

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL
TRANSPORT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 17 OCTOBER 2024 AT 9.00AM**

UNCONFIRMED

PRESENT: Chair Kate Taylor
Deputy Chair Brent Muggeridge
Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Exham Wichman
Amiria Nepe-Apatu, Pou Whirinaki

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggeridge (Group Manager Strategic Planning & Development)
Mark Kinvig (Group Manager Community Infrastructure and Development)

Jane Budge (Strategic Governance Manager)
Sarah Crysell (Communications and Engagement Manager)
Rebecca England (Project Manager)
Shawn McKinley (Land Transport Relationship Manager)
Phillip Stroud (Director Projects & Programmes)
Briar Ward (Contracts Manager)
Annelie Roets (Governance Lead)

1 KARAKIA

The Chair, Cr Kate Taylor welcomed everyone opened with a karakia.

2 APOLOGIES

There were no apologies received.

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

4 STANDING ORDERS

COMMITTEE RESOLUTION: 24.10

Moved: Cr Exham Wichman

Seconded: Cr Kelly Annand

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers.
- 21.5 Members may speak only once.

- **21.6** Limits on number of speakers.

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION: 24.11

Moved: Cr Gerard Minehan

Seconded: Cr Jerry Greer

That the minutes of the Transport Committee Meeting held on 19 September 2024 as circulated, be confirmed as true and correct.

CARRIED

6 REPORT SECTION

6.1 PROPOSED LOCAL ROADING HIERARCHY UPDATE

PURPOSE

The purpose of this paper is to note the CHBDC Road Hierarchy system which aligns with the One Network Road Classification (ONRC). The Local Road Hierarchy presented in this paper along with the Prioritisation Criteria will help guide the Land Transport team in planning and completing all activities on the network.

COMMITTEE RESOLUTION: 24.12

Moved: Cr Brent Muggeridge

Seconded: Cr Kelly Annand

That the Transport Committee notes the Road Hierarchy based on the One Network Road Classification.

CARRIED

Mark Kinvig and Shawn McKinley presented the road hierarchy paper, explaining its importance in determining levels of service and funding distribution. Officers highlighted the use of the ONRC framework for maintenance activities and the need for a strategic approach in retendering maintenance operations contracts.

- Questions were raised about the frequency of updates, community engagement, and the impact of traffic volumes and resilience on road classification. It was agreed that the document should be a living one, adaptable to changing needs.
- **Prioritisation of Road Maintenance:** The Committee discussed prioritising road maintenance, focusing on traffic volumes and community resilience for service levels. They agreed on a strategic approach for targeted investment in critical areas.
- The Committee agreed that the road hierarchy document should be dynamic, allowing updates based on community feedback and changing conditions, emphasising strategic network resilience.

Actions:

- **Community Engagement:** Ensure that local community needs are met by engaging with local authorities and committees regarding road hierarchy and prioritisation.
- **Road Hierarchy Review:** The Committee raised specific concerns about road classifications and hierarchies with officers for potential adjustments.
- Elected members to pass on specific concerns about road hierarchy to Mr Kinvig, who will relay them to the land transport team.

6.2 LAND TRANSPORT PRIORITISATION CRITERIA UPDATE

PURPOSE

The purpose of this paper is to provide an update on the prioritisation criteria and how it informs the maintenance interventions across the land transport network. These criteria will guide the Land Transport team in planning and completing activities on the network.

COMMITTEE RESOLUTION: 24.13

Moved: Cr Jerry Greer

Seconded: Cr Gerard Minehan

That the Transport Committee endorses the criteria for the prioritisation of all land transport network activities.

CARRIED

Mark Kinvig and Shawn McKinley presented the prioritization approach for maintenance and operations, seeking endorsement from the committee. He explained the criteria used for prioritization, including traffic volumes, safety, and community impact, and highlighted the importance of professional judgment in the process. Discussions noted:

- The prioritisation approach for maintenance and recovery work was discussed. This approach helps in allocating funds and resources effectively.
- Questions focused on the criteria used for prioritisation, including traffic volumes, safety, and community impact. The importance of professional judgment and strategic planning was emphasised.
- The Committee raised concerns about changes in road usage and the impact on community resilience. Officers assured that the road hierarchy document would remain a living document, allowing for adjustments based on community feedback and changing conditions

Actions:

- **Traffic Count Requests:** Consider conducting traffic counts in specific areas where there is community concern about changes in road usage or heavy vehicle use.
- **Funding clarification:** Clarify whether emergency response costs are included in the maintenance and operations cost per kilometre data.

