

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 5 JUNE 2025 AT 9.00AM**

**UNCONFIRMED**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Tim Aitken  
Cr Pip Burne  
Cr Gerard Minehan  
Cr Brent Muggeridge  
Cr Kate Taylor  
Cr Exham Wichman  
Pou Whirinaki Amiria Nepe-Apatu  
Pou Whirinaki Piri Galbraith

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Nicola Bousfield (Group Manager People and Business Enablement)  
Brent Chamberlain (Chief Financial Officer)  
Dylan Muggeridge (Group Manager Strategic Planning & Development)  
Mark Kinvig (Group Manager Community Infrastructure and Development)  
Sarah Crysell (Communications and Engagement Manager)  
Annelie Roets (Governance Lead)  
Nikki Whelpton (Property Manager)

**1 WELCOME/KARAKIA/NOTICES**

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting and Pou Whirinaki, Piri Galbraith opened with a karakia.

**2 APOLOGIES: 25.21**

Moved: Cr Kate Taylor  
Seconded: Cr Brent Muggeridge

**That the apologies for Cr Jerry Greer be received and noted.**

**CARRIED**

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

There were no Declarations of Conflicts of Interests declared.

**4 STANDING ORDERS**

**RESOLVED: 25.22**

Moved: Cr Kate Taylor  
Seconded: Cr Gerard Minehan

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers
- **21.5** Members may speak only once
- **21.6** Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used

for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **RESOLVED: 25.23**

Moved: Cr Pip Burne

Seconded: Cr Kate Taylor

**That the minutes of the Ordinary Council Meeting held on 8 May 2025 as circulated, be confirmed as true and correct.**

**CARRIED**

Cr Tim Aitken requested that the arrival time be removed from the attendance list. For clarity, the time of arrival will remain, reflecting normal protocol for arrivals during the meeting.

## **6 REPORTS FROM COMMITTEES**

This matter will be discussed today under Item 7.9 of the agenda.

## **7 REPORT SECTION**

### **7.1 RESOLUTION MONITORING REPORT**

#### **PURPOSE**

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

### **RESOLVED: 25.24**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

**That Council notes the Resolution report.**

**CARRIED**

Doug Tate provided an update on various items, including the establishment of the Hawke's Bay Community Water Trust and progress made on the Annual Plan. The Hawke's Bay Community Water Trust was on track.

## 7.2 SETTING OF RATES FOR 2025/2026 FINANCIAL YEAR

### PURPOSE

The matter for consideration by the Council is the setting of the rates for the 2025-2026 financial year.

The rating factors below, when combined with Councils rating database, will collect the rates revenue required as per the Annual Plan 2025-2026, which was adopted at the 8 May 2025 Council meeting. The final annual plan is available on our website [here](#).

### RESOLVED:

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That having considered all matters raised in the report:**

- a) **Pursuant to Section 23(1) of the Local Government (Rating) Act 2002, the Central Hawke's Bay District Council resolves to set the rates, due dates and penalties regime for the 2025-2026 year.**

#### 1. GENERAL RATE

A general rate set under section 13 of the Local Government (Rating) Act 2002 for the purposes of providing all or some of the cost of:

- Community leadership, including administration, cost of democracy, community voluntary support grants
- All regulatory activities, including district planning, land use and subdivision consent costs, building control, public health, animal control, and compliance.
- Solid waste
- Parks and reserves, public toilets, theatres and halls, cemeteries, and miscellaneous property costs

**For the 2025-2026 year, this rate will be based on the rateable capital value of all rateable land within the district on a differential basis as set out below:**

General Rate Differential Zone	Differential	2025-2026 Cents per Dollar of Capital Value (including GST)
Waipawa / Waipukurau Central Business District Zone	1.4	0.18836
Rest of District	1.0	0.12566

#### 2. Uniform Annual General Rate

A rate set under section 15 of the Local Government (Rating) Act 2002 on each separately used or inhabited part of a rating unit within the district. See definition below. This rate is for the purpose of providing:

- Economic and social development.
- A portion of the cost of solid waste.
- Libraries and swimming facilities.

