

**MINUTES OF CENTRAL HAWKE'S BAY DISTRICT COUNCIL
STRATEGY, GROWTH & COMMUNITY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 17 OCTOBER 2024 AT 10.30AM**

UNCONFIRMED

PRESENT: Chair Kelly Annand
Deputy Chair Pip Burne
Cr Tim Aitken
Cr Gerard Minehan
Mayor Brent Muggeridge
Cr Kate Taylor
Cr Alex Walker
Cr Exham Wichman
Amiria Nepe-Apatu, Pou Whirinaki

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggeridge (Group Manager Strategic Planning & Development)
Mark Kinvig (Group Manager Community Infrastructure and Development)

Jane Budge (Strategic Governance Manager)
Sarah Crysell (Communications and Engagement Manager)
Libby Tosswill (Development Relationships Manager)
Ben Swinburne (3 Waters Manager)
Sophie Elliot (Resource Consents Manager)
Audrey Malone (Senior Communications Advisor)
Bridget Cover (Community and Library Services Manager)
Christine Renata (Community Development Lead)
Annelie Roets (Governance Lead)

1 KARAKIA

Her Worship, The Deputy Mayor Kelly Annand welcomed everyone to the meeting noting that the items will be moved around slightly, starting off with Item 5.4 Smart Growth Review.

2 APOLOGIES

There were no apologies received.

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

4 STANDING ORDERS

COMMITTEE RESOLUTION: 24.1

Moved: Cr Kate Taylor
Seconded: Deputy Chair Pip Burne

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers.
- 21.5 Members may speak only once.

- 21.6 Limits on number of speakers.

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 REPORT SECTION

5.4 SMART GROWTH REVIEW - UPDATE AND ACTIONS

PURPOSE

The report aims to provide the Strategy Growth & Community Committee visibility into the findings and opportunities from the Smart Growth Review, positioning the Council to enable smart growth in our district.

COMMITTEE RESOLUTION: 24.2

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

That the Strategy, Growth and Community Committee notes the Smart Growth Review Report.

CARRIED

Nicola Bousfield provided an update on the Smart Growth Review, highlighting the involvement of elected members and the feedback from the development community. They discussed the challenges and opportunities related to infrastructure, development contributions, and resource consenting.

- infrastructure challenges, particularly around stormwater and wastewater capacity, and emphasised the need for strategic planning and collaboration to address these issues..
- The need for innovative solutions in development contributions and the potential for developer agreements to fund infrastructure was emphasised.
- Ms. Bousfield acknowledged improvements in the resource consenting process, including better information for developers and a development relationship manager.
- Next steps: Ms. Bousfield outlined actions for the Smart Growth Review, including implementation of recommendations, industry updates, and a focus on customer improvements.

The Committee adjourned for morning tea at 10.50am and reconvened at 11.10am.

Deputy Chair Kelly Annand welcomed everyone to the meeting and special welcome to Laura (Deputy Chair Tamatea Pōkai Whenua) and Jenny Nelson-Smith (Chair Te Taiwhenua o Tamatea).

5.5 ESTABLISHMENT OF HAWKE'S BAY WATER TRUST - ENDORSEMENT AND UPDATE

PURPOSE

The purpose of this report is to seek endorsement of the Hawke's Bay Water Trust Draft Trust Deed and Council's role in the Trust. It also seeks endorsement of the approach and the criteria sought to inform the process of an inaugural appointment to the Trust.

COMMITTEE RESOLUTION: 24.3

Moved: Cr Jerry Greer

Seconded: Cr Tim Aitken

That the Strategy, Growth and Wellbeing Committee:

1. **Endorses the directions of the Draft Hawke's Bay Water Trust Deed with further advice to come to council's meeting of 31 October 2024.**
2. **Endorses the proposed Inaugural Trustee process and criteria with further advice to come to Council's meeting of 31 October 2024.**
3. **That Council actively seeks feedback and views and inputs from the community on the Trust Deed ahead of the council meeting on 31 October 2024.**

CARRIED

Doug Tate (Chief Executive) presented the proposal for the establishment of the Hawke's Bay Water Trust, emphasising the community-led approach and the separation from commercial activities. Further discussions traversed .

- The Draft Deed for the proposed charitable Trust is presented to Council to address water security in Tamatea, Central Hawke's Bay for future generations.
- The Council, in collaboration with Tamatea Pōkai Whenua and Water Holdings Hawke's Bay Limited, has facilitated the Trust's development.
- If established, the Trust would acquire the intellectual property and consents for the Makaroro River dam and explore water security initiatives, including the Tukituki Water Security Project, technology improvements, land-use diversification, and urban water storage.
- Mr. Tate outlined the proposed Trust structure, initial trustee appointments, and the Council's role in trustee selection.
- The due diligence process was reviewed, emphasizing legal compliance with the Local Government Act and risk management.
- The Committee highlighted the importance of community feedback and engagement in the Trust's establishment.
- Council will be sharing that with the public by the end of this week on our 'Let's Talk CHB – Korero Mai' page here: <https://letstalkchb.co.nz/hawkes-bay-water-trust-discussion-forum>.

