

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL  
FINANCE, INFRASTRUCTURE & PERFORMANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 21 AUGUST 2025 AT 1.00PM**

**UNCONFIRMED**

**PRESENT:** Chair Brent Muggeridge  
Deputy Chair Jerry Greer  
Deputy Mayor Kelly Annand  
Cr Pip Burne  
Cr Gerard Minehan  
Cr Kate Taylor (*Online*)  
Mayor Alex Walker  
Cr Exham Wichman (*Online*)  
Pou Whirinaki Amiria Nepe-Apatu  
Pou Whirinaki Piri Galbraith

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Mark Kinvig (Group Manager Community Infrastructure and Development)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
Jane Budge (Strategic Governance Manager)  
Arthur Budvietas (Principal Project Manager)  
Sarah Crysell (Communications & Engagement Manager)  
Rebecca England (Programme Manager)  
Audrey Malone (Senior Communications Advisor)  
Annelie Roets (Governance Lead)  
Kas Siddans (Programme Control Lead)  
Anthony Stubbs (Director – Programme Delivery)  
Ben Swinburne (Water Services Manager)

**1 WELCOME/KARAKIA/NOTICES**

The Chair, Councillor Brent Muggeridge, welcomed everyone to the meeting and noted that a karakia was performed at the beginning of the day.

**2 APOLOGIES**

Moved: Cr Jerry Greer  
Seconded: Cr Pip Burne

**That the apology for Cr Tim Aitken be noted and received.**

**CARRIED**

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflicts of Interests declared.

## 4 STANDING ORDERS

### COMMITTEE RESOLUTION: 25.22

Moved: Chair Brent Muggeridge

Seconded: Mayor Alex Walker

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## 5 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION: 25.23

Moved: Cr Gerard Minehan

Seconded: Deputy Chair Jerry Greer

**That the minutes of the Finance, Infrastructure & Performance Committee Meeting held on 19 June 2025 as circulated, be confirmed as true and correct.**

**CARRIED**

## 6 REPORT SECTION

### 6.1 RESOLUTION MONITORING REPORT

#### PURPOSE

To present the Resolution Monitoring Report.

### COMMITTEE RESOLUTION: 25.24

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

**That the Finance, Infrastructure and Performance Committee receives and notes the Resolution Monitoring Report.**

**CARRIED**

The report was taken as read.

- Delays in the water treatment plant relocation were discussed, attributed to supplier availability, operator involvement, and value engineering for community value.

## **6.7 THREE WATERS CAPITAL PROGRAMME UPDATE AND ENDORSEMENT – LOCAL WATER DONE WELL**

### **PURPOSE**

The purpose of this report is to seek the Committee's endorsement of a revised three waters capital and renewal programme for inclusion in the Regional Water Services Delivery Plan (RWSDP). The report also provides an update on the Central Hawke's Bay modelling, with the inclusion of a revised capital programme and the identification of an error by PwC in the initial indicative modelling. It also outlines the next steps that Council need to take to comply with the Local Water Done Well legislation by 3 September 2025.

### **COMMITTEE RESOLUTION: 25.25**

Moved: Chair Brent Muggeridge

Seconded: Mayor Alex Walker

**That the Finance Infrastructure and Performance Committee:**

- 1. Notes this report and the updated Local Water Done Well modelling.**
- 2. Endorses the revised three waters capital and renewals programme for inclusion in the Regional Water Services Delivery Plan as an addendum.**
- 3. Endorses and recommends to Council a revised capital and renewal programme for delivery in the 2025/2026 financial year as set out in Attachment 1.**

**CARRIED**

Ben Swinburne, Mark Kinvig and Brent Chamberlain presented the revised Water Services Capital Programme, with two options each for drinking water and wastewater. Discussions traversed:

- Option one (second water supply) recommended for drinking water; option two (modular upgrades) for wastewater.
- Emphasis on compliance, affordability, and key risks/assumptions.
- PwC modelling error identified, reducing projected 2034 household rates from \$7,000 to \$5,800, and further to \$4,700 with the revised programme.
- PwC accepted responsibility; council discussed community impact and the need to focus on long-term affordability.
- Regional CCO confirmed as the preferred, most cost-effective delivery model.
- Trade-offs in wastewater upgrades discussed, including moving away from land discharge at Tuckahoe for cost savings and environmental certainty.
- Cost implications and rating impacts of different options were reviewed.
- Need for further community consultation and flexibility in plans highlighted.
- Transition to a 30-year water services strategy discussed, with current 10-year modelling as an interim step.

## **6.8 DRAFT FUNDING IMPACT STATEMENT (FIS) FOR YEAR ENDED 30 JUNE 2025; AND PROPOSED CARRY FORWARDS**

### **PURPOSE**

To provide visibility on Councils draft financial results for the 2024/25 financial year, and other year-end matters ahead of providing draft accounts to Councils External Auditors.

### **COMMITTEE RESOLUTION: 25.26**

Moved: Mayor Alex Walker

Seconded: Deputy Mayor Kelly Annand

**That the Finance, Infrastructure and Performance Committee:**

- 1. Receives the report entitled draft Funding Impact Statement (FIS) for the year ended 30 June 2025 and proposed Carry Forwards being received.**
- 2. Approves the proposed allocations to carry forwards and special funds for the 2024/2025 Financial Year.**
- 3. Approves that the 2024/2025 activity surpluses in the general rate funded activities be used to fund the deficits in the general rate funded activities.**

**CARRIED**

Brent Chamberlain introduced the report with discussions noting:

- 2024/25 financial results showed a surplus, mainly due to recovery funding and lower costs; external debt increased.
- Special funds and carry forwards reviewed, with allocations to ongoing/new projects.
- Development contributions and asset revaluations (notably a large increase in roading replacement cost) discussed.
- Status and management of community and ward funds clarified, including their origins and balances.

