



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL



## Council Meeting Agenda

Thursday, 4 August 2022

9:00am

Council Chamber, 28-32 Ruataniwha  
Street, Waipawa

*Together we Thrive! E ora ngātahi ana!*

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- 1 **KARAKIA**
- 2 **APOLOGIES**
- 3 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 **STANDING ORDERS**

**RECOMMENDATION**

THAT the following standing orders are suspended for the duration of the meeting:

21.2 Time limits on speakers

21.5 Members may speak only once

21.6 Limits on number of speakers

And that Option C under section 22 *General Procedures for Speaking and Moving Motions* be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

5 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 9 June 2022

**RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 9 June 2022 as circulated, be confirmed as true and correct.





**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL,  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 9 JUNE 2022 AT 9:00AM**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Jerry Greer  
Cr Exham Wichman  
Cr Brent Muggeridge  
Cr Tim Aitken  
Cr Gerard Minehan  
Cr Kate Taylor  
Cr Pip Burne

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Brent Chamberlain (Chief Financial Officer)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Darren de Klerk (Director Projects and Programmes)  
Dylan Muggeridge (Acting Group Manager, Customer and Community Partnerships)  
Caitlyn Dine (Governance Lead)

**1 KARAKIA**

Councillor Wichman led the karakia.

**2 APOLOGIES**

That the apology of Dr Maaka be noted.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**4 STANDING ORDERS**

**RESOLVED: 22.27**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

THAT the following standing orders are suspended for the duration of the meeting:

21.2 Time limits on speakers

21.5 Members may speak only once

21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

**5 CONFIRMATION OF MINUTES****RESOLVED: 22.28**

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

That the minutes of the Ordinary Council Meeting held on 6 April 2022, and the Extraordinary Council Meeting held on 19 May 2022 as circulated, be confirmed as true and correct.

**CARRIED**

Mayor Walker moved a matter arising for appointments to the Second Water Supply Governance group.

**RESOLVED: 22.29**

Moved: Mayor Alex Walker

Seconded: Cr Tim Aitken

That Cr Muggeridge, Cr Burne and Cr Greer represent Council on the Waipukurau second supply project governance group.

**CARRIED**

**6 REPORTS FROM COMMITTEES****6.1 MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 21 APRIL 2022****RESOLVED: 22.30**

Moved: Cr Brent Muggeridge

Seconded: Cr Exham Wichman

1. That the minutes of the meeting of the Finance and Infrastructure Committee held on 21 April 2022 be received.

**CARRIED**

**6.2 MINUTES OF THE STRATEGY AND WELLBEING COMMITTEE MEETING HELD ON 5 MAY 2022****RESOLVED: 22.31**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Jerry Greer

1. That the minutes of the meeting of the Strategy and Wellbeing Committee held on 5 May 2022 be received.

**CARRIED**



### **6.3 MINUTES OF THE RISK AND ASSURANCE COMMITTEE MEETING HELD ON 26 MAY 2022**

#### **RESOLVED: 22.32**

Moved: Cr Tim Aitken

Seconded: Cr Gerard Minehan

1. That the minutes of the meeting of the Risk and Assurance Committee held on 26 May 2022 be received.

**CARRIED**

## **7 REPORT SECTION**

### **7.1 RESOLUTION MONITORING REPORT**

#### **PURPOSE**

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

#### **RESOLVED: 22.33**

Moved: Cr Jerry Greer

Seconded: Cr Kate Taylor

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

Mr Tate presented this report.

### **7.2 QUARTERLY NON-FINANCIAL PERFORMANCE REPORT JANUARY - MARCH 2022**

#### **PURPOSE**

The purpose of this report is to present to Council the Quarterly non-financial performance report for the period 1 January – 31 March 2022.

#### **RESOLVED: 22.34**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

**That having considered all matters raised in the report:**

That the Quarterly Non-Financial Performance Report 1 January – 31 March 2022 be received.

**CARRIED**

Mr Tate presented this report.

### 7.3 SETTING OF RATES FOR 2022/2023

#### PURPOSE

The matter for consideration by the Council is the setting of the rates for the 2022/23 financial year.

The rating factors below, when combined with Councils rating database, and the new property values set by Quotable Value, will collect the rates revenue required has per the Annual Plan 2022/23 which was adopted on by Council on 6 April 2022.

#### RESOLVED: 22.35

Moved: Cr Brent Muggeridge

Seconded: Cr Tim Aitken

**That having considered all matters raised in the report:**

- a) Pursuant to Section 23(1) of the Local Government (Rating) Act 2002, the Central Hawke's Bay District Council resolves to set the rates, due dates and penalties regime for the 2022/23 year.

#### 1. General Rate

1. A general rate set under section 13 of the Local Government (Rating) Act 2002 for the purposes of providing all or some of the cost of:

- Community leadership, including administration, cost of democracy, community voluntary support grants
- All regulatory activities, including district planning, land use and subdivision consent costs, building control, public health, animal control, and compliance.
- Solid waste
- Parks and reserves, public toilets, theatres and halls, cemeteries, and miscellaneous property costs

**For the 2022/23 year, this rate will be based on the rateable capital value of all rateable land within the District on a differential basis as set out below:**

General Rate Differential Zone	Differential	2022/23 Cents per Dollar of Capital Value (including GST)
Waipawa / Waipukurau Central Business District Zone	1.2	0.10502
Rest of District	1.0	0.08721

#### 2. Uniform Annual General Rate

2. A rate set under section 15 of the Local Government (Rating) Act 2002 on each separately used or inhabited part of a rating unit within the District. See definition below.

This rate is for the purpose of providing:

- Economic and social development.
- A portion of the cost of solid waste
- Libraries and swimming facilities

**For the 2022/23 year, this rate will be \$361.71 (including GST).**



## Targeted Rates

### 3. District Land Transport Rate

3. A rate for the Council's land transport facilities set under section 16 of the Local Government (Rating) Act 2002. This rate is set for the purpose of funding the operation and maintenance of the land transport system.

4.

**5. For the 2022/23 year, this rate will be 0.13951 cents per dollar (including GST) based on the land value of all rateable land in the district.**

6.

### Separately Used or Inhabited Parts of a Rating Unit

Definition – for the purposes of the Uniform Annual General Charge and the targeted rates above, a separately used or inhabited part of a rating unit is defined as –

A separately used or inhabited part of a rating unit includes any portion inhabited or used by [the owner/a person other than the owner], and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This definition includes separately used parts, whether or not actually occupied at any time, which are used by the owner for occupation on an occasional or long term basis by someone other than the owner.

Examples of separately used or inhabited parts of a rating unit include:

- For residential rating units, each self-contained household unit is considered a separately used or inhabited part. Each situation is assessed on its merits, but factors considered in determining whether an area is self-contained would include the provision of independent facilities such as cooking/kitchen or bathroom, and its own separate entrance.
- Residential properties, where a separate area is used for the purpose of operating a business, such as a medical or dental practice. The business area is considered a separately used or inhabited part.

These examples are not considered inclusive of all situations.

### 4. Water Supply Rates

7. A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for water supply operations of a fixed amount per separately used or inhabited part of a rating unit. The purpose of this rate is to fund water supplies for Otane, Takapau, Waipukurau, Waipawa, Kairakau, Porangahau and Te Paerahi.

8.

9. The purpose of this rate is to fund the maintenance, operation and capital upgrades of water supplies and treatment in those parts of the District where these systems are provided.

10.

11. The rate is subject to differentials as follows:

- a) a charge of per separately used or inhabited part of a rating unit connected in the Otane, Takapau, Waipukurau, Waipawa, Kairakau, Porangahau, and Te Paerahi Beach communities.
- b) a half charge per separately used or inhabited part of a rating unit which is serviceable for the above locations.

12.

13. For this rate:

- "Connected" means a rating unit to which water is supplied.
- "Serviceable" means a rating unit to which water is not being supplied, but the property it is situated within 100 metres of the water supply.

**For the 2022/23 year these rates will be:**

	Charge	Water Rate ( incl GST)
<b>a</b>	<b>Connected</b>	<b>\$931.38</b>
<b>b</b>	<b>Serviceable, not connected</b>	<b>\$465.69</b>

## 5. Metered Water Rates

A targeted rate under section 19 of the Local Government (Rating) Act 2002 per cubic metre of water supplied, as measured by cubic metre, over 300 cubic metres per year. This is applied to water users deemed 'Extraordinary' where payment of the Water Supply rate above entitles extraordinary users to the first 300 cubic metres of water without additional charge.

The rate is subject to differentials as follows:

- a rate per cubic metre of water, for users consuming below 40,000 cubic metres
- A rate per cubic metre of water, for users above 40,000 cubic metres, and where the land use category in the valuation database is not 'industrial'
- a rate of per cubic metre of water, for users consuming above 40,000 cubic metres, and where the land use category in the valuation database is 'industrial'

**For the 2022/23 year these rates will be:**

	Volume of water (cubic metres)	Rate per cubic metre (incl GST)
<b>a</b>	<b>Below 40,000</b>	<b>\$2.75</b>
<b>b</b>	<b>Above 40,000, non-industrial</b>	<b>\$2.75</b>
<b>c</b>	<b>Above 40,000, industrial</b>	<b>\$2.75</b>

## 6. Sewage Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's sewage disposal function of fixed amounts in relation to all land in the district to which the Council's sewage disposal service is provided or available, as follows:

- a charge per rating unit connected.
- a charge per pan within the rating unit, after the first one.
- a charge per rating unit which is serviceable.



The rate is subject to differentials as follows:

- "Connected" means the rating unit is connected to a public sewerage system.
- "Serviceable" means the rating unit is not connected to a public sewerage drain but is within 30 metres of such a drain.
- A rating unit used primarily as a residence for one household is treated as not having more than one pan.
- For commercial accommodation providers, each subsequent pan will be rated at 50% of the charge.
- For those Clubs who qualify for a rebate of their General Rates under Council's Community Contribution and Club Rebate Remission Policy, and who are connected to the sewerage network, each subsequent pan will be rated at 50% of the Sewerage Charge.

The purpose of this rate is to fund the maintenance, operation and capital upgrades of sewerage collection, treatment and disposal systems in those parts of the District where these systems are provided.

**For the 2022/23 year these rates will be:**

	<b>Charge</b>	<b>Sewerage Rate (incl GST)</b>
<b>a</b>	<b>First charge per separately used or inhabited part of a rating unit connected</b>	<b>\$870.07</b>
<b>b</b>	<b>Additional charge per pan after the first</b>	<b>\$870.07</b>
<b>c</b>	<b>Serviceable, not connected, per separately used or inhabited part of a rating unit</b>	<b>\$435.04</b>
<b>d</b>	<b>Additional charge per pan after the first – commercial accommodation provider, qualifying club</b>	<b>\$435.04</b>

## 7. Stormwater Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the purpose of funding operations and maintenance, plus improvements and loan charges on the stormwater drainage network as follows:

A uniform targeted rate on the capital value of all rateable land in the Waipukurau, Waipawa, Takapau, and Otane Stormwater Catchment Areas on a differential basis as set out below:

Stormwater Catchment Area	Differential	2022/23 Cents per Dollar of Capital Value (including GST)
Otane	0.32	0.01816
Takapau	0.24	0.01362
Waipawa	1.00	0.05674
Waipukurau	1.00	0.05674

#### 8. Kerbside Recycling Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's collection of household recyclables for Waipukurau, Waipawa, Takapau, Otane, Onga Onga, and Tikokino on each separately used or inhabited part of a rating unit to which the Council provides the service.