**For the 2025-2026 year, this rate will be \$452.67 (including GST).**

## **TARGETED RATES:**

### **3. District Land Transport Rate**

- A rate for the Council's land transport facilities set under section 16 of the Local Government (Rating) Act 2002. This rate is set for the purpose of funding the operation and maintenance of the land transport system.
- **For the 2025-2026 year, this rate will be 0.20766 cents per dollar (including GST) based on the land value of all rateable land in the district.**

### **Separately Used or Inhabited Parts of a Rating Unit**

Definition – for the purposes of the Uniform Annual General Charge and the targeted rates above, a separately used or inhabited part of a rating unit is defined as –

A separately used or inhabited part of a rating unit includes any portion inhabited or used by [the owner/a person other than the owner], and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This definition includes separately used parts, whether or not actually occupied at any time, which are used by the owner for occupation on an occasional or long-term basis by someone other than the owner.

Examples of separately used or inhabited parts of a rating unit include:

- For residential rating units, each self-contained household unit is considered a separately used or inhabited part. Each situation is assessed on its merits, but factors considered in determining whether an area is self-contained would include the provision of independent facilities such as cooking/kitchen or bathroom, and its own separate entrance.
- Residential properties, where a separate area is used for the purpose of operating a business, such as a medical or dental practice. The business area is considered a separately used or inhabited part.

These examples are not considered inclusive of all situations.

### **4. Water Supply Rates**

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for water supply operations of a fixed amount per separately used or inhabited part of a rating unit. The purpose of this rate is to fund water supplies for Ōtāne, Takapau, Waipukurau, Waipawa, Kairakau, Pōrangahau and Te Paerahi.

The purpose of this rate is to fund the maintenance, operation and capital upgrades of water supplies and treatment in those parts of the district where these systems are provided.

The rate is subject to differentials as follows:

- a) a charge of per separately used or inhabited part of a rating unit connected in the Ōtāne, Takapau, Waipukurau, Waipawa, Kairakau, Pōrangahau, and Te Paerahi Beach communities.
- b) a half charge per separately used or inhabited part of a rating unit which is serviceable for the above locations.

### **For this rate:**

- "Connected" means a rating unit to which water is supplied.
- "Serviceable" means a rating unit to which water is not being supplied, but the property it is

situated within 100 metres of the water supply.

**For the 2025-2026 year these rates will be:**

	Charge	Water Rate ( incl GST)
a	Connected	\$1,581.04
b	Serviceable, not connected	\$790.52

## 5. **Metered Water Rates**

A targeted rate under section 19 of the Local Government (Rating) Act 2002 per cubic metre of water supplied, as measured by cubic metre, over 300 cubic metres per year. This is applied to water users deemed 'Extraordinary' where payment of the Water Supply rate above entitles extraordinary users to the first 300 cubic metres of water without additional charge.

The rate is subject to differentials as follows:

- (a) a rate per cubic metre of water, for users consuming below 40,000 cubic metres.
- (b) A rate per cubic metre of water, for users above 40,000 cubic metres, and where the land use category in the valuation database is not 'industrial'.
- (c) a rate of per cubic metre of water, for users consuming above 40,000 cubic metres, and where the land use category in the valuation database is 'industrial'.

**For the 2025-2026 year these rates will be:**

	Volume of water (cubic metres)	Rate per cubic metre (incl GST)
a	Below 40,000	\$3.21
b	Above 40,000, non- industrial	\$3.21
c	Above 40,000, industrial	\$3.21

## 6. **Sewage Rates**

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's sewage disposal function of fixed amounts in relation to all land in the district to which the Council's sewage disposal service is provided or available, as follows:

- (a) a charge per rating unit connected.
- (b) a charge per pan within the rating unit, after the first one.
- (c) a charge per rating unit which is serviceable.

The rate is subject to differentials as follows:

- "Connected" means the rating unit is connected to a public sewerage system.
- "Serviceable" means the rating unit is not connected to a public sewerage drain but is within 30 metres of such a drain.
- A rating unit used primarily as a residence for one household is treated as not having more than one pan.
- For commercial accommodation providers, each subsequent pan will be rated at 50% of the charge.
- For those Clubs who qualify for a rebate of their General Rates under Council's

Community Contribution and Club Rebate Remission Policy, and who are connected to the sewerage network, each subsequent pan will be rated at 50% of the Sewerage Charge.

The purpose of this rate is to fund the maintenance, operation and capital upgrades of sewerage collection, treatment and disposal systems in those parts of the district where these systems are provided.

