

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 10 APRIL 2025 AT 9.00AM**

PRESENT: Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Gerard Minehan
Cr Brent Muggeridge
Cr Kate Taylor
Cr Exham Wichman
Pou Whirinaki Amiria Nepe-Apatu
Pou Whirinaki Piri Galbraith

IN ATTENDANCE: Doug Tate (Chief Executive)
Brent Chamberlain (Chief Financial Officer)
Mark Kinvig (Group Manager Community Infrastructure and Development)
Nicola Bousfield (Group Manager People and Business Enablement)
Jane Budge (Strategic Governance Manager)
Sophie Elliott (Resource Consents Manager)

1 OPENING KARAKIA

Her Worship, The Mayor Alex Walker opened the meeting and Cr Wichman opened with a karakia.

Her Worship, The Mayor Alex Walker also acknowledged the passing of Jimmy Churchwood and the reinstatement of the Hātuma War Memorial plaque.

2 APOLOGIES: 25.11

MOVED: CR PIP BURNE

SECONDED: DEPUTY MAYOR KELLY ANNAND

AN APOLOGY WAS RECEIVED FROM CR JERRY GREER AND FOR LATENESS FROM CR TIM AITKEN (ARRIVING AT 9.29AM). CR KATE TAYLOR APPEARED ONLINE.

CARRIED

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

4 STANDING ORDERS

RESOLUTION: 25.12

Moved: Cr Exham Wichman

Seconded: Cr Gerard Minehan

That the following standing orders are suspended for the duration of the meeting:

- **21.2** Time limits on speakers.

- **21.5** Members may speak only once.
- **21.6** Limits on number of speakers.

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 CONFIRMATION OF MINUTES

RESOLVED: 25.13

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

That the minutes of the Ordinary Council Meeting held on 13 February 2025 as circulated, be confirmed as true and correct.

CARRIED

6 REPORTS FROM COMMITTEES

NO REPORTS WERE RECEIVED.

7 REPORT SECTION

7.1 RESOLUTION MONITORING REPORT

PURPOSE

The purpose of this report presents the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing.

RESOLVED: 25.14

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

That Council notes the Resolution Monitoring report.

CARRIED

Doug Tate presented the resolution monitoring report as read, noting a HB Community Water Trust paper will be coming following an extension of the advertising period for the Trustee position.

7.2 ANNUAL PLAN 2025/26 - DIRECTION CONFIRMATION

PURPOSE

The purpose of this report is to provide elected members with an update on the progress being made on the draft Annual Plan 2025/26 and to seek confirmation of the direction of the Annual Plan budget to allow for the development of the Annual Plan 2025/26 document, proposed for formal adoption on 8 May 2025.

RESOLUTION: 25.15

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

That Council endorses the inputs and draft budget outlined in this report, in order to develop the Draft Annual Plan 2025/26.

CARRIED

Doug Tate noted the proposed average rates increase of 7.9%, down from 14.9%, outlined in the 3-Year Plan. This resulted from a line-by-line review, focusing on infrastructure and right-sizing resourcing. Although still high for urban ratepayers and targeted rates averaging about 11.0%, and acknowledged the difficult financial times.

Questions included:

- Levels of Service – Delivery remains the same, although phasing has been incorporated particularly within three waters. Still have a huge three waters programme, acknowledging at a time of regional water considerations.
- Interest on debt is yet to start, with \$30 million loan funded coming next year, only \$900k is currently rate funded. Water is still vulnerable which is why the second supply is so crucial.
- What about consideration of interest only? – This pushes out the current challenges further. Slowing down will also likely increase costs.
- Any issues related to the new rating valuations? – Valuations only affect how the budget is divided. Overall a potential 4% drop with minor differences between urban and rural, and industrial is seeing a minor increase.
- Adjustments in land transport have been made due to the reduced NZTA FAR.
- The waterfall table needs to be explained for the community.

7.3 FEES AND CHARGES 2025-2026

PURPOSE

The matter for consideration by Council is the adoption of the Fees and Charges for 2025–2026.

RESOLUTION: 25.16

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

That the Council:

1. **Adopts the Fees and Charges, removing the proposed consenting fees and charges, for the financial year dated 2025–2026 as set out in Attachment 1.**
2. **Gives notice pursuant to Section 103 of the Local Government Act 2002 of its intention to prescribe the fees payable for the period 1 July 2025 to 30 June 2026 in respect of certificates, authorities, approvals, consents, and services given or inspections made by the Council under the Local Government Act 2002, the Building Act 2004, the Building (Infringement Offences, Fees, and Forms) Regulations 2007, the Amusement Devices Regulations 1978, the Resource Management Act 1991, Health (Registration of Premises) Regulations 1966, Sale and Supply of Alcohol (Fees) Regulations 2013, the Gambling Act 2003, the Burial and Cremation Act 1964, and the Central Hawke's Bay District Council Bylaws as set out in the Fees and Charges Schedule 2025-2026.**

Division called:

In Favour: Mayor Alex Walker, and Crs Kelly Annand, Pip Burne, Tim Aitken, Gerard Minehan, Kate Taylor, Exham Wichman

Against: Cr Brent Muggeridge

THE SUBSTANTIVE MOTION WAS CARRIED 8/1

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

3. **Delegates to the Finance, Infrastructure and Performance Committee to adopt and approve the consenting fees and charges for the financial year dated 2025–2026.**

CARRIED

Brent Chamberlain presented the paper as read, noting:

- The changes were inflationary and in line with the Revenue and Financing Policy requirements,
- Reflective of what is happening administratively,
- The proposed animal charges allow for an education first visit and greater charges with second visits, and dog fees include administrative cost of the pound, and
- The public notice needs to be made in May at the latest, to meet the 1 month notice period prior to the beginning of the financial year.