Actions:

- Trust Structure: Consider changing the initial trustee structure to include one trustee from each of the three groups (CHBDC, Tamatea Pōkai Whenua and Water Holdings Hawke's Bay Limited) and an independent trustee.
- Provide examples of successful water trusts in New Zealand and how they were funded.
- Actively seek views and inputs from the community on the proposed Hawke's Bay Water Trust Deed.
- Investigate the possibility of reimbursement for council's \$58,000 contribution to the science challenges as part of the deed of transfer of IP and consents.
- Trustee Appointment process: Provide further advice on the proposed inaugural trustee process and criteria for the Hawke's Bay Water Trust.

The meeting adjourned at 12.10pm and reconvened at 12.18pm.

5.1 RESOLUTIONS MONITORING REPORT

PURPOSE

The purpose of this report is to present to the Committee the Resolution Monitoring Report. This report carries over two resolutions from Council to the Committee relating to Freedom camping.

COMMITTEE RESOLUTION: 24.4

Moved: Deputy Chair Pip Burne

Seconded: Cr Kate Taylor

That the report be noted.

CARRIED

The report was introduced by Doug Tate which was taken as read.

- Dylan Muggeridge provided a positive update on the implementation of the Freedom Camping Bylaw.
- The ballot process for Pourere campground has been initiated, with 127 applications received to date.
- Councillors have directed officers to develop a campsite allocation policy, which is progressing well; the final draft is currently under peer review.
- Officers will meet with the Pourere Camping Committee next week to discuss the policy, with a follow-up meeting scheduled for October 30.
- The ballot is set to be drawn in the first week of November.

5.2 STREETS FOR PEOPLE PROGRAMME OUTCOMES

PURPOSE

The purpose of this paper is to present the outcomes of the Streets for People project on the main street of Waipawa.

COMMITTEE RESOLUTION: 24.5

Moved: Deputy Chair Pip Burne

Seconded: Cr Kate Taylor

That the Strategy, Growth and Community Committee:

- 1. Receives the community feedback and safety audits undertaken to assess the effectiveness of the Streets for People programme.**
- 2. Endorses the outcomes of the Streets for People programme as presented in this report.**
- 3. Directs officers to work with New Zealand Transport Agency to identify funding options to convert the temporary traffic calming and safety interventions from the Streets for People programme into permanent interventions.**

CARRIED

Dylan Muggeridge provided an update on the Streets for People Programme, discussing the interventions implemented in Waipawa to reduce traffic speeds and improve safety. He presented the results of the programme, including the reduction in traffic speeds and the positive feedback from the community.

- A presentation on the long-standing concerns raised by the community about speed and safety were presented.

Mayor Alex Walker left the meeting at 12.29pm.

Specific interventions at the pedestrian crossing and roundabout were discussed, highlighting the reduction in traffic speeds and the safety improvements and the feedback and recommendations for further improvements were noted.

- Mr Muggeridge presented data showing traffic speeds on Main Street in Waipawa decreased by up to 20 km/h in some areas.
- Safety audit results for the pedestrian crossing and roundabout showed reduced conflicts and improved safety for pedestrians and vehicles.

Mayor Alex Walker returned to the meeting at 12.39pm.

Ruataniwha Street Intersection Outcomes:

- The roundabout and pedestrian crossing will remain.
- Officers will collaborate with NZTA on further improvements and funding options for permanence.
- Feedback highlighted the traffic calming role of planter boxes, which will stay in place while future adjustments are considered.
- Planter boxes along Main Street (between the bridge and Church Street) will remain, with ongoing reviews for replacement as the town centre plan progresses.

Great North Road Outcomes:

- Planter boxes along Great North Road have been removed and will be repurposed in the town centre.
- Traffic calming interventions for Great North Road will be revisited after TREC completes pavement rehabilitation; timing is to be confirmed.

5.3 CENTRAL HAWKE'S BAY TOWN CENTRE MASTER PLANNING - IMPLEMENTATION UPDATE

PURPOSE

The purpose of this report is to refresh Elected Members on Town Centre Master Planning, progress made to date and future plans ahead.

COMMITTEE RESOLUTION: 24.6

Moved: Deputy Chair Pip Burne

Seconded: Cr Alex Walker

That the Strategy, Growth and Community Committee notes the Town Centre Master Planning Implementation Update and its priorities.

CARRIED

Dylan Muggeridge provided an update on the implementation of the Town Centre Master plans for Waipawa and Waipukurau, highlighting the progress made and the challenges faced. He discussed the funding considerations and the next steps for the plans.

Actions:

- To bring a report to the next Strategy, Growth & Community Committee meeting outlining potential projects for the \$100,000 better-off funding for Waipawa town centre.
- To provide an update on the Russell Park master plan progress at a future committee meeting.

