

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 23 MAY 2024 AT 9.00AM**

PRESENT: Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Brent Muggeridge
Cr Exham Wichman
Cr Kate Taylor

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggeridge (Group Manager Strategic Planning & Development)
Phillip Stroud (Acting Group Manager Community Infrastructure and
Development)
Reuben George (Director Projects & Programmes)
Lisa Harrison (LTP Programme Manager)
Sasha D'Ath (Economic Development Manager)
Annelie Roets (Governance Lead)

1 KARAKIA

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting and Cr Kate Taylor opened with a karakia.

2 APOLOGIES

There were no apologies received.

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interest received.

4 STANDING ORDERS

RESOLVED: 24.64

Moved: Cr Pip Burne
Seconded: Cr Jerry Greer

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 CONFIRMATION OF MINUTES

RESOLVED: 24.65

The minutes of the Ordinary Council Meeting held on 18 April and 22 May 2024 will be confirmed at the Ordinary Council meeting to be held 13 June 2024.

CARRIED

6 REPORTS FROM COMMITTEES

There were no reports received.

7 REPORT SECTION

7.1 RESOLUTION MONITORING REPORT

PURPOSE

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

RESOLVED: 24.66

Moved: Cr Kate Taylor

Seconded: Cr Jerry Greer

That the report be noted.

CARRIED

The report was introduced by Doug Tate which was taken as read.

- An update on Better-Off Funding in relation to Harker Street requested. Press release will go out today. Bit of work on the stormwater pipe under the road to work on. Work on progress will be communicated to public next week.
- Snap-send-solve: More visibility over this. To be discussed on Item 8.1 Organisation Report later in the agenda.

7.2 CYCLONE GABRIELLE - ROADING RECOVERY UPDATE

PURPOSE

The purpose of this report is to provide an update to the Council on the Land Transport Recovery programme and the work undertaken during April 2024. This update is provided within the attached Road to Recovery Key Programme Status Report.

RESOLVED: 24.67

Moved: Cr Kate Taylor

Seconded: Cr Exham Wichman

That the report be noted.

CARRIED

Reuben George provided a brief summary on the progress made across the program. Further discussions noted:

- Additional \$9m funding received from Waka Kotahi.
- Construction has started on 4 sites with procurement in progress for various others.
- A further 4 repairs have also been completed with work ongoing at sites like Gwavas and Douglas Cutting Bridges on track for completion before the 30 June 2024 deadline.
- Focus remains on progressing construction on current and upcoming sites within funding deadlines.
- Aim to further develop non-construction activities such as resource consenting and our multi-criteria analysis.
- Progress has been made in selecting preferred design options for recovery sites.

7.3 THIRD QUARTER FINANCIAL RESULTS FOR THE 2023/2024 FINANCIAL YEAR

PURPOSE

The purpose of this report is to provide Council with visibility of how Council's finances are tracking for the first six months of the 2023–2024 financial year.

RESOLVED: 24.68

Moved: Cr Gerard Minehan

Seconded: Cr Brent Muggeridge

That the report be noted.

CARRIED

The report was introduced by Brent Chamberlain which was taken as read. Key highlights noted:

- Financials heavily influenced by the cyclone recovery particularly in roading.
- Financials may appear well ahead of budgets, but this is due to extra funds received for emergency roading works from Waka Kotahi.
- Business as usual revenue is actually down on budget, specifically in fees and charges, resource consents and building consents and solid waste areas.
- Largest driver of the revenue shortfall is volume.
- A purposeful slowdown in capital work, which shows the lower than budgeted capital expenditure, the lack of new debt being drawn, and the maturity of the last of the investment bonds Council held.
- In April, Council had to refinance a \$10m fixed loan which came off a 2.19% pa interest rate and was replaced with a 5.47% pa loan.
- Also, Council entered into its first interest rate swap which doesn't start until 2026 but runs

through to 2029 and locks in an effective interest rate for \$10m at 3.91% pa.

7.4 FEES AND CHARGES 2024-2025

PURPOSE

The matter for consideration by Council is the adoption of the Fees and Charges for 2024–2025.

RESOLVED: 24.69

Moved: Cr Pip Burne

Seconded: Cr Gerard Minehan

- 1. That the Council adopts the Fees and Charges for the financial year dated 2024–2025 as set out in Attachment 1.**
- 2. That Council gives notice pursuant to Section 103 of the Local Government Act 2002 of its intention to prescribe the fees payable for the period 1 July 2024 to 30 June 2025 in respect of certificates, authorities, approvals, consents, and services given or inspections made by the Council under the Local Government Act 2002, the Building Act 2004, the Building (Infringement Offences, Fees, and Forms) Regulations 2007, the Amusement Devices Regulations 1978, the Resource Management Act 1991, Health (Registration of Premises) Regulations 1966, Sale and Supply of Alcohol (Fees) Regulations 2013, the Gambling Act 2003, the Burial and Cremation Act 1964, and the Central Hawke's Bay District Council Bylaws as set out in the Fees and Charges Schedule 2024-2025.**

CARRIED

The report was introduced by Brent Chamberlain with discussions noting:

- Sets out what Council's proposed fees and charges are for the coming financial year of 2024/25.
- These are fees and charges that had been built into the assumptions contained in the Three Year Plan 2024-2027 which will come into effect from 1 July 2024.
- Majority of fees and charges are inflationary adjustments.
- Some prices reflect legislative changes i.e parking offences and Waste Minimisation levy.
- Most significant changes are Solid Waste, Room Hire (Libraries & Community Facilities), Resource management and Trade Waste.