6.3 CYCLONE GABRIELLE - ROADING RECOVERY UPDATE

PURPOSE

The purpose of this report is to provide an update on the Land Transport Recovery programme and the work undertaken during September 2024.

COMMITTEE RESOLUTION: 24.14

Moved: Cr Brent Muggeridge

Seconded: Cr Kelly Annand

That the Transport Committee notes the Cyclone Recovery – Roading Update Report.

CARRIED

Rebecca England and Phillip Stroud updated the Committee on the cyclone recovery program, highlighting significant progress in emergency response and recovery phase one. Ongoing discussions with NZTA regarding funding assistance rates and prioritisation of recovery phase two projects were noted. Further discussions noted:

- Cyclone Recovery Funding Clarification: Rebecca England clarified that recovery phase one is funded by Crown Infrastructure Partners, while resilience phase one is funded by NZTA. She emphasised the need for strategic prioritisation of recovery projects.
- There is a potential underspend of \$180,000 in the emergency response funded works, which may be reallocated to support other projects like Fletcher's Crossing or Wimbledon Rd.

Actions:

- Resilience Funding: Confirm the funding assistance rate from NZT A for the recovery phase two program and communicate the decision to the council.
- Reallocation of Underspend: Land Transport Manager to decide on the allocation of the potential \$180,000 underspend in emergency response funds.
- To bring back a paper to 31 Oct Council meeting confirming the FAR rate from Waka Kotahi/NZTA.

6.4 REPORTS FROM JOINT COMMITTEES AUGUST - SEPTEMBER 2024

This report presents the minutes of the following Joint Committee for Council's noting:

1. 6 September 2024 – Regional Transport Committee minutes.

Councillor Kate Taylor provided a verbal update on the above-mentioned meeting to the last Transport Committee meeting on 19 September 2024.

COMMITTEE RESOLUTION: 24.15

Moved: Chair Kate Taylor

Seconded: Cr Exham Wichman

That the Transport Committee receives the Minutes from the Regional Transport Committee held on 6 September 2024.

CARRIED

Cr Kate Taylor introduced the report and note that she has provided detail of the committee at the last meeting on 19 September.

- School Bus Service: Concerns were raised about the Ministry of Education not engaging with affected communities when proposing to cancel school bus services in rural areas. The

Ministry's policy requires consultation with schools, not directly with communities. The Regional Transport Committee has submitted a letter pushing for more consultation.

Actions:

- Community Engagement on School Bus Services: Councillors to encourage affected parents to contact their schools regarding potential changes to school bus services.

6.5 CHBDC'S SUBMISSION ON THE TE AHU A TURANGA: MANAWATŪ TARARUA HIGHWAY TOLL CONSULTATION

PURPOSE

The purpose of the report is to note the Central Hawke's Bay District Council's submission to New Zealand Transport Agency (NZTA) on the Te Ahu a Turanga: Manawatū Tararua Highway toll consultation.

COMMITTEE RESOLUTION: 24.16

Moved: Cr Gerard Minehan
Seconded: Cr Kelly Annand

That the Transport Committee notes the submission made to NZTA/Waka Kotahi on the Te Ahu a Turanga: Manawatū Tararua Highway toll consultation.

CARRIED

The report was presented by Jane Budge which was taken as read.

- The council's submission highlighted issues with the toll proposal, arguing that the true economic and safety benefits are unlikely to be realised if the toll remains.
- The submission was also sent to the mayor of Tauranga to show support.

7 DATE OF NEXT MEETING

COMMITTEE RESOLUTION: 24.17

Moved: Cr Pip Burne
Seconded: Cr Exham Wichman

That the next meeting of the Transport Committee be held on 7 November 2024.

CARRIED

8 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION: 24.18

Moved: Cr Jerry Greer
Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section

48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>8.1 - Public Excluded Resolution Monitoring Report</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.</p>
<p>8.2 - Procurement Plan Fletchers Crossing Stage 1B</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.</p>

CARRIED

COMMITTEE RESOLUTION: 24.19

Moved: Cr Jerry Greer
 Seconded: Cr Pip Burne

That Transport Committee moves into Public Excluded business at 9.51am

CARRIED

COMMITTEE RESOLUTIO: 24.20

Moved: Cr Kate Taylor
 Seconded: Cr Gerard Minehan

That Transport Committee moves out of Public Excluded business at 10.16am.

9 TIME OF CLOSURE

The meeting closed at 10.16am.

The Minutes of this meeting will be confirmed at the next Transport Committee meeting to be held on 7 November 2024.

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CHAIRPERSON