivering community facilities that make our District a great place to live.

While Council faces some very acute challenges in the short-term – particularly in its three waters activities, Council will need to find the balance between addressing these short-term challenges, and enabling the district for the Long Term. This includes growth investment particularly for projects such as the Waipukurau South Growth Precinct, which is forecast to primarily provide for the District's urban growth for the next decade.

Further in a future government environment of a more enabling development environment, this may mean that council is forced to be market led in its development again. As Council has experienced in the past, this has the consequences of Council needing to reactively provide infrastructure that was unplanned and unfunded, as well as resulting in development occurring in unintended locations.

### Government Reform

This Council is incredibly aware of the need for change for how Local Government is funded. This was clearly evident in the need for the establishment of the Hawke's Bay Three Waters model. This is a position that has continued to be strengthened with additional government mandates, standards and regulations that have been placed on Council to implement, and was further strengthened through the Review into the Future for Local Government findings.

At this stage, there is no clear indication that solutions to funding or funding relief to Council is imminent or could reasonably be expected in the first year of this Three Year Plan with certainty.

This is an area that Council and the wider Hawke's Bay Region will need to continue to advocate for, particularly through a lens of recovery.

## **3. Focus Areas for budget development**

In the development of the base budget to date, Officers have already adopted a 'focussed' approach to the budget. This means that Officers have already taken an approach to reduce the planned budget that is required to fully implement the desired work programmes across Council sought in the activity and asset management plans. This focussed budget already focusses on essential increases, addressing revenue shortfalls and very few new programmes or activities.

To date this has already included line by line analysis of all new expenditure, further deferring and reducing proposed new FTE's and the reduction or cancellation of many projects. This has already created a budget that is still significantly challenging and confronting.

To further refine the budget, Officers are proposing to develop two budget scenarios for Council to consider and then to workshop further amendments or changes in early 2024, ahead of adopting a budget option to develop the draft Three Year Plan on at its 15 February 2024 meeting . These are:

**i. Recovery Budget**

This proposed budget will present the current base model Officers have developed, which will substantially retain all of Councils services in their current operating format, albeit Officers will continue to hold a highly restrained approach to the inclusion of any new funding and will carefully consider all existing funding.

This model recognises that Council wants to retain the long-term vision and outcomes sought through Project Thrive, meaning progress to these outcomes will be achieved, albeit new investment and activity will be deferred for a least a three-year period for Council to work through this period of Recovery uncertainty.

This means there will be no substantial changes to Councils services, operating levels of service or maintenance, however will this still require significantly higher new rating requirements to fund increases in inflation and the cost of operation primarily only.

Any significant new capital funding that is new or retained will be related to two primary areas, being Land Transport Asset Improvement and Critical Three Waters Asset replacements and upgrades to support growth.

All other funding for other key activities will be deferred for at least three years to provide for these areas to be prioritised through this recovery period.

**ii. Extended Recovery Budget**

This proposed budget will take a stronger view of financial restraint and will substantially reduce levels of service and operation in Year 1 of the Three Year Plan, and gradually increase levels of service and operation back to the current position over a five year period.

This budget will again recognise that Council wants to retain the long-term vision and outcomes sought through Project Thrive, however this will now be through a much longer-term lens.

This budget approach means that Council will not stop or close activities, only reduce levels of services and operations. These levels of service again will be reintroduced over a five-year period. This would include options like reducing mowing frequencies, opening hours and slowing existing programmes of work.

Any significant capital funding that is new or retained, will still be related to two primary areas only, being Land Transport Asset Improvement and Critical Three Waters Asset replacements and upgrades to support growth.

All other funding for other key activities will be deferred for at least five years to provide for these areas to be prioritised through this recovery period.

These two budget approaches acknowledge and retain the adopted strategic direction and community outcomes of Council developed in Project Thrive. It is on this basis that the two budget models will be developed and remains the position Council has given direction on to date that it seeks to retain for its long-term vision of success.

The intention is that Officers will have these two models complete before Christmas, for Elected Members to carefully consider and reflect on the potential trade-offs over the Christmas break, ready for the further consideration of budgets in workshops in early February 2024. At Councils first meeting on 15 February 2024, Officers will then be presenting updated budgets for Councils consideration, including the endorsement of a budget to begin the development of the Three Year Plan and its associated strategies and policies.

If Council are of a view that further significant changes, closures or cancelling of services or activities are required beyond the proposed extended recovery budget, it will be essential for Council to reconsider its adopted strategic direction and community outcomes to give direction and priority to Officers on Councils funding priorities. Early formal direction on this is essential.

#### 4. Next steps and programme

While the Three Year Plan is unaudited, there is still significant work for Council to complete, including the finalisation of a draft budget and the plans associated strategies and policies.

Early 2024 features a number of key milestones that Council must achieve in order for the Three Year Plan programme to be realised. Subsequently this features a heavy series of governance workshops and meetings through February and March, following by four weeks of consultation on the Three Year Plan through April.

The most notable key milestone in the first quarter is the Council meeting of 15 February, where Officers will need the approval of Council on a draft budget, in order to develop the draft consultation document and supporting materials. This is a critical milestone that Officers will be working towards.

An overall update on the key programme for the balance of the Three Year Plan programme, through to July is detailed below:

Date	Action
14 December 2023	<b>Council Meeting</b> Formal report to Council on progress on early budget challenges, emerging issues and themes and er
Prior to Christmas	Draft Budget options for Council to consider.
1 February 2024	<b>Workshop</b> This workshop will be the first opportunity for Councillors to workshop the formation of a budget position and the associated risks and trade-offs.
8 February 2024	<b>Workshop</b> This workshop will be the second opportunity for Councillors to workshop the formation of a budget position and the associated risks and trade-offs.
15 February 2024	<b>Council Meeting</b> At this meeting, Officers will be seeking approval from Council on a draft budget position in order for Officers to prepare a draft Consultation document and draft long term plan.
Late February	<b>Pre-Engagement</b> This is an opportunity for Council to complete a light pre-engagement on key themes and direction on the Three Year Plan.
29 February	<b>Workshop</b> Officers will workshop critical policies and strategies associated with the Three Year Plan.
6 March	<b>Workshop</b> Officers will workshop critical policies and strategies associated with the Three Year Plan.

Date	Action
14 March	<b>Council Meeting</b> This will be the formal opportunity for Council to receive a formal update on the programme, adopt key policies and strategies.
19 March 2024	<b>Risk and Assurance Meeting</b> To consider draft Consultation Document and draft plan
20 March 2024	<b>Workshop</b> For Councillors to workshop any final feedback on the Consultation document and draft Three Year Plan.
4 April 2024	<b>Council Meeting</b> Adoption of Consultation document for consultation
5 April to 6 May 2024	<b>Consultation and Engagement</b> Formal consultation opens and runs over a four week statutory timeline.
22 May 2024	<b>Hearings</b>
30 May 2024	<b>Deliberations</b>
13 June 2024	<b>Council Meeting</b> Adoption of Three Year Plan
20 June 2024	<b>Risk and Assurance Meeting</b> To consider any further matters associated with the striking of the rate or other matters.
27 June 2024	<b>Council Meeting</b> If required, adoption of the three year plan and striking of rate
July 2024	<b>July</b> Finalisation of Three Year Plan document. Communication with community on the resulting outcome.

## SIGNIFICANCE AND ENGAGEMENT

In accordance with the Council's Significance and Engagement Policy, this matter has been assessed as some significance, noting the critical important of this three year plan.

## NEXT STEPS

On the basis the Officers recommendations are accepted, Officers will continue with the development of budgets and options for Councillors reflection and consideration.

The next steps, steps will then include workshops with Council on the potential budget options in February, leading to a formal direction being given to Officers at the 15 February 2024 Council meeting for Officers to develop the Three Year Plan consultation document and associated supporting documentation.

**RECOMMENDATION**

- 1. That Council notes the significant cost pressures as we develop the Three Year Plan.**
- 2. That Council note and endorse the two budget focus areas (contained in Section 3 of this report), as the basis for Officers to continue early work on the development of the 3 Year Plan Budget.**
- 3. That Council indicates its early intentions to engage and consult with community on the options and measures available to reduce the impact of rates as part of the Three Year Plan development.**

## **7.7 TUKITUKI SWINGBRIDGE - PROJECT UPDATE**

### **File Number:**

**Author:** Ben Swinburne, Project Manager

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** Nil

### **RECOMMENDATION**

**That the report be noted.**

### **PURPOSE**

The purpose of this report is to provide an update on the project to Rebuild the Tukituki (Tarewa) swing bridge following the achievement of a number of milestones and the identification and development of multiple significant risks and issues.

### **SIGNIFICANCE AND ENGAGEMENT**

This report is provided for information purposes only and has been assessed as not significant.