**For the 2022/23 year this rate will be \$108.66 (including GST).**

#### 9. Refuse Collection Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the collection of household and commercial refuse for Otane, Onga Onga, Takapau, Tikokino, Waipukurau, Waipawa, Porangahau, Te Paerahi, Blackhead Beach, Kairakau, Mangakuri, Aramoana and Purerere Beach on each separately used or inhabited part of a rating unit to which the Council provides the service.

**For the 2022/23 year this rate will be \$29.24 (including GST).**

#### 10. Te Aute Drainage Rate

Te Aute Drainage rates are set on all rateable area of rateable property within the designated area subject to a graduated scale for the purpose of funding the operations, loan charges and the repayment of loans for the Te Aute Drainage Scheme area.

The amount required and the classification is set by the Te Aute Drainage Committee.

Each hectare of land in each property is classified according to the susceptibility of that hectare to flooding as follows:

A (100 points), B (80 points), C (15 points), F (3 points), and G (0 points).

The total number of points is 73614. The total amount of funding required each year determines how much each of these points are worth. In this way, the total amount required is apportioned on a pro rata basis using the weightings on each hectare.

**The total amount of funding required for 2022/23 is \$46,000**

**The amount per point is 62.48811 cents including GST.**

The Te Aute drainage scheme area is defined by reference to the classification list establishing the graduated scale.

Valuation Number	Hectares in each classification				Total Points	Amount
	A (100pts)	B (80pts)	C (15pts)	F (3pts)		
1092000300	0	11.3	8.15	31.63	1,121	\$700.49
1092000800	0	32.83	74.69	23.42	3,817	\$2,385.17
1092001001	77.96	39.78	50.27	51.27	11,886	\$7,427.34
1092001100	78.22	0	15.28	39.73	8,171	\$5,105.70
1092001107	0	0	10	61.44	334	\$208.91
1092001400	0	0	0	14.16	42	\$26.25
1092001600	0	0	0	10.12	30	\$18.75
1092001700	38.74	51.06	36.24	45.12	8,638	\$5,397.72
1092002100	188.81	0	0	23.93	18,953	\$11,843.37
1092002300	125.04	9.34	21.59	29.25	13,663	\$8,537.63
1092002900	0	0	0	0.81	2	\$1.25
1092003400	0	0	8.02	6.6	140	\$87.48
1092005800	0	18.63	0	4.93	1,505	\$940.45
1092006100	0	65.81	0	15.84	5,312	\$3,319.37
<b>Total</b>	<b>508.77</b>	<b>228.75</b>	<b>224.24</b>	<b>358.25</b>	<b>73,614</b>	<b>\$46,000.00</b>

### Approach to Rating

Rates are set and assessed under the Local Government (Rating) Act 2002 on all rateable rating units on the value of the land and improvements as supplied by Quotable Value New Zealand Limited. . The last rating revaluation was carried out in September 2021 and is effective from 1 July 2022.

The objectives of the council's rating policy is to:

- I. spread the incidence of rates as fairly as possible
- II. be consistent in charging rates
- III. ensure all ratepayers pay their fair share for council services
- IV. provide the income needed to meet the council's goals.

The Central Hawke's Bay District Council rating system provides for all user charges and other income to be taken into account first, with the rates providing the balance needed to meet the council's objectives.

### Rating Base

The rating base will be the database determined by the contracted rating service provider. Because this database is constantly changing due to change of ownership, subdivision, regular revaluations, change of status from rateable to non-rateable (and reverse), the rating base is not described in detail in this policy.

### Due Dates for Rate Payments

Pursuant to Section 24 of the Local Government (Rating) Act 2002, the following dates are proposed to apply for assessing the amount of each instalment of rates excluding metered water rates for the year 1 July 2022 to 30 June 2023. Each instalment will be assessed in four equal amounts, rounded.

<b>Instalment number</b>	<b>Instalment Start Date</b>	<b>Last day of payment without additional charge</b>	<b>Penalty date</b>
<b>1</b>	<b>1 July 2022</b>	<b>20 August 2022</b>	<b>21 August 2022</b>
<b>2</b>	<b>1 October 2022</b>	<b>20 November 2022</b>	<b>21 November 2022</b>
<b>3</b>	<b>1 January 2023</b>	<b>20 February 2023</b>	<b>21 February 2023</b>
<b>4</b>	<b>1 April 2023</b>	<b>20 May 2023</b>	<b>21 May 2023</b>

### **Due Dates for Metered Water Rates**

Pursuant to Section 24 of the Local Government (Rating) Act 2002, the following dates are proposed to apply for assessing the amount of metered water rates for the year 1 July 2022 to 30 June 2023. The assessment is applied to water users after the first 300 cubic metres of water without additional charge has been used as part of the Water Supply Rate.

<b>Area/Users</b>	<b>Water Meters read during</b>	<b>Last day of payment</b>
<b>Commercial/Large Users</b>	<b>Monthly</b>	<b>20th month following</b>
<b>Waipawa / Waipukurau</b>	<b>September, December, March, June</b>	<b>20th month following</b>
<b>Takapau / Otane</b>	<b>August, November, February, April</b>	<b>20th month following</b>
<b>Kairakau / Porangahau / Te Paerahi</b>	<b>July, October, January, April</b>	<b>20th month following</b>

### **Penalty Charges**

#### **(Additional Charges on Unpaid Rates)**

Pursuant to Section 58(1)(a) of the Local Government (Rating) Act 2002, an additional charge of 10% will be added on the penalty date above, to all amounts remaining unpaid for each instalment excluding metered water rates.

Pursuant to Section 58(1)(b) of the Local Government (Rating) Act, a further additional charge of 10% will be added on 1 July 2022 to the amount of rates assessed in previous financial years and remaining unpaid as at 30 June 2023 (Section 58(1)(b)) excluding metered water rates.

Targeted rates for metered water supply will be invoiced separately from other rates invoices. A 10% penalty will be added to any part of the water rates that remain unpaid by the due date as shown in the table above as provided for in Section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

**CARRIED**

Mr Chamberlain presented this report.

## **8 MAYOR AND COUNCILLOR REPORTS**

### **8.2 STRATEGY AND WELLBEING COMMITTEE CHAIR REPORT**

#### **PURPOSE**

The purpose of this report is to present the Strategy and Wellbeing Committee Chair Report.

#### **RESOLVED: 22.36**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

That the Strategy and Wellbeing Committee Chair Report be received.

**CARRIED**

Councillor Annand presented this report.

### **8.5 RUATANIWHA WARD REPORT**

#### **PURPOSE**

The purpose of this report is to present the Ruataniwha Ward Report.

#### **RESOLVED: 22.37**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

That the Ruataniwha Ward Report for be received.

**CARRIED**

Councillor Annand presented this report.

**8.4 ARAMOANA/RUAHINE WARD REPORT****PURPOSE**

The purpose of this report is to present the Aramoana/Ruahine Ward Report.

**RESOLVED: 22.38**

Moved: Cr Kate Taylor

Seconded: Cr Jerry Greer

That the Aramoana/Ruahine Ward Report be received.

**CARRIED**

Councillor Greer and Councillor Taylor presented this report.

**9 CHIEF EXECUTIVE REPORT****9.1 BI MONTHLY ORGANISATION PERFORMANCE REPORT APRIL - MAY 2022****PURPOSE**

The purpose of this report is to present to Council the organisation report for April – May 2022.

**RESOLVED: 22.39**

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That having considered all matters raised in the Bi-monthly Organisation Performance Report April – May 2022 the report be noted.

**CARRIED**

Mr Tate presented this report.

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED: 22.40**

Moved: Cr Kate Taylor

Seconded: Cr Jerry Greer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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<b>10.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.2 - District Plan Key Project Status Report</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.3 - Tender Outcome Report - Pōrangahau and Racecourse Road Renewals</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.4 - Strategic Land Purchase - Waipawa Wastewater</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	<p>who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<b>CARRIED</b>		

## 11 DATE OF NEXT MEETING

### RESOLVED: 22.41

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Exham Wichman

THAT the next meeting of the Central Hawke's Bay District Council be held on 4 August 2022.

**CARRIED**

*Meeting adjourned for morning tea break at 10am.*

*Meeting resumed in public excluded at 10:22am.*

## 12 TIME OF CLOSURE

**The Meeting closed at 11:22am.**

**The minutes of this meeting were confirmed at the held on 4 August 2022.**

.....  
**CHAIRPERSON**

**6 REPORTS FROM COMMITTEES**

**6.1 MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 23 JUNE 2022**

**File Number:**

**Author:** Caitlyn Dine, Governance Lead

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Minutes of the Finance and Infrastructure Committee Meeting held on 23 June 2022

**RECOMMENDATION**

1. That the minutes of the meeting of the Finance and Infrastructure Committee held on 23 June 2022 be received.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 23 JUNE 2022 AT 9:00AM**

**PRESENT:** Mayor Alex Walker  
Chairperson Brent Muggeridge  
Deputy Mayor Kelly Annand  
Cr Tim Aitken  
Cr Gerard Minehan  
Cr Kate Taylor  
Cr Exham Wichman  
Cr Pip Burne

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Brent Chamberlain (Chief Financial Officer)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Darren de Klerk (Director Projects and Programmes)  
Dylan Muggeridge (Acting Group Manager, Customer and Community Partnerships)  
Caitlyn Dine (Governance Lead)

**1 KARAKIA**

Councillor Taylor led the karakia

Public Forum – Johannes Hoogenboom spoke.

**2 APOLOGIES**

That the apologies of Councillor Greer and Dr Maaka be noted.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

**4 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan  
Seconded: Cr Exham Wichman

THAT the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Kate Taylor

That the minutes of the Finance and Infrastructure Committee Meeting held on 21 April 2022 as circulated, be confirmed as true and correct.

**CARRIED**

## **2 REPORT SECTION**

### **6.1 RESOLUTION MONITORING REPORT**

#### **PURPOSE**

The purpose of this report is to present to the Committee the Finance and Infrastructure Resolution Monitoring Report. This report seeks to ensure the Committee has visibility over work that is progressing, following resolutions from Council.

### **COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

### **6.2 FINANCE AND INFRASTRUCTURE COMMITTEE PRIORITY REPORT**

#### **PURPOSE**

The purpose of this report is to present to the Finance and Infrastructure Committee an update on key priorities.

### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Tim Aitken

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

**6.3 ELECTED MEMBERS EXPENSES FOR JANUARY 2022 TO APRIL 2022****PURPOSE**

The purpose of this report is to update the Committee on the Elected Members' Expenses for the four months covering January 2022 to April 2022.

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

**14. That, having considered all matters raised in the report, the Elected Members Expenses for January 2022 to April 2022 report be noted.**

**CARRIED**

Mr Chamberlain presented this report.

**6.4 COUNCIL'S FINANCIAL RESULTS FOR THE TEN MONTHS TO 30 APRIL 2022 AND YEAR END FORECAST.****PURPOSE**

The purpose of this report is to inform Councillors of the financial results of Council for the 10 months to 30 April 2022, and the forecast year end results.

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Kate Taylor

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Chamberlain presented this report.

**6.5 KEY PROJECT STATUS REPORT - PORANGAHAU TO WIMBLEDON PGF PROGRAMME****PURPOSE**

To add a level of oversight on this significant programme for CHBDC, this report aims to inform and keep council and the community updated on the progress of this important externally funded programme of works.

