

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL  
FINANCE, INFRASTRUCTURE & PERFORMANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 19 JUNE 2025 AT 9.00AM**

**UNCONFIRMED**

**PRESENT:** Chair Brent Muggeridge  
Deputy Chair Jerry Greer  
Cr Tim Aitken  
Deputy Mayor Kelly Annand  
Cr Pip Burne  
Cr Gerard Minehan  
Cr Kate Taylor  
Mayor Alex Walker  
Cr Exham Wichman  
Pou Whirinaki Amiria Nepe-Apatu (*Online*)  
Pou Whirinaki Piri Galbraith (*Online*)

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Mark Kinvig (Group Manager Community Infrastructure and Development)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
Jane Budge (Strategic Governance Manager)  
Sarah Crysell (Communications & Engagement Manager)  
Rebecca England (Programme Manager)  
Chris Gordon (Principal Programme Manager)  
Audrey Malone (Senior Communications Advisor)  
Annelie Roets (Governance Lead)  
Kas Siddans (Programme Control Lead)  
Anthony Stubbs (Director - Programme Delivery)  
Ben Swinburne (3 Waters Manager)  
Briar Ward (Contracts Manager)

*The meeting commenced late at 9.30am.*

**1 WELCOME/KARAKIA/NOTICES**

Cr Brent Muggeridge welcomed everyone to the meeting and apologised for the late start of the meeting. Mayor Alex Walker opened with a karakia.

The Chair noted that the agenda will be adjusted to prioritise the Local Water Done Well Submissions Hearings.

**2 APOLOGIES**

There were no apologies to be noted.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflicts of Interests declared.

## **4 STANDING ORDERS**

### **COMMITTEE RESOLUTION: 25.15**

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers
- **21.5** Members may speak only once
- **21.6** Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **6.4 LOCAL WATER DONE WELL - HEARINGS OF SUBMISSIONS**

### **PURPOSE**

To receive the Local Water Done Well (LWDW) submissions.

The Chair, Cr Brent Chamberlain explained the procedure and that submitters are given 5 minutes to speak with potential questions from Councillors.

The Committee have heard from the following submitters:

- Response #62 – William Hale at 9.30am:
- Response #93 & #146 – Te Ata Kura Huata-Harawira at 9.40am.
- Response #120 – Andrew at 9.50am.
- Response#128 – Diane FitzGerald at 9.59am.
- Response#157 – Daphne Lester at 10.08am.
- Response#159 – Nathan Gibson at 10.13am.
- Response#156 – Will Foley at 10.22am.
- Response#206 – Daniel Repko at 10.35am.
- Response#143 – Carol Beckman at 10.47am.
- Response#207 – Heather Bosselman, Tamatea Pōkal Whenua at 10.56am
- Response#205 – Dr Nicholas Jones, Health NZ, via zoom at 11.03am.
- Response#46 – Nick Preston at 11.07am.

## 6.4 LOCAL WATER DONE WELL - HEARINGS OF SUBMISSIONS

### PURPOSE

To receive the Local Water Done Well (LWDW) submissions.

### COMMITTEE RESOLUTION: 25.16

Moved: Cr Gerard Minehan

Seconded: Deputy Chair Jerry Greer

**That the Finance, Infrastructure & Performance Committee:**

1. **Receives the submissions on the Local Water Done Well consultation held between 12 May-15 June 2025.**
2. **Thanks submitters for taking the time to provide feedback and make their submissions on the Local Water Done Well consultation.**

**CARRIED**

Dylan Muggeridge thanked those submitters who presented today and explained next steps forward that officers will take back feedback for deliberations on the 3<sup>rd</sup> of July 2025.

- The Chair also thanked all the submitters today.

#### **Next steps:**

- Officers to prepare a report for consideration on 3 July.
- Further information requested on affordability, local voice, and cost impacts.
- Emphasis on transparency and public engagement in decision-making.

