



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Council Meeting Agenda

Thursday, 18 April 2024

9.00am

Council Chambers,
28-32 Ruataniwha Street, Waipawa

Together we thrive! E ora ngātahi ana!

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- 1 **WELCOME/ KARAKIA/ NOTICES**
- 2 **APOLOGIES**
- 3 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 **STANDING ORDERS**

RECOMMENDATION

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 22 *General Procedures for Speaking and Moving Motions* be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

- 5 **CONFIRMATION OF MINUTES**

Extraordinary Council Meeting – 10 April 2024.

RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 10 April 2024 as circulated, be confirmed as true and correct.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON WEDNESDAY, 10 APRIL 2024 AT 9.00AM**

UNCONFIRMED

PRESENT: Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Brent Muggerridge
Cr Kate Taylor
Cr Exham Wichman

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager, People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggerridge (Group Manager Strategic Planning & Development)
Phillip Stroud (Acting Group Manager Community Infrastructure and Development)

Bridget Bennett (Community and Strategic Group Coordinator)
Lisa Harrison (LTP Programme Manager)
Annelie Roets (Governance Lead)

6 KARAKIA

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting and opened with a karakia.

Mayor Walker acknowledges Auntie Lily Hutana Wilcox's (Tamatea, Ngāti Kere, Pōrangahau and Maraweka) passing and our thoughts and prayers with the whanau and friends during this time of grieve.

7 APOLOGIES 24.1

Moved: Councillor Jerry Greer
Seconded: Councillor Pip Burne

That the apologies for Cr Tim Aitken be received.

CARRIED

8 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interests received.

9 STANDING ORDERS

RESOLVED: 24.2

Moved: Councillor Jerry Greer
Seconded: Councillor Pip Burne

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

10 CONFIRMATION OF MINUTES

RESOLVED: 24.3

Moved: Cr Kate Taylor
Seconded: Deputy Mayor Kelly Annand

That the minutes of the Ordinary Council Meeting held on 4 April 2024 as circulated, be confirmed as true and correct.

CARRIED

6 REPORT SECTION

6.1 ADOPTION OF THE THREE YEAR PLAN CONSULTATION DOCUMENT AND SUPPORTING DOCUMENTS FOR CONSULTATION

PURPOSE

The purpose of this report is to present for approval Council's Consultation Document and Supporting Information for the Three-Year Plan 2024-2027.

The Consultation Document and Supporting Information will be a late attachment released under a separate cover.

RESOLVED: 24.4

Moved: Cr Gerard Minehan

Seconded: Cr Jerry Greer

1. **That Council adopts the following documents as supporting information for Consultation on Council's Three-Year Plan 2024 – 2027:**
 - 1.1 **Development Contributions Policy 2024**
 - 1.2 **Financial Strategy 2024**
 - 1.3 **Infrastructure Strategy**
 - 1.4 **Significant Assumptions**
 - 1.5 **Activity Levels of Service and Performance Measures**
 - 1.6 **Prospective Financial Statements**
 - 1.7 **Revenue and Financing Policy.**
2. **That Council adopts the Consultation Document for Council's Three-Year Plan 2024 – 2027 for public consultation.**
3. **That Council notes that due to the Severe Weather Emergency Recovery Legislation Act 2023, there is no requirement to include an audit report in the Consultation Document.**
4. **That Council gives delegation to the Chief Executive to make any final edits to the Three-Year Plan 2024 – 2027 Consultation Document and Supporting Information ahead of formal publication.**

CARRIED

Doug Tate, Chief Executive introduced the report noting that this item is largely a procedural matter. Discussions traversed:

- Mr Tate recognise the significant work officers have put into developing this Consultation Document which has been considered by councillors at numerous workshop sessions, pre-engagement since August 2023.
- Council has worked hard to reduce the overall rating requirement which has been the most challenging budget development phase in over a decade.
- The Consultation Document presents three budget options for community to consider, along with the trade-offs and reductions that have already been made.
- It is now for Community to have their say and consider these options to reduce or increase the proposed rate.
- A brief overview on next steps on engagement and consultation approach has been given.
- Consultation opens on 10 April 2024 and will close on 12 May 2024.
- A mix of community and engagement options were proposed which includes social media, hui meetings, Community meetings and in-person engagement at Te Huingwa Wai and Waipawa Libraries.
- Following today's meeting, officers will finalise notes on the Consultation Document which will be published later on Council's website this afternoon.

7 PUBLIC EXCLUDED BUSINESS

No Public Excluded reports.

8 DATE OF NEXT MEETING

RESOLVED: 24.5

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That the next meeting of the Central Hawke's Bay District Council be held on 18 April 2024.

CARRIED

9 TIME OF CLOSURE

The Meeting closed at 9.18am.

The minutes of this meeting will be confirmed at the next Ordinary Council meeting on 18 April 2024.

.....
CHAIRPERSON

11 REPORTS FROM COMMITTEES

Nil

12 REPORT SECTION

7.1 RESOLUTION MONITORING REPORT

File Number: COU1-1400

Author: Annelie Roets, Governance Lead

Authoriser: Doug Tate, Chief Executive

Attachments: 1. [Council Resolution Monitoring Report - 18 April 2024](#) 

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

DISCUSSION

The monitoring report is **attached**.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

An updated Resolution Monitoring Report will be presented at the next Ordinary Council meeting.

RECOMMENDATION

That the report be noted.



