

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL
TRANSPORT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 12 DECEMBER 2024 AT 3.25PM**

UNCONFIRMED

PRESENT: Chair Kate Taylor
Deputy Chair Brent Muggeridge
Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Exham Wichman
Pou Whirinaki Amiria Nepe-Apatu
Pou Whirinaki Piri Galbraith

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggeridge (Group Manager Strategic Planning & Development)
Mark Kinvig (Group Manager Community Infrastructure and Development)

Jane Budge (Strategic Governance Manager)
Rebecca England (Project Manager)
Reuben George (Land Transport Manager)
Shawn McKinley (Land Transport Relationship Manager)
Phillip Stroud (Director Projects & Programmes)
Annelie Roets (Governance Lead)

1 KARAKIA

The Chair, Cr Kate Taylor opened the meeting and mentioned that a karakia had been conducted earlier this morning during the councillors' public excluded workshop session.

2 APOLOGIES

There were no apologies received.

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

4 STANDING ORDERS

COMMITTEE RESOLUTION: 24.23

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Jerry Greer

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers.

- 21.5 Members may speak only once.
- 21.6 Limits on number of speakers.

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION: 24.24

Moved: Cr Pip Burne
Seconded: Cr Gerard Minehan

That the Minutes of the Transport Committee Meeting held on 7 November 2024 as circulated, be confirmed as true and correct.

CARRIED

6 REPORT SECTION

6.1 DRAFT LAND TRANSPORT PROCUREMENT STRATEGY 2024-2027 ENDORSEMENT

PURPOSE

The purpose of this report is to endorse the Land Transport Procurement Strategy for New Zealand Transport Agency's (NZTA) approval.

COMMITTEE RESOLUTION: 24.25

Moved: Deputy Mayor Kelly Annand
Seconded: Mayor Alex Walker

That the Transport Committee endorses the Draft Land Transport Procurement Strategy 2024 – 2027 for NZTA approval.

CARRIED

Reuben George and Mark Kinvig introduced the report which presented the Transport Procurement Strategy, highlighting significant changes. Discussions noted:

- Significant changes include updated broader outcomes focused on local suppliers, bundled contracts based on market feedback, and a proposed 12-month extension.
- Strategy aims to adapt procurement processes for best value for money, considering impacts from Cyclone Gabriel and the construction industry.
- The Committee suggested including governance direction around transformation, delivery, and accountability upfront in the document.
- Emphasis on specific performance expectations for master contractors and highlighting key risks related to Waka Kotahi's annual approach to funding.

Actions:

- To include governance direction around transformation, delivery, and accountability upfront in the procurement strategy document.
- Performance Expectations: Team to specify performance expectations for master contractors to deliver data to the council.

- Key Risks Highlighting: Highlight the key risk of Waka Kotahi's annual approach to funding in the strategy document.

6.2 CYCLONE GABRIELLE RECOVERY - ROADING UPDATE

PURPOSE

The purpose of this report provides an update to the Council on the Land Transport Recovery programme and the work undertaken between 20 October and 20 November 2024.

This update is provided within the **attached** Road to Recovery Key Programme Status Report.

COMMITTEE RESOLUTION: 24.26

Moved: Chair Kate Taylor

Seconded: Cr Jerry Greer

That the Transport Committee notes the Cyclone Gabrielle Recovery Update.

CARRIED

Rebecca England, Reuben George and Mark Kinvig provided an update on the Cyclone Gabrielle recovery efforts, noting progress in design and procurement of recovery phase two and three sites, with contract awards expected before Christmas. They are also working on wrapping up emergency response funding with a final claim to be submitted to NZTA before Christmas. The report was further taken as read.

- Plan to engage with stakeholders directly affected by the Burnside Road project before Christmas.
- Wider community engagement to follow once the feasibility of the project is assessed.

Actions:

- Feasibility Assessment: To assess the feasibility of the Burnside Road project based on design and procurement information.
- Final Claim Submission: To prepare and submit the final claim for emergency response funding to NZTA before Christmas.

6.3 UPDATE ON CHANGES TO TRAFFIC MANAGEMENT RULES AND GUIDANCE

PURPOSE

The purpose of this report provides an update regarding the rules and guidance provided to Road Controlling Authorities (RCA's) in relation to Temporary Traffic Management (TTM) and the implications of this on the Land Transport activity.