**COMMITTEE RESOLUTION**

Moved: Cr Kate Taylor

Seconded: Mayor Alex Walker

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk presented this report.



**6.6 KEY PROJECT STATUS REPORT - BIGWATERSTORY****PURPOSE**

The purpose of this key project status report serves as an opportunity to formally report to elected members on the progress of each of the projects in the relevant programme and their expected delivery against time, scope, budget and quality standards against the larger programme objectives

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Cr Gerard Minehan

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk presented this report

**6.7 KEY PROJECT STATUS REPORT - 3 WATERS TRANCHE ONE****PURPOSE**

To add a level of oversight on this significant programme for CHBDC, this report aims to inform and keep council and the community updated on the progress of this important externally funded programme of works.

**COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Deputy Mayor Kelly Annand

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk and Mr Swinburne presented this report.

**6.8 KEY PROJECT STATUS REPORT - BIGWASTEWATERSTORY****PURPOSE**

The purpose of this key project status report serves as an opportunity to formally report to elected members on the progress of each of the projects and their expected delivery against time, scope, budget and quality standards against the larger programme objectives.

**COMMITTEE RESOLUTION**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Swinburne and Mrs Clark presented this report.

**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

Moved: Cr Exham Wichman

Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Procurement Plan - Great North Road Wastewater Upgrade and High Street Water Renewal</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**6 DATE OF NEXT MEETING****COMMITTEE RESOLUTION**

Moved: Chairperson Brent Muggeridge

Seconded: Cr Tim Aitken

THAT the next meeting of the Central Hawke's Bay District Council Finance and Infrastructure be held on 18 August 2022.

**CARRIED**

Councillor Taylor closed with a karakia.

**3 TIME OF CLOSURE**

**The Meeting closed at 10.17am**

**The minutes of this meeting were confirmed at the held on 18 August 2022.**

.....  
**CHAIRPERSON**

**6.2 MINUTES OF THE STRATEGY AND WELLBEING COMMITTEE MEETING HELD ON 7 JULY 2022**

**File Number:**

**Author:** Caitlyn Dine, Governance Lead

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Minutes of the Strategy and Wellbeing Committee Meeting held on 7 July 2022

**RECOMMENDATION**

1. That the minutes of the meeting of the Strategy and Wellbeing Committee held on 7 July 2022 be received.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
STRATEGY AND WELLBEING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 7 JULY 2022 AT 9:00AM**

**PRESENT:** Mayor Alex Walker (via zoom)  
Deputy Mayor (Chair) Kelly Annand  
Cr Kate Taylor (via zoom)  
Cr Exham Wichman  
Cr Tim Aitken (via zoom)  
Cr Brent Muggeridge  
Cr Gerard Minehan  
Cr Pip Burne  
Kaiaarahi Matua Roger Maaka

**IN ATTENDANCE:** Doug Tate (Chief Executive)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Lisa Harrison (Customer Relationships & Experience Manager)  
Caitlyn Dine (Governance Lead)  
Alison Bell (Communications and Engagement Manager)

**1 KARAKIA**

Councillor Wichman led the karakia.

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne  
Seconded: Cr Exham Wichman

That the apology of Councillor Greer be noted.

**CARRIED**

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

**4 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan  
Seconded: Cr Brent Muggeridge

THAT the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once

- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Exham Wichman

That the minutes of the Strategy and Wellbeing Committee Meeting held on 5 May 2022 as circulated, be confirmed as true and correct.

**CARRIED**

## **2 REPORT SECTION**

### **6.1 STRATEGY AND WELLBEING COMMITTEE RESOLUTION MONITORING REPORT**

#### **PURPOSE**

The purpose of this report is to present to the Committee the Strategy and Wellbeing Resolution Monitoring Report. This report seeks to ensure the Committee has visibility over work that is progressing, following resolutions from Committee.

#### **COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Cr Gerard Minehan

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Tate presented this report.

### **6.2 STRATEGY AND WELLBEING COMMITTEE PRIORITY REPORT**

#### **PURPOSE**

The purpose of this report is for the Strategy and Wellbeing Committee to receive a report on the progress of key committee priorities.

#### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Pip Burne

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

*Mr Tate introduced the report.*



*Mr Hon and Mr Lloyd spoke to Priority 1 Solid Waste*  
*Mr Tate spoke to Priority 2 Social Housing*  
*Mrs Cover and Mrs Harrison spoke to Priority 3 Economic Development*  
*Mr Lloyd spoke to Priority 4 Environment*  
*Mrs Renata and Mrs Harrison spoke to Priority 5 Community Wellbeing*  
*Mrs Kupa and Mrs Harrison spoke to Priority 6 Māori Engagement*  
*Mrs Renata and Mrs Harrison spoke to Priority 7 Community Planning*

### **6.3 THRIVING PLACES AND SPACES: ADOPTION OF STRATEGIES**

#### **PURPOSE**

The matter for consideration by the Council is the adoption of 5 high-level strategies and plans that form part of the Thriving Places and Spaces programme of work. The strategies and plans for adoption are:

- Central Hawke's Bay Play, Active Recreation and Sports Strategy (attachment 1)
- Central Hawke's Bay Arts Strategy (attachment 2)
- Central Hawke's Bay Camping Strategy (attachment 3)
- Central Hawke's Bay Community and Civic Facilities Plan (attachment 4)
- Town Centre Plans for Waipawa and Waipukurau (attachment 5)

#### **COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Brent Muggeridge

**That having considered all matters raised in the report:**

- a) **That the Central Hawke's Bay Play Active Recreation and Sports Strategy, Arts Strategy, Camping Strategy, Community and Civic Facilities Plan, and Town Centre Plans for Waipawa and Waipukurau, are adopted as contained in the attachments to this report.**
- b) **That the Chief Executive is authorised to make minor amendments to the documents to ensure accuracy and correct minor drafting errors.**

**CARRIED**

*Mrs Leaf presented this report on behalf of Mr Muggeridge.*

*It was noted the Waipukurau town centre plans were left off attachment 5. Officers to amend.*

## 1.1 ENDORSEMENT OF WATER SERVICES ENTITIES BILL SUBMISSION

### PURPOSE

The matter for consideration by the Council is to confirm the content and direction of a submission on Governments Water Services Entities Bill.

### COMMITTEE RESOLUTION

Moved: Deputy Mayor (Chair) Kelly Annand

Seconded: Cr Kate Taylor

**That having considered all matters raised in the report:**

- a) That the draft submission on the Water Services Entities Bill is endorsed as a submission to the Governments Finance and Expenditure Committee, with authority delegated to the Chief Executive to make final amendments prior to making the submission.
- ~~b) (Delete if not required) That the following further key points are added to the submission, with the Chief Executive having delegated authority to add and complete the submission:~~
  - ~~a. Further point 1~~

**CARRIED**

*Mr Tate presented this report.*

***Meeting adjourned for morning tea at 11.11am***

***Meeting resumed at 11.29am.***

## 1.2 SUBMISSION ON THE EXPOSURE DRAFT OF THE NATIONAL POLICY STATEMENT FOR INDIGENOUS BIODIVERSITY

### PURPOSE

The matter for consideration by the Council is to endorse a submission on the Exposure Draft of the National Policy Statement for Indigenous Biodiversity.

### COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Mayor Alex Walker

**That having considered all matters raised in the report:**

- a) That Council endorse the submission on the Exposure Draft of the National Policy Statement for Indigenous Biodiversity, with authority delegated to the Chief Executive to make minor amendments as required.

**CARRIED**

*Mr Tate presented this report.*



## 6.6 REMITS FOR CONSIDERATION AT LGNZ 2022 AGM

### PURPOSE

The purpose of this report is for Council to consider its position in relation to the 2022 LGNZ AGM Remits.

### COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

That, having considered all matters raised in the report, the report be noted.

1. That Council support the following remits at the LGNZ AGM: **(Note – delete those remits Council does not support)**

#### **Remit 1 Public Transport**

That LGNZ:

- ~~Calls on central government to fully and permanently fund free public transport for students, community service card holders, under 25s, and total mobility card holders and their support people.~~
- ~~Joins the Aotearoa Collective for Public Transport Equity (ACPTE) in support of the Free Fares campaign.~~

#### **Remit 2 Funding of transport investments**

That LGNZ call for an independent review into the way in which government, through Waka Kotahi, fund transport investments in Aotearoa. This includes funding of new developments and maintenance programmes.

#### **Remit 3 Illegal Street Racing**

~~That Local Government New Zealand (LGNZ) implement a nation-wide working group of subject matter experts with the objective of formulating an action plan to effectively enforce the Land Transport Act 1998 and work with police to tackle illegal street racing and the antisocial behaviour associated with it.~~

#### **Remit 4 Bylaws**

That LGNZ lobby Government to implement an infringement notice regime for general bylaws.

#### **Remit 5 Vaping products**

That LGNZ requests the Government to:

- Restrict the sale of vaping products to R18 specialist vape stores.
- Develop proximity limits to prevent the clustering of vaping product retailers and protect young people.

**CARRIED**

## 1.3 SUPPLEMENTARY ITEM TO REMITS FOR CONSIDERATION AT LGNZ 2022 AGM

### PURPOSE

To receive and consider a late remit from Local Government New Zealand (LGNZ).

### RECOMMENDATION

**Remit 6 Policy to poll LGNZ membership on significant issues**

That LGNZ adopt a policy to poll the LGNZ membership on any significant issue affecting local government in Aotearoa, prior to making that decision. LGNZ should develop a policy in conjunction with the membership that sets out the threshold for polling the membership. In the interim, the decision about the threshold for polling rests with National Council.

*Miss Dine presented this report.*

**Remit 1 Public Transport**

Council voted against remit 1 – Central Hawke's Bay is fighting for public transport, we need representation that LGNZ has a lot of rural rate payers and councils that are struggling for public transport. Remit 1 was deleted from the resolution. Mayor Walker noted that it could be helpful if there was a move for inclusion of a clause into the remit that reflected the fact that rural communities need representation to get public transport in the first place.

**Remit 2 Funding of transport investments**

Council voted in favour of remit 2 – Mayor Walker agreed it is important to note the timing of this as we go into the next National Land Transport Policy statements then the review of the National Land Transport Fund. This remit is trying to build a case that the government is short changing land transport and the provision of funding to the whole National Land Transport Fund. Mayor Walker supports this at a national level as she does at a local and regional level, it is a step forward in an advocacy path. Councillor Taylor noted the adverse events funding time frames are out of time with councils end of years. Councillor Taylor would like to see the adverse events funding integrated into remit 2.

**Remit 3 Illegal Street Racing**

Council voted against remit 3 – Councillor Aitken noted street racing is illegal and doesn't agree there needs to be another committee. Mayor Walker noted the information being shared about what people have done would be helpful but to have LGNZ convening a work stream on this doesn't add any value. Remit 3 was deleted from the resolution.

**Remit 4 Bylaws**

Council voted in favour of remit 4 – Mayor Walker noted this remit is a very helpful add to the impetus of local powers, if we are to have bylaw powers increased under the RMA reforms we need more power in this, it is not only helpful for this but to the enforceability of any of our bylaws and for the context of local government and Central Hawke's Bay.

**Remit 5 Vaping products**

Council voted in favour of remit 5 – Council noted this remit doesn't go far enough but it is a start. There is poisonous chemicals in vaping products and there is a major problem in schools that no one is talking about, this is a start in having the control to help protect our young people.