Council Resolution Monitoring Report - 18 April 2024

Key	
Completed	
On Track	
Off Track	

Item Number	Item	Council Resolution or Action	Resolution Date	Responsible Officer	Progress Report	
1	7.2	Third Quarter Non-Financial Performance Report (Jan - March '23)	2. That council schedule a review of the measures and tools for building the LTP including Snap, Send Solve.	18-May-23	Doug Tate	Complete - having reopened this item, Officers are recommending this item is closed noting the inclusion of Draft Levels of Service in the Consultation Document for feedback. Officers will continue to welcome feedback and other metrics as part of its regular organisational reporting.
2	7.3	Centralines Aquatic Centre - Annual Plan 2023/24	1. That the report is noted. 2. That Council notes that a Section 17a Review will be conducted in collaboration with the Trust ahead of the development of a new agreement beyond 30 June 2024. 3. That subject to the funding for urgent works being confirmed by Council, Officers will develop an agreement with the Trust confirming expectations and obligations of the funding, including that the Trust continue to seek external funding support for the required works.	15-Jun-23	Dennise Elers	On Track The Aquatic Centre has reopened and the critical repairs are completed. The Heat pumps are currently being installed. Council Officers have met with the Trust to discuss the future direction and aspirations of the Trust and these conversations are ongoing. The ground lease for the Centralines Sports Complex expires 30 June 2024, an extension to the lease may be required to provide time for the Trust future to be discussed. Overall, the Trust have a plan for how they intend to understand their future state, form and function.
3	7.5	Adoption of Draft Statement of Proposal - Freedom Camping	That Council adopt the draft Statement of Proposal for Freedom Camping Bylaw for consultation with amendments.	19-Oct-23	Logan McKay	On Track - The Bylaw consultation period has closed. Officers continue to work on analysis of the 533 submissions. An update was provided at Councils open workshop on Thursday 4 April and a further formal update is planned in May.
4	7.2	Representation Review - Māori Representation	1. That Council resolves to establish a Māori Ward for the 2025 and 2028 Local Body Elections but invites hapu and marae to select up to two representatives for māori representation in an advisory role	15-Nov-23	Doug Tate	On Track - Following a kahui with leaders in March, a role description has been sent out to Manawhenua leaders and a further update is planned at the next kahui on 7 May.
5	7.4	Proposed Amendments and Updates to Council Delegations Manual	That Council accepts and adopts the changes recommended in the Central Hawke's Bay Council Delegations Manual and requests that the Governance Structures and representation components are added to the policy review for policy refinement.	15-Feb-24	Brent Chamberlain / Dylan Muggeridge	On Track - Policy updated and available on the web. The inclusion of governance structures in the document, and possible duplication with other policies yet to be refined
6	6.1	Recommendations from the Risk & Assurance Committee held on 7 Dec 2023	1. That Council adopt the proposed changes to the Risk and Assurance Committee Terms of Reference, endorsed by the Risk and Assurance Committee. 2. That Council adopt the Risk Appetite Settings, endorsed by the Risk and Assurance Committee.	14-Mar-24	Nicola Bousfield	Complete - Council adopted the changes to the Risk & Assurance Committee terms of reference in the 14 March 2024 Council meeting.

7	7.1	Better-Off Funding - Update and Funding Re-allocation direction	Option 1 1.Council allocates the Better-Off Funding as presented in option 1 – Full allocation of Better-Off Funding as presented in this report, subject to Government approval. 2.Council requests Officers to reflect this allocation of Better-Off Funding in the preparation of options for consultation for the Three-Year Plan.	14-Mar-24	Dylan Muggeridge	On Track - Action on this resolution is underway with approval imminent.
8	7.2	2024-2027 Three Year Plan Update and Endorsement of Options	1.That the report be noted. 2.That Council endorse the Better Off Funding included options proposed in this report and the corresponding attachment as the basis for consultation options in the Draft Consultation Document for the Three-Year Plan 2024 – 2027. 3.That Council note that funding for the Climate Action Joint Committee is included in draft estimates that form the Draft Three Year Plan 2024 – 2027.	14-Mar-24	Doug Tate	Complete - This agenda includes the Three Year Plan Consultation Document for adoption to enable community consultation and engagement to commence.
9	7.3	Endorsement of the Draft Financial Strategy 2024	That Council endorse the Draft Financial Strategy for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Brent Chamberlain	Complete - The draft Financial Strategy is being included into the Consultation Document supporting information for adoption at this meeting.
10	7.4	Endorsement of the Infrastructure Strategy 2024	That Council endorse the draft Infrastructure Strategy for the basis of building the Three-Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Phillip Stroud / Josh Lloyd	Complete - The draft Infrastructure Strategy is being included into the Consultation Document supporting information for adoption at this meeting.
11	7.5	Endorsement of the Draft Development Contributions Policy 2024	That Council endorses the attached draft Development Contributions Policy for the basis of building the Three-Year Plan 2024 -2027 for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Brent Chamberlain	Complete - The draft Development Contributions Policy is being included into the Consultation Document supporting information for adoption at this meeting.
12	7.6	Endorsement of Draft Significant Assumptions - Three Year Plan 2024-2027	1.That Council endorse the Draft Significant Assumptions for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Dylan Muggeridge	Complete - The draft Significant Assumptions is being included into the Consultation Document supporting information for adoption at this meeting.
13	7.7	Endorsement of Activity Levels of Service and Performance Measures - Three Year Plan 2024-2027	That Council endorse the Draft Activity Levels of Service and Performance Measures for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Dylan Muggeridge	Complete - The draft Activity Levels of Service and Performance is being included into the Consultation Document supporting information for adoption at this meeting.
14	7.8	Review of the Significant and Engagement Policy	That the updated Significance and Engagement Policy is adopted.	14-Mar-24	Dylan Muggeridge	Complete - The draft Significance & Engagement Policy is being included into the Consultation Document supporting information for adoption at this meeting.
15	7.9	Treasury Management Policy Review	That Council accepts the Risk and Assurance Committees recommendation from its meeting of 7 December 2023 and adopts the revised Treasury Policy (incorporating Investment and Liability policies) based on further guidance from council in February 2024.	14-Mar-24	Brent Chamberlain	Complete - The draft Treasury Management Policy is being included into the Consultation Document supporting information for adoption at this meeting.
16	7.10	Proposed Changes to Solid Waste Fees and Charges	That Council adopts the proposed changes to Fees and Charges relating to the Transfer Station and Refuse Bag pricing to take effect from 1 May 2024.	14-Mar-24	Brent Chamberlain / Rob Hon	Complete - Changes has been communicated and website and kiosk pricing updated
17	7.11	Funding Assistance for Significant Natural Areas in the District	1.That Council's approach to recognise properties with Significant Natural Areas, registered in the Council District Plan is Option 1 – Defer the Decision and continue with the Status Quo.	14-Mar-24	Brent Chamberlain/ Dylan Muggeridge	Complete - No Change required
18	7.16	Petition - Speed Reduction in Ongaonga	1.That Council receive the petition from the Ongaonga Community on the speed reduction limits in Ongaonga. 2.That Council invite Roadsafe HB, local Police and Road Police Manager to join Council to respond in Ongaonga and other settlements in the district regarding speed.	14-Mar-24	Phillip Stroud	On Track - A meeting with local Police and Roadsafe HB was held on 28 March and it has been agree to meet with Community representative within the next month.