### **BACKGROUND**

The Council's Long Term Plan (LTP) includes a project to build a pipeline across the Tukituki River from Waipukurau to Waipawa. After the previous Tukituki swing bridge was destroyed in the March 2022 flood event, the opportunity was identified to incorporate a wastewater conveyance pipe into the new bridge. In August 2022 Council approved \$1 million in funding to be brought forward from Year 8 of the LTP, and additional contributions from the Hawke's Bay Regional Council brought the project budget to \$1,565,000.

Following Cyclone Gabrielle which devastated the community and significantly damaged the district's infrastructure, concerns regarding the decision to attach wastewater conveyance pipes to the bridge were raised. These concerns were discussed at Council meeting in June 2023 along with alternative options to convey wastewater across the Tukituki River. At this meeting Council approved the continuation of the project to rebuild the Tukituki (Tarewa) Swing bridge including the attached wastewater conveyance pipe.

Significant milestones have been achieved through partnerships with the Hawke's Bay Regional Council, Rotary River Pathway Trust, and Abseil Access. The project has progressed with design completion, design peer review approval, building consent, provisional agreement on resource consent, and the Department of Conservation concession.

### **DISCUSSION**

#### **Community Engagement**

Mana Whenua are a key stakeholder and are supportive of the river crossing on the bridge and avoiding any disturbance to the awa when conveying wastewater across the Tukituki River. The Tūhono mai Tūhono atū sets out to ensure that natural resources are taken care of for future generations. This includes taking opportunities to protect the awa during key infrastructure projects, such as this key river crossing as part of the Waipukurau, Waipawa, and Ōtāne upgrades.

The Rotary River Pathways Trust who manages and maintain the Tukituki Trails network are supportive of the proposal to build a robust and fit for purpose swing bridge that will withstand any

future severe weather events. Through discussions with the Trust the importance of this asset to the community has become apparent. Currently without a bridge across the Tukituki River the trail network is without a loop.

At a meeting held with the Rotary River Pathways Trust on 3 November 2023, the Trustees were concerned that the delay in construction has impacted the economic viability of the Tukituki trails with several cycling events cancelled. They were concerned that further delays may result in these events moving elsewhere and may never return to Central Hawkes Bay even once the swing bridge is completed.

The Chief Executive continues to be in regular contact with the Trust Chair and wider Committee. Fairly, they want to see progress on this important community asset continue.

### **Risks and Issues**

The project team have identified several developing risks and issues with the potential to impact the successful delivery of the project. These are being presented to provide an update to council and community, and to provide the basis for any future discussion or decisions.

These are discussed below:

#### ***Risk of delay in securing Resource Consent***

While provisional approval of the Resource consent conditions has been given by Hawke's Bay Regional Council (HBRC), this was subject to the agreement to formalise a Memorandum of Understanding that would outline responsibilities as it relates to the ongoing ownership and maintenance of the bridge and the any effects the bridge may have on the surrounding environment. Recent correspondence with officers of HBRC has indicated that reaching any agreement will not be possible until the review of their Flood Protection Schemes currently underway is completed.

This is almost certain to delay the start of any construction, should future decisions be made that see the project able to continue.

#### ***Risk of design change due to HBRC Flood protection scheme review***

The review of HBRC's Flood Protection schemes does have some potential to alter the project. Modelling completed as part of the Tukituki swing bridge project has been completed using base data from HBRC's existing hydraulic models of the current scheme. While this was updated extensively to include climate change allowances as well as more detailed analysis of the proposed bridge effects, should the scheme review result in changes that could materially affect the validity of our existing model then this may mean changes to the bridge design.

#### ***Risk of delayed construction commencement***

As several decisions would be required before construction is able to commence, it is certain that a delay in commencement of construction will occur. We are working with our contractors, Abseil Access, to understand how the impacts of delay can be mitigated or minimised however there is the potential that these delays could be exacerbated by contractor availability and also increase costs as we see material prices continuing to increase.

#### ***Project cost increases***

Subject to the above, an increase on the project budget is required should the project continue as currently planned. The required increase relates to several items including:

- **Increased flood modelling requirements post Cyclone Gabrielle**

To satisfy concerns from Hawkes Bay Regional Council during the resource consenting process, Council expended an additional cost to engage Christensen Consulting Ltd to review the flood modelling previously completed by Beca. There were also additional costs following the cyclone to validate the flood modelling.

Christensen Consulting's report, in alignment with Beca's, noted that due to the alignment and location of the structure, a solid approach ramp was recommended. This ramp was not included in the projects initial scope of works.

Flood analysis shows potential for significant scour erosion at the abutments and around the approach embankments. Protection of the embankments is fundamental in making the overall structure resilient. For this reason, in addition to the bund, rock armouring has been included on the True Left Embankment.

- ***Additional costs of consenting***

Due to the complexity of the design and construction methodology of the swing bridge with the wastewater pipes attached, significant additional work was required by HBRC through the resourcing process with a renewed focus on flood risk and mitigation after Cyclone Gabrielle. We are yet to receive the final invoice from HBRC for the processing of the consent application although additional costs in this process already included consultants planning fees in excess of \$30,000.

- ***Contract Value Increase***

- ***Design***

The peer review process uncovered several design items which could not have been reasonably foreseen by the design build contractor. The majority of which related to the structure's importance level. The increased construction costs relating to these designs have added a further \$166,309 to the cost of building the bridge.

- ***Material Costs***

Over the last 12 months, global steel prices have continued to rise due to the significant escalation in raw material costs. In addition, transport and logistics costs have also been under pressure leading to higher freight charges.

Some alternative approaches could result in a reduction in the scale of the project cost increases, including design changes that alter the scope of some parts of the build.

### **Impacts on future decision making**

A decision will be required by council associated with these cost increases. However, due to the risks identified above regarding the overall Flood protection scheme reviews by Hawke's Bay Regional Council, which is not only expected to cause delay to the project but depending on the outcomes of the review could also result in changes to the proposed design and as a result project scope changes, officers will not be able to provide certainty on the scale of the cost increases, or the impact to the project, until information from Hawke's Bay Regional Council is received.

A formal update to council will be brought in February 2024 to provide greater clarity on the impact of the HBRC scheme review on the project, as well as options and implications should the result of the any of the risks above mean the project cannot feasibly continue. This will include implications relating to design and project scope, financial implications, project programme and contractual implications.

**IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

**NEXT STEPS**

It is anticipated that council will need to make some decisions on the direction of the project in the near future. Officers will have more information available early in the new year that will support this decision-making process including:

- Clarity on Hawke's Bay Regional Councils position in relation to the Memorandum of Understanding,
- A greater understanding of the impacts of the Upper Tukituki Scheme review on the project,
- Options surrounding the contract arrangement with Abseil Access and any impacts associated with prolonged delay, or the need to abandon the project
- Greater certainty of the cost implications of any potential changes or decisions and options for funding (including options to alter the project scope)

Another formal update will be provided to council in February 2024.

**RECOMMENDATION**

**That the report be noted.**

## 7.8 PRESENTATION OF VAPING PETITION - OTĀNE

### File Number:

**Author:** Doug Tate, Chief Executive

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Otāne Vaping Petition [📄](#)

### RECOMMENDATION

**That Council receive the petition from the Otāne Community on the presence of a vaping store in Otāne.**

### PURPOSE

The purpose of this report is to present a petition received from the Otāne Community, petitioning against the presence of a vape shop in Otāne and seeking its closure.

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance, as it is reflective of community feedback on this specific issue.

### BACKGROUND

In accordance with Central Hawke's Bay District Councils Standing Orders, the attached petition has been received, and in being consistent with Councils standing orders is presented to Council.

Vaping, an alternative to traditional tobacco consumption, has witnessed a surge in popularity in recent years. The intersection of health concerns, regulatory challenges, and the desire to strike a balance between individual freedoms and public well-being has prompted our community members to voice their opinions through this petition.

The petition recognises that the Vape Shop in Otāne was opened without community consultation, with the Petitioners noting it poses a risk to community and danger to children of the community. The signed concerned citizens oppose having a vape shop in Otāne and are petitioning for its closure.

### DISCUSSION

Council is limited in what regulatory functions it has to manage or control vape shops. Unlike the sale of alcohol and liquor, Council does not have the power to regulate vaping in the same way. Council do however have a legislated duty to promote and enhance the wellbeing of communities and are well placed to advocate for and provide valuable local context and knowledge.

At the 2022 Local Government New Zealand General Meeting, Council supported a remit alongside other councils, calling on the Government to limit the retail availability of vapes to R18 specialist stores and restrict their location and proximity to schools.

