

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 3 JULY 2025 AT 9:00 AM**

**UNCONFIRMED**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Tim Aitken  
Cr Pip Burne  
Cr Jerry Greer  
Cr Gerard Minehan  
Cr Brent Muggeridge  
Cr Kate Taylor  
Cr Exham Wichman  
Pou Whirinaki Piri Galbraith

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
Mark Kinvig (Group Manager Community Infrastructure and Development)  
Jane Budge (Strategic Governance Manager)  
Sarah Crysell (Communications and Engagement Manager)  
Pam Kupa (Pou Whātuaia – Maori Relationships Manager)  
Annelie Roets (Governance Lead)

**1 WELCOME/KARAKIA/NOTICES**

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting opened with a karakia.

**2 APOLOGIES 25.27**

Moved: Cr Kate Taylor  
Seconded: Cr Pip Burne

That the apology from Pou Whirinaki Amiria Nepe-Apatu be received, and the apology for lateness from Pou Whirinaki Piri Galbraith be noted.

**CARRIED**

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflicts of Interests declared.

#### 4 STANDING ORDERS

**RESOLVED: 25.28**

Moved: Cr Kate Taylor

Seconded: Deputy Mayor Kelly Annand

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers
- **21.5** Members may speak only once
- **21.6** Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

#### 5 CONFIRMATION OF MINUTES

**RESOLVED: 25.29**

Moved: Cr Gerard Minehan

Seconded: Deputy Mayor Kelly Annand

**That the minutes of the ordinary Council meeting held on 5 June 2025 as circulated, be confirmed as true and correct.**

**CARRIED**

Discussed the remit around security payments, noting that this remit has been raised and would likely be withdrawn from the Agenda.

*Pou Whirinaki Piri Galbraith arrived at 9.04am.*

## 6 REPORT SECTION

### 6.1 TAMATEA POKAI WHENUA - ADOPTION OF THE MEMORANDUM OF UNDERSTANDING

#### PURPOSE

To seek agreement to enter into a Memorandum of Understanding (MOU) between Tamatea Pōkai Whenua and Central Hawke's Bay District Council (Council).

#### RESOLVED: 25.30

Moved: Cr Pip Burne

Seconded: Cr Exham Wichman

#### That Council:

1. **Agrees and adopts the Memorandum of Understanding with Tamatea Pōkai Whenua Trust.**
2. **Agrees to the Ngā Ara Pou Work Plan for implementation.**

**CARRIED**

Doug Tate introduced the report, highlighting the following key points:

- Recognised staff efforts and the value of coordination between the two organisations.
- Highlighted the purpose of the Memorandum of Understanding (MOU): to strengthen collaboration at both governance and operational levels.
- Emphasised the goal of achieving statutory acknowledgements under relevant legislation.
- Noted a formal MOU signing is planned for **24 July 2024**, pending adoption.
- Clarified future reporting processes, suggesting **six-monthly updates to Council**, with details to be finalised.

## **5.2 LOCAL WATER DONE WELL DELIBERATIONS**

### **PURPOSE**

Under the Local Government (Water Services Preliminary Arrangements) Act 2024 public consultation on water service delivery options was required. The purpose of this report is to:

- Consider feedback from the public consultation.
- Deliberate on the public consultation on the different future water services delivery options, including on key areas of concerns raised by community.
- Consider Council's preferred future water services delivery model for the Central Hawke's Bay District, under the Local Government (Water Services Preliminary Arrangements) Act 2024. This will inform the development and eventual adoption of the Council's Water Services Delivery Plan to be provided to the Department of Internal Affairs by 3 September 2025.

### **RESOLVED: 25.31**

Moved: Mayor Alex Walker

Seconded: Cr Pip Burne

#### **That Council:**

1. **Thanks, and notes the points made by submitters.**
2. **Confirms that to comply with Local Water Done Well legislation, a Regional, Hawke's Bay Water Services Council Controlled Organisation (HBWSCCO), owned by Central Hawke's Bay District Council (CHBDC), Hastings District Council (HDC), Napier City Council (NCC) and Wairoa District Council (WDC) remains the preferred water service delivery model.**
3. **Directs the Chief Executive to prepare a draft Water Services Delivery Plan on the basis of a HBWSCCO being established as the preferred delivery model.**
4. **Directs the Chief Executive to explore regional transitional arrangements to proceed with the planning for a joint operating model between the Councils in respect of the delivery of water services in their respective regions.**
5. **Expects that progression of the preferred model of the HBWSCCO will address the following matters:**
  - a. **Responding to the affordability challenges for the community by:**
    - i. **Developing a revised 10-year water services plan with a reduced level of investment, whilst maintaining community levels of service for drinking water quality and wastewater and stormwater management.**
    - ii. **Including this revised 10-year plan in the regional Water Services Delivery Plan, noting this revised plan may expose Council to residual regulatory and resilience risks.**
    - iii. **Advocating regionally and nationally for any transitional arrangements to immediately consider affordability, including affordability standards in line with international standards.**
    - iv. **Advocating for any regional transitional arrangements to immediately consider the impact of a 30-year investment strategy for the HBWSCCO.**
    - v. **Advocating for any regional transitional arrangements to immediately consider approaches to the sharing of operational costs and capital investment that ensures more equitable access to services in the region.**
    - vi. **Advocating regionally and nationally for specific rates-relief mechanisms for pensioners, fixed and low-income earners, clubs and entities to be**