7.2 CYCLONE GABRIELLE - RECOVERY UPDATE

File Number:**Author:** Riley Kupa, Recovery Manager**Authoriser:** Doug Tate, Chief Executive**Attachments:**

1. **Key Program Status Report - River management** [↓](#)
2. **Key Program Status Report - Land Transport** [↓](#)
3. **Key Programme Status Report - Three Waters Recovery** [↓](#)
4. **Key Program Status Report - Community Wellbeing and Resilience**
[↓](#)

PURPOSE

The purpose of this report is to provide a bi-monthly formal update on progress on the recovery from Cyclone Gabrielle against the key four priorities and issues identified for the district through its Tamatea – Central Hawke’s Bay Cyclone Gabrielle Recovery and Resilience Plan.

RECOMMENDATION

That the report be noted.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance noting the significant material it traverses, and in particular the updates and matters of significance relating to the community of Porangahau.

BACKGROUND

Council officers continue to make progress on our recovery from Cyclone Gabrielle. Over twelve months on from the cyclone, the focus of our journey has become more refined and narrower in focus. Each focus area sits within one of our four key priority areas. These are as follows:

1. **River and Environmental management**
 - a. Hawkes Bay Regional Council (HBRC) River reviews – Upper Tukituki flood protection scheme
 - b. Pōrangahau – category 2A flood mitigation project
 - c. NIWA report and implications in particular for Waipawa and Pōrangahau
2. **Land Transport and drainage management**
 - a. Response and Recovery roading projects
 - b. Further funding for Recovery projects.
3. **3 Waters – Recovery**
 - a. Stormwater update
 - b. Waipawa Water Treatment Plant repairs to the stop bank and potential relocation of the Water treatment plant.

- c. Resilience work Drinking Water and Wastewater

4. **Community Wellbeing and Resilience**

- a. Community Preparedness and Resiliency – Community Emergency Hubs
- b. Community funding opportunities.
- c. Building Act Stickered Properties

As Officers' focus is now on the key areas outlined above, officers will provide bi-monthly updates to Council on progress. This report provides a formal report to Council on recovery, focusing on key actions and milestones reached for the different recovery activities over the past seven weeks.

DISCUSSION

The following sections of the report provide Council with a snapshot of the key activities undertaken across the four key priorities for Central Hawke's Bay identified in the recovery and resilience plan. It is important to note that while these priorities are contained in the plan produced by Council, the priorities and issues identified will not be resolved by Council on its own. In particular, a number of the key priorities and actions in the recovery plan are led and/or managed by partner agencies, in particular HBRC on work pertaining to repairs and improvements to flood protection schemes and activities.

1. RIVER AND ENVIRONMENTAL MANAGEMENT

The river and waterway management aspect of the Recovery Plan continues to be led by Hawke's Bay Regional Council (HBRC). The following updates are provided:

Biosecurity protection policy for Chilean Needle Grass review complete

The Tukituki Controlled Area Notice 2023 expired at the end of the March and will not be renewed.

The Controlled Area Notice was put in place to allow for controlled gravel extraction from the Tukituki and Waipawa Rivers to assist recovery efforts while mitigating the spread of Chilean Needle Grass (CNG).

The biosecurity restrictions relating to gravel extraction under the Tukituki Controlled Area Notice 2023 will cease on the Waipawa River from Stockade Road to two kilometres downstream of the Patangata Bridge on the Tukituki River. This will also be applied to stockpiles that have been previously extracted from this area.

A CNG survey of the upper section of the Controlled Area was completed in December 2023 and did not detect any plants within the active channel. Accordingly, HBRC's biosecurity staff reassessed the risk of spreading CNG through gravel extraction from the area upstream of Patangata Bridge. This activity was considered to be low risk when balanced against other means of dispersal.

A consent to extract gravel from the rivers is still required from HBRC, but there will be no biosecurity restrictions on the gravel's end use.

This is positive news particularly for those residents who hold a strong view on the role of gravel build up as a contributor to flooding, particularly in Waipawa. This move will undoubtedly support efforts for gravel removal from the river corridor.