In August 2023 the Smokefree Environments and Regulated Products Amendment Regulations 2023 were introduced as part of a wider programme of to tackle youth vaping rates and contribute to a Smokefree future for Aotearoa New Zealand. These regulations required that vape shops were at least 300m from a registered school or Marae and were required to notify that they sold

'notifiable products'. Further restrictions in 2024 sought to introduce further standards on vaping, including permitted flavours, and other means to put further restrictions on these.

The new Government as part of their Coalition agreement have sought to relax these provisions including:

- Repealing amendments to the Smokefree Environments and Regulated Products Act 1990 and regulations before March 2024, removing requirements for denicotisation, removing the reduction in retail outlets and the generation ban, while also amending vaping product requirements and taxing smoked products only.
- Reform the regulation of vaping, smokeless tobacco and oral nicotine products while banning disposable vaping products and increasing penalties for illegal sales to those under 18.

It is unclear how far or what approach will be adopted by the new Government on this, however there is an opportunity for Council to advocate to government, including using the example of the Otāne community petition as support to this position.

Having received this position some of the options available to Council to consider include writing to local Ministers Wedd and Butterick presenting the petition and also writing to the new Health Minister Shane Reti presenting the petition.

## **IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

## **RECOMMENDATION**

**That Council receive the petition from the Otāne Community on the presence of a vaping store in Otāne.**

502 signatures collected from Otane township

### Petition to Close the Vape Shop in Otane

Petition summary and background	The vape shop was opened without community consultation, and we feel it poses a risk to our community and a danger to our children.
Action petitioned for	We, the undersigned, are concerned citizens who oppose having a vape shop in Otane. We are petitioning for it's closure.

Printed Name	Signature	Address	Comment	Date
Tracey MacDonald	[Signature]	522 Hastings St. Napier	All addiction is bad.	5/11/23
Al Boale	[Signature]	803 Avenue Rd	Rubbish.	5/11/23
CSanders	[Signature]	180 Teate Rd	Not needed at all	5/11/23
ALLEN FLETCHER	[Signature]	23 Farm Rd Wairarapa	Bad for Health	5/11/2023
MARGARET HANNA	[Signature]	Nimbleton Rd	No.	5/1/2023
Rosam Bothmer	[Signature]	Kualine Street	Don't need it!	5/1/23
Kevin Bothmer	[Signature]	Hill street Wairarapa	concerns for kids	5/1/23
Guy Tchorer	[Signature]	21 Shantford Rd Otane	Wake up	5/11/23
Sandra Scholtz	[Signature]	7B Limbrik Street Wairarapa	The town does not need it	5/11/23
Andrew Meade	[Signature]	1 Kibbikwhite Rd	Not Needed.	5/11/23
Lorna Meade	[Signature]	1 Kibbikwhite Rd	Don't do it	5/11/23
Doug Taks	[Signature]	9 Photocopy Pl.	No!	5/11/23

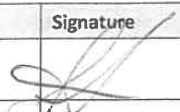
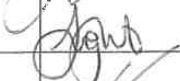
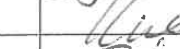


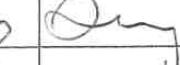




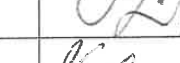

### Petition to Close the Vape Shop in Otane

Petition summary and background	The vape shop was opened without community consultation, and we feel it poses a risk to our community and a danger to our children.
Action petitioned for	We, the undersigned, are concerned citizens who oppose having a vape shop in Otane. We are petitioning for it's closure.

Printed Name	Signature	Address	Comment	Date
Sharon Ben	[Signature]	1 Arabella Way	Agreed that it should go.	5.11.2023
Ruicaa [unclear]	[Signature]	385 St 50	Agreed.	11
Ben Naefki	[Signature]	3705 St 50	Agree	5/11/23
Det Marga	[Signature]	06 8703381	close.	5/11/23
Fran Cole	[Signature]	& Napier	Stop it opening	5/11/23
Andrew Kerde	[Signature]	Post Office Rd 14 <sup>th</sup>	No way!	5/11/23
Sabrina Liff	[Signature]	"	"	5.11.23
Clinton Hughes	[Signature]	1/211 Charles St	Not good 4 community	5.11.23
Rosina Hughes	[Signature]	1/211 Charles St	Support Closing	5.11.23
Orlinda Eita	[Signature]	Moira-S. H. Way		5.11.23
Leahua	[Signature]	Flaxmere	Support Closing	5/11/23
Jeffrey [unclear]	[Signature]	Germany	Agree	5/11/23






### Petition to Close the Vape Shop in Otane

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Printed Name	Signature	Address	Comment	Date
Jacqui		Otane	Not needed	5/4
Amelia		Otane	Not needed in Otane	5/11/23
Karen		50 White Rd.	Back for our young people.	5/11/23
WARREN ROBERT		22 WHITE RD		5.11.23
H.A. Smith		Otane	No for young people	5.11.23
Denny Kemp		18 dee str	No thank	5/11/23
Julia Smart		18 Dee Street	Unwanted here	5/11/23
A. Giffins		37 Higginson St	No thanks	5/11/23
R. Friesen		166 RAUKAWA RD HASTON	No Thanks	5/11/23
M. Gillies		86a Miller St Otane	Unwanted	5/11/23
L. Blane		15 CARRUTHERS ST OTANE	No thanks	5/11/23
S. Ngatuere		15 CARRUTHERS ST OTANE	NO NEED	5/11/23

### Petition to Close the Vape Shop in Otane






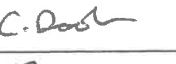
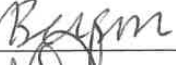

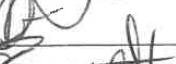
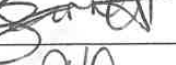

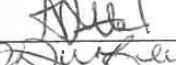

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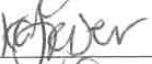







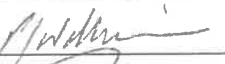

Printed Name	Signature	Address	Comment	Date
Rowan		5 Knorp Street	We don't want it	5/11/23
Jan		5 Knorp St	We don't want it	5/11/2023
Nicole		2 Rochfort St	We don't want it	5/11/2023
Shane		~ ~ ~	~ ~ ~	5/11/23
A LEONARD		9 MILLER STREET	Vape is better than drugs But don't normal it in village	5-11-23

Collected From Otane School

### Petition to Close the Vape Shop in Otane

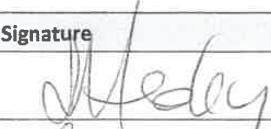


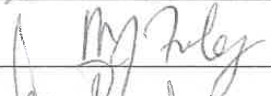
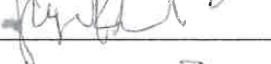



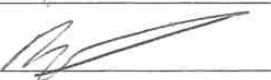
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Printed Name	Signature	Address	Comment	Date
Jennifer James		26 Domain Rd Waiwaka	not appropriate near a school	25/10
Jen Tomlins		Road 60, Putahau Statehighway 2.	too close to a Kura	25/10
Lie Rose		26 Bennett St	too accessible for kids.	25/10
Jaime Clarke		13 Mount View Pl		25/10
Sue Kaan		10 Russell St Otane		25/10
CHAO DOOLE C. Doole		906 Wentworth St Hastings	Ban from N.Z	25/10
JANE BENSON		114 Maitland St, TIKORU		25/10
Nicole Shimmis		842 Statehighway 2 Otane	Too close to Kura	25/10
Sasha Hume		34 Brogden street	Too close to school	25/10
Nicole Barrett		1414 Waiwaka Rd	EWIWW Way to close to a school	25/10
Kelly Graube		15 Miller St Otane		25/10
Andrea Tel		880 State highway 2 Otane	not cool!!	25/10
Tracey Turfrey		19 Mt Herbert Rd	People first; children first - not what we want for them.	25/10

Printed Name	Signature	Address	Comment	Date
Krystal Moffett		24 Higginson St	Don't Need it!!	25/10
Simon Mekan		"	Ex smoke Don't Need it	25/10
Kelly Fraser		127 Homewood Rd		25/10
Erin Fox		202 Tikitiki Rd.	Absolutely not	25/10
Emma Kupa		986 Hothuira Rd.		25/10
Jo Davis		378 Homewood Rd	No thanks!	25/10
Chantelle Stiller		12 Russel street	Dont need it	25/10
Pamela Kupa		68 Higginson St	EFF OFF	25/10
Nikora Kupa		68 Higginson St	No	25/10
Pixie Selgman		Pukekohe		30/10
Pam Williamson		140 Puketapu Rd RD1 Walkway		1/11
George Williamson		140 Puketapu Rd RD1 Walkway	Need to keep kids safe	1/11

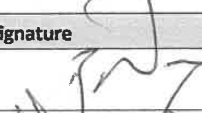


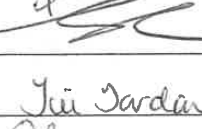
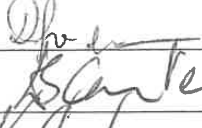

