

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON TUESDAY, 9 SEPTEMBER 2025 AT 4:00 PM**

PRESENT: Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Brent Muggeridge
Cr Exham Wichman (*Online*)
Pou Whirinaki Amiria Nepe-Apatu

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager: Corporate, Community & Regulatory)
Brent Chamberlain (Chief Financial Officer)
Donna Harvey (Director – Organisational Planning)
Dylan Muggeridge (Group Manager: Strategy, Policy & Planning)
Jane Budge (Strategic Governance Manager)
Audrey Malone (Senior Communications Advisor)
Annelie Roets (Governance Lead)

1 WELCOME/KARAKIA/NOTICES

Her Worship, The Mayor Alex Walker welcomed everyone and opened with a karakia.

2 APOLOGIES: 25.53

Moved: Cr Jerry Greer
Seconded: Cr Pip Burne

That the apologies from Crs Tim Aitken, Kate Taylor and Pou Whirinaki, Piri Galbraith be noted and received.

CARRIED

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflicts of Interests declared.

4 STANDING ORDERS

RESOLVED: 25.54

Moved: Cr Gerard Minehan
Seconded: Deputy Mayor Kelly Annand

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers
- **21.5** Members may speak only once
- **21.6** Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in

a free and frank manner.

CARRIED

5 REPORT SECTION

5.1 ADOPTION OF TRANSITIONAL GOVERNANCE GROUP TERMS OF REFERENCE FOR THE ESTABLISHMENT OF THE HAWKE'S BAY WATER SERVICES COUNCIL CONTROLLED ORGANISATION

PURPOSE

To adopt the Terms of Reference for the Transitional Governance Group as part of the establishment of the Hawke's Bay Water Services Council Controlled Organisation.

RESOLVED: 25.55

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

That Council:

- 1. Receives this report.**
- 2. Pursuant to Clause 30(1)(b) of Schedule 7 of the Local Government Act 2002, appoints the Transitional Governance Group (TGG) as a joint committee of the Council together with the participating councils of Hastings District Council and Napier City Council.**
- 3. Notes the TGG will not be discharged at the point of the next election, in accordance with Clause 30(7), Schedule 7 of the Local Government Act 2002.**
- 4. Adopts the Terms of Reference (TOR) for the Transitional Governance Group Joint Committee (Attachment 1).**
- 5. Delegates to the TGG all powers, duties and functions needed for it to carry out its responsibilities.**
- 6. Notes Mayor Alex Walker and reconfirms Councillor Brent Muggeridge as Council's representatives on the Transitional Governance Group Joint Committee.**
- 7. Notes that the participating Councils of Hastings District Council and Napier City Council are also set to take decisions on Tuesday 9 September 2025.**

CARRIED

Dylan Muggeridge presented the report outlining the steps to formalise the Technical Governance Group (TGG) for the Hawke's Bay Water Services CCO project.

- The TGG will comprise the Mayor and one representative from each participating council, with an independent chair to be appointed unanimously.

Cr Exham Wichman joined the meeting online at 4:09pm.

- Legal advisors Simpson Grierson recommended establishing the TGG as a joint committee under clause 31-B, Schedule 7 of the Local Government Act 2002, ensuring transparency and accountability.
- The TGG will oversee governance of the project, with responsibilities detailed in the terms of reference. The first meeting is anticipated early next week, pending council approvals.
- A question was raised about administrative support funding. Mr. Muggeridge confirmed it would be covered by project establishment costs, with 10% from council and support from the Department of Internal Affairs.
- The council moved and seconded the adoption of the TGG terms of reference, granting it the

necessary delegated authority.

6 DATE OF NEXT MEETING: 25.56

Moved: Cr Jerry Greer

Seconded: Cr Brent Muggeridge

That the next Ordinary Council meeting be held on 2 October 2025.

CARRIED

7 TIME OF CLOSURE

The meeting closed at 4.11pm.

The Minutes of this meeting will be confirmed at next Ordinary Council meeting to be held on 2 October 2025.

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CHAIRPERSON