**established if/when a new water services delivery CCO is established.**

- vii. **Seeking Government support to reduce the projected cost on ratepayers.**
- b. **Addressing concerns about the perceived loss of local voice in decision-making and asset ownership through the satisfactory negotiation of shareholding and governance arrangements in any regional transitional arrangements and in the eventual establishment of a HBWSCO.**
- c. **Advocating for the HBWSCO to review any 'ring fencing' of costs by Council jurisdiction if/when it is established, and then at a regular term thereafter in the Statement of Expectations.**
- d. **Continuing refinement of the strategy and governance framework for the HBWSCO and the role of CHBDC, regional structures and local community and hapu engagement requirements.**
- e. **Continuing refinement of the estimated costs (including set-up costs, ongoing operational costs and stranded overhead costs) through the preparation of the Water Services Delivery Plan.**
- f. **Ensuring ongoing engagement with community through the preparation of the Water Services Delivery Plan.**
- 6. **Notes that a further report will be presented to an extraordinary meeting of Council on 24 July 2025 to:**
  - a. **provide an update on a revised investment programme for CHBDC, and any decision-making required for the 2025/26 capital work programme and inclusion in the Water Services Delivery Plan.**
  - b. **Provide an update on progress with resolutions 3), 4) and 5) above.**
  - c. **Consider any appropriate transitional arrangements to be put in place.**
  - d. **Seek further decisions on any regional transitional arrangements.**

**CARRIED**

The report was introduced by Dylan Muggeridge and outlined the process to date. Key considerations included:

- Discussed legislative framework, previous council decisions, and the public consultation process.
- Majority of support from those connected was for the regional CCO option.
- Affordability remains a key concern raised in the submissions. Discussed various options including the impact of the 30-year investment strategy.
- Concerns about the perceived lack of local voice and decision-making ability in the regional CCO option.
- Emphasised the importance of ongoing engagement with the community and refining the strategy and governance framework.
- Ring fencing operational costs and ensuring equitable access to services in the region.
- Depreciation funding and how this could be managed. Clarified it would be used for renewals of assets and accumulated over time
- Stranded overheads and the need to refine the estimated costs around setup, and ongoing Opex.
- Accountability and the strategy and governance framework for the regional CCO, including CHBDCs role and how our strategies will be incorporated into the regional strategies, eg the use of local contractors.
- Metering, and will this be costed through any further LTPs.
- Outlined the next steps, including updates on the revised investment programme, further decision-making on the capital work programme, and considering appropriate transitional arrangements.

- Support was expressed for the regional CCO option, acknowledging the challenges, more information needed, and the importance of working together as a region. However, concerns and reservations were also raised, highlighting the need for more clarity on shareholding percentages, affordability impact, and setup costs.
- Council agreed to move forward with the regional CCO option, noting those that it affected the most, ie the connected ratepayers, overwhelmingly supported the regional CCO option.

*The meeting adjourned for morning tea at 11.08am and reconvened at 11.30am.*

### **6.3 MINUTES AND VERBAL UPDATE FROM THE MATARIKI GOVERNANCE GROUP**

#### **PURPOSE**

This report presents the minutes of the Matariki Governance group meeting held on 6 June 2025, for Council's information.

Mayor Alex Walker and the Chief Executive will also provide a verbal update on key agenda items from the 6 June 2025 meeting, including:

1. Matariki Governance Group Review Work programme update.
2. Matariki Governance Group Regional Priorities - Update on the refreshed regional priorities.
3. Matariki Governance Group Terms of Reference: These will be workshopped at Council's 24 July Strategy, Growth and Community Committee Meeting for feedback before being endorsed by MGG at its 29 August 2025 meeting.
4. Regional Public Service Update.
5. Regional Recovery Agency Update – please see newsletter distributed by email from RRA to Councillors.
6. Regional Economic Development Agency – Further update on work programmes underway.

#### **RESOLVED: 25.32**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That Council receives the 'verbal update' and unconfirmed minutes of the Matariki Governance Group meeting held on 6 June 2025.**

**CARRIED**

The report was introduced by Mayor Alex who provided an update on the programme, regional priorities, MGG Terms of Reference, Regional Public Services, Regional Recovery Agency and the Regional Economic Development Agency.

### **7 DATE OF NEXT MEETING**

Moved: Cr Pip Burne

Seconded: Cr Jerry Greer

**That the next Council meeting be held on Thursday, 7 August 2025.**

**CARRIED**

**8 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****MOTION**

Moved: Cr Exham Wichman

Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>8.1 - Local Water Done Well - Agreement Terms</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**RESOLVED: 25.33**

Moved: Cr Exham Wichman

Seconded: Cr Pip Burne

**That Council moves into Public Excluded Business at 11.35am.**

**CARRIED**

**RESOLVED: 25.34**

Moved: Cr Exham Wichman

Seconded: Cr Brent Muggeridge

**That Council moves out of Public Excluded Business at 2.32pm.**

**CARRIED**

**9 TIME OF CLOSURE**

The meeting closed at 2.32pm.

**The Minutes of this meeting will be confirmed at next Ordinary Council meeting to be held on 7 August 2025.**

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**CHAIRPERSON**