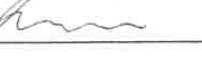


### Petition to Close the Vape Shop in Otane

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Printed Name	Signature	Address	Comment	Date
Sheryn Healey		Bell Street, Otane		25/10
Marie Mkhoe		Bell St Otane		25/10
Diane Mitchell		Bell Street, Otane		25/10
Maya Foley		11 Carruthers St Otane	NO!	25/10
Sue Benton		Carruthers St Otane		25/10
Shirley Baker		Princes Rd Wpk		25/10
C. Adams		Foss St Otane		25/10
J. Ellis		Dee St Otane	NO	25/10
R Bain		Russell St	no way	25/10



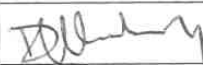







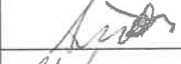

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Printed Name	Signature	Address	Comment	Date
Barry		11 LAWRENCE ST	Disgusting habit	3/10/23
Janet		"	"	"
Tom McKay		26 Eillson street	" "	3/10/23
Treggie Thorne		20 Domain rd	Brong's Crime and loss	3/11/23
MARTIN BUIS		20 DOMAIN ROAD	KEEP THIS AWAY FROM OUR YOUNG PEOPLE	3/11/23
TODD CHURMAN		5 ABBOT AVE	"	3/11/23
Jill Jordan	Jill Jordan	26 Russell St Otane	Do not support Vaping Puts young ones at risk	3/11/23
David Jordan		26 Russell St Otane		3/11/23
LESLEY CARTER		240 Te Kura Rd RD2 Otane	Will bring crime to the area	3/11/23
Kristina Hansen		6 Ranfurly Street Hamatea	" " " "	3/11/23
Sarah Pennell		19 Eillson Street	Safe for kids	3/11/23
Spence Mynamara		19 Williams St	<del>Support</del> NOT SUPPORT	3/11/23

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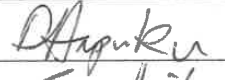





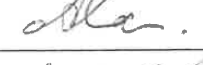





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Printed Name	Signature	Address	Comment	Date
Jayden		45 Nelson Cres	Bad for otane	3/11/23
John C		9 kinder pl	Town too small	3/11/23
Dylan W		5 Nukanoa Lane	Not needed	3/11/23
James R		57 State Highway 51	Selfish	3/11/23
S MALONE		9 Lawrence St	Not aware	3/11/23
J. Frost		Hawelock North	Not Needed	3/11/23
L Doull		Hawelock North	Not good	3/11/23
S Lumborn		CLive	Not needed	3/11/23
Jon Farquharson		Glenary Rd, Napier	Don't do it.	3/11/23
Garry Leach		24 ROSS ST OTANE	NOT needed	3/11/23
FEDERATION		746 ST. HW OTANE	DON'T NEED IT	3/11/23
Elijah Marsh		45 Christian St	Necessary Unneeded	3/11/23

K. LOW



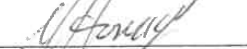
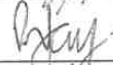
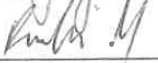

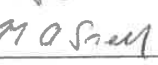





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Printed Name	Signature	Address	Comment	Date
Dwayne Hapuku		8 Williams St.	Want it gone !!!	3/11/23
Craig Walker		9 HICK ST.	PLEASE REMOVE	3/11/23
Bobby Hall		717 Charles St	Shouldn't be there	3/11/23
Ryan Knott		1014A Maraekakaho Rd.	Please No Vape Shop!	3/11/23
Travis Henry		20 Henderson Street	do something Different	3/11/23
Toby		Waipawa	Get them out.	4/11/23
ALAN M.		29 BELL ST	NOT NEEDED	4/11
Ken Eyles		Waipawa	Vape shops - Say No	4-11-23
Ken Hirst		Onga Onga	Not cool	4/11/23
Connor Hirst		Onga Onga	Keep it away from our children !!!	4-11-23
Robin Hirst		Onga Onga	Don't need another one	4-11-23.
I. Hirst		Otane	!!	!!

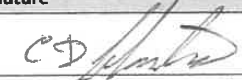



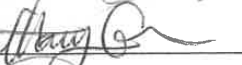

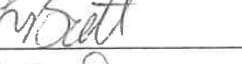

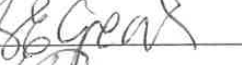



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Printed Name	Signature	Address	Comment	Date
Ben Carpenter		17 Bell Street	Vaper but don't need it.	4.11.23
Bryan Hing		23 Bell Street	Don't want it	4.11.23
Nail Harwood		23 Bell Street	Don't need!	4.11.23
Regan		Napier	Yuck	" "
Brendin		Napier	yuck	
Kenna		14 White Road		4.11.23
Mark		24 Dee Street	<del>not</del> no good for the young ones	4.11.23
Martin		2 Miller St.	No need for it	04/11/23
Idale		7A Miller St	Not needed	4-11-23
Ben Clist		11a Miller St	not needed	4/11/23
Tigau Bates		13 Miller st	Not needed.	4/11/23
Clarissa Bates		13 Miller st	Not needed	4/11/23

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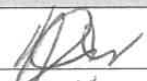











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Printed Name	Signature	Address	Comment	Date
CRAIG JOHNSTON		22 HIGGINSON ST	NOT REQUIRED	4/11/23
Lucy Kingston		29 ROCHFORD ST	NO BAD	4/11/23
ISOBEL CORN		11C STOCK RD	US2X BAD	4/11/23
Randall Baxter		11C STOCK RD	Don't want crime	4/11/23
Brittany Cornu		11C STOCK RD	Will destroy the children's health	4/11/23
Tony Denton		7A STOCK ROAD	No thanks	4/4/23
Joe Batt		7C STOCK ROAD	NO THANKS	4/11/23
Gwen Thredon		7C STOCK RD	Absolutely not !!!	4/11/23
Brue Greard		7B STOCK RD	" "	"
Melanie Greard		7B STOCK RD	NO THANKS	4/11/23
Christie Horbo		77 BRANFORD RD	NO	4/11/23
Beverly Mann		189 ELSTREE RD		4/11/23

Hany Cornu - We strongly disagree with this for the Otane Community. It's bad for the children and family.

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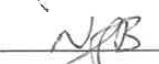

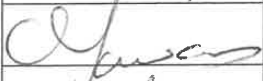
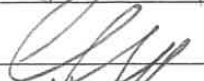


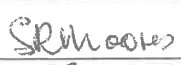


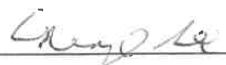
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Printed Name	Signature	Address	Comment	Date
Robyn Fargher		29 Henderson St Otane	Not wanted	4/11/23
Karen Hattfull		2476 Takapuna Rd Wipak	Not wanted	4/11/23
Nmanin		3A Higginson St Otane	Not wanted	4/11/23
Steph Ayris		5 Higginson St	Not wanted	4/11/23
Caroline Ayris		5 HIGGINSON ST	Not needed in this community	4/11/23
Steve Ayris		5 HIGGINSON ST	Just No!!	4/11/23
Reuben Attwood		" "	" "	4/11/23
Reuben Attwood		26 Higginson St	" "	5/11/23
Rebecca M. McGeorge		28 Colin White Rd	DONT NEED IT!	5/11/23
Royce Wandy		Hawlock Rd	NOT NEEDED	5/11/23
Craig Kegan		668 Highway 2 Otane	Not needed	5/11/23
Tama Clark		10 CHAMBERLAIN AVE	" "	5/11/23

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Printed Name	Signature	Address	Comment	Date
D. Brown		23 Hurwin Drive	Disgusting	5.11.23
STU MARK ROY		12 BIRCH ST	Disagree	5-11-23
F. Kelly		16 Tenley Terrace	not good.	5/11/23.
N Brooker		7 Tutamokai St	not happy	5/11/23.
P. Melby		Hastings	support closure	5/11/23
		Manurewa	Support	5/11/23
W. Hoard		1 Goreau Road	Not Good!	5/11/23
Nelia Potgieter		116 Ireland Rd <sup>Wairangi</sup>	Not supporting	5/11/23
She Moen		Palmerston North	Horrendous Cancer Risk	5/11/23
D. MOORES		Palmerston North	Absolutely Not	5/11/23.
P. O'DONNELL		ra Du St.	Disappointed!	5/11/23.
L. Lee		75 SIBBY St	Terrible	5/11/23