**For the 2025-2026 year these rates will be:**

	Charge	Sewerage Rate (incl GST)
<b>a</b>	<b>First charge per separately used or inhabited part of a rating unit connected</b>	<b>\$1,425.92</b>
<b>b</b>	<b>Additional charge per pan after the first</b>	<b>\$1,425.92</b>
<b>c</b>	<b>Serviceable, not connected, per separately used or inhabited part of a rating unit</b>	<b>\$712.96</b>
<b>d</b>	<b>Additional charge per pan after the first – commercial accommodation provider, qualifying club</b>	<b>\$712.96</b>

## 7. Stormwater Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the purpose of funding operations and maintenance, plus improvements and loan charges on the stormwater drainage network as follows:

A uniform targeted rate on the capital value of all rateable land in the Waipukurau, Waipawa, Takapau, and Otāne Stormwater Catchment Areas on a differential basis as set out below:

Stormwater Catchment Area	Differential	2025-2026 Cents per Dollar of Capital Value (including GST)
Otāne	0.80	0.05154
Takapau	0.60	0.03866
Waipawa	1.00	0.06443
Waipukurau	1.00	0.06433

## 8. Kerbside Recycling Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's collection of household recyclables for Waipukurau, Waipawa, Takapau, Otāne, Ongaonga, and Tikokino on each separately used or inhabited part of a rating unit to which the Council provides the service.

**For the 2025-2026 year this rate will be \$136.84 (including GST).**

## 9. Refuse Collection Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the collection of household and commercial refuse for Otāne, Ongaonga, Takapau, Tikokino, Waipukurau, Waipawa, Pōrangahau, Te Paerahi, Blackhead Beach, Kairakau, Mangakuri,

Aramoana and Pourerere Beach on each separately used or inhabited part of a rating unit to which the Council provides the service.

**For the 2025-2026 year this rate will be \$36.93 (including GST).**

#### 10. Te Aute Drainage Rate

Te Aute Drainage rates are set on all rateable area of rateable property within the designated area subject to a graduated scale for the purpose of funding the operations, loan charges and the repayment of loans for the Te Aute Drainage Scheme area.

The amount required and the classification is set by the Te Aute Drainage Committee.

Each hectare of land in each property is classified according to the susceptibility of that hectare to flooding as follows:

A (100 points), B (80 points), C (15 points), F (3 points), and G (0 points).

The total number of points is 73614. The total amount of funding required each year determines how much each of these points are worth. In this way, the total amount required is apportioned on a pro rata basis using the weightings on each hectare.

**The total amount of funding required for 2025-2026 is \$103,500.**

**The amount per point is 140.59826 cents including GST.**

The Te Aute drainage scheme area is defined by reference to the classification list establishing the graduated scale.

Valuation Number	Hectares in each classification				Total Points	Amount
	A (100pts)	B (80pts)	C (15pts)	F (3pts)		
1092000300	0	11.3	8.15	31.63	1,121	\$ 1,576.10
1092000800	0	32.83	74.69	23.42	3,817	\$ 5,366.60
1092000900	0	0	0.83	2.15	19	\$ 26.71
1092001001	77.96	16.65	11.94	17.95	9,361	\$ 13,161.33
1092001100	78.22	0	15.28	39.73	8,171	\$ 11,488.22
1092001107	0	0	18.02	68.04	474	\$ 667.02
1092001200	0	2.88	18.35	18.86	562	\$ 790.16
1092001201	0	20.25	19.15	12.31	1,944	\$ 2,733.21
1092001400	0	0	0	14.16	42	\$ 59.05
1092001600	0	0	0	10.12	30	\$ 42.18
1092001700	38.74	51.06	36.24	45.12	8,638	\$ 12,144.81
1092002100	188.81	0	0	23.93	18,953	\$ 26,647.44
1092002200	84.02	4.14	1.16	6.45	8,770	\$ 12,330.40
1092002300	41.02	5.2	20.43	22.8	4,893	\$ 6,879.43
1092002900	0	0	0	0.81	2	\$ 2.81
1092006100	0	84.44	0	20.77	6,817	\$ 9,584.53
<b>Total</b>	<b>508.77</b>	<b>228.75</b>	<b>224.24</b>	<b>358.25</b>	<b>73,614</b>	<b>\$103,500.00</b>

#### Approach to Rating

Rates are set and assessed under the Local Government (Rating) Act 2002 on all rateable rating units on the value of the land and improvements as supplied by Quotable Value New Zealand Limited. The last rating revaluation was carried out in September 2024 and is effective from 1 July 2025.