Questions were raised associated with the consenting fees and charges, including:

- The proposed concurrent consent – Land use and subdivision, previously was one consent, now proposed a minimum fee to cover both consents.
- General ratepayers were paying more. A lot of administration wasn't being covered and to reflect the user pays model proposed increases are recommended.
- Changes to the public/private split would require amending the policy settings.
- The changes haven't reflected the Smart Growth considerations and cost of development.
- Need more examples from neighbouring councils and what this means for the development community.

Agreement was reached that further consideration of the consenting fees and charges was needed. A further paper will be brought to the Finance, Infrastructure & Performance Committee on

the 24 April 2025.

The Mayor suspended the meeting at 10.22am for further advice.

The meeting resumed at 10.35am.

7.4 ELECTORAL WORKING GROUP REFORM FEEDBACK AND SUBMISSION

PURPOSE

To note Central Hawke's Bay District Council's submission made to Local Government New Zealand's Electoral Reform Working Group and consider a further submission on the working groups draft recommendations for electoral reform in New Zealand.

RESOLUTION: 25.17

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

That Council notes the submission made to Local Government New Zealand's Electoral Reform Working Group in January 2025 and considers a further submission on its draft recommendations.

CARRIED

Jane Budge presented the paper as read. There was agreement to make a further submission noting At-large areas can be similarly large as Māori wards/constituencies, and incompetency comments from Central Government undermine the good work of local government.

7.5 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) FOUR-MONTHLY REPORT FOR MEMBERS - NOV 2024 - FEB 2025

PURPOSE

To present and note the Local Government New Zealand (LGNZ) Four Monthly Report for Member Councils for the period of November 2024 – February 2025.

RESOLUTION: 25.18

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

That Council notes the LGNZ Four-monthly report for members November 2024 – February 2025.

CARRIED

Doug Tate presented the report as read. It was noted seven councils have left and a key priority is seeking these members back.

7.6 MINUTES FROM COMMITTEE MEETINGS MARCH 2025**PURPOSE**

To receive the draft unconfirmed minutes from:

1. **The Chief Executive Performance & Employment Committee meeting held on 6 March 2025; and**
2. **The Risk & Assurance meeting held on the 12 March 2025.**

RESOLUTION: 25.19

Moved: Cr Exham Wichman

Seconded: Deputy Mayor Kelly Annand

That Council receives:

1. **The draft unconfirmed Chief Executive Performance & Employment Committee minutes from the meeting held on 6 March 2025; and**
2. **The draft unconfirmed Risk & Assurance minutes from the meeting held on the 12 March 2025.**

CARRIED

7.7 REPORTS FROM JOINT COMMITTEES JANUARY - MARCH 2025**PURPOSE**

This report presents the confirmed minutes of the Hawke's Bay Civil Defence Emergency Management Group Joint Committee – 27 January 2025 meeting.

RESOLUTION: 25.20

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

That the confirmed minutes from the Hawke's Bay Civil Defence Emergency Management Group Joint Committee, 27 January 2025 meeting be received.

CARRIED

8 CHIEF EXECUTIVE REPORT

8.1 THIRD QUARTER ORGANISATION REPORT: 1 JANUARY - 31 MARCH 2025

PURPOSE

The purpose of this report is to present to Council the Third Quarter Organisation report from 1 January - 31 March 2025.

This third quarter report highlights the work programmes, alongside the non-financial Levels of Service adopted through the Three Year Plan on June 30, 2024.

RESOLUTION: 25.21

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

That Council notes the Third Quarter Organisation Report (1 January - 31 March 2025).

CARRIED

Doug Tate presented the report as read, noting this quarter was all about delivery. This was commended.

9 DATE OF NEXT MEETING

RESOLUTION: 25.22

MOVED: DEPUTY MAYOR KELLY ANNAND

SECONDED: CR GERARD MINEHAN

THAT THE NEXT MEETING OF THE CENTRAL HAWKE'S BAY DISTRICT COUNCIL BE HELD ON 8 MAY 2025.

CARRIED

10 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION: 25.23

Moved: Cr Brent Muggeridge

Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - PE Council Unconfirmed Minutes 31 October 2024	s6(b) - the making available of the information would be likely to endanger the safety of any person	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>which good reason for withholding would exist under section 6 or section 7</p>	
<p>10.2 - Public Excluded Minutes from the Risk & Assurance Committee Meeting held on 12 March 2025</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>	
<p>10.3 - Public Excluded Resolution Monitoring Report</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>	
<p>10.4 - Public Excluded CE Employment and Performance Minutes</p>	<p>s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for</p>	

		which good reason for withholding would exist under section 6 or section 7
10.5 - Public Excluded CE Employment and Performance Recommendation	s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION: 25.24

Moved: Cr Gerard Minehan

Seconded: Deputy Mayor Kelly Annand

That Council moves out of Closed Council into Open Council.**CARRIED****11 TIME OF CLOSURE**

The Meeting closed at 12.04pm.

The minutes of this meeting will be confirmed at the next Central Hawke's Bay District Council meeting to be held on 8 May 2025.

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CHAIRPERSON