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Printed Name	Signature	Address	Comment	Date
Sheryl Trigg	[Signature]	Whangarei	Save The CHILDRN	5/11/23
Scott MacIs	[Signature]	OTANE	NO A GREAT IDEA!!!	5/20/23
Ross Taylor	[Signature]	Havelock NTH	Piss off.	5/10/23
Glenda Taylor	[Signature]	Havelock NTH	Bigger opp	5/10/23
Trace	[Signature]	Napier road	happy bit to be here	5/11/23
John Kilnister	[Signature]	Waipukuruan	Promoting poor Health	5-11-23
Nes Kilnister	[Signature]	Waipukuruan		
Donald Kerr	[Signature]	Omakere	Waste of time & money	5/11/23
Jane Kerr	[Signature]	Omakere	Popcorn lungs	no Thank!
Jane Kerr	[Signature]	Omakere	dumb idea	5/11/23
Indi Bun	[Signature]	H. H. H.	" "	5/11/23
Rodger Calder	[Signature]	Hastings (Frimley)	NOT GOOD 4 Health	5/11/23

K. LOW





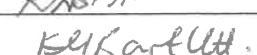


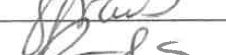



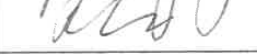
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Printed Name	Signature	Address	Comment	Date
H-SHROUDER.	HShrouder	OTANE	Due to school down the road makes it to appealing to kids.	31/10/23
M DRAKE	[Signature]	OTANE	NOT NEEDING A VAPOR SHOP. PLENTY ALREADY	31.10.23
J M O'NEILL	[Signature]	Otane	Not needed too close to school.	31/10/23
DL KIM	[Signature]	Otane.	as above.	
CHS White	[Signature]	Waipawa	too close to school	
E. Hunt	[Signature]	Waipawa	Too close to local schools	31/10/23
N. Goldsack	[Signature]	Waipawa	do not sell to kids	31/10/23
B Hicken	[Signature]	Otane		31/10/23
J. Young	[Signature]	Otane	as above	31/10/23
J. Mura	[Signature]	Otane	Too close to school/ kids. Available access	31/10/23
S. Gair	[Signature]	Waipukurau	as above	31/10/23
T. P.	[Signature]	Waipukurau	as above	31/10/23

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Printed Name	Signature	Address	Comment	Date
Chloe Hill		797 Paurere Rd	Not good for the kids!! Please shut!	31-10-23
S Crispin		2 Melville St		31-10-23
T. Astill		20 Victoria St		31-10-23
Rachel Astill		20 Victoria St	Not a great thing to encourage kids to start doing	31/10/23
Kim Bartlett		16 Millers St	our tamariki don't need this	31/10/23
Courtney Lowe		19 Abbot Ave	close it for the kids sake	31-10-23
Steph Stramb		99 Great North Rd	too close to kids	31/10/23
Patreck 3		4	"	31/10/23
Amemarie Pickett		20 Wheatley Rd	to close for our kids	31/10/23
Ruth Pinfold		368 Balfour Rd	not a great thing for the community	1/11/23
Don Michau		Lindsay Road	Not necessary as we have our own	1/11/23
Ann Drinkwater		2 Higginson St	Promoting addiction - risking health	1/11/23

K. LOW

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Printed Name	Signature	Address	Comment	Date
Phil Drinkwater	<i>Phil Drinkwater</i>	2 Higginson St.	Not Needed	1/11/23
George Bieble	<i>George Bieble</i>	907 Stua Otane	Sad. <del>PLEASE</del> TIME	1-11-23
Beth Bieble	<i>Beth Bieble</i>	" "	" "	1-11-23
	<i>Ng B</i>			
SIEGLEN KEM	<i>Sieglen Kem</i>	229 Rock/oh	no good	1-11-23
EUGENE SOYMAN	<i>Eugene Soyma</i>	Wapuni	not more	1-11-23
Jennifer Woodman	<i>Jennifer Woodman</i>	8 Henderson St	Shouldn't be legal	01-11-2023
ALEX TWEED	<i>Alex Tweed</i>	Ban it	<i>8/11/23</i>	1-11-2023
Brendon Pallett	<i>Brendon Pallett</i>	H. Ted Otane	Don't need it	1-11
Cait Hammond	<i>Cait Hammond</i>	Otane	not needed	1-11
Brian Gilles	<i>Brian Gilles</i>	Otane	not needed in otane	1-11-2023
W. L. R. S.	<i>W. L. R. S.</i>	Otane	NOT NEEDED	1-11-2023

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Printed Name	Signature	Address	Comment	Date
Shelley	Shelley Lott	Rochford St Otane.	Not needed	01.11.23
TORI	TORI	Rochford St Otane	not needed for a small community	01/11/23
Sue	Sue Hemi	Rochford St	ARE YOU trying to kill our youth	01/11/23
Sue	A Mako	Brogden St	Killing our kids health	1/11/23
Penny Nigel	Turfrey	Brogden St	Not good for kids	1/11/23
NIGEL Turfrey	NIGEL Turfrey	BROGDEN ST	NOT INTERESTED	1/11/23
P. Hunia	P. Hunia	251 Te Kura Road	NOT good for our kids	2/11/23
Lana Jelbert	Lana Jelbert	215 SH2, Otane	No good for our tamariki	2/11/23
Greg Linsch	Greg Linsch	Napier.	get rid of it! Bad for kids	2/11/23
Kentucky Ellis	Kentucky Ellis	Napier	don't need it	2/11/23
James/Kura	James/Kura	Hastings	No good for kids	2/11/23
Zoei	Zoei	1 Ellison St	not good for our kids look bad for our community	2/11/23

### Petition to Close the Vape Shop in Otane










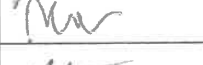



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Printed Name	Signature	Address	Comment	Date
Bruce Mackay	William A. Mackay	69 ABBOT AVENUE WAIPAWA	BAD FOR THE COMMUNITY	2-11-23
Kade Butler	Kade Butler	425 Massey St	I dislike vaping at all	2-11-23
Simon Akford	Simon Akford	14a Downes St, Titahi Bay		2/11/23
Stu.	Stu.	Ngāroa	Really (Gum ass?)	
John McRobb	John McRobb	5 Crichton Place, Havelock North	Not good for the kids	2/11/23
Theresa McGinley	Theresa McGinley	8 White Rd, Otane	Totally against this. Our beautiful village school is too close for this to be good to our place	2-11-23
Christian Francis	Christian Francis	7A Knapp St - Otane		2-11-23
Philippa Bourhill	Philippa Bourhill	Waipukuruan		2-11-23
David Kau Kau	David Kau Kau	36 Eillson St Otane		2-11-23
Josie Greaves	Josie Greaves	17 ROCKFORT ST	completely against it	2-11-23
Mary Greaves	Mary Greaves	17 rockfort street	Against!	2-11-23
Peter Southward	Peter Southward	OTANE	DONT NEED IT	2-11-23

Please stop this for their sake.







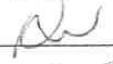

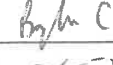



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Printed Name	Signature	Address	Comment	Date
Naina Southward		Otane		2/11/23
Christine Watts		Otane	Bad for the School + Kehanga	2/11/23
Amelia Furniss		Otane	Worst thing for our community + where	2/11/23
Matthew Baker		Waipukurua		2/11/23
Eva Keane		Otane		2/11/23
David Daly		Napier	as bad as Suckin	2/11/23
Mike Daly		Napier	Worst thing	2-11-23
Rangi Hare		Waipukurua	Does Otane need the hassle	2.11.23
Jo Hare		Waipukurua	As above	2.11.23
Margie Mearns		Otane	Too close to school	2.11.23
Hayley W		Otane		2.11.23
			not good for community	2-11-23






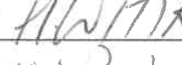
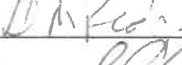




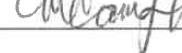
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Printed Name	Signature	Address	Comment	Date
Caryn Dawn		Otane	Not required here	2-11-23
Shenanna Sullivan		Otane	not required	2-11-23
Paul Haggerty		Otane	DO NOT NEED	3/11/23
LARSEN CORRECTION		OTANE	NOT REQUIRED	3/11/23
Nicola Harris		Otane	not required	3/11/23
Luke Wilson		Otane	not required	3/11/23
Darren W		Waipawa	Not required	3/11/23
David E		Otane	NR	3/11/23
Baylee C		Otane	Not Required	3/11/23
WIKI M		Te Hauke	Not Required	3/11/23
Nikita		Otane	Not needed	3/11/23
RODGE U		OTANE	Not needed	3/11/23

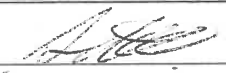
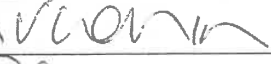
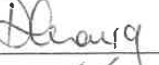