Pōrangahau – Flood mitigation scheme and Land Categorisation

We continue to work with our partners at HBRC with regard to establishing a flood mitigation scheme for the Pōrangahau community. This project is one of six infrastructure projects HBRC are tasked with progressing to ensure the level of flood protection required is put in place as quickly as possible to move communities from the 2A category to 2C. HBRC have established a dedicated team who are responsible for the delivery on these projects.

Council officers maintain continuous communications with this team regarding Council's interests i.e. stormwater, roading, wastewater, any potential cross-over issues that will require coordination into the proposed project. Both parties agree that we need to work quicker and more collectively on this to get good outcomes for the community. Accordingly, two meetings are planned for late April in Pōrangahau, with the first at Rongomaraeroa Marae to specifically discuss the Categorisation process with the Marae. The second meeting with the broader community will be confirmed shortly.

The purpose of these meetings is to inform the Pōrangahau community of the preferred flood protection option for the categorised area. The aim is to have the area recategorised to 2C as soon as possible, to give certainty to community. The requirements that need to be met in order to move the community to 2C are as follows:

1. A sound concept that has a consenting pathway.
2. A legal interest in favour of HBRC in the relevant land.
3. Available funding.

The project currently has a sound concept and available funding; however, HBRC continue to work with potentially affected property owners and the community in general to meet the remaining requirement. In terms of time frames, the proposed key milestones for the project are as follows:

No	Key Milestones	Date
1	Multi Criteria analysis of Long List Options	November 2023
2	Short list options Report	December 2023
3	Community Consultation on Options	Dec - Mar 2023
4	Solution Identified	April 2024
5	Update community	April - May 2024
6	Move from 2A to 2C	May 2024
7	Geotechnical Investigations	April - May 2024
8	Topographical Survey	April - May 2024
9	Cultural Impact Assessment	Apr - Sep 2024
10	Ecological Survey and impact assessment	April - May 2024
11	Hydraulic Modelling (Post NIWA Report)	April 2024
12	Preliminary Design	April - Oct 2024
13	Land Access Negotiations	Apr - Sep 2024
14	CIP Funding Application	Oct/Nov 2024 (Depending on Land Negotiations)
15	Detailed design	Oct 2024 - Mar 2025
16	Agreement secured with landowners	October 2024
17	Move from 2C – 1	November 2024
18	Consent Applications Lodged	December 2024
19	Tender Process completed	Apr - May 2025
20	Construction Commence	October 2025
21	Construction Complete	September 2026

We will provide further updates as these come to hand.

NIWA report

The National Institute of Water and Atmospheric Research (NIWA) undertook analysis of the flood flows that occurred at 20 river gauge sites across Hawke's Bay during Cyclone Gabrielle. The data was released in early March and illustrated the following:

- Pre-Gabrielle, the probability of a flood this size occurring in a given year, known as an Annual Recurrence Interval (ARI), was as high as a one in 1,000-year event at some river sites, according to NIWA's modelling. Post-Gabrielle, that probability has fallen to a one in 550-year event – meaning the cyclone has changed the standard going forward.
- At 14 of the 20 sites, it was deemed the largest flood on record.

For us, HBRC will assess the impact for all flood infrastructure in the region. The findings of the NIWA report have been included in the review of the Upper Tukituki plod protection scheme which is due in July 2024. Further work is being undertaken with urgency by HBRC and their consultants in Waipawa and Porangahau to understand the flows and implications for flood mitigation designs (eg, stopbanks). HBRC will continue to provide information to CHBDC and the community as this information becomes available.

The full Project Status Report on River Management and Environment led by HBRC is attached.

2. LAND TRANSPORT AND DRAINAGE MANAGEMENT

In the past month, significant progress has been made. Construction has already commenced on all sites under the current emergency response funding, with nine sites already completed. All other sites are on track to be completed before 30 June 2024, a key milestone in our project timeline.

At the time of writing, we are awaiting formal approval from Waka Kotahi for \$9 million of additional emergency response funding that was applied for in early February. Indications from Waka Kotahi to date have been positive and we are therefore planning for the work to commence as soon as possible following final approval.

Additionally, we have received the final execution of the Crown Infrastructure Partners funding agreement, which will provide access to \$11 million for the progress of four sites. Design and procurement are planned to be completed for construction to commence in September 2024.

Advocacy for further funding support from Central Government has been ongoing, through collaboration with the Regional Recovery Agency and a planned visit to the Prime Minister and Cabinet's office scheduled for this month .

Looking ahead, our focus in the coming month will be on continuing to plan for the formal approval of further funding, managing unconfirmed funding sites past June 2024, and prioritising the remaining sites, contingent upon funds being received.

Despite the positive progress, it is important to remain aware of significant risks, including the current lack of funding certainty from the central government as we approach the winter season. This uncertainty could lead to further degradation of an already damaged and vulnerable Land Transport network. Proactive management of these risks will be crucial to the success of our project.

The full Project Status Report for Land Transport and Drainage Management is attached.

3. THREE WATERS - RECOVERY

Drinking Water – Recovery and Resilience

With a focus towards the long-term resiliency of our district's drinking water Council secured Crown funding via the Flood Resilience Projects Fund to replace the flood protection scheme around the Water Treatment Plant on Tikokino Road, Waipawa. The agreement was signed in early March and work on repairing the historic 'like for like' stop bank (700m) is now all but complete with hydroseeding, final documentation and quality assurance activities taking place, well ahead of the scheduled timeframe for delivery. A larger, longer 1:100yr stopbank to provide additional protection to the treatment plant is now highly unlikely to be an option to provide additional protection to the plant, due to consenting and in light of the NIWA report being recently released.