*The Committee adjourned for morning tea at 11.20am and reconvened at 11.35am.*

## 6.2 TUKITUKI (TAREWA) SWINGBRIDGE OPTIONS

### PURPOSE

To provide an update on the Tukituki (Tarewa) swingbridge project and seek a decision on the provision for wastewater conveyance to be excluded from the project.

### COMMITTEE RESOLUTION: 25.27

Moved: Cr Gerard Minehan

Seconded: Mayor Alex Walker

**That the Finance, Infrastructure & Performance Committee:**

1. **Acknowledges the changes in the revised wastewater capital programme, noting that the future swing bridge, or alternative, does not need to include provision to convey wastewater.**
2. **Directs officers to assess the options to rebuild the swing bridge or alternative crossing options, working in collaboration with the Rotary River Pathways Trust with any funding to be considered by Council as part of the development of the Annual Plan 2026/2027.**
3. **Apply interest to the fund CHBDC has held on behalf of the project.**

**CARRIED**

Ben Swinburne presented the report which was taken as read. Further discussions noted:

- Update on swing bridge project: change in wastewater conveyance direction, holding of Regional Council funds, and need to determine project ownership and funding.
- Discussion on applying interest to held funds and managing community expectations.

## 6.3 CAPITAL PROGRAMME FY24/25 QUARTER 4 REPORT

### PURPOSE

To provide an update on the Infrastructure Programme Delivery Status report and the achievements for the Financial Year 2024/2025.

### COMMITTEE RESOLUTION: 25.28

Moved: Chair Brent Muggeridge

Seconded: Deputy Chair Jerry Greer

**That the Finance, Infrastructure & Performance Committee receives the Infrastructure Programme Delivery Status Report.**

**CARRIED**

Anthony Stubbs and Mark Kinvig introduced the report with discussions noting:

- Capital programme delivery report: 92% of forecasted spend achieved, successful delivery across multiple programmes, and improved reporting transparency.

## **6.4 THE BIG WASTEWATER STORY REPORT 2025 Q4**

### **PURPOSE**

To provide an update on #the Big Wastewater Story for the 2025 Quarter Four.

### **COMMITTEE RESOLUTION: 25.29**

Moved: Chair Brent Muggeridge

Seconded: Cr Gerard Minehan

**That the Finance, Infrastructure and Performance Committee receives and notes the April – June 2025 Quarter 4 # The Big Wastewater Story status report.**

**CARRIED**

Ben Swinburne, Rebecca England and Mark Kinvig presented the report which was taken as read.

- Pipe relining completed, treatment plant performance improved, lessons learned for future operations.

## **6.5 THE BIG STORMWATER STORY REPORT 2025 Q4**

### **PURPOSE**

To provide an update on the #BigWastewaterStory for the 2025 Quarter Four.

### **COMMITTEE RESOLUTION: 25.30**

Moved: Chair Brent Muggeridge

Seconded: Cr Gerard Minehan

**That the Finance, Infrastructure and Performance Committee receives and notes the April – June 2025 Quarter 4 #BigStormwaterStory status report.**

**CARRIED**

Ben Swinburne, Rebecca England and Mark Kinvig spoke on the report with discussions noting:

- Maintenance and capital projects completed, strategy development ongoing, focus on protecting habitable floors from flooding.

## **6.6 THE BIG WATER STORY REPORT - 2025 Q4**

### **PURPOSE**

To provide an update on the #BigWaterStory for the 2025 Quarter Four.

### **COMMITTEE RESOLUTION: 25.31**

Moved: Chair Brent Muggeridge

Seconded: Cr Gerard Minehan

**That the Finance, Infrastructure and Performance Committee receives and notes the April – June 2025 Quarter 4 # The Big Water Story status report.**

**CARRIED**

Ben Swinburn, Rebecca England and Mark Kinvig introduced the report with discussions noting:

- Progress on projects, compliance improvements, ongoing engagement with Mana Whenua for

second supply.

## 7 DATE OF NEXT MEETING

### COMMITTEE RESOLUTION: 25.32

Moved: Deputy Mayor Kelly Annand

Seconded: Deputy Chair Jerry Greer

**That the next Finance, Infrastructure and Performance Committee meeting be confirmed following Elections.**

**CARRIED**

## 8 PUBLIC EXCLUDED BUSINESS

### RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION: 25.33

Moved: Deputy Mayor Kelly Annand

Seconded: Deputy Chair Jerry Greer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>8.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.2 - Request to extend Civil and pipeline works Panel Contracts</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<b>8.3 - Waipawa Water Treatment Plant - Procurement &amp; delivery update</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>CARRIED</b>		

**COMMITTEE RESOLUTION: 25.34**

Moved: Deputy Mayor Kelly Annand

Seconded: Deputy Chair Jerry Greer

**That the Finance, Infrastructure & Performance Committee moves into Public Excluded Business at 12.2pm.**

**CARRIED**



**COMMITTEE RESOLUTION: 25.35**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

**That the Finance, Infrastructure & Performance Committee moves out of Public Excluded Business at 13.05pm.**

**CARRIED**

**9 TIME OF CLOSURE**

The meeting closed at 1.05pm.

**The Minutes of this meeting will be confirmed at the next Finance, Infrastructure & Performance Committee meeting to be confirmed.**

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**CHAIRPERSON**