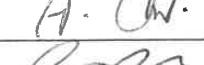


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Printed Name	Signature	Address	Comment	Date
D.A. HOLT		719 ELSTHORPE RD	DEFINITELY NOT NEEDED	3/11/23
JM HOLT		" "	" "	" "
S. Cracknell		14 McLean Terrace	Too many vape shops	3/11/23
P. Lead		Kyle Rd Ypk	Already have one Don't want another	3/11/22
Ian McDonald		710 Mahurangi Rd	Don't need them	3/11/22
H. WITKA		36 HILGINSON	DO NOT WANT	3/11/23
DM Rodgers		2-2 White Rd	Do not want it here	3. 11.23
M Church		57 Murphy Rd	NO TO VAPING	3/11/23
William		1/60 Riverbend road		3/11/23
Kodie		82 Marsfield		" "
J. BRADY		1/29 Ross ST	Do not need this in the village	3/11/23
E Campbell		26 Ross St	Not Needed	3/11/23

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Printed Name	Signature	Address	Comment	Date
Koss McIntyre		OTANE	To smaller Community	29.10.23
Victoria Cronin		Otane	Not required	29/10/23
Daniel Craig		Otane	Community too small	29/10/23
Kianu Symes		Otane		
Simon Henen		Otane		
Jacinta Anti		Otane	not required	29.10.23
DIANA SCHROETER		OTANE	NOT IN THIS TOWN	29-10-23
Jess McDonald		Otane	Why???	31.10.23
Lynda McDonald		Otane	Not in this town	31.10.23
Ash Cunniff		"	Rain Rain	31.10.23
Sophie Fellell		Otane	Terrible la la la	31/23
Jazz Rika		Otane	Not a good look for this clean green town.	31/23

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Printed Name	Signature	Address	Comment	Date
Jess Manning	JManning	145 Elsthorpe Rd Otane	We don't need more addiction in our community	31/10/23
Kath Strong	KStrong	13014 Elsthorpe Rd	Go back to smoking	31/10/23
A Smith	ASmith	22 Dee St Otane	Not needed	31/10/23
NAMTO	NAMTO	OTANE	NOT POSITIVE FOR TAMARIKI.	31/10/23
Eden	Eden	458 Gloucester St	Bugger that. Not needed.	31/10/23
JKS	JKS	8441 SH2	No need for kmark	31/10/23
G. HOWARD	G. Howard	10 KNORP ST	NOT NEEDED STOP SMOKE	31-10-23
D. Sanchez	D. Sanchez	86 Knorp St	NOT positive for health.	31.10.23.
S. Jones	S. Jones	6 Knorp St	Don't need this in our area: crime, health	31-10-23
b. Jones	B. Jones	6 Knorp St	issues; will follow	31-10-23
B. Harte	B. Harte	OTANE	NOT NEEDED!	31.10.23.
E. M. Pollock	E. M. Pollock	3 Miller St. OTANE	NOT A VERY CONSTRUCTIVE SITUATION TO HAVE IN OUR COMMUNITY	31.10.23

## Petition to Close the Vape Shop in Otane

(5)  
K. LOW


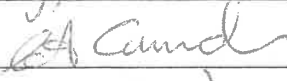
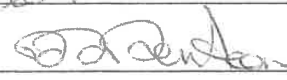


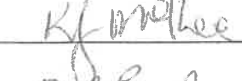
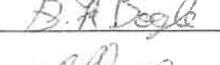
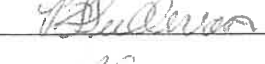
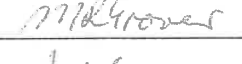


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Printed Name	Signature	Address	Comment	Date
Jessica Squire	[Signature]	3 Country lane Waipawa	Dont Need it.	29/10/23
Helen Squire	[Signature]	3 Country lane Waipawa	It's not needed!	29/10/23
B.J. Taylor	[Signature]	Hastings	It's Rubbish <sup>NOT</sup> needed	29.10.23
Anta Karaine	[Signature]	Ashley Clinton	concerned for local young people	29.10.23
Jim Gascara	[Signature]	River View Dr	Dont need it	29.10.23
Lachlan Nickle	[Signature]	26 Ross St	to close to school	29-23
Celeste C	[Signature]	Otane	Dont need it	29/10/23
Andrew Wilson	[Signature]	123 Todd rd Otane	Dont want in	29/10/23
G A Hodley	[Signature]	OTANE	DONT NEED IT	29.10.23
Shantaria	[Signature]	12 Naverley	Not wanted	29.10.23
Leanne Aber	[Signature]	Whipukuanu	Ridiculous	29.10.23
Scott Jeffares	[Signature]	OTANE	stupid thing to do	29.10.23

Printed Name	Signature	Address	Comment	Date
14/17 Haymatt		25D Haymatt St	Get Report Verifying.	
Andrew Smith	<i>Andrew Smith</i>	7 Lake View Rd, Wairapukurua	Toxic Shift !!!	
Nig. 1 L/r.	<i>[Signature]</i>	69. Powell St / rd Mien	the finger health problem	
5 Tuwhangarei			No Good	
Nem Mander	<i>Donna</i>	120 Te Anau Ave Npr	No good.	
DOVE GLYNIS	<i>[Signature]</i>	4/ WATTS ST WAIRAPA	NO GOOD FOR HEALTH	
CLAIRE "	<i>[Signature]</i>	" " "	" " "	
A. Cardine	<i>[Signature]</i>	9. Houghton Bay Rd	No good	29/10/23
B. Ghann	<i>[Signature]</i>	35 Napier Ave	bad	
S. Shaw	<i>[Signature]</i>	9/11 Stirling St	not good	29/10/23
L. Cidlan	<i>L. Cidlan</i>	51 Robinson	not needed	29/10/23
John Cidlan	<i>J. Adams</i>	51 Robinson	not needed	29. 10. /23
Kerry Stephens	<i>[Signature]</i>	17 Russell St	Not good for community	29-10/23
NICK BARKER	<i>[Signature]</i>	58 HIGGINSON ST	NOT CONSULTED	29/10/23
Erina Negata	<i>[Signature]</i>	64 HIGGINSON ST	not good	29/10/23
Math Oliver	<i>[Signature]</i>	7 Bell Street	Not needed	29/10/23.

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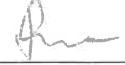



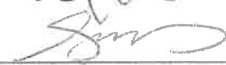

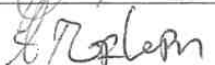
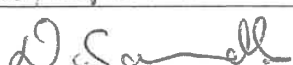









Printed Name	Signature	Address	Comment	Date
Pam Miller		6/4 Bibby St WAIPAWA	Too close to School & Kindergarten	27-10-23
Chris Camden		3 Eden Tce Waipukurau	Not Required in Otane	27-10-23
Dianne Denton		28 Lifford St. Wg		27-10-23
Ruby Kaithe		2- Mackie Street	Not Required.	27.10.23
DIANA LEAR		Waipawa		27-10-23
Shirley Munford		30 Henderson	Not in our town	27.10.23
Kathie Mahoe		6 Brogden St.	Too Close to School	27.10.23
Brian Bogle		4 Knop St Waipukurau	Close it down	27.10.23
Peggy Sullivan		4A Gow St	" " "	27-10-23
Margaret Grover		42 Lindsay Rd Waipukurau	" " "	27-10-23
Diane Brock		4A Rose St Waipawa	" " "	27-10-23
Shelley Saunders		5 Manners Crescent	Not a good Idea	27-10-23

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Printed Name	Signature	Address	Comment	Date
Kerry Low	KMLow	Otane		25/10/2023
Petra Burke	P. Burke	Onga		25/10
Paul Dyer	[Signature]	New Plymouth		25/10
Veronica	[Signature]	Otane		25/10
Paula	P.L. Timley	Waipawa		25/10
Anonymous	[Signature]	Otane		25/10
Nelson	N. Nelson	Otane		25/10
Bish Kearns	[Signature]	Otane	Not our Future! (Stop Killing Kids)	25/10
Deziree	[Signature]	Waipukurau	To Small of a town Waste of time.	25/10
Cyteeva	[Signature]	Waipukurau	Small town, Kids everywhere not a good look	25/10
Georgia-Rae	[Signature]	Waipukurau	Stupid selling to kids Keep R18 on dont open	25/10
Carla van der Merwe	[Signature]	Otane	don't want our kids to be exposed to this	25/10

Printed Name	Signature	Address	Comment	Date
Darryl van der Merwe		OTane		25/10
inonjwas		Otane	Our community doesn't need this	25/10
Hetty van Wieren		Otane	not our future!	25/10
wang ming'ul		OTANE	Don't let people	25/10
Sharon Mahloke		"	no - don't bring otane down.	
Carol McCormick		Otane	No thanks	
Aby Norburn		Otane	"	25/10
Doreen S		OTANE	get out	25/10
T. H. R. S. S. V.		OTANE	out	25/10/23
Nanny Pip		'OTANE'	Community 100% against	→ My motto not to sell
Diane Fitzgerald		Wanpanwa	Doesn't need to be here in Otane	25/10/23
WILZ		OTANE	GET RID OF IT	25/10/23
magno tolo		OTANI		25/10/23
JAMARL HANSEN		OTANE	No GOOD!!	
		OTANE	DON'T NEED IN COMMUNITY	25/10/23
Rory FALCON		OTANE	Now Smoking 2025.	

