

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 7 AUGUST 2025 AT 9.00AM**

**UNCONFIRMED**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Tim Aitken  
Cr Pip Burne  
Cr Jerry Greer  
Cr Gerard Minehan  
Cr Brent Muggeridge  
Cr Kate Taylor  
Cr Exham Wichman  
Pou Whirinaki Amiria Nepe-Apatu  
Pou Whirinaki Piri Galbraith

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager: Corporate, Community & Regulatory)  
Brent Chamberlain (Chief Financial Officer)  
Dylan Muggeridge (Group Manager: Strategy, Policy & Planning)  
Mark Kinvig (Group Manager: Infrastructure & Asset Management)  
Jane Budge (Strategic Governance Manager)  
Sarah Crysell (Communications and Engagement Manager)  
Lisa Harrison (Director - Regulatory & Customer Experience)  
Logan McKay (Community Safety and Compliance Manager)  
Annelie Roets (Governance Lead)  
Ben Swinburne (3 Waters Manager)

**1 WELCOME/KARAKIA/NOTICES**

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting and a moment of reflection for recently lost community members, including the last World War II veteran in Central Hawke's Bay

**2 APOLOGIES**

There were no apologies received.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflicts of Interests declared.

**4 STANDING ORDERS**

**RESOLVED: 25.38**

Moved: Cr Exham Wichman

Seconded: Cr Pip Burne

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers
- **21.5** Members may speak only once
- **21.6** Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **RESOLVED: 25.39**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

That the Minutes of the Extraordinary Council Meeting held on 24 July 2025 as circulated, be confirmed as true and correct.

**CARRIED**

It was noted that Cr Tim Aitken's early departure should be clearly recorded in both the open and Public Excluded minutes.

## **6 REPORTS FROM COMMITTEES**

There were no reports other than Item 7.4 Reports from Joint Committees received.

## **7 REPORT SECTION**

### **7.1 RESOLUTION MONITORING REPORT**

#### **PURPOSE**

To present the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

### **RESOLVED: 25.40**

Moved: Cr Brent Muggeridge

Seconded: Deputy Mayor Kelly Annand

**That Council receives and notes the Resolution report.**

**CARRIED**

The report was taken as read.

## 7.2 STATEMENT OF PROPOSAL - LOCAL ALCOHOL POLICY REVIEW

### PURPOSE

To seek Council approval to adopt the attached Statement of Proposal which sets out the process and options for consultation to review Council's Local Alcohol Policy

### RESOLVED: 25.41

Moved: Cr Brent Muggeridge

Seconded: Deputy Mayor Kelly Annand

### That Council:

1. **Adopts the Statement of Proposal (attached) which sets out the process and options for consultation to review Council's Local Alcohol Policy.**
2. **Notes the public consultation period will be in October and November 2025, and hearings will be held in February/March 2026.**

### AMENDMENT

Moved: Mayor Alex Walker

3. **Alter the preferred Option 3 (Regional alignment with additional restrictions) to set off-licence trading hours from 7am – 9pm.**

In Favour: Crs Kelly Annand, Tim Aitken, Jerry Greer, Gerard Minehan, Brent Muggeridge and Exham Wichman

Against: Crs Alex Walker, Pip Burne and Kate Taylor

**CARRIED 6/3**

Lisa Harrison, Logan McKay and Nicola Bousfield presented the statement of proposal for the local alcohol policy, and noted the preferred option which includes: reducing trading hours, regional alignment.

- The four options were discussed:
  - Status quo (no change)
  - Slight reduction in trading hours
  - Regional alignment (more restrictive, aligns with Hastings)
  - Removal of LAP (default to national standard)
- Public consultation process and timeline was outlined; it was suggested this be moved to October–November for better engagement.
- Discussion included:
  - how zoning changes may affect community venues and licence renewals.
  - Supermarket trading hours and operational impacts.
- Debate on proposed off-licence trading hours; preferred option was 7:00am–9:00pm for consultation.

*Cr Kelly Annand left the meeting 9.47am and returned at 9.51am.*

### 7.3 STATEMENT OF PROPOSAL - CLASS 4 GAMBLING AND BOARD VENUE POLICY

#### PURPOSE

To seek Council approval to adopt the attached Statement of Proposal which sets out the process and options for consultation to review Council's Class 4 Gambling and Board Venue Policy.

#### RESOLVED: 25.42

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

#### That Council:

1. **Adopts the Statement of Proposal (attached) which sets out the process and options for consultation to review Council's Class 4 Gambling and Board Venue Policy.**

Moved: Cr Pip Burne

Seconded: Cr Kate Taylor

Abstained: Cr Tim Aitken

**CARRIED**

2. **Notes the public consultation period to be aligned with the Local Alcohol Policy will be between 29 August 2025 and 31 in October and November 2025, and hearings will be held in February/March 2026.**

**CARRIED**

Logan McKay, Lisa Harrison and Nicola Bousfield presented the draft statement of proposal for the Class 4 gambling policy recommending a sinking lid approach and no relocation for venues.