*The Committee adjourned at 11.33am and reconvened at 11.53am with Pou Whirinaki Piri Galbraith absent.*

## 5 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION: 25.17

Moved: Cr Gerard Minehan

Seconded: Cr Exham Wichman

**That the minutes of the Finance, Infrastructure & Performance Committee Meeting held on 24 April 2025 as circulated, be confirmed as true and correct.**

**CARRIED**

Correction: Remove Cr Jerry Greer from the resolution, as he is listed twice.

Note: The Public Excluded Minutes from 26 February will be confirmed at the next meeting to be held on 21 August 2025.

## 6 REPORT SECTION

### 6.1 RESOLUTION MONITORING REPORT

#### PURPOSE

To present and receive the Resolution Monitoring Report.

#### COMMITTEE RESOLUTION: 25.18

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

**That the Finance, Infrastructure and Performance Committee receives the Resolution Monitoring Report.**

**CARRIED**

The report was taken as read.

### 6.2 CONTRACT MANAGEMENT AND PERFORMANCE UPDATE

#### PURPOSE

To provide an update on the improvements made to Council's contract management function and provide an overview of Council's 'Term Contract' performance. This report aims to highlight the significance of these improvements and the positive impact they have on the accountable delivery of our services, contracting partnerships and value for money for the community.

#### COMMITTEE RESOLUTION: 25.19

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That the Finance, Infrastructure and Performance Committee receives and notes the Contract Management and Performance update report.**

**CARRIED**

Briar Ward and Mark Kinvig presented the report, highlighting improvements in contract management and performance across the land transport space. The report provided visibility over key contracts and improvements made, with a focus on accountable delivery and community outcomes.

- *Piri Galbraith joint online from 12.00pm.*
- Historical lack of unified contract management approach.
- Aggregated KPI scores for E-term contracts showing improvement.
- Five key pillars for performance measures: value for money, health and safety, partnership and trust, customer satisfaction, and local capability.
- Service Delivery Excellence Forum revitalised for better supplier partnerships.
- Smart procurement enabling local capability, especially in stormwater maintenance works.
- Significant improvement in water leak management, reducing open leaks from 360 to 8.
- Improved response times for request for service (RFS), down to nearly five days on average.
- Continuous improvement journey emphasised.
- Inclusion of small suppliers in Service Delivery Excellence meetings confirmed.
- Combination of contract management and delivery issues discussed regarding leachate pond.
- Targeted surveys for residents affected by works planned for August.
- Community engagement app expected to go live around July-August.

- Networking opportunities for local suppliers with Tier 1 and 2 suppliers highlighted.
- Local suppliers' involvement in stormwater maintenance works and future land transport space discussed.
- Efficiency gains and lower costs in joint programme between council's contract manager and road maintenance manager.
- Plans for community groups and consultation mentioned.

### **6.3 INFRASTRUCTURE PROGRAMME DELIVERY STATUS REPORT**

#### **PURPOSE**

To provide an update on the Infrastructure Programme Delivery Status report.

#### **COMMITTEE RESOLUTION: 25.20**

Moved: Mayor Alex Walker

Seconded: Deputy Mayor Kelly Annand

**That the Finance, Infrastructure & Performance Committee receives the Infrastructure Programme Delivery Status Report.**

**CARRIED**

Chris Gordon introduced Kas Siddans who were involved in the report construction.

- Snapshot of progress as of 20 May 2024, with financial data up to 20 April.
- Greater confidence in achieving target spend for the year.
- Contingencies for White Power reservoir drinking water supply project delays being worked on.
- Community engagement for bedside bridge project extended to June 2026.

### **7 DATE OF NEXT MEETING**

#### **COMMITTEE RESOLUTION: 25.21**

Moved: Cr Jerry Greer

Seconded: Cr Kate Taylor

**That the next Finance, Infrastructure & Community Committee meeting be held on 21 August 2025.**

**CARRIED**

### **8 TIME OF CLOSURE**

The meeting closed at 12.23pm.

**The Minutes of this meeting will be confirmed at the next Finance, Infrastructure & Performance meeting to be held on 21 August 2025.**

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**CHAIRPERSON**