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Printed Name	Signature	Address	Comment	Date
DAN MURPHY	<i>[Signature]</i>	14 Guy ST. WAIPAWA	The health of our kids are not considered this objection	
Carl Healy	<i>[Signature]</i>	35 Great North Rd Waipawa	Health issues chemicals	
IAN CROZIER	<i>[Signature]</i>	13 Prongatan. Rd Ypuk.	Health Problems.	
R. Burgess	<i>[Signature]</i>	1325 TIKOKINO Rd Waipawa.	Health Prombles.	25-10-23
D. CALDER	<i>[Signature]</i>	"	" "	
JACKY JANE	<i>[Signature]</i>	OTANE	SMALL TOWNS LIKE OTANE DON'T DESERVE THIS ADDED ELEMENT TO OUR HAND THEIR FUTURE	26/10/23
DOREEN ATKINSON	<i>[Signature]</i>	OTANE	LOOK AFTER CHILDREN	26/10/23
Willie Wichman	<i>[Signature]</i>	Otane	Health issues	26/10/23
Lyn	<i>[Signature]</i>	OTANE	No Thanks	26/10/23
Jacqui	<i>[Signature]</i>	OTANE	No	26.10.23.
Robert Teuhati	<i>[Signature]</i>	Carrythers St	Not on No good	26.10.23
KEVIN CAONIN	<i>[Signature]</i>	BELL ST	HEALTH ISSUES	26.10.23

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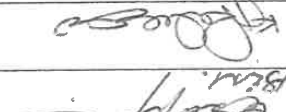

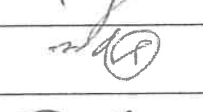
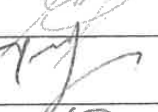
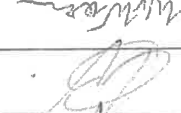

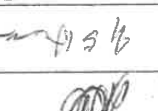

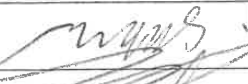


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Printed Name	Signature	Address	Comment	Date
D. Verma	D. Verma	Otane	Vape no good for your health.	26/10/23
Mitch	Mitch	Otane	dont like it	26/10/23
Charles	Charles	Otane	bad for the very bad for health.	26/10/23
BRIAN	Brian	OTANE	Vaping is bad for your health and I dont want my kids starting	27/10/23
O. Solomon	O. Solomon	OTANE		27/10/23
Harley Whalley	Harley Whalley	OTANE		27.10.23
MARK HUSLEY	Mark Husley	OTANE	No No No Already have 2 in YPUK.	27/10/23
Callum Mackie	Callum Mackie	Waipukurau		27/10/23
Edwin White	E. White	Otane	one in YPUK.	27/10/23
Chris Roe	Chris Roe	Otane	No	28/10/24
Ruth Graham	Ruth Graham	Otane	No! ypuk 4 the community	27/10/23
Nicole Nixon	Nicole Nixon	Otane	Not an user for kids!	27/10/23

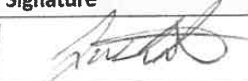

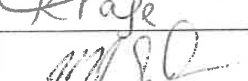

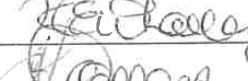
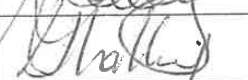


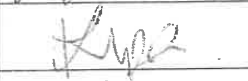
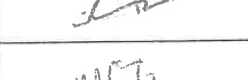
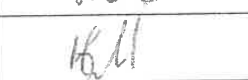


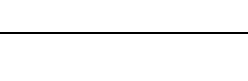

Printed Name	Signature	Address	Comment	Date
Dan Lison		2 White Rd	Boycote the Shop	
Thomas Edlett		73 bell st	Bad for our youth	27-
Linda Tawera		<del>OTANE</del> OTANE	Addictive, dangerous	27/10/23
ELVIN DELACROIX		OTANE	NOT AIDS	27/10/23
Robyn		48 White Rd	No Vape Shop!!	27/10/23
Courtney		48 White Road	No to vaping!!	27/10/23
RUXS EVANS		12 BLUE ST	OTANE	27/10/23
Nicky Macdonald		28 Boyden St	OTANE doesn't need a vape shop	27/10/23.
Barbara Bogle		4 Knop St.	definitely not needed.	27/10/23.
Heather Flavell		5 Henderson St	Will not be supporting you!	27/10/23
Shirley Baker		31 LAWRENCE ST	OTANE	27/10/23
Russell Kyprianou		3 " " "	"	27/10/23
KEVIN HANAWAY		5 RUSSELL ST	OTANE	27/10/23
Faye Hanaway		5 Russell ST	don't need another vice	27/10/23
APPEA			Don't WANT IN NZ	27/10/23
		OTANE	No vape	27/10/23

Petition summary and background	The vape shop was opened without community consultation, and we feel it poses a risk to our community and a danger to our children.
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Petition to Close the Vape Shop in Otane

Printed Name	Signature	Address	Comment	Date
F M, givny		10 Hickey St	Along way of going about 27/10/23 no longer want new service	27/10/23
Colin Christensen		8 Hickey St	Community consultation 27/10/23 would have been appropriate	27/10/23
KATH ROBINSON		8 Hickey St	Too small of a community	27/11/23
Jeshi Talu		913 KOTUKU ST	"	27/11/23
HAISHA TUPAUA		719 BALLANTYNE ST	"	27/11/23
Mike Williams		8135 G ST	1st ms off	27/10/23
Deborah		Managers in house	No Council	27/10/23
Willieke		50 Higginson Street, Otane	Not needed in small town	27/10/23
Rob		22 BROADEN ST	also blue id III	27/10/23
NISOL HARRY		7 Hickey ST	NOT good	27/10/23
Darren Cooper		250 white rd	Not good - too small	27/10/23
Simon Bragg		250 white rd	No good for small kids	27/10/23

K. LOW

Printed Name	Signature	Address	Comment	Date
Jamie Mitchell		13 Ross Street		27-10
MAX MZREKOR		968 SH2 OTANE	FUCK OFF	
Kathy Page		6 Rochfort St, Otane	not wanted, not needed no no no	27/10/23
Sarah Sait		22 Brodys St Ot		27-10-23
Kama 13		69 UP SIDE Down	Fuck up	27.10.23
H. Whalley		17 White Rd Otane	Not needed	27/10/23
F. Whalley		17 White Rd Otane	Not needed.	27/10/23
J Whalley		17 White rd otane	Not needed.	27/10/23
ELIE BARNES		OTANE	DO NOT NEED A Vape Store	28/10/23
PETE EOSE		OTANE	NO WAY OUR <del>CHURCH</del> HALL	28-10-23
Shane Eide		Waipukurua	no way	28/10/23
Kirsty Kupa		otane	Not for our kids.	28/10/23
Cur Woodhams		otane	Absolutely no need for it here	28/10/23
Northo Shaw		otane	At/rac/s wrong crew	28/10/23
Kesin		otane	No. Bad	28/10/23
H. Moody		otane	Don't need one	28/10/23

### Petition to Close the Vape Shop in Otane


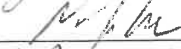



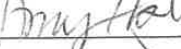

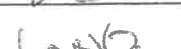
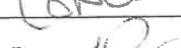

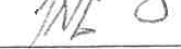

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Printed Name	Signature	Address	Comment	Date
Stephanie Cook	[Signature]	31 Ross Street Otane	TO many already	28/10
William Cook	[Signature]	31 Ross Street	Too many shops in many towns.	28/10
Russ Kupa	[Signature]	2 Lawrence St, Otane	Too much temptation for the kids	28/10
Mariyah-Lee Anderson	[Signature]	7 Lawrence St.	TOO CLOSE TO SCHOOL AND SHOULD BE ASKED TO LEAVE	28/10
G. Bunkha	[Signature]	7 Lawrence St	No CONSULTATION	28/10
R. Marshall	[Signature]	Otane	Not here	28/10
MARY K	[Signature]	37 ELISON ST.	Not for kids.	28/10
Adam C	[Signature]	16 Russell Street	Not Good for community No Good for Kids, waste money	28/10
ERROL L. O	[Signature]	13 Ross ST	TOO close to school	28/10
Ben Gouldsbrough	[Signature]	20 Bell St	Been there done that cant let anyone else go through that	28/10
Paul Gouldsbrough	[Signature]	20 Bell St.	NO CONSULTATION, TOO CLOSE TO SCHOOL	28/10
Charlotte Boff	[Signature]	20 Bell St	not good for the community	28/10