This asset and the long-term supply of clean drinking water is a high priority for Council; therefore, Council officers continue discussions with Central Government to fund a proposed relocation of the water treatment plant to a site nearby, on higher grounds (out of the flood zone). This option would provide far greater protection and longer-term resilience to the provision of safe drinking water to Waipawa and Otāne, and in time Waipukurau through the second supply project.



Wastewater – Resilience

Cyclone Gabrielle has only reinforced the importance of continuing to invest in our wastewater network and improve network resilience.

Resiliency is also a focus for our wastewater network going forward. We're working closely with our three waters team on resilience options in this space. This will have a long-lasting and ongoing impact for the delivery of our wastewater programmes for the district for the foreseeable future and consistent the vision of the Big Wastewater Story strategy.

As part of the Three Year Plan 2024-2027, recognising the significant uncertainty and impacts of the Upper Tukituki Scheme Review, and the further unknown impacts of Cyclone Gabrielle, the Wastewater programme has been delayed for three years. Across the Te Paerahi/Porangahau, Takapau, Waipawa/Waipukurau/Otane Wastewater (WOW) Project, all of these sites were impacted by Cyclone Gabrielle. It is appropriate that Council takes the time to carefully consider these impacts and waits for unknown impacts to be clarified before progressing.

Stormwater

The impacts of Cyclone Gabrielle required greater focus on stormwater and as a result the general stormwater programme has seen significantly more progression since.

The opportunity has been taken to take a more holistic approach in how the overall stormwater activity is managed moving forward and is culminating into the formation of a stormwater strategy document, planned alignment and finalisation of our catchment management plans and breaking up work into key workstreams each with their own objectives, measures and plans.

This development of an overall stormwater strategy is expected to progress significantly in the next few months and while an engagement plan is yet to be fully agreed, early engagement with our focus groups and Mana Whenua is expected shortly. Recent opportunities for regional collaboration have also been explored, with a workshop held recently including HDC, NCC and HBRC.

This heightened community focus on how stormwater is managed, and the early work being undertaken to develop our future strategy has resulted in a step change in investment within the Three Year Plan. This significant additional investment proposed in the 2024-2027 Three Year Plan will provide a much higher level of service than currently provided. In the event that this funding is approved, it will provide a much greater level of service provision for the future.

As we support the consultation phase of the Three Year Plan Officers are continuing to plan and prepare for this increase in investment to ensure we are best placed to deliver on our agreed levels of service and community expectations.

Greater detail is being worked through in respect of the planned maintenance activities and how this can best be delivered to achieve maximum value for money, as well as planning projects to be delivered under our 'quick wins' capital investment programme.

The full project status report is attached.

4. COMMUNITY WELLBEING AND RESILIENCE

In the earlier stages of the recovery phase Council officers' focus was on sustaining community wellbeing. The need for this support was identified and clearly heard across the district and has been the focus of the recovery journey thus far. Council officers acknowledge the long-term effects on people personally, therefore we continue to be here to support those who need it. However, it's important to note that we're more than twelve months on from Cyclone Gabrielle, and the focus of the recovery journey is now transitioning into building community resilience.

A key issue raised through conversations across the district was for communities to be better prepared for future emergency events.

The following priorities have been identified by our communities to support and build community resilience across the district:

- Development of Community Resilience Plans.
- Establishing Community Emergency Hubs.
- Civil Defence radio network.
- Telecommunications resilience.

Community Resilience Plans

A Community Resilience Plan is developed by the community to ensure measures are in place to help look after each other before, during, and after an emergency.

The process for developing a Resilience Plan is led by CDEM through a community workshop where communities come together to discuss their hazards and risks, what impacts these may have on their community, and what knowledge, skills, and resources they have on hand to respond to an emergency.

Community champions are being identified and follow up meetings are being held to progress this community resilience planning.

As at 31 March 2024:

- Tikokino workshop held, draft plan out for consultation.
- Otāne workshop scheduled 5 May 2024.
- Pōrangahau existing plan out for consultation.
- Follow up meetings scheduled in April with Ashley Clinton, Elsthorpe, Ongaonga, Takapau and Wallingford.

Community Emergency Hubs

Community Emergency Hubs are pre-identified, community-led places that can support a community to coordinate their efforts to help each other during and after an emergency. CDEM are leading the strategy of Community Emergency Hubs. The hubs will be opened and operated by people within the community, not official authorities, when there is a desire for the community to help itself.

The following localities have been identified as hub locations – majority of which will be based in community halls.

- Argyll
- Ashley Clinton/Sherwood
- Elsthorpe
- Flemington
- Omakere
- Ongaonga
- Otāne
- Pōrangahau – possible sites still under land category 2A
- Takapau
- Tikokino
- Wallingford.
- Mataweka Marae (Waipawa)
- Rākautātahi Marae (Takapau)
- Rongomaraeroa Marae (Pōrangahau)
- Paul Hunter Center (Waipukurau) Disability hub.

When open, the hubs will report into the Central Hawke's Bay District Council (CHBDC) Emergency Operations Centre.

CHBDC has made a successful application to the New Zealand Disaster Fund (via New Zealand Red Cross) for funding for hub resources, storage containers, communication equipment and mobile welfare trailers.

Procurement and delivery of hub resources including hub start up kits, catering packs, generators, emergency lighting, and civil defence emergency supplies is underway.

An application is being made to the Royston Health Trust for community-based defibrillators to support the hubs, and to the Department of Internal Affairs for funding to support community hall works.

Radio network

CDEM is coordinating communication equipment for the hubs. With the hub model being adopted throughout the Hawke's Bay region, there is likely to be 60 hubs across the region. Equipment is likely to be a handheld radio for each hub which will operate on a hub frequency.