**Remit 6 Policy to poll LGNZ membership on significant issues**

Council voted in favour of remit 6 – this remit is like how councils have significance and engagements policies. Mayor Walker noted when we have policy positions and reforms and actions which are about the legislative platform of what constitutes local government currently, we need to set a bar for the level of engagement with members before those things are put forward. This will be really helpful with the scale of reforms at the moment. This will help us as a sector and LGNZ as an organisation.

**6 DATE OF NEXT MEETING**

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

THAT the next meeting of the Central Hawke's Bay District Council be held on 1 September 2022.

**CARRIED**

**3 TIME OF CLOSURE**

Kaiarahi Matua Roger Maaka closed with a karakia

**The Meeting closed at 12.04pm.**

**The minutes of this meeting were confirmed at the held on 1 September 2022.**

.....  
**CHAIRPERSON**



**7 REPORT SECTION****7.1 HAWKES BAY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE MINUTES****File Number:** COU1-1400**Author:** Doug Tate, Chief Executive**Authoriser:** Doug Tate, Chief Executive

**Attachments:**

1. 28 March 2022 Hawke's Bay Civil Defence Emergency Management Group Joint Committee Minutes [↓](#)
2. 23 May 2022 Hawke's Bay Civil Defence Emergency Management Group Joint Committee Minutes [↓](#)

**RECOMMENDATION**

That the minutes of the Hawkes Bay Civil Defence Emergency Management Group Joint Committee from 28 March and 23 May 2022 be received.



## MINUTES OF A MEETING OF THE HB CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE

**Date:** Monday 28 March 2022

**Time:** 1.30pm

**Venue:** Council Chamber  
Hawke's Bay Regional Council  
159 Dalton Street  
NAPIER

**Present:** Cr R Barker – (HBRC) Chair  
Mayor C Little (WDC) *(by zoom)*  
Mayor A Walker (CHBDC) *(by zoom)*  
Mayor S Hazlehurst (HDC) *(by zoom)*  
Mayor K Wise (NCC) *(by zoom)*

**In Attendance:** J Palmer – HBRC Chief Executive *(by zoom)*  
I Macdonald – CDEM Group Controller  
D Gawn – NEMA Chief Executive *(by zoom)*  
M Davidson – CHBDC Chief Executive *(by zoom)*  
K Tipuna – WDC Chief Executive *(by zoom)*  
N Bickle – HDC Chief Executive *(by zoom)*  
Dr S Rotarangi – NCC Chief Executive *(by zoom)*  
J Sinko – NEMA *(by zoom)*  
P Martin – HBRC Senior Governance Advisor

**1. Welcome/Karakia /Apologies/Notices**

The Chair welcomed everyone to the meeting. There were no apologies.

**2. Conflict of interest declarations**

There were no conflicts of interest declared.

**3. Confirmation of minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 22 November 2021****CDE1/22 Resolution**

Minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on Monday, 22 November 2021, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Walker/Little  
CARRIED**

**4. Action items from previous HB CDEM Group Joint Committee meetings**

The item was taken as read

**CDE2/22 Resolution**

That the HB CDEM Group Joint Committee receives the *Action items from previous CDEM Group Joint Committee meetings* report.

**Walker/Little  
CARRIED**

**5. Call for minor items not on the agenda**

No items were raised

**6. National Emergency Management Agency Chief Executive verbal update**

David Gawn introduced himself and highlighted:

- NEMA workforce is about 180 with 50 vacancies; like many employers they're experiencing staff retention issues, compounded by staff fatigue due to many recent emergency events, including Covid 19
- NEMA, established in December 2019, is still growing its capability; aiming for 'good' at this stage of development
- Conscious that the true operational arm of emergency management is at the local level
- NEMA priorities are achieving a professional workforce and helping NZ become a resilient community through education and volunteer involvement/experience
- NZ will always be susceptible to disasters; need to build capability and resilience between events
- National crisis management centre is being established
- NEMA has three areas of responsibility – stewardship, operations and risk and assurance.

**CDE3/22 Resolution**

That the Hawke's Bay CDEM Group Joint Committee receives and notes the *National Emergency Management Agency Chief Executive verbal update*.

**Barker/Walker  
CARRIED**

**7. Amendments to the Hawke's Bay CDEM Group Plan: Recovery Managers**

The item was taken as read. The CEG Chair endorsed the recommendations in the report.

**CDE4/22 Resolutions**

That the Hawke's Bay CDEM Group Joint Committee:

1. Agrees that the decisions to be made are not significant under the criteria contained in the Adminstrating Authority's (Hawke's Bay Regional Council) adopted Significance and Engagement Policy, and that the Committee can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision.
2. Resolves to amend Appendix 5: Key Appointments of the Hawke's Bay CDEM Group Plan pursuant to section 57 of the Civil Defence Emergency Management Act 2002 and make appointments and changes to the roles of Local Controller as follows.
  - 2.1. Add the following to the Recovery Manager (Alternate) Hawke's Bay CDEM Group list: Bruce Allan
  - 2.2. Remove the following from the Recovery Manager (Alternate) Hawke's Bay CDEM Group list: John O'Shaughnessy
  - 2.3. Remove the following from the Recovery Manager (Primary) Hawke's Bay CDEM Group list: Michael Adye.

**Barker/Walker  
CARRIED**

**8. Hawke's Bay Regional Alerting Systems review and options**

Ian Macdonald introduced the item and noted that the matters have been considered by Napier City Council. Discussions centred on the need for a communication plan for implementation of the Alerting System to be developed and delivered.

**CDE5/22 Resolutions**

That the Hawke's Bay CDEM Group Joint Committee:

1. Receives and notes the *Hawke's Bay Regional Alerting Systems review and options* staff report
2. Receives and notes the Massey University report *Hawke's Bay Regional Alerting Systems Review December 2021*
3. Endorses the decision of the CDECM Coordinating Executive Group that the Emergency Mobile Alert (EMA) system becomes the backbone system for public alerting in Hawke's Bay, supported by mobile apps such as the Red Cross Hazard app
4. Supports the implementation of this decision
5. Supports the Napier City Council decision to disestablish their tonal only siren system
6. Directs the Council Chief Executives to develop and agree an appropriate communication plan for implementation of the Alerting System.

**Walker/Hazlehurst  
CARRIED**

**9. Group Manager's update**

The item was taken as read.

**CDE6/22 Resolution**

That the Hawke's Bay CDEM Group Joint Committee receives the *Group Manager's update* report.

**Little/Hazlehurst  
CARRIED**

**10. Progress report: Strengthening CDEM in Hawke's Bay – implementation report**

The item was taken as read. Ian Macdonald advised that the implementation plan is on track but Covid 19 issues are creating pressures. Discussions highlighted:

- Recent flood events across HB have drawn attention to the need for clearer communication channels. Situation reports from CDEM Group must go to all Controllers, Council Chief Executives, Mayors and the HBRC Chairperson.
- Communication channels were identified as an issue in the Strengthening CDEM in HB report. The implementation plan includes the introduction of a common operating platform which will address the communication issues.
- A comprehensive workshop for the Joint Committee, on the status of the implementation programme is being planned.
- The Rural Advisory Group can provide valuable information during an event. Councils consider them to be an important community / economic wellbeing connection.

**CDE7/22 Resolution**

That the CDEM Group Joint Committee receives and notes the *Progress report: Strengthening CDEM in Hawke's Bay – implementation report*.

**Little/Wise  
CARRIED**

*Rick Barker left the meeting at 2.04pm with Deputy Chair Mayor Alex Walker assuming the Chair. With his departure, the quorum could no longer be achieved and the meeting closed.*

*Item 11 on the agenda was considered in a workshop setting.*

**11. National Emergency Management Agency verbal update**

Jaci Sinko from NEMA provided an update, highlighting:

- The timeline for the regulatory review known as 'trifecta' has been delayed, with submissions now likely to be called for in November 2022 - finishing in early 2023.
- The HB produced Te Hiko a Rūaumoko education booklet has been distributed to 740 schools throughout the country so far. NEMA is also developing public education campaigns targeted to Māori, Pacific Island and ethnic communities.
- MAR - monitoring, alerting and reporting system for the country is being established, including a response centre manned by specialised staff, and will be available to support event responses in the regions if required.

**12. Discussion of Minor Items not on the agenda**

No items were raised.

**Closure:**

There being no further business the Chair closed the workshop at 2.04pm on Monday, 28 March 2022.

Signed as a true and correct record.

**DATE:** .....

**CHAIR:** .....



## Unconfirmed

### Minutes of a meeting of the CDEM Coordinating Executive Group

<b>Date:</b>	Monday 23 May 2022
<b>Time:</b>	1.30pm
<b>Venue:</b>	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
<b>Present:</b>	J Palmer – HBRC Chief Executive – acting Chair K Cooper – FENZ I Murphy – St John Ambulance (online) M James – NZ Police N Jones – HBDHB (from 1.34pm) C Nicholls – MSD (online from 1.52pm) I Macdonald – HBRC Group Controller D Tate – CHBDC Chief Executive A Henderson – NCC (alternate)
<b>In Attendance:</b>	E Lennan – HB CDEM J Sinko – NEMA M Colditz – Waka Kotahi (online) C Dolley – HBRC (from 3.10pm) R Johnson – HB CDEM R Smith – HDC S Shaw – Corum Ltd S Dickinson – Corum Ltd H McCoskery – HB CDEM (online) K Dresser – HDC D Barr – NCC T Cowan – HB CDEM (from 3.02pm) P Nagy – HB CDEM (online) R McLeod – Contextus Solutions J Whelan – HB CDEM (from 2.56pm) L Yule – Contextus Solutions P Martin – HBRC Senior Governance Advisor

**1. Welcome/Karakia /Apologies/Notices**

The Chair, James Palmer, welcomed everyone and opened the meeting with a karakia.

Apologies received from Stephanie Rotarangi, Nigel Bickle, and Kitea Tipuna.

A quorum for the meeting was not achieved and therefore the meeting was not legally established and closed at 1.35pm.

It was agreed by those present to continue discussions on agenda topics, with any decisions or resolutions required deferred to the next scheduled meeting on 25 July 2022.

**4. Follow-up actions from previous CDEM Coordinating Executive Group meetings**

The Annual Report for the 2020-21 year has been significantly delayed and will be combined with the 2021-22 Annual Report for presentation to the July CEG meeting.

**5. Call for minor items not on the agenda**

Topic	Raised by
Welfare Coordination Group update	Ian Macdonald

**6. Progress report: Strengthening CDEM in Hawke's Bay – Implementation programme**

Ross McLeod and Lawrence Yule provided an overview of progress implementing the work programme, highlighting:

- Overall progress is on track with some exceptions due largely to CDEM Group staff issues. The programme is being actively managed to maintain momentum
- All partner agencies have cooperated fully

**9. Update and guidance: Operational framework review project**

Ian Macdonald introduced the item, then handed over to Ross McLeod who highlighted:

- The Operating framework looks at how CDEM can better support Mayors, the Regional Council Chair and councillors during an event and how to provide strategic communications
- Mutual Mayoral support is suggested - a process to allow all Mayors and the Chair to quickly get together in the event of an emergency; particularly when a declaration is required.
- Communication matters also include activating, including political support beyond the region and looking at how all councillors, stakeholders, regional leadership (including NKII) can be kept updated.
- Crisis communication skills amongst all Council communication teams need to be strengthened
- Mayors have been provided with more information about the process of considering and declaring a state of emergency
- Welfare – how CDEM can more effectively support the community in an emergency
- Local councils and their staff are considered to be best placed to deal with the welfare response in the first 24 hours of an event, aided by GECC. This assumes that all local councils will have the required capacity and resources. The philosophy is that a response should be led locally in the first instance, with a framework being established to support that.
- GECC is viewed as the ideal agency/forum to meet longer term sustained welfare support (beyond 24-48 hours) in cooperation with all local councils, in a Group response.