The objectives of the council's rating policy is to:

- I. spread the incidence of rates as fairly as possible.
- II. be consistent in charging rates.
- III. ensure all ratepayers pay their fair share for council services.
- IV. provide the income needed to meet the council's goals.

The Central Hawke's Bay District Council rating system provides for all user charges and other income to be taken into account first, with the rates providing the balance needed to meet the council's objectives.

### Rating Base

The rating base will be the database determined by the contracted rating service provider. Because this database is constantly changing due to change of ownership, subdivision, regular revaluations, change of status from rateable to non-rateable (and reverse), the rating base is not described in detail in this policy.

### Due Dates for Rate Payments

Pursuant to Section 24 of the Local Government (Rating) Act 2002, the following dates are proposed to apply for assessing the amount of each instalment of rates excluding metered water rates for the year 1 July 2025 to 30 June 2026. Each instalment will be assessed in four equal amounts, rounded.

Instalment number	Instalment Start Date	Last day of payment without additional charge	Penalty date
1	1 July 2025	20 August 2025	21 August 2025
2	1 October 2025	20 November 2025	21 November 2025
3	1 January 2026	20 February 2026	21 February 2026
4	1 April 2026	20 May 2026	21 May 2026

### Due Dates for Metered Water Rates

Pursuant to Section 24 of the Local Government (Rating) Act 2002, the following dates are proposed to apply for assessing the amount of metered water rates for the year 1 July 2025 to 30 June 2026. The assessment is applied to water users after the first 300 cubic metres of water without additional charge has been used as part of the Water Supply Rate.

Area/Users	Water Meters read during	Last day of payment
Commercial/Large Users	Monthly	20 <sup>th</sup> month following
All other Users	September, December, March, June	20 <sup>th</sup> month following

### Penalty Charges

#### (Additional Charges on Unpaid Rates)

Pursuant to Section 58(1)(a) of the Local Government (Rating) Act 2002, an additional charge of 10% will be added on the penalty date above, to all amounts remaining unpaid for each instalment excluding metered water rates.

Pursuant to Section 58(1)(b) of the Local Government (Rating) Act, a further additional charge of



10% will be added on 1 July 2025 to the amount of rates assessed in previous financial years and remaining unpaid as at 30 June 2026 (Section 58(1)(b)) excluding metered water rates.

Targeted rates for metered water supply will be invoiced separately from other rates invoices. A 10% penalty will be added to any part of the water rates that remain unpaid by the due date as shown in the table above as provided for in Section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

**CARRIED**

Brent Chamberlain explained the process of setting rates for the 2025-2026 year, including the impact of new property revaluation and the changes in rate factors.

- **Solid Waste Services:** A query was raised about the reduced refuse collection rate, with an explanation given regarding cost reallocation within the service.
- **Water Regulation Fees:** A question was asked about local water regulation fees, and differences in how councils charge for water connections were explained. It was also noted that the regulator was proposing population based fees due to the differences across councils, which disadvantages more rural councils like ours.

### **7.3 COUNCIL FINANCIAL RESULTS FOR 9 MONTHS AND YEAR END FORECAST**

#### **PURPOSE**

The purpose of this report is to inform Councillors how the first 9 months of the financial year has gone financially and to provide a forecast of where Council is tracking to end up at year end.

#### **RESOLVED: 25.25**

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

**That Council receives the Council Financial Results for 9 months and Year End Forecast report for 30 June 2025.**

**CARRIED**

Brent Chamberlain presented the council's financial results for the nine months ending March 2025, highlighting the impact of the New Zealand economy on various activities and the forecast for year-end:

- Key points included variances in revenue and expenses, and the impact of the cyclone recovery on financials.
- The forecast for the year-end and the potential carry forward surpluses in ring-fenced activities such as water and roading were discussed.

## **7.4 PROPOSAL TO GRANT LEASE – PŌRANGAHAU SPORTS CLUB LEASE – WHITE DOMAIN**

### **PURPOSE**

The purpose of this report is to seek the approval of Council to grant a lease to the Pōrangahau Sports Club for part of White Domain, Pōrangahau both as the Administering Body of the Reserve and under Delegated Authority of the Minister of Conservation under the Reserves Act 1977 (the Act).