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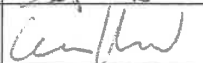
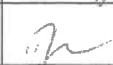


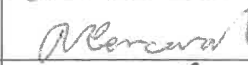



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Printed Name	Signature	Address	Comment	Date
Sylvie Jackson		25 Rochfort St	waste of money -	28/10/23
Nigel Jackson		25 Rochfort	Never better thing	28/10/23
V. Hunter		16 Rochfort	Bad for our community	28/10/23
R. Kupa		4 Rochfort St	Greedy prick! Never a community man!	28/10/23
A. Hall		Underhill Road, Featherston	to close tomeschool	28/10/23
T. Pittman		" " "	" " "	"
G. Long		OTANE	TO CLOSE TO SCHOOL	28/10/23
LANCE REYLAND		3 RUSSELL ST OTANE	NO HEALTH BENEFITS	28/10/23
TIKA MOTO		ROSS ST	FUTURE HEALTH	28.10.23
James Hay		25 Ross Street	Too many young kids	28/10/23
Morriquet Hay		" "	Killing our kids!	28/10
LESLEY BALDWIN		31 ROSS STREET	TOO MANY ALREADY	28/10

### Petition to Close the Vape Shop in Otane

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Printed Name	Signature	Address	Comment	Date
Tina McGovern		Otane	we dont want it	28/10
LENASIA		OT		
THULOR		OTTANE	Not necessary -	28/10
Beth Hestford		Otane	It would not be a benefit to our town.	28/10
Liam Hestford		otane	NOT APPROPRIATE	28/10
DAN SIMONS		OTANE	WOULD LIKE MORE INFO	28/10
Bredip Mathurson		Hastings	I vape but dont need it	28/10
Kylie Lwin		Otane	Not good for community	28/10
Mark Percival		Otane	" " " " "	28.10
Lucas Percival		Otane	bad	28.10
Sue Dodson		Otane	not good in town	28.10
LYN SAUNDERS		OTANE	DONT NEED THIS	28.10.

## 7.9 DOCUMENTS EXECUTED UNDER COMMON SEAL

### File Number:

**Author:** Annelie Roets, Governance Lead

**Authoriser:** Brent Chamberlain, Chief Financial Officer

**Attachments:** 1. Use of the Common Seal [↓](#)

### RECOMMENDATION

**That the report be noted.**

### PURPOSE

The purpose of this report is to update Council on the recent use of the Common Seal since last reporting use in Jan 2023. Council can expect this to be reported on an annual basis.

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

### DISCUSSION

The Common Seal is the mark of the Council which is used to execute legal documents as required by various pieces of legislation and also for ceremonial purposes. It provides endorsement of an official Council document.

Although a Council resolution is required for the Seal to be affixed to a document, the delegations register specifies that -

- *In the case of a document of a routine nature, and/or a document which is urgent, the Seal may be affixed to such documents and such action reported to Council for a confirmation resolution.*

The seal is held by the Chief Executive who is responsible for its use.

The Common Seal is affixed to any document that is required to be executed under the Seal, including:

- Warrants to enter private land on behalf of the Council made under the Resource Management Act, the Biosecurity Act, the Building Act, Local Government Act 1974 or the Local Government Act 2002.
- When executing any Memorandum of Transfer pursuant to section 80 of the Local Government (Rating) Act 2002.
- Regional policy statements and regional and district plans prepared under the Resource Management Act.
- Central Hawke's Bay District Council – Delegations Manual 1 July 2020.
- Bylaws prepared under the Local Government Act 2002 or other relevant statutes.
- Any documents (e.g., covenants, caveats, or consent notices) which otherwise require the use of the Council's Common Seal with the exception of "Deeds".

- In relation to executing any Deed, the authority to impress on any document the Common Seal of the Council is delegated to the mayor or in their absence Deputy Mayor, and any one councillor by virtue of section 9 of the Property Law Act 2007 (two signatures required).

The Register detailing the Use if the Common Seal is attached.

### **FINANCIAL AND RESOURCING IMPLICATIONS**

There are no financial or resourcing implications to consider when affixing the seal

### **IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

### **NEXT STEPS**

Officers will continue to use the seal in accordance with the delegations register and report its use to Council regularly.

### **RECOMMENDATION**

**That the report be noted.**



## Use of the Common Seal of the Central Hawke's Bay District Council

2023					
Number	Date	Used on	Delegation Issued to	Assigned under Delegations Register as	To Whom
23/01	19-Jan-23	Warrant of Authority	Networks Operator	3 Waters Officer	Nicola Hart
23/02	19-Jan-23	Warrant of Authority	Networks Operator	3 Waters Officer	Davin Mason
23/03	19-Jan-23	Warrant of Authority	Networks Operator	3 Waters Officer	Richard Glendinning
23/04	19-Jan-23	Warrant of Authority	Networks Operator	3 Waters Officer	Michael Hall-England
23/05	19-Jan-23	Warrant of Authority	Water Treatment Operator	3 Waters Officer	Cory Rees
23/06	19-Jan-23	Warrant of Authority	Wastewater Treatment Operator	3 Waters Officer	Priscilla Ellmers
23/07	19-Jan-23	Warrant of Authority	Wastewater Treatment Operator	3 Waters Officer	Kenneth Sanderson
23/08	19-Jan-23	Warrant of Authority	Operations Engineer	3 Waters Operations Manager	Sean Ritchie
23/09	19-Jan-23	Warrant of Authority	Three Waters Technician	3 Waters Operations Manager	Nicholas Irvine
23/10	19-Jan-23	Warrant of Authority	Environmental Health Technician	Environmental Health Officer	Natasha Karaitiana
23/11	19-Jan-23	Warrant of Authority	Graduate Engineer	Graduate Engineer	Jojo Varghese
23/12	19-Jan-23	Warrant of Authority	3 Waters Compliance Lead	3 Waters Officer	Ken Palomar
23/13	1-Mar-23	Warrant of Authority	Senior Building Consent Officer	Customer and Consents	Duncan Renner
23/14	1-Mar-23	Warrant of Authority	Parks & Open Spaces Officer	Places and Open Spaces	Katherine Luff
23/15	17-Mar-23	Warrant of Authority	Land Transport - Contract Manager	Land Transport	Juan Raubenheimer
23/16	28-Jun-23	Warrant of Authority	Animal Services & Compliance Officer	Animal Services, Compliance & Customer Experience	Geoffrey Strother
23/17	26-Jun-23	Warrant of Authority	Customer & Consents Manager	Customer and Consents	Connie Mills
23/18					
23/19	6-Jul-23	Warrant of Authority	Animal Services & Compliance Officer	Animal Services, Compliance & Customer Experience	Willow Rowland

2023					
Number	Date	Used on	Delegation Issued to	Assigned under Delegations Register as	To Whom
23/20	18-Jul-23	ANZ Master Mandate - Direct Debit Account for Koha	Pou Whātuaia - Māori Relationships Manager	Pou Whātuaia - Māori Relationships Manager	Pam Kupa
23/21	9-Aug-23	Warrant of Authority	Parks & Open Spaces Manager	Places and Open Spaces	Katherine Luff
23/22	9-Aug-23	Warrant of Authority	Building Consent Officer	Customer and Consents	Aldo Fehr
23/23	9-Aug-23	Warrant of Authority	Parks & Open Spaces Officer	Places and Open Spaces	Amanda Stanley
23/24	19-Oct-23	Proposed Freedom Camping Bylaw - Statement of Proposal	Proposed Freedom Camping Bylaw - Statement of Proposal	As per 19 Oct 2023 Council resolution 23-101.	

**8 CHIEF EXECUTIVE REPORT**

Nil

**9 DATE OF NEXT MEETING****RECOMMENDATION**

THAT THE NEXT MEETING OF THE CENTRAL HAWKE'S BAY DISTRICT COUNCIL BE HELD ON 15 FEBRUARY 2024.

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Public Excluded Minutes from the Extraordinary Risk &amp; Assurance Committee meeting held on 4 October 2023</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure

	<p>deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.3 - Professional Services - Roadway Recovery Procurement</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.4 - Land Transport Contract Extensions C1057, C1058, 1059 and C1060</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.5 - Landfill Contract Extension for contract C556</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	industrial negotiations)	
<b>10.6 - Douglas Cutting Procurement Plan Addendum</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.7 - Transport Choices - Procurement Plan</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

## 11 TIME OF CLOSURE