Mana Whenua Resilience Planning

As we did in our response, partnership with mana whenua during our recovery planning is integral to ensuring that we develop a long-term recovery plan that meets the aspirations and needs of everyone in the Tamatea – Central Hawke's Bay community, while also respecting the mana motuhake of mana whenua.

We are supporting HB CDEM Group in their work with Te Taiwhenua o Tamatea to develop marae resilience plans. The Marae Emergency Preparedness Plan is designed to help marae be as prepared as possible in the event of a natural disaster or emergency.

Mataweka Marae became a community hub following the closure of the Council led Civil Defence Centre in Waipawa and continued to offer navigational support through to September 2023.

Rongomaraeroa Marae in Pōrangahau was heavily impacted by flooding and is currently land categorised category 2A. As reported above Council officers are working closely with HBRC to establish a flood mitigation scheme in Pōrangahau.

Council officers have met with representatives from Ngāti Kahungunu Iwi Incorporated (NKII) who plan to position emergency containers at:

- Mataweka Marae (Waipawa).
- Rākautātahi Marae (Takapau) .
- Rongomaraeroa Marae (Pōrangahau).

Civil Defence Centres

Council led Civil Defence Centres will operate from Waipawa and Waipukurau, with the flexibility to upscale Takapau and Tikokino if required. These centres will carry full centre supplies.

Civil Defence Centres (CDC's) are pre-identified locations that may be opened after a disaster. The centres are council owned facilities and are led by council. These centres can offer information, drop-in service, basic first aid, hot drink, welfare support and emergency shelters. Emergency accommodation would normally be provided at existing accommodation facilities such as campgrounds, motels and hotels.

In terms of timelines, the key milestones for the project are as follows:

Key Milestones	Date
<ul style="list-style-type: none"> • Liaise with HBCDEM re Hub strategy. • Finalise funding application to NZ Red Cross. • Tikokino Resilience plan drafted. • Pōrangahau CRP consultation. • Confirm NZ Red Cross funding. 	December 2023
<ul style="list-style-type: none"> • Procurement of Hub resources. • Contact community champions groups. • Tikokino CRP consultation. 	March 2024
<ul style="list-style-type: none"> • Meet with community champions groups. • All hubs to be resourced. • Otāne, Ongaonga & Pōrangahau CRP workshops. • Tikokino to be finalised. • Commence Hub training. 	June 2024
<ul style="list-style-type: none"> • Hubs training complete. • Hubs open days held. 	September 2024
<ul style="list-style-type: none"> • All CRP's finalised. 	December 2024
<ul style="list-style-type: none"> • Audit hub resources. 	March 2025

Funding

The Community Emergency Hubs project is funded by the following agencies:

- New Zealand Disaster Fund via New Zealand Red Cross for hub resources, storage, communications, and trailers \$340K received in January.
- Ministry of Social Development wellbeing funding \$135K + \$135K to Te Taiwhenua o Tamatea.
- Department of Internal Affairs application sent – must be linked to recovery/future resilience. Including all halls work to support them being emergency hubs.
- Royston Trust – application sent for \$25K community AED's.
- Lotto special fund – encouraging and support community organization to apply for funding.
- Eastern Central Community Trust – clarify funding requirements.

Stickered properties

The official number of yellow stickered properties remains at 46 in the district. The majority being split between Waipawa (22) and Pōrangahau (20). Council officers have been contacting all remaining property owners to get an update on the repair process and whether a reassessment of the property needs to be arranged. Council officers are working through the reassessment list of properties and aim to have the total property numbers halved by the end of April 2024, and the remaining properties by July 2024.

Count of Assessment Type	CURRENT Assessment Status				
Suburb	Downgraded to White	Yellow Partial (Y1)	Yellow Short Term (Y2)	White	Total
Otāne	1				1
Pōrangahau	14	1	20	70	105
Waipawa	42		22	310	374
Waipukurau	5		1	74	80
Rural	1	1	3		5
Ongaonga				67	67
Total	63	2	46	521	632

The full Project Status Report for Community Wellbeing and Resilience is attached.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