- The existing operational framework plan will need to be amended/updated by all local controllers and emergency services. When this plan is finalised, it will need to be presented to the CDEM Group Joint Committee for approval.
- Council staff and Governors would then need to be trained (regularly) to reinforce the detailed operational framework, building confidence and providing certainty during an event.
- Communications during an event may require expertise beyond the ability of local councils; particularly at present as councils are experiencing high staff turnover.
- How public health continues to be involved with CECC is unclear at present.
- Councillors would benefit from having workshops about the proposed changes including iwi involvement.

**10. Update and guidance: Common Operating Platform project (COP)**

COPP workstream members led discussions which highlighted:

- Difficulty sharing information is the major issue. There is currently no 'single source of truth' and a need to centralise information.
- Need to reduce the number of processes involved when sharing information using familiar tools where possible.
- Microsoft Teams (and Sharepoint) has been chosen as the basis for a common platform.
- A standard template will be built across CDEM, councils and other support agencies to provide a 'common look' for all staff involved.
- CDEM website has been simplified and more resources added to it. More work needs to be done to fully optimise the website including cyber security and stress testing.
- More resourcing from councils will be required to maintain/enhance the platform over time, particularly ICT teams.
- A detailed plan including an implementation schedule is being developed
- CDEM groups across the country face similar issues and are developing solutions including MS Teams as the core operating tool
- A Governance Board to oversee the implementation of COP was suggested.
- Phase 1 of the wider CDEM Strengthening project, including 'discovery' and developing concepts/solutions, is largely completed. Phase 2 (now) involves evaluating the concepts, and then implementing approved changes.
- Going forward, maintaining the COP will become business as usual. Costs for this have not yet been addressed in detail.

**11. Update and guidance: Rapid building assessments project**

Regan Smith, HDC, introduced the item, highlighting:

- Concluded that the MBIE process for physically undertaking building inspections is sound and fit for purpose and it should be followed
- The issue is when the MBIE process should commence
- The MBIE process should be used unless the Group Controller, the Local Controller and the Building Response Manager collectively decide otherwise
- Inspection staff and building officers need to be trained and undertake exercises
- Controllers need to understand their powers under various Acts. Some Acts don't necessarily require an emergency declaration for powers to come into effect.
- The ongoing responsibility for remedial work on buildings identified as unsafe is not clear. CDEM Recovery could have some oversight rather than being involved in actual remediation, which is ultimately the private landowner's responsibility.
- Unsafe buildings are 'placarded' during a declared emergency event. When the declaration is rescinded, it's not clear who bears responsibility for such buildings (and under which Act).
- Information about buildings gathered during an event should be shared with the relative TA.

- The legal ambiguity around building remediation needs clarifying, including which Act should be used and when. The resourcing of any remediation programme will also need to be addressed.

**7. Update: Public alerting project**

Robert Johnson highlights included:

- Project is looking at strengthening the systems and processes underlying mass public alerts and how alerts will be delivered in future
- Focus groups are being used and other CDEM groups are sharing their experiences.

**8. CDEM Group Manager / Controller's general report**

Ian Macdonald introduced the item, highlighting:

- Staffing has been a significant issue with 75% turnover in the past two years; some positions having to be filled twice during this period. As a result, staff expertise and experience is limited (but growing) at present.

**12. Recovery/Lifelines update**

Chris Dolley introduced the item highlighting:

- Attendance at Recovery / Lifelines meetings has been improved with online attendance options
- Lifelines Executive is being expanded with Russell Bond from NCC recently joining
- Lifelines is working on a revised regional fuel plan and is reviewing its webpage.

**13. NEMA update**

Jaci Sinko provided a report with highlights including:

- NEMA CE will shortly be contacting all CEGs regarding the recent Whakaari White Island court process/decision.
- A partnership charter between NEMA and the CDEM sector is being developed.
- National tsunami zone evacuation maps will be introduced in June 2022, along with an education campaign.
- National Emergency Coordination centre will be going live from June / July 2022.
- Health representation at CEG level (after DHBs cease to operate) is still being finalised.

**14. Discussion of items not on the agenda**

Topic	Raised by
Welfare Coordination Group Minutes from 4 May 2022 were included with the Agenda distributed.	Ian Macdonald

*The Chair led a karakia to close the meeting.*

**Closure:**

The meeting closed at 3.25pm on 23 May 2022.

## **7.2 HAWKES BAY REGIONAL TRANSPORT COMMITTEE MINUTES**

**File Number:** COU1-1400

**Author:** Doug Tate, Chief Executive

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. 10 June 2022 Regional Transport Committee Minutes [↓](#)

### **RECOMMENDATION**

That the minutes of the Hawkes Bay Regional Transport Committee from 10 June 2022 be received.



## Unconfirmed

### Minutes of a meeting of the Regional Transport Committee

<b>Date:</b>	10 June 2022
<b>Time:</b>	10.00am
<b>Venue:</b>	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
<b>Present:</b>	Cr M Williams (HBRC) Chair Cr Charles Lambert (HBRC) Deputy Chair (virtually from 10.13am) Cr K Price (NCC) L Stewart (Waka Kotahi) Cr K Taylor (CHBDC) Cr T Kerr (HDC)
<b>Advisory members in attendance</b>	A Robin – Māori Committee representative N Ganivet - Napier Port (virtually) R Bull – Automobile Association I Emmerson – Road Transport Assn. M Broderick – NZ Police
<b>In Attendance:</b>	S Downs – Waka Kotahi S McKinley – CHBDC (virtually) M Hardie – WDC (virtually) J Pannu – HDC (virtually) R Malley – NCC C McKenzie – Gisborne Rail Reinstatement Project Team N Buchanan – Gisborne Rail Reinstatement Project Team (virtually from 10.36am) G Carroll – Gisborne Rail Reinstatement Project Team M Creamer – Waka Kotahi (virtually from 11.43am) K Brunton – HBRC Group Manager Policy & Regulation (virtually) K Nimon – HBRC Transport Manager P Martin – HBRC Senior Governance Advisor

**1. Welcome/karakia /apologies/notices**

The Chair, Councillor Martin Williams, welcomed everyone and Api Robin opened the meeting with a karakia.

Resolution

- RTC14/22 That the apologies for absence from mayors Craig Little, Sandra Hazlehurst, and Alex Walker, and Paul Michaelsen be accepted.

**Williams/Kerr  
CARRIED**

**2. Conflict of interest declarations**

There were no conflicts of interest declared.

**3. Confirmation of minutes of the Regional Transport Committee meeting held on 11 March 2022**

- RTC15/22 **Resolution**

Minutes of the Regional Transport Committee meeting held on Friday, 11 March 2022, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Kerr/Price  
CARRIED**

**4. Follow-ups from previous Regional Transport Committee meetings**

Item was taken as read

- RTC16/22 **Resolution**

That the Regional Transport Committee receives and notes the *Follow-ups from previous Regional Transport Committee meetings*.

**Williams/Kerr  
CARRIED**

**5. Call for minor items not on the agenda**

- RTC17/22 **Resolution**

That the Regional Transport Committee accepts the following *Minor items not on the agenda* for discussion as item 13.

Topic	Raised by
Active transport connectivity throughout the region	Tania Kerr

**Kerr/Williams  
CARRIED**

**6. Proposed Public Transport Network Plan (PTP)**

Katie Nimon introduced the item and discussions covered:

- The RTC considered earlier versions of the MRCagney plan in workshops. The version now proposed includes RTC feedback from those sessions
- The proposal will be subject to public consultation with details of stops, departure times and frequency to be finalised after consideration of submissions

- Feedback on the proposed PTP will be sought during consultation in August 2022, including on the proposed Flaxmere services
- The proposal looks forward to 2030. The major difference for services envisioned for 2030 are the frequency and timespan of services - both expected to grow as demand builds.
- - Future plan reviews could consider providing services for Bayview/Whirinaki/Panpac.
- The time is right for a step change in the level of public transport services being made available to the HB community
- There is a trade-off between patronage and coverage. Providing frequent, meaningful services will increase patronage.
- The proposed plan would cost around \$12M. Current budgets are in the \$6M range rising to \$10M in 2030. Following public submissions, the budget impacts will need to be publicly considered through the 2024 LTP process.
- Transport services need to be viewed as 'HB wide' rather than being limited to larger urban areas. In future, new services (e.g. for CHB) could be introduced on a trial basis at any time.
- Limited service in Wairoa proposed is based on a volunteer/community funding model. Rural areas surrounding Wairoa are seen as having the highest transport needs rather than the township itself.
- Consultation will allow the public to put forward suggestions as well as commenting on the options put forward in the proposal.

RTC18/22

**Resolutions**

That the Regional Transport Committee:

1. Receives and considers the *Proposed Public Transport Network Plan* staff report
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring directly with the community.
3. Endorses the *Proposed Public Transport Network Plan* as amended in accordance with feedback received on 10 June 2022.
4. Recommends that Hawke's Bay Regional Council, on 27 July 2022, adopts the *draft Regional Public Transport Plan*, as amended to incorporate the *Proposed Public Transport Network Plan* endorsed by the 10 June 2022 Regional Transport Committee meeting, for public consultation.

**Williams/Kerr**  
**CARRIED**

**7. Regional active transport committee**

Katrina Brunton introduced the item, and discussions highlighted:

- The Regional Land Transport Plan set a clear direction for transport mode shift and emission reductions.
- NCC and HDC have active transport committees and one option proposes that representatives from these, plus Bike On and public health are included in the existing Technical advisory group (TAG). Having two different TAGs providing advice would be confusing.
- Governors would not be included in a TAG structure.
- Legislated RTC structure does not allow for a voting advisory member.
- The establishment of a Regional Active Transport Committee with representation on RTC could result in overlap and duplication.

- A suggestion made was for a sub-committee of the RTC which would include membership of one or more voting members of the RTC to accommodate the desire to have 'active transport' voting at the RTC table.
- The terms of reference (ToR) for TAG is currently being reviewed to include active transport.
- Staff will present at least two active transport representation options, including ToR to the 9 September 2022 RTC meeting for consideration.

RTC19/22

**Resolutions**

That the Regional Transport Committee:

1. Receives and considers the *Formalising active transport representation on HB Regional Transport Committee* staff report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring directly with the community.
3. Requests that the HBRC Group Manager Policy & Regulation, Transport Manager and the Governance team provide further advice to the 9 September 2022 Committee meeting on the two principal options presented, being:
  - 3.1. a Technical Advisory Group to include representatives from local Council Active Transport committees, Bike On and the HB District Health Board.
  - 3.2. Establishment of a Regional Active Transport Committee.
4. This advice should include how, through their terms of reference, each option can:
  - 4.1 ensure that active transport is 'front and centre'
  - 4.2 address the matter of voting status versus advisory status for any proposed active transport membership on the Regional Transport Committee.
5. This advice should also consider the priorities and concerns raised about how to ensure that active transport outcomes are delivered.