COMMITTEE RESOLUTION: 24.27

Moved: Cr Pip Burne

Seconded: Cr Exham Wichman

That the Transport Committee notes the update on the Traffic Management Rules and Guidance.

CARRIED

The report was introduced by Reuben George and Mark Kinvig noting changes to traffic management rules and guidance and the introduction of the New Zealand Guide to Temporary Traffic Management and the requirement to report on traffic management costs. Discussions

noted:

- Working with contractors to improve data reporting and expect to see more confidence in the data in the coming quarters.

6.4 UPDATE ON SPEED RULE CHANGES AND IMPLICATIONS

PURPOSE

The purpose of this paper is to provide an update and implications on the [Land Transport Rule: Setting of Speed Limits 2024](#).

This rule sets out criteria, requirements, and procedures to be followed by Road Controlling Authorities when reviewing and setting speed limits for roads within their respective jurisdictions. It also revokes and replaces the Land Transport Rule: Setting of Speed Limits 2022.

COMMITTEE RESOLUTION: 24.28

Moved: Cr Pip Burne
Seconded: Cr Tim Aitken

That the Transport Committee notes the ‘Update on Speed Rule changes and implications on CHBDC networks’ report.

CARRIED

Reuben George and Mark Kinvig provided an update on the new speed rule changes, which require variable speed limits around school zones. Further discussions noted:

- Electronic speed signs were purchased. Working on understanding costs and risks associated with implementation
- Deadline for implementation is July 2026.

Actions:

- Funding Submission: To submit a proposal to the low cost low risk fund for the implementation of variable speed limits.

6.5 VERBAL UPDATE ON REGIONAL TRANSPORT COMMITTEE MEETING HELD 6 DEC 2024

PURPOSE

Councillor Kate Taylor will provide a verbal update on the Regional Transport Committee meeting held on Friday, 6 December 2024.

Items discussed included:

1. Regional Public Transport Plan review
2. Regional Transport Programme December 2024 Update
3. Speed Management
4. Waka Kotahi/NZTA Central Region Regional Relationships Director's update
5. Transport Rebuild East Coast (TREC) update
6. Private share of public transport operating costs
7. Public Transport December 2024 update
8. RoadSafe Hawke's Bay update
9. Verbal Advisory Representative reports
10. Follow-ups from previous Regional Transport Committee meetings.

COMMITTEE RESOLUTION: 24.29

Moved: Cr Pip Burne

Seconded: Cr Tim Aitken

That the Transport Committee notes the 'Verbal update on the Regional Transport Committee held on 6 December 2024'.

CARRIED

Cr Taylor provided an update on the agenda topics discussed at the Regional Transport Committee which was held on Friday, 6 Dec 2024. Discussions noted:

- The Regional Transport Committee (RTC) is focusing on public transport, with HMRC consulting on changes to the system.
- The RTC are exploring public-private partnerships for alternative public transport solutions and considering advertising revenue on buses and bus stops to increase revenue.
- Changes to the Total Mobility Scheme are also being reviewed.

7 DATE OF NEXT MEETING

COMMITTEE RESOLUTION: 24.30

Moved: Deputy Mayor Kelly Annand

Seconded: Chair Kate Taylor

That the next meeting of the Transport Committee be held on 26 February 2025.

CARRIED

8 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION: 24.31

Moved: Mayor Alex Walker

Seconded: Cr Jerry Greer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>8.1 - Public Excluded Resolution Monitoring Report</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - Land Transport Recovery Phase 2 and 3 Procurement Plan Amendment</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

COMMITTEE RESOLUTION: 24.32

Moved: Mayor Alex Walker

Seconded: Cr Jerry Greer

That the Transport Committee moves into Public Excluded Business at 4.08pm

CARRIED

COMMITTEE RESOLUTION: 24.33

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That the Transport Committee moves out of Public Excluded Business at 4.20pm.

CARRIED

9 TIME OF CLOSURE

The Meeting closed at 4.20pm.

The Public Excluded Minutes of this meeting will be confirmed at the next Transport Committee meeting to be held on 26 February 2025.

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CHAIRPERSON