### **RESOLVED: 25.26**

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

### **That Council:**

- 1. Grants a lease to the Pōrangahau Sports Club Incorporated for a portion of White Domain, Dundas Street Pōrangahau, legally described under CT Section 6 BLK XII Pōrangahau Survey District, in accordance with Section 54 (1) (b) of the Reserves Act 1977, for a term of eleven (11) years with two (2) rights of renewal of eleven (11) years, subject to not receiving any sustained objections following public consultation, as the administering body of the Reserve.**
- 2. Grants a lease to the Pōrangahau Sports Club Incorporated for a portion of White Domain, Dundas Street Pōrangahau, legally described, under CT Section 6 BLK XII Pōrangahau Survey District, in accordance with Section 54 (1) (b) of the Reserves Act 1977 for a term of eleven (11) years with two (2) rights of renewal of eleven (11) years, subject to not receiving any sustained objections following public consultation, under delegated Authority from the Minister of Conservation.**

**CARRIED**

Nikki Whelpton and Mark Kinvig introduced the report noting the discussion on granting a lease to the Pōrangahau Sports club for part of the White Domain.

- The process includes public consultation and approval under the Reserves Act.
- The paper was taken as read.
- The history of where the land had come from was noted, and that this needs to be included in any future review of the Reserve Management Plan.

## 7.5 LOCAL WATER DONE WELL - UPDATE AND NEXT STEPS

### PURPOSE

The purpose of this report is to provide an update on Council's Local Water Done Well Programme and the next steps for Council to achieve the legal requirement of delivering a Water Service Delivery Plan to the Department of Internal Affairs (DIA) by 3 September 2025.

### RESOLVED: 25.27

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

### That Council:

1. **Notes the Local Water Done Well – Update and next steps report.**
2. **Supports the approach being adopted by Officers to address the affordability challenges identified in the Central Hawke's Bay Local Water Done Well modelling.**

**CARRIED**

Doug Tate provided an update on the Local Water Done Well consultation, highlighting efforts to address affordability and reduce the \$7,000 cost.

- An update was given on submission numbers and key affordability concerns.
- **Community Consultation:** Emphasis was placed on continuing engagement beyond September and equipping the community with tools to influence the decision-making process.
- A detailed timeline and next steps will be provided at the 19 June Committee meeting.

## 7.6 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) AGM DELEGATE NOMINATIONS AND REMITS 2025

### PURPOSE

To nominate delegates and decide Central Hawke's Bay District Council's position on its remits for 2025-26 for the Local Government New Zealand's Annual General Meeting to be held on 16 July 2025 in Christchurch.

### RESOLVED: 25.28

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

### That Council

1. **Nominates Mayor Alex Walker as the presiding delegate, and Deputy Mayor Kelly Annand as the two voting appointed members at the Local Government New Zealand Annual General Meeting to be held on 16 July 2025 in Christchurch.**
2. **Nominates the Chief Executive, Cr Brent Muggeridge as Observers.**
3. **Supports the following remits at the LGNZ AGM 2025: (or delete where not or recommend abstain)**

#### **REMIT:**

##### **Remit 1 – Security Payment Systems *(In support)***

*That LGNZ advocates for security system payments to be included as an allowance under the Local Government Members Determination, in line with those afforded to Members of Parliament.*

##### **Remit 2 – Improving Joint Management Agreements *(In support.)***

*That LGNZ advocate to Government for: a) legislative change to make the Joint Management Agreement (JMA) mechanism more accessible for councils to use with iwi/hapū, b) for the provision of technical, legal and financial support to facilitate the use of JMAs for joint council and iwi/hapū environmental governance, and c) for a mechanism such as JMAs to be included in the Government's new resource management legislation.*

##### **Remit 3 – Alcohol Licensing Fees *(In support)***

*That LGNZ advocates for the government to update the Sale and Supply of Alcohol (Fees) Regulations 18 December 2013 to account for inflation and include a mechanism for automatic annual inflation adjustments.*

##### **Remit 4 – Aligning public and school bus services *(In support)***

*That LGNZ advocate for the reform of the Ministry of Education funded school bus services to provide an improved service for families and to better integrate the services with council provided public transport services, including the option of Public Transport Authorities (e.g. regional and unitary councils) managing such services (with appropriate government funding), noting that:*