**Williams/Price  
CARRIED**

**8. Strategic case for freight and logging**

Sarah Downs introduced the item, which was taken as read. Discussion highlights included:

- A concern amongst the many councils Waka Kotahi (WK) interacts with is the impacts that heavy vehicles have on roading networks.
- Waka Kotahi is developing a strategic case to address this issue and if that is accepted then a full business case will investigate heavy transport solutions across various transport modes throughout NZ.
- RTC will be kept informed of progress.

RTC20/22

**Resolution**

That the Regional Transport Committee receives and notes the *Strategic case for freight and logging* report.

**Williams/Price  
CARRIED**

**9. NZTA Central Region - Regional Relationships Director's June 2022 report**

Linda Stewart introduced the item and highlighted:

- Emissions reduction plan (ERP) has been released with 41% reduction by 2035 (from 2019 base levels) as the transport sector target. It is not yet clear how the ERP will affect future Waka Kotahi budgets and decisions.
- The process used to develop business cases is being reviewed and public consultation is under way now.
- Waka Kotahi has recently released a 30 year vision for local transport systems.
- New speed limit setting rules came into effect in May 2022 as part of a wider focus on road safety which includes Waka Kotahi taking responsibility for speed camera operations.
- In future, RLTPs will include speed management plans at both a district and a regional level. This will enable TAG/RTCs to provide more consistent speed limits for the network/community. An interim speed management plan will be required until mid-2024 when the next RLTP review process starts.
- Councils will be consulted about the siting of safety cameras, which will also be used for broader safety enforcement such as mobile phone and seat belt use.
- Wairoa District Council and Waka Kotahi have recently worked particularly well together to fix weather related damage to the road network around Wairoa.
- SH5 programme business case - for the long term vision of the highway including safety and resilience upgrades - has been approved. The scope is still to be confirmed in consultation with RTC/TAG, however will include the development of an engagement strategy.

RTC21/22

**Resolution**

That the Regional Transport Committee receives and notes the *NZTA Central Region – Regional Relationships Director's June 2022 report*.

**Kerr/Williams**  
**CARRIED**

*the meeting adjourned at 12.27pm and reconvened at 12.32pm*

11.

**Gisborne rail update**

Chris McKenzie and Graeme Carroll introduced the item which included a report and submission made to MPs in May 2022. Discussion traversed:

- Next step will be to commission a detailed business case at an expected cost of \$6.38M.
- The preliminary estimate to fully repair the line is \$80.5M. The rail line itself is relatively modern (finished in 1942). The tunnels have a working life of 200 years and the line can carry hi cube containers.
- Since the rail line closed in 2012 there have been five similar reports. This will be the last report. The Gisborne community is 'fatigued' and the matter needs to be resolved now, before it's too late to undertake the project.

RTC22/22

**Resolution**

That the Regional Transport Committee receives and notes the *Napier to Gisborne Rail Line – Potential Reopening* update assessment report and covering letter.

**Kerr/Price**  
**CARRIED**

*The meeting adjourned at 12.56pm and reconvened at 1.20pm.*

10.

**Transport Manager's June 2022 report**

Katie Nimon introduced the item, which was taken as read. Discussions highlighted:

- MyWay on demand public transport trial commenced last week and patronage is already strong and growing.
- If the MyWay trial is successful, it will be repeated in Napier from mid-2023, subject to the availability of suitable vehicles.



RTC23/22

**Resolution**

That the Regional Transport Committee receives and considers the *Transport Manager's June 2022 report*.

**Williams/Price  
CARRIED**

**12.****Verbal updates by advisory representatives**

Updated covered:

- Port wharf 6 official opening date is 26 July 2022
- Production and export sectors are performing well however there is still a shortage of truck drivers.
- Cycleways and public transport improvements provide good alternative options for those without a driver's licence, rather than some people choosing to drive a car because there is no other options available.

RTC24/22

**Resolution**

That the Regional Transport Committee receives the *Verbal Updates by advisory representatives*

**Williams/Kerr  
CARRIED**

**13.****Discussion of minor matters not on the agenda**

Topic	Raised by
Active transport connectivity throughout the region. Some people have no option but to use private motor vehicles – we don't understand where these communities are and what could be done to provide alternatives.	Tania Kerr

Api Robin closed the meeting with a karakia.

**Closure:**

- There being no further business the Chair declared the meeting closed at 1.51pm on Friday, 10 June 2022.

Signed as a true and correct record.

**Date:** .....

**Chairman:** .....

### 7.3 RESOLUTION MONITORING REPORT

**File Number:** COU1-1400

**Author:** Doug Tate, Chief Executive

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Resolution Monitoring Report [↓](#)

#### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**

#### PURPOSE

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

#### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

#### DISCUSSION

The monitoring report is **attached**.

#### IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

#### NEXT STEPS

An updated Resolution Monitoring Report will be presented at the next Ordinary Council meeting.

#### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**



## Council Resolution Monitoring Report August 2022

## Key

Completed	
On Track	
Off Track	

Item Number	Item	Council Resolution or Action	Resolution Date	Responsible Officer	Progress Report
7.1	Adoption of Non Rateable income funding strategic framework	<p>a) That Council adopt the Non-rateable Income Funding Strategic Framework.</p> <p>b) That progress towards achieving the outcomes of the Non-rateable Income Funding Strategic Framework be reported to the Finance and Planning Committee as part of the regular work programme updates.</p>	10/04/2019	Doug Tate	Complete - while work remains ongoing, this item is a priority of the Finance and Infrastructure committee and reported on in that forum. The Finance and Infrastructure Committee and Council as a whole, have worked through a number of key policy inputs including the analysis and early consideration of what an investment strategy may look like for the business. Councillors can expect further workshops to continue to define the scope of a wider investment strategy for Council, which is where the key focus for sustainable long-term non-rateable income will result.
7.2	Implementation of Dust Suppression Policy	<p>a) That Council approve targeting external funding through the creation of business cases to support investment in sealing to control dust by reallocating \$50,000 from existing carry forward budgets</p> <p>b) That Council reprioritise \$200,000 of the existing Land Transport budget/work programme to contribute to sealing of roads to control dust if required.</p>	23/05/2019	Shawn McKinley	<p>On Track - work has begun on Kyle Road but is being hampered by bad weather. It will be completed as weather allows</p> <p>Alongside the additional rated income, Council are continuing to work with Waka Kotahi on a case for further investment.</p>
	Pound Facility	That Council approve additional capital expenditure of \$297,000 in the 2019/20 for the development of a pound facility in Central Hawke's Bay.	23/05/2019	Lisa Harrison	Complete. The actions of this resolution are now complete with the monitoring of the project occurring in both the Organisational Report and the Finance and Infrastructure Reporting structures.

Water Security Framework - Allocation of Funding	<p>a) That \$250k from the rural reserve fund is tagged for supporting water security initiatives in Central Hawke's Bay.</p> <p>b) That council supports a collaborative approach at both a local and regional level for development of water security initiatives.</p> <p>c) That council requests staff bring back a framework which includes further information on the potential role of Central Hawke's Bay district council together with water Holdings CHB, HBRC and the Tukituki taskforce, for understanding issues of water security and creating a local package of solutions.</p>	23/05/2019	Doug Tate	On Track - There are no updates in this latest reporting round. No funds have been expended since the last meeting.
Land Transport Section 17(a)	That Council adopt the completed and attached Land Transport Section 17(a) Report and support Officers to programme and complete work to meet the recommendations.	29/08/2019	Josh Lloyd	Complete - the Land Transport Strategic Framework was a key document in informing the recently update Asset Mgmt. Plan and work programme to be included in the LTP and RLTP. Officers have developed a means of reporting on the numerous listed initiatives within the Framework and this is being routinely reported at Finance and Infrastructure Committee meetings
Water Security Framework - Allocation of Funding	<p>b) That Council give the Chief Executive delegations to utilise and make financial decisions of no more than \$50,000.00 from the \$250,000 tagged for the delivery of Water Security Initiatives.</p> <p>c) That Council in granting these delegations note that the \$50,000.00 will in principle be used to advance engagement and work within the Tukituki Leaders Forum, and specifically to ensure Central Hawke's Bay District Council has the required resources to contribute in a meaningful way.</p>	13/02/2020	Doug Tate	On Track - Update as above. No further action at this stage required, Council still progresses conversations in its advocacy position to encourage durable water security solutions for Central Hawke's Bay.
Motion (resolved) - Reserve Fund Replenishment	That Council requests the Chief Executive investigate options and lead a process as part of the Long Term Plan, for Council to consider an approach to the replenishment of key reserve funds and further, that this work considers external funding options.	13/02/2020	Doug Tate	On Track - There remains no progressive work or updates on this item, given the affordability constraints presented in the Long Term Plan 2021-2031 timeframe. While provision has been included in the budgets for the replenishment of the Adverse Events Fund, at this stage no further replenishment of the Ward funds has been considered. This work will be further reviewed during the development and review of Councils current Investment Policy, where options for Community Endowment and partnerships with existing foundations will be considered.

	Section 17a Review Solid Waste	<p>1) Council receive the Solid Waste Section 17a Report, prepared in accordance with the requirements of Section 17a of the Local Government Act 2002.</p> <p>2) That Council adopt the combination of options in principle for inclusion in the 2021 Long Term Plan;</p> <ul style="list-style-type: none"> <li>• That Council provide a 3rd crate for recycling collection and extend services to Otane, Takapau, Ongaonga and Tikokino; and that Council includes a wheelie bin in the consultation options with community.</li> <li>• That Council provide a 120L wheeled bin for kerbside refuse from Year 3 of the Long Term Plan 2021-2031; and that Council includes status quo in the consultation options with community.</li> <li>• That the Recycling Drop off Centres in Otane, Takapau, Ongaonga and Tikokino close from Year 1 of the Long Term Plan 2021-2031;</li> <li>• That Council plan for a centralised Central Hawke's Bay Recovery and Refuse Centre in between Waipukurau and Waipawa in Year 10 on the Long Term Plan, and on opening the Centre, the Waipawa and Waipukurau Transfer Stations are closed;</li> <li>• 5a, to provide a regular rural recycling collection service at designated rural and coastal sites in partnership with existing local community organisations or groups;</li> <li>• That Council direct Officers to regularly report back to Council or Committee on the progress of the various food waste collection trials occurring in New Zealand with a plan to 'follow fast' those that have successfully implemented systems;</li> <li>• That Officers report back to Council on green and food waste collection options for Annual Plan 2022/2023.</li> </ul>	18/11/2020	Josh Lloyd	<p>ON TRACK -</p> <p>3rd Crate for recycling collection and kerbside service extension to Otane, Takapau, Ongaonga and Tikokino implemented .</p> <p>Recycling Drop Off Centres service continues as a response to community feedback.</p> <p>Regular rural recycling collection service through the recycling trailer initiative in place.</p> <p>Implementation of 120L kerbside wheeled bin for kerbside refuse by July 2023 - Negotiation ongoing with service provider to finalise costs for this change in service acknowledging that the community anticipates no change in current costs.</p> <p>Green and Food waste collection options - Council currently keeping a watching brief on Central Government direction on the organic waste disposal. Prudent to await clearer guidance before committing further.</p> <p>Centralised Recovery and Refuse Centre remains in the back of mind as part of any of these decision making process around waste.</p>
	Community Petition	<p>1. That the Council receives the petition.</p> <p>2. That the Mayor responds to community member Dean Rangi as the instigator and submitter of the petition.</p> <p>3. That Council strongly advocate on behalf of community and urge NZTA to improve safety through the Waipawa township.</p> <p>4. That Council advocates via the Regional Land Transport Plan for inclusion of this road safety project.</p>	18/11/2020	Josh Lloyd	<p>On Track - Officers are working through the Street for People programme to secure funding to address issues of safety on High Street in Waipawa. Waka Kotahi have also had approval and funding to construct 2 raised pedestrian crossing along the street. Officers are working with them and the community to ensure the crossing go in the most beneficial places.</p>