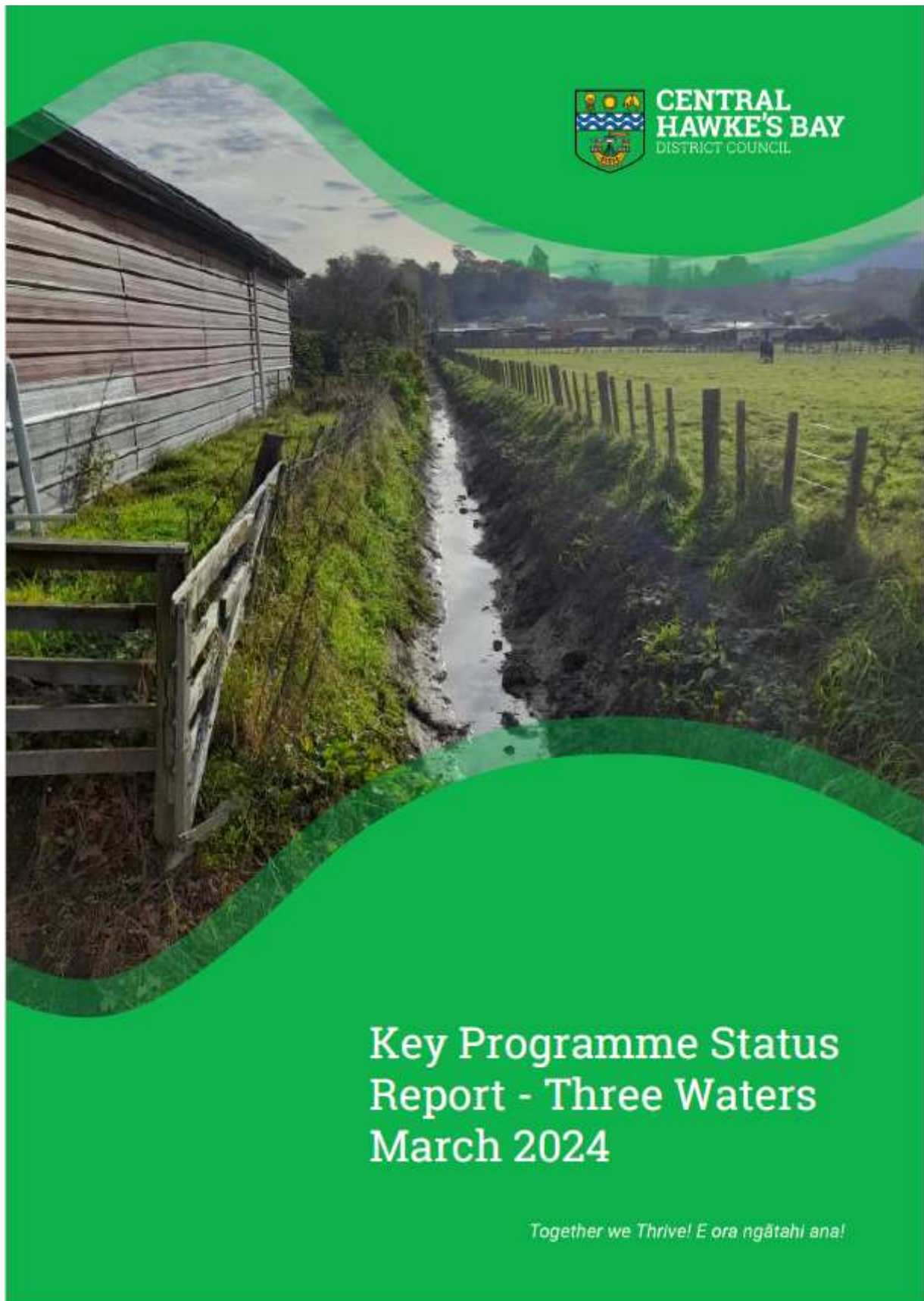
- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses; and
- Any decisions made are consistent with the Council's plans and policies.

NEXT STEPS

Officers will continue working consistently with our recovery plan and communities with a focus on actioning the identified deliverables under each of the key priorities area.

RECOMMENDATION

That the report be noted.



7.3 REPORTS FROM JOINT COMMITTEES JANUARY - MARCH 2024

File Number:**Author:** Annelie Roets, Governance Lead**Authoriser:** Doug Tate, Chief Executive**Attachments:**

1. 15 March 2024 Regional Transport Committee Minutes.pdf [↓](#)
2. 25 March 2024 - HB CDEM Group Joint Committee Minutes [↓](#)

Purpose

This report presents the minutes of the following Joint Committee for Council's noting:

1. 15 March 2024 – Regional Transport Committee minutes.
2. 25 March 2024 – Hawke's Bay CDEM Group Joint Committee minutes.

RECOMMENDATION**That:**

1. **The Minutes from the Regional Transport Committee held on 15 March 2024 be received.**
2. **The Minutes from the Hawke's Bay CDEM Group Joint Committee held on 25 March 2024 be received.**

7.4 RISK AND ASSURANCE COMMITTEE RISK REPORT TO COUNCIL

File Number:**Author:** Nicola Bousfield, Group Manager: People & Business Enablement**Authoriser:** Doug Tate, Chief Executive**Attachments:** 1. Council Risk Register Update April 2024 [↓](#)

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to provide visibility to Council of active risks that officers have reported to the Risk & Assurance Committee, that have trending outside of the risk appetite of Council for two quarters or more.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance, noting the key risk issues being reported.

BACKGROUND

The Risk Status Report to the Risk and Assurance Committee is part of regular and routine reporting designed to provide governance with oversight and input into the way that identified risks are being managed within Council.

As noted in the 14 March Council meeting, the Risk Maturity Review undertaken in late 2023 resulted in several findings and areas identified for improvement, that has subsequently changed to how officers report on risk for discussion with the Risk and Assurance Committee and Council as outlined below.

DISCUSSION

At the December 2023 Risk & Assurance Committee meeting, the Committee discussed the options for reporting “up” to Council. The Risk Maturity Report recommended that for risks that trend outside of Council’s risk appetite for 2 quarters or more, should be reported “up” to Council.

As the trends have developed, Officers note that as at the 14 March 2024 Risk & Assurance meeting, Council now has risks that are trending outside of appetite for two quarters and as such, this has triggered reporting “up” to Council in this report. Please see attached for the Risk Register Update outline the risks reported to the Risk & Assurance Committee.

How to interpret Council Risk Register Update

The attached Council Risk Register Update is a summarised version of Council’s top risks from it’s risk register and is discussed in detail at Risk & Assurance each meeting.

The risk titles also show the risk appetite of Council and then shows the sub-category risks with the residual risk trend. Where the risks are trending up or continuing along, there is an arrow to indicate this. If the residual risk is trending outside of the Council risk appetite, then there will be

commentary to explain. The discussion will be focussed on those risks that have trended outside of risk appetite for two quarters or more, the purpose of this report to Council.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

Officers will continue to report risks to Council that sit outside of the risk appetite of Council trending for two quarters or more.

RECOMMENDATION

That the report be noted.

7.5 THREE YEAR PLAN 2024-2027 UPDATE

File Number:**Author:** Lisa Harrison, LTP Programme Manager**Authoriser:** Doug Tate, Chief Executive**Attachments:** Nil

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to provide a general update on the Three Year Plan 2024–2027 programme overall and progress underway.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance noting the Three Year Plan's overall importance.