7.5 THREE YEAR PLAN 2024-2027 UPDATE

PURPOSE

The purpose of this report is to provide an update on the Three Year Plan 2024–2027, focused on next steps following on from hearing of submissions on 22 May 2024, and in preparation of deliberations being held on 30 May 2024

RESOLVED: 24.70

Moved: Cr Exham Wichman

Seconded: Cr Kate Taylor

That the report be noted.

CARRIED

Lisa Harrison introduced the report which was taken as read. Further discussions noted.

- Council had its submissions hearing yesterday and officers are in the process in finalising their deliberation reports for the 30 May Council meeting.
- Councillors discussed the Three Year Plan key topics and provided feedback on each topic for

consideration in the deliberations reports.

7.6 REPORTS FROM JOINT COMMITTEES JANUARY - MARCH 2024

PURPOSE

This report presents the minutes of the following Joint Committee for Council's noting:

1. 11 March 2024 – Climate Action Joint Committee minutes.

RESOLVED: 24.71

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That the Minutes from the Climate Action Joint Committee held on 11 March 2024 be received.

CARRIED

The report was taken as read.

7.7 HAWKE'S BAY CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP RESPONSE TO CYCLONE GABRIELLE INDEPENDENT REVIEW

PURPOSE

The purpose of this report is to provide background and an overview of the scope, procurement processes and methodology for the completion of the independent review of the Hawke's Bay Civil Defence Emergency Management Group's response to Cyclone Gabrielle (the review), the key findings from the review and, importantly, the next steps for the initial implementation of the review recommendations.

RESOLVED: 24.72

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

1. **That Council receives the Hawke's Bay Civil Defence and Emergency Management Group response to Cyclone Gabrielle independent review.**
2. **That Council is committed to working regionally and locally to ensure that the learnings and recommendations from the review are implemented.**

CARRIED

Dennise Elers introduced the report was taken as read.

The meeting adjourned for morning tea at 10.45am and reconvened at 11.05am.

7.8 REGIONAL ECONOMIC DEVELOPMENT AGENCY - LETTER OF EXPECTATION

PURPOSE

The matter for consideration by the Council is to consider and provide feedback on the Hawke's Bay Regional Economic Development Agency (HBREDA) draft Letter of Expectations (LOE) and to delegate to the Mayor to advocate on behalf of Central Hawke's Bay at the Matariki Governance Group on finalising this LOE.

RESOLVED: 24.73

Moved: Cr Exham Wichman

Seconded: Deputy Mayor Kelly Annand

- 1. That Council notes the draft Letter of Expectations for the Hawke's Bay Regional Development Agency for the six months from 1 July 2024 to 31 December 2024.**
- 2. That Council delegates authority to Mayor Walker to advocate on behalf of Central Hawke's Bay in her role on the Matariki Governance Group to finalise this Letter of Expectations.**

CARRIED

The report was introduced by Sasha D'Ath which was taken as read.

8 CHIEF EXECUTIVE REPORT

8.1 THIRD QUARTER ORGANISATION REPORT JANUARY - MARCH 2024

PURPOSE

The purpose of this report is to present to Council the Third Quarter Organisation report from 1 January – 31 March 2024.

RESOLVED: 24.74

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That the Third Quarter Organisation Report (January – March 2024) be noted.

CARRIED

Doug Tate introduced the report which was taken as read.

9 DATE OF NEXT MEETING

RECOMMENDATION

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

That the next meeting of the Central Hawke's Bay District Council be held on 30 May 2024.

CARRIED

10 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED: 24.75

Moved: Cr Tim Aitken

Seconded: Cr Brent Muggeridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>10.1 - Public Excluded Resolution Monitoring Report</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>10.2 - Water Leak Remission Request</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>10.3 - Patangata Bridge Scour Protection Procurement - Late Report to follow</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLVED: 24.76

Moved: Cr Tim Aitken
Seconded: Cr Brent Muggeridge

That Council moves into Public Excluded business at 11.58am.

CARRIED

RESOLVED: 24.77

Moved: Cr Exham Wichman
Seconded: Deputy Mayor Kelly Annand

That Council moves out of Public Excluded business at 12.19pm.

CARRIED

11 TIME OF CLOSURE

The Meeting closed at 12.19pm.

The minutes of this meeting will be confirmed at the next Council meeting to be held on 13 June 2024.

.....
CHAIRPERSON