7.3	Regional economic development review - section 17A review	<p>a) That Council receive the Section 17A Review Economic Development Report, prepared in accordance with the requirements of the Section 17A of the Local Government Act 2002.</p> <p>b) That Council receive the report titled Review of Local Government Investment in Business and Industry Support Across the Hawke's Bay Region.</p> <p>c) That Council endorse participation in the second stage of the review process with a more detailed investigation of the recommendations set out in the Giblin Group report.</p> <p>d) That Council endorses engagement with Treaty Partners and other regional stakeholders on the opportunity to create an enduring Economic Development Delivery Platform with the appropriate scale and mandate to better guide and direct economic development activity to priority areas and issues.</p> <p>e) That Council support the opportunity to embed a partnership with Māori in the new Economic Development Delivery Platform.</p> <p>f) That this Council endorses the five Councils' commitment to keeping the Hawke's Bay Business Hub open.</p>	11/02/2021	Doug Tate	Complete - While the project is still underway, however the specific actions outlined in the resolutions are complete. The establishment of the new Economic Development Agency is covered off in other reporting mechanisms including the Organisational Report and Strategy and Wellbeing Report.
7.5	Kairakau Water Upgrade - Project Update (Hardness)	<p>a) That Council approve to include water hardness into the treatment process - with an expected budget of \$140,000 for treatment equipment.</p> <p>b) That Council approve to in the short term collect the hardness treatment waste (brine) on site and tanker off site periodically at a lower CAPEX, but ongoing OPEX - within budget increase requested above.</p> <p>c) That Council continues to investigate the longer term solutions for discharge of the by-product from the softening process.</p> <p>d) That Council increase the project budget from \$850,000 to \$990,000 using existing Long Term Plan 2021 - Year one set budgets.</p>	3/06/2021	Darren de Klerk	<p>Resolution A - complete, Resolution B underway, Resolution C not started, Resolution D completed</p> <p>Project underway and construction on track for completion at the end of the 2022 calendar year.</p>

7.2	Three Waters Reform - Update to Council and endorsement of feedback to Government	<p>That Council requests the CEO to seek guidance on and/or give feedback to the Government (via a formal letter) on:</p> <p>the following areas of the Government's proposal that Council needs more information on:</p> <ol style="list-style-type: none"> <li>1. Commercial arrangements between Entity C and existing suppliers, stakeholders or partners</li> <li>2. The decision-making process for this reform programme and the current proposal/s</li> <li>3. Service delivery and response challenges for the new entity and how it will meet customer needs</li> <li>4. Financial implications of the proposals and modelling</li> <li>5. Governance and ownership considerations</li> <li>6. Pricing and charging mechanisms</li> <li>7. Prioritisation of work (maintenance and capital works) under the new entity</li> <li>8. Challenges and opportunities during any transition/change process</li> <li>9. Support from Government for the proposed and preferred Hawke's Bay model</li> </ol> <p>the following changes to the Government's proposal/process:</p> <ol style="list-style-type: none"> <li>1. The establishment of a Hawke's Bay Regional model for the delivery of 3 waters services</li> <li>2. That Central Hawke's Bay is guaranteed representation in any proposed governance structure of a newly established entity</li> <li>3. That the reform process be clarified, and that community are formally and meaningfully engaged to provide feedback</li> <li>4. That we demand Central Government to take a stronger lead and work with the sector in better informing and communicating with community about the multiple reform programmes with a particular emphasis on the difference between 3 Waters Reform, and Water Services Bill. We request that the Government provide clear and concise reassurance about the combined vision of the multiple reform programmes that effect Local Government, and how that relates to the constitutional makeup of democracy in New Zealand.</li> </ol>	23/09/2021	Doug Tate	Complete - the specific actions of this item have had multiple actions taken across the aspects of three waters reform, most recently culminating in the submission of Council's submission to Government on the Water Services Entities Bill that closed on Friday 22 July 2022. While this item is noted as completed, Council Officers and the wider Council remain committed to advocating for community on three waters.
7.4	Creation Of Publicly Contestable Private Water Supply Fund	<p>a) Council adopt the Private Water Supply Fund Policy as amended that ensures the criteria gives effect to prioritising funding to community groups, community service providers, and marae that fall within the Water Services Act.</p> <p>C) That Council give the Chief Executive delegations to finalise the detail of the criteria within the Private Water Supply Fund Policy.</p>	17/11/2021	Josh Lloyd	On track - Council has received 7 applications representing a cross section of the community including 3 marae and a community trust. Approval of applications is currently being worked through.

5.1	Waipukurau Second Water Supply - Projection Decision	<p>1. That council adopt Option 1 – to build the Second Water Supply between Waipawa and Waipukurau by expanding the Waipawa borefield to supply a new central reservoir through a rising main. The reservoir will supply Waipukurau by the way of a falling main. Both mains to cross under the rivers, subject to geotechnical and resource consenting analysis.</p> <p>2. That council increase the project budget from \$11.8m to \$15.7m by loan funding the \$3.9m over FY 2022/23 and FY 2023/24</p> <p>3. That council form a project governance group which includes at least two councillors, and invite Te Taiwhenua o Tamatea to provide a representative, to provide oversight and leadership of the project.</p> <p>4. That council continue to engage with mana whenua, and identify and pursue opportunities for collaboration and co design of solutions.</p>	19/05/2022	Darren De Klerk	On Track - decision made in May 2022, officers are currently progressing the resolutions and next steps
5.2	March 2022 Rain Event - Access to adverse events and catastrophic events funds	a) That Council – based on the recommendation of the Finance and Infrastructure Committee – approve the use of up to \$450,000 from the Adverse Events Contingency and up to \$250,000 from the Catastrophic Events Fund to make repairs to roading assets that were damaged in the March 2022 rain event.	19/05/2022	Josh Lloyd	Works continued to the end of the fiscal with only 6 jobs remaining. Officers have requested that the remaining Waka Kotahi funding be carried forward into the next fiscal to be able to complete the works
7.3	Setting of rates for 2022/2022	<p>That having considered all matters raised in the report:</p> <p>a) Pursuant to Section 23(1) of the Local Government (Rating) Act 2002, the Central Hawke's Bay District Council resolves to set the rates, due dates and penalties regime for the 2022/23 year.</p>	9/06/2022	Brent Chamberlain	Complete - Rates have been set for 2022/23 and first invoice sent.



**7.4 QUARTERLY NON-FINANCIAL PERFORMANCE REPORT APRIL - JUNE 2022****File Number:** COU1-1400**Author:** Doug Tate, Chief Executive**Authoriser:** Doug Tate, Chief Executive**Attachments:** 1. **Non-Financial Quarterly Report April - June 2022** [↓](#)**PURPOSE**

The purpose of this report is to present to Council the Quarterly non-financial performance report for the period 1 April – 30 June 2022.

**RECOMMENDATION**

**That having considered all matters raised in the report:**

That the Quarterly Non-Financial Performance Report 1 April – 30 June 2022 be received.

**SIGNIFICANCE AND ENGAGEMENT**

This report is provided for information purposes only and has been assessed as not significant.

**BACKGROUND**

These reports seek to provide Council a quarterly update on non-financial performance measures, as set out in the Long Term Plan 2018-2028.

Non-financial performance measure (often referred to as Statements of Service performance (SSPs)), compare performance on levels of service against benchmarks set by Council when adopting the Long Term Plan (LTP) or Annual Plan (AP).

Some of these SSPs are set by regulations from Central Government and are, therefore, measures that are used throughout New Zealand.

The 2018-2028 Long Term Plan sets out a range of performance measures which Council are required to report on quarterly. Over the course of the annual cycle, these performance measures then form the basis of the Annual Report.

This particular report, highlights the pressures of growth in Building and Resource Consents and the impact that is having on service level with regards to timeframes for consentings. While the target is not going to be achieved, every effort is getting taken, into ensure this issue is mitigated.

**DISCUSSION**

The report is **attached**.

**IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;

- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

**NEXT STEPS**

The next Non-Financial Performance Report will be reported to Council in the new triennium.

**RECOMMENDATION**

**That having considered all matters raised in the report:**

That the Quarterly Non-Financial Performance Report 1 April – 30 June 2022 be received.

Central Hawke's Bay District Council		Non-Financial Quarterly Report: 1 April – 30 June 2022	
<b>Leadership, Governance and Consultation</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council listens to its community, and responds efficiently and effectively, communicates well, and has a 'can do' customer services attitude.	The percentage of people who consider that Council has responded well or very well to community needs and issues.	85%	<b>Not Achieved</b> 77% of people consider that Council has responded well or very well to community needs or issues.  While the target for the 21/22 year of 85% is higher than the previous Long Term Plan measure of 75%, in the 2020/21 year a result of 82% was achieved.  This will need to be an area that Council continues to work in, recognising that Council has responded across a wider range of issues from floods, fires and many other disruptors such as COVID-19, where Council's role has generally been perceived as responding well.
	The percentage of formal consultation which follows legislative and policy requirements.	100%	<b>Achieved</b> Council met legislative and policy requirements with regards to consultation.
	The percentage of people who consider that Council has engaged and communicated well about Council business.	85%	<b>Achieved</b> 91% of people consider that Council has engaged and communicated well about Council business.

	Iwi and Marae report to be satisfied with the level of engagement and partnership with Central Hawke's Bay District Council.	50%	<b>Not achieved</b> Despite a range of hui, communications and wananga with iwi, marae, hapu and other groups, we have not reached a point in the maturity of our relationship with Manawhenua to appropriately measure the level of satisfaction. Both parties recognise that it is early in our partnership journey, and we look forward to continuing to work with Manawhenua on how best to measure this into the future.
<b>Social Development</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council has a strong voice so that it can, in partnership with community, advocate and lead change in social issues and opportunities for the district.	The percentage of the community satisfied with the Social Development activity of Council	95%	<b>Not Achieved</b> 90% of residents reported they were satisfied with the Social Development activity of council via the 2022 Resident Opinion Survey.
	Council implements the Social Wellbeing Strategy	100%	<b>Achieved</b> Council through the Strategy and Wellbeing Committee has made solid progress through the implementation of the existing Community Wellbeing Strategy and their related action plans, with many focus areas underway. Community Wellbeing Strategy and Social Development Strategy were both adopted at the Strategy and Wellbeing meeting 5 May 2022.

Council creates opportunities for the community to build capacity and is resourced to deliver on community priorities.	The percentage of community groups associated with the Social Wellbeing Network that are satisfied with the advice and support provided by Council. Council supports community groups to achieve their goals.	85%	<b>Achieved 98%</b> Council developed a targeted survey to survey community groups associated with the Social Development Network. 98% of those who responded reported being satisfied with the advice and support provided by council community groups to achieve their goals.
	The percentage of community groups supported by Council are satisfied with the level of service provided.	100%	<b>Achieved</b> Council developed a targeted survey to survey community groups supported by council. 100% of partner organisations who responded to the survey were satisfied with the support and advice and support provided by Council.