- a. councils better know their local communities; and*
- b. the potential to reduce congestion from better bus services for schools; and*
- c. the efficiency gains realised from integrating these two publicly funded bus services*
- d. the outdated and inflexible rules of the current centralised school bus system.*

##### **Remit 5 – Review of local government arrangements to achieve better balance *(In support)***

*That LGNZ works with the Government and Councils to review current local government arrangements, including the functions and structure of local government, to achieve a better*

*balance between the need to efficiently and effectively deliver services and infrastructure, while enabling democratic local decision-making and action by, and on behalf of communities.*

**4. Supports the following remits in the following order of priority:**

1. Remit 4 – Aligning public and school bus services *(In support)*
2. Remit 3 – Alcohol Licensing Fees *(In support)*
3. Remit 5 – Review of local government arrangements to achieve better balance *(In support)*
4. Remit 1 – Security Payment Systems *(In support)*
5. Remit 2 – Improving Joint Management Agreements *(In support)*

**CARRIED**

Her Worship, the Mayor Alex Walker introduced the report.

*The meeting was suspended for a 5 minute break at 10.37am and the meeting resumed at 10.42am.*

## **7.7 HAWKE'S BAY TOURISM - UPDATE AND DELEGATIONS**

### **PURPOSE**

The purpose of this report is to provide Council with an update on progress made on the establishment of a new Agreement with Hawke's Bay Tourism (HBT) for the participating Hawke's Bay Councils and to seek delegation for Mayor Alex Walker to finalise the Letter of Expectation and appointment to the Hawke's Bay Tourism Board.

### **RESOLVED: 25.29**

Moved: Cr Kate Taylor

Seconded: Cr Tim Aitken

### **That Council:**

1. **Notes the Hawke's Bay Tourism – Update and Delegations report.**
2. **Notes the Draft Letter of Expectation to Hawke's Bay Tourism.**
3. **Appoints Deputy Mayor Kelly Annand to the Hawke's Bay Tourism Board selection panel and delegates authority to confirm the appointment to the Hawke's Bay Tourism Board.**
4. **Delegates authority to Mayor Alex Walker to provide feedback on the Letter of Expectation and to regionally agree to amendments and the final approval of the Letter of Expectation to Hawke's Bay Tourism.**

**CARRIED**

**AGAINST: CR BRENT MUGGERIDGE**

Doug Tate presented the update on Hawke's Bay Tourism, including the draught letter of expectation and KPIs, and recommended delegating authority to the Mayor to provide feedback and confirm appointments. There was agreement for Deputy Mayor Kelly Annand to be appointed to the selection panel for the Hawke's Bay Tourism Board.

- Discussion on budget transparency and the appointment process for the board.

## **7.8 DOCUMENTS EXECUTED UNDER COMMON SEAL**

### **PURPOSE**

The purpose of this report is to update Council on the use of the Common Seal as part of its work programme.

### **RESOLVED: 25.30**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

**That the report be noted.**

**CARRIED**

The report was taken as read.

## **7.9 REPORTS FROM JOINT COMMITTEES FOR MARCH 2025**

### **PURPOSE**

This report presents the minutes of the Regional Transport Committee meeting held on 21 February 2025, for Council's information.

### **RESOLVED: 25.31**

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

**That the minutes of the Regional Transport Committee meeting held on 21 February 2025 be received and noted.**

**CARRIED**

The report was taken as read.

## **8 DATE OF NEXT MEETING**

### **RESOLVED: 25.32**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

**That the next regular Ordinary Council meeting be held on 7 August 2025 noting that an Extraordinary meeting may be held in July with the date to be confirmed.**

**CARRIED**

**9 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED: 25.33**

Moved: Cr Kate Taylor

Seconded: Deputy Mayor Kelly Annand

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.2 - Appointment to Hawke's Bay Community Water Trust</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED****RESOLVED: 25.34**

Moved: Cr Kate Taylor

Seconded: Deputy Mayor Kelly Annand

**That Council moves into Public Excluded Business at 10.54am.**

**CARRIED**

**RESOLVED: 25.35**

Moved: Cr Pip Burne  
Seconded: Cr Exham Wichman

**That Council moves out of Public Excluded Business at 11.08am.**

**CARRIED**

**10 TIME OF CLOSURE**

The meeting closed at 11.09am.

**The Minutes of this meeting will be confirmed at the next Council meeting to be held on 7 August 2025.**

.....  
**CHAIRPERSON**