5.6 LOCAL CDEM CORRECTIVE ACTIONS UPDATE FROM CYCLONE GABRIELLE

PURPOSE

This report provides an update on the Cyclone Gabrielle Corrective Actions work programme.

COMMITTEE RESOLUTION: 24.7

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

1. **That the Strategy, Growth and Community Committee receives the Local CDEM Corrective Actions Update from Cyclone Gabrielle.**

CARRIED

Dennise Elers provided an update on the local emergency management actions following Cyclone Gabrielle, highlighting the reestablishment of the local emergency management group and the elected member training. She also discussed the ongoing regional work programme.

Actions:

- To continue implementing the corrective actions work programme following Cyclone Gabrielle.
- Public Communication Channels: Ensure local communication channels like CHP Mail and Central FM are connected to the Emergency Management communication network.
- Tsunami information: Share the tsunami inundation maps with beach communities and ensure they are informed about the potential impact.

5.7 ANNUAL REPORTING FROM COMMUNITY ORGANISATIONS

PURPOSE

The purpose of this report is to present the annual reports from community organisations for the period from 1 July 2023 to 30 June 2024 to the Committee.

COMMITTEE RESOLUTION: 24.8

Moved: Cr Gerard Minehan

Seconded: Deputy Chair Pip Burne

That the Strategy, Growth and Community Committee notes the 2024 Annual Community Organisations reports from Sport Hawkes's Bay, Central Hawke's Bay Museum, and EPIC.

CARRIED

The committee received annual reports from Sport Hawke's Bay, Central Hawke's Bay Museum, and CHB Promotions. These reports were noted without further discussion.

5.8 ADOPTION OF AMENDED TERMS OF REFERENCE - CLIMATE ACTION JOINT COMMITTEE

PURPOSE

The purpose of this report seeks adoption of the amended Terms of Reference for the Climate Action Joint Committee (CAJC).

COMMITTEE RESOLUTION: 24.9

Moved: Cr Alex Walker

Seconded: Cr Tim Aitken

That the Strategy, Growth and Community Committee adopts the amended Terms of Reference for the Climate Action Joint Committee (CAJC).

CARRIED

Jane Budge introduced the report, highlighting minor amendments to the Terms of Reference.

- Mayor Alex Walker shared feedback on the committee's discussion regarding the appointment of the chair — whether it should be a committee decision or an HBRC-appointed position.
- Cr Tim Aitken expressed satisfaction with the shift towards a more focused approach in identifying and mitigating climate change risks.

5.9 REPORTS FROM JOINT COMMITTEES JULY - SEPTEMBER 2024

COMMITTEE RESOLUTION: 24.10

Moved: Cr Alex Walker

Seconded: Cr Jerry Greer

That the following Joint Committee Minutes be received:

1. **29 July 2024 – Minutes from the HB CDEM Group Joint Committee meeting.**
2. **26 Aug 2024 – Minutes from the Climate Action Joint Committee meeting.**

CARRIED

Doug Tate introduced the report which was accepted as read.

Civil Defence Updates:

- The Civil Defence Emergency Management Group Joint Committee welcomed John Hambleton as an independent member.
- The committee is undergoing significant transformation work, with a focus on ensuring that future civil defence mechanisms are locally led and coordinated effectively.
- Local initiatives, such as resilience planning and hub preparation, as well as professional development efforts, demonstrate that CHBDC is leading in ensuring that civil defense mechanisms are community-driven, utilising regional resources effectively.
- The Group is seeking a structure that is community-led, fostering the right connections among agencies.
- Work programmes will be shared in due course.

Climate Action Focus:

- The Climate Action Joint Committee's focus was on risk assessment and practical mitigation strategies.
- The committee emphasised the need to prioritise key pieces of work and put pace into their implementation.

5.10 UPDATE ON STRATEGY, GROWTH & COMMUNITY COMMITTEE WORK PROGRAMME 2024-2025

PURPOSE

The purpose of the report is to receive an update on the Strategy, Growth and Community Committee's Work Programme for the remainder of 2024 and into early 2025.

COMMITTEE RESOLUTION: 24.11

Moved: Chair Kelly Annand
Seconded: Deputy Chair Pip Burne

That the Strategy, Growth and Community Committee receives an update on its 2024-25 Work Programme.

CARRIED

Jane Budge took the report as read with discussions noting:

- The work programme was noted as a live document, with updates and progress to be provided at future meetings.
- The committee acknowledged the need to continue working on the programme and make necessary adjustments as required.

6 PUBLIC EXCLUDED BUSINESS

There are no Public Excluded Business.

7 DATE OF NEXT MEETING

COMMITTEE RESOLUTION: 24.12

Moved: Cr Gerard Minehan
Seconded: Cr Brent Muggerridge

That the next meeting of the Strategy, Growth & Community Committee be held on 12 December 2024.

CARRIED

8 TIME OF CLOSURE

The Meeting closed at 1.40pm.

The minutes of this meeting will be confirmed at the next Strategy, Growth & Community Committee meeting to be held on 12 December 2024.

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CHAIRPERSON