### Economic Development

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council supports the enhancement of economic wellbeing by the delivery of increased job opportunities, a diversified and resilient local economy and increased productivity.	Council implements the 2019 Economic Action Plan (Implementation Plan)	100%	<b>Achieved</b> Council through the Strategy and Wellbeing Committee has made solid progress through the implementation of the ED Action Plan, with regular updates on Economic Development reported on at each Strategy and Wellbeing Committee as part of priority reporting.

	Representatives of the Economic Leadership Group that are satisfied that the 2019 Economic Development Action Plan deliverables are being achieved.	90%	<b>Not achieved</b> While we received feedback from a range of business groups associated with the Business Network, activities associated with Mayors Taskforce for Jobs and other networks, we did not achieve the formal development of this economic leadership group to formally record the achievement of the ED Action Plan.  The establishment group is a major focus in Q3 and Q4 with the commencement of the new Economic Development Lead occurring in early August and a major refocus on Economic Development Leadership and Wellbeing in the community.
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### Land Transport

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
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To deliver safe, reliable and lasting road assets that connect our people and places and allow our district to prosper.	Reduce fatalities and serious crashes on the local road network to zero.	Reduce to zero	<b>Not achieved</b> There have been five serious crashes/injuries to date. Council continues to work with the Police and RoadSafe Hawkes Bay to understand crash statistics and crash data. General road conditions have not been a contributing factor in the listed accidents above. Fatalities this quarter = Nil  Fatalities 2021/22 = Nil Fatalities 2020/21 = Nil  Serious Injuries this quarter = 6  Serious Injuries 2021/22 = 10 Serious Injuries 2020/21 = 4
	The average quality of ride on a sealed local road network, measured by smooth travel exposure	Between 85 & 90%	<b>Achieved</b> 96% of roads have been measured as having a smooth travel exposure. This is generated using laser equipment mounted on a vehicle which drives our roads and gathers all the information about ruts, potholes, bumps etc.  This is measured on our sealed road network only. While this measure has been achieved, we acknowledge that this is only one measure that confirms the quality of our roading network.  On the unsealed road network the fixing of potholes cannot be done effectively when the road conditions are wet as any material put in to fill the potholes is removed once the first few vehicles have driven through them.
	At least 20% of the footpaths in excellent condition and no more than 10% of the footpaths in poor condition measured annually	Excellent >50% Poor <10%	<b>Achieved</b> 60% Excellent 5% poor

	The percentage of the sealed local road network that is resurfaced	Between 4 and 10%	<b>Achieved</b> 4.1% of the network has been resealed this year and the programme is complete. We note that is just over 4%, which is due to the phasing of the timing of required sealing in the financial year.
	The percentage of customer service requests relating to road and footpaths to which the territorial authority responds within 3 working days	100%	<b>Not achieved.</b> 91% Some RFS's were assigned to the roading department in the system but were sent to the Emergency Operations Centre during a rain event and not to the land transport department. Had we known about them we would have scored 95.4% compliance with this goal.
	The percentage of users satisfied with the roading service provided	90%	<b>Not achieved</b> 67% Similar result as 2021 with higher dissatisfaction reported in the rural communities. There are potentially 2 main contributing factors to this. 1 – the amount of wet weather events made it very difficult to keep up with some of the road maintenance. 2 – increase in heavy vehicle traffic has caused some of our network to deteriorate more rapidly than expected.



<b>Reserves and Open Spaces</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council provides a range of parks and reserves that are affordable, well maintained, safe and provide for the recreational (play and sport), cultural, and environmental well-being of the community.	Monitoring the number of health and safety incidents or injuries due to inadequate or poor maintenance in our parks, reserves and sports grounds.	0	<b>Achieved</b> There have been no reported health and Safety accidents or injuries for the period or year to date.
	The percentage of residential dwellings within 10 minute walk (pedshed) of a Council owned or supported playground.	60%  Yr 1 goal was 42% Yr 2 goal is 48% 60 % not identified until yr4	<b>Not achieved</b> <b>41% (up from 39%)</b> Progress in this area has been achieved by subdivision (infill) of residential areas within playground areas as there have been no new playgrounds developed. The increase could also be due to methodology which had to be changed from our baseline methodology. The new method is more easily repeated.  Urban areas breakdown: Waipukurau 31% Waipawa 31% Otane 99% Takapau 85% Tikokino 57% Porangahau 100% Ongaonga 61%

	The percentage of urban dwellings within 10 minute walk (pedshed) of a park or community open space.	60%	<b>Achieved</b> <b>61%.</b> 60% was our baseline – this slight improvement could be factored to the change in methodology that was mentioned above or subdivision (infill) housing within areas of reserves. The target is not due to increase until year 4 when LTP funding allows for more reserve land.  Urban areas breakdown: Waipukurau 59% Waipawa 48% Otane 97% Takapau 62% Tikokino 54% Porangahau 88% Ongaonga 62%
	The percentage of people that have used or visited a park, reserve or open space in the last 12 months.	80%	<b>Achieved</b> 86% of residents have used or visited a Council Park reserve or open space in the district in the last 12 months. This is consistent with last year's result.
	The percentage of people that are satisfied with the parks, reserves and open spaces.	90%	<b>Achieved</b> 91% of those that have used a Council Park, reserve or open space were very satisfied or satisfied with parks, reserves, and open spaces. This is consistent and slightly down from last years result of 95%.
<b>Retirement Housing</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
<b>Level of Service</b>	<b>Performance Measure</b>	<b>Target 2021/2022</b>	<b>Achieved level of service</b>

CHBDC - Quarterly Financial Report January – March 2022

Together we Thrive! E ora ngātahi ana!

Council provides safe, well maintained and comfortable community housing for our retired community	Tenants' overall satisfaction with Council's Retirement Housing service	95%	<p><b>Not achieved</b></p> <p><b>78%</b></p> <p>A total of 24 or 50% of surveys were returned (more than last year (18) but similar to previous years number of respondents). The overall satisfaction question had 23 responses with 78% (18 of 23) being satisfied (6 of those were very satisfied). 4 were dissatisfied and 1 very dissatisfied. Those reporting dissatisfaction are from Kingston Place. With complaints around increased cost, maintenance and related communication.</p> <p>Tenancy Management 81% satisfaction Maintenance of unit 86% satisfaction Value for money of unit 73% satisfaction</p>
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### Public Toilets

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council provides public toilets that are clean, safe, in good working order and meet the needs of our community and visitors.	The number of complaints we receive about inadequate maintenance and poor cleaning of our toilets	<10 complaints	<p><b>Achieved</b></p> <p><b>Total of 1 complaint for inadequate maintenance through the year.</b></p> <p>In the first quarter, 13 Requests for services were received on Public Toilets. One was a complaint about inadequate maintenance or poor cleaning.</p> <p>2<sup>nd</sup> quarter: There were 20 requests for service were received on public toilets. No complaints were received for inadequate maintenance.</p> <p>3<sup>rd</sup> quarter: 26 requests received. No complaints were received for inadequate maintenance</p> <p>4<sup>th</sup> quarter. 11 Requests for service received. No complaints about inadequate maintenance.</p>

<b>Community Facilities</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council provides safe, affordable and appropriate facilities that provide cultural and social well-being of our community. These, that are activated and vibrant community spaces used by our community.	The number of community users of the Waipawa pool.	12,000	<b>Achieved</b> <b>Total: 13,301</b> Pool open December through March. 2 <sup>nd</sup> quarter: Opened 5 December Total 3,651 (General public: 951, Schools 2700) 3 <sup>rd</sup> quarter Pool closed 21 March due to weather and Omicron outbreak 4 <sup>th</sup> quarter Pool closed for winter Total 9,650 (General public 2,170, Schools 7,480)
	The percentage of users that were satisfied with community halls.	90%	<b>Achieved</b> 91% of respondents who used community halls were satisfied or very satisfied. This is a new question and there were no significant differences between the demographic groups.

**Libraries**

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance measure	Target 2021/2022	Achieved level of service
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<p>Our libraries are inclusive places and all people are encouraged to make use of the library's services.</p>	<p>The number of people visiting our libraries (physical).</p>	<p>Waipukurau – 81,000 Waipawa – 66,000</p>	<p><b>Not Achieved</b></p> <p>For the first two quarters of this financial year there have been several infrastructure and system challenges with the door counters which have included Wi-Fi dropping out, inadequate equipment etc, which has meant incorrect stats and data. In this quarter we are working on several solutions and implementation planned before the last quarter. This includes new counters and full wiring to data ports for uninterrupted network connections.</p> <p>The equipment has now arrived from Melbourne for Waipawa and the second counter was installed week one of June. This has enabled door count figures for Door for 1 for 2 months and Door 2 for one month.</p> <p>Te Huinga Wai counter was installed March 2022 numbers for this month: 4412</p> <p>Te Huinga Wai 4th quarter door count 15221.</p> <p>Te Huinga Wai total measurable March – June 2022: 19633</p> <p>Waipawa Library 4<sup>th</sup> quarter door count: Door 1 – May-June: 6827 – Door 2: June: 4688- Total measurable: 11515</p>
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	The number of digital visits through our website, online databases and platforms.	12,000	<b>Achieved</b>  Across the year we have achieved a 25,548 digital visits  This continues to be a significant increase as we promote this platform to our users.
Council will provide a range of information services for community to access	Levels of issues per capita per annum – both physical and digital.	8 issues per capita	<b>Not Achieved</b>  6.08 Issues per capita  Final statistics are influenced by the fact that Waipukurau was closed for part of the year and that COVID closed Waipawa during Lockdown, with numbers generally down overall, reflecting the general trend of most services and libraries throughout the country.



Council will provide a range of activities and learning opportunities	The number of events and programmes available and participants.	400	<p><b>Achieved</b></p> <p>Overall COVID has impacted in the libraries ability to run a wide range of programmes however staff have been innovative and thought outside the square to still offer programmes, albeit some of these were offered in a different way. This is evident in the use of activity packs where 200 packs were given out during one school holiday period, these packs included a wide range of activities to get the kids out and about and being creative.</p> <p>Digital programming has been important and therefore programmes such as Talk Digital and Tea and Tech have been developed to support the community.</p> <p>The Waka Tākaro has been a great contributor to engaging with the community and offering a programme to get tamariki out and engaging in Play. From September to June 2022 there have been approximately 53 bookings of the trailer which involves over 1000 community members, young and old, engaging.</p> <p>Partnerships with the community to run programmes within the library setting are beginning to become more prominent, this can be seen with the partnership offered with Budget Services to support the community with Digital Banking Services whereby the libraries offer a space for this to occur and assist with promotion.</p> <p>The libraries have assisted and supported events such as the Ki O Rahi Tournament and Matariki.</p> <p>The total number of programmes and events run is approximately 439.</p>
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	Participants of events including programs, exhibitions, author events, and classes.	6,000	<b>Achieved</b>  Despite the challenges of COVID-19, closures and other restrictions, we were able to achieve a total participation of 6104 participants across the year.  While programme numbers were down overall, this number reflects that overall, there were strong attendance at the events delivered.
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<b>Cemeteries</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance measure	Target 2021/2022	Achieved level of service
Council looks after its Cemetery grounds, providing a special place of remembrance for loved ones amongst attractive and well-maintained grounds.	The percentage of the community satisfied with the condition and maintenance of our Districts cemeteries.	90%	<b>Achieved</b> 98% of residents