BACKGROUND

Collectively Council has made significant progress on its Three Year Plan 2024–2027, achieving a significant milestone at its meeting on 10 April 2024, adopting the Three Year Plan Consultation Document and supporting information for consultation to commence.

Work on the development of the plan has been underway since August 2023 with key inputs, updates and/or decisions on the Three Year Plan having occurred at Council's meetings of [17 August 2023](#), [21 September 2023](#), [15 November 2023](#), [14 December 2023](#), [15 February 2024](#), [14 March 2024](#) and most recently [10 April 2024](#). Additional workshops have also been held, with the presentations from workshops held in 2024 available [here](#).

Council is now in the formal consultation and engagement phase of the Three Year Plan 2024–2027. This section describes the activities that are now formally underway and remaining milestones and activities Council is formally engaging with community on.

DISCUSSION

This section of the report outlines the engagement and consultation activities, along with the next milestones of the Three Year Plan Engagement.

Consultation

At the time of writing, already 6 submissions had been received in the few hours the online survey had been open since Wednesday afternoon. The approach to consultation is consistent to that previously outlined to Councillors through reports and updates.

The notable face to face and 'live' engagements include four cuppa with a councillor, opportunities for community to speak directly with Elected Members supported by Staff. This will be supported by two Facebook live opportunities to engage online with community.

Other online interactions will include regular Facebook posts and tiles, directing people to pertinent decisions and information that Council are consulting on. An online email will also be distributed across Councils recovery and wider networks, expected to reach a significant number of residents.

An important change in this years consultation approach, is seeking to engage more directly through local community meetings or activities that are already occurring, rather than seeking out new opportunities. Already a number of connections across the district have been confirmed.

Officers will continue to remain agile and change/adjust our approach to consultation, including the associated material as required.

The specific dates for Cuppa with a Councillor the Facebook lives are shown below:

Engagement	Date	Time	Location
Q & A Facebook Live	Thursday, 18 April	7.00 – 7.30pm	Online
Q & A Facebook Live	Tuesday, 30 April	7.00 – 7.30pm	Online
Cuppa with a Councillor	Saturday, 20 April	12.00 – 2.00pm	Waipawa Library
Cuppa with a Councillor	Wednesday, 24 April	5.00 – 7.00pm	Te Huinga Wai – Knowledge and Learning Hub
Cuppa with a Councillor	Friday, 26 April	11.00 – 12.30pm	Waipawa Library
Cuppa with a Councillor	Thursday, 2 May	11.00 – 12.30pm	Te Huinga Wai – Knowledge and Learning Hub

Programme timeline

The next key project milestones are listed in the table below.

Activity	Date
Adoption of Consultation Document	Thursday, 10 April 2024.
Consultation Opens	Wednesday, 10 April 2024.
Consultation Closes	Sunday, 12 May 2024 – 11.59pm.
Hearings	Wednesday, 22 May 2024, 23 May 2024 also, if required.
Deliberations	Thursday, 30 May 2024.
Adoption of Three Year Plan 2024–2027	13 June 2024.
Striking of the Rate (if not earlier)	27 June 2024.

While not part of the formal Three Year Plan consultation and engagement process, Council will also be briefed on fees and charges for the 2024/25 year on 18 April 2024, before these are formally presented to Council for adoption at its meeting of 23 May 2024.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.

- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

The next key milestones associated with the Three Year Plan 2024–2027 have been outlined earlier in this report. Most notably at this time our focus remains on ensuring adequate and fulsome engagement and consultation with community occurs on the Three Year Plan.

Upon the engagement and consultation period coming to an end, Councillors can expect Hearings to be tabled scheduled for 22 May 2024, ahead of Council's next Ordinary Meeting of 23 May 2024. Deliberations are then set to be held for 30 May, ahead of Council's meeting of 13 June 2024, where it is scheduled, that Council will adopt the Three Year Plan 2024–2027.

Officers will continue to update the Elected Council on any major updates or changes that come to hand.

RECOMMENDATION

That the report be noted.

7.6 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) FOUR-MONTHLY REPORT FOR MEMBERS - NOVEMBER 2023 - FEBRUARY 2024

File Number:

Author: Doug Tate, Chief Executive

Authoriser: Doug Tate, Chief Executive

Attachments: 1. LGNZ Four Monthly Report for Members – Nov 2023 to Feb 2024 [↓](#)

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to present the Local Government New Zealand (LGNZ) Four Monthly Report for Member Councils to Council for its noting for the period of November 2023 – February 2024.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

BACKGROUND

The report is an LGNZ initiative introduced in late 2023, that summarises LGNZ's work on behalf of member councils. It is specifically designed to be placed on council agenda for discussion and feedback. The report is produced three times a year and complements LGNZ's regular communication channels, including Keeping it Local (our fortnightly e-newsletter). This report is the second report to be provided to Council.

The report provides updates across the five priorities for LGNZ and outlines a number of other important work programmes underway.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and

- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

RECOMMENDATION

That the report be noted.

13 CHIEF EXECUTIVE REPORT

Nil

9 DATE OF NEXT MEETING**RECOMMENDATION**

THAT THE NEXT MEETING OF THE CENTRAL HAWKE'S BAY DISTRICT COUNCIL BE HELD ON 22 MAY 2024.

10 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Public Excluded Resolution Monitoring Report	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - District Plan Key Project Status Report	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	
<p>10.3 - Land Transport Cyclone Gabrielle Recovery Professional Services Contract Variation</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

11 TIME OF CLOSURE