- Discussion included:
  - gambling proceeds returned to the local community and council's limited influence over this.
  - Clarification that council cannot control gambling venue hours; these are set by DIA.
  - The timing of the public consultation to align with the Local Alcohol Policy consultation.

*Cr Tim Aitken declared a conflict of interest and refrained from voting.*

## 7.5 LOCAL WATER DONE WELL - UPDATE

### PURPOSE

To seek formal reconfirmation of Councils proposed water service delivery option to meet the requirements of the Local Government (Water Services Preliminary Arrangements) Act 2024.

### RESOLVED: 25.43

Moved: Cr Kate Taylor

Seconded: Cr Jerry Greer

### That Council:

1. **Receives and notes the Local Water Done Well update.**
2. **Confirms that to comply with Local Water Done Well legislation, a Regional, Hawke's Bay Water Services Council Controlled Organisation (HBWSCCO), owned by Central Hawke's Bay District Council (CHBDC), Hastings District Council (HDC), and Napier City Council (NCC) is the preferred water service delivery model.**
3. **Directs the Chief Executive to prepare a draft Water Services Delivery Plan on the basis of a HBWSCCO being established as the preferred delivery model.**
4. **Notes Mayor Alex Walker and Appoints Councillor Brent Muggeridge as Council's appointment to the HBWSCCO Transitional Governance Group.**

**CARRIED**

**Against: Cr Tim Aitken**

Doug Tate provided an update on Local Water Done Well, including the withdrawal of Wairoa from the regional water services. Further discussions noted:

- Councillor Muggeridge was appointed to the Co Transitional Governance Group alongside Mayor Walker.
- The significance of Wairoa's withdrawal and the need for clarity on the preferred option for the regional water services CCO.
- Minority shareholding implications and ring-fenced debt.
- A further workshop be held to examine the impact of these changes on business operations, strategic direction, and future development.

*The meeting adjourned for morning tea at 10.34am and will reconvene at 10.54am.*

## 7.4 REPORTS FROM JOINT COMMITTEES FOR 1 MARCH - 30 JUNE 2025

This report presents the unconfirmed minutes of the following Joint Committees:

1. 24 March 2025 –Hawke's Bay CDEM Joint Committee.
2. 9 May 2025 – Climate Action Joint Committee.
3. 16 May 2025 – Regional Transport Committee.
4. 6 June 2025 - Regional Transport Committee.

**RESOLVED: 25.44**

Moved: Cr Gerard Minehan  
Seconded: Cr Pip Burne

**That the unconfirmed minutes of the following Joint Committees be received and noted:**

1. **24 March 2025 –Hawke’s Bay CDEM Joint Committee.**
2. **9 May 2025 – Climate Action Joint Committee.**
3. **16 May 2025 – Regional Transport Committee.**
4. **6 June 2025 - Regional Transport Committee.**

**CARRIED**

## **8 CHIEF EXECUTIVE REPORT**

### **8.1 FOURTH QUARTER ORGANISATION REPORT: 1 APRIL - 30 JUNE 2025**

#### **PURPOSE**

To present to Council the Fourth Quarter Organisation report from 1 April - 30 June 2025.

This fourth quarter report highlights the overall year end results for the performance measures and non-financial levels of service, including satisfaction results which are from the annual resident opinion survey which closed on the 27 July 2025.

**RESOLVED: 25.45**

Moved: Cr Kate Taylor  
Seconded: Cr Gerard Minehan

**That Council receives the Fourth Quarter Organisation Report (1 April – 30 June 2025).**

**CARRIED**

The Chief Executive Doug Tate presented the report highlighting:

- High resident satisfaction in most areas, with some areas (e.g., land transport) slightly down.
- Discussion on compliance reporting and data gaps for water supply.
- General recognition of council's broad service delivery and improvements over the year.

## **9 DATE OF NEXT MEETING**

**RESOLVED: 25.46**

Moved: Cr Jerry Greer  
Seconded: Deputy Mayor Kelly Annand

**That the next Extraordinary Council meeting be held on 28 August 2025.**

**CARRIED**

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED: 25.47**

Moved: Cr Exham Wichman

Seconded: Deputy Mayor Kelly Annand

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Proposed District Plan Appeal – Livingston Properties Ltd</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.3 - Sale of 83 Porangahau Road, Waipukurau</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.4 - Sale of 12 Hickey Street, Otane</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information

	commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	for which good reason for withholding would exist under section 6 or section 7
<b>10.5 - Local Water Done Well - Amended Heads of Agreement</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**RESOLVED: 25.48**

Moved: Cr Exham Wichman

Seconded: Deputy Mayor Kelly Annand

**That Council moves into Public Excluded Business at 11:07am.****CARRIED****RESOLVED: 25.49**

Moved: Cr Gerard Minehan

Seconded: Cr Jerry Greer

**That Council moves out of Public Excluded Business at 1.01pm.****CARRIED****11. TIME OF CLOSURE**

The meeting closed at 1.01pm.

**The Minutes of this meeting will be confirmed at next Council meeting to be held on 2 October 2025.**

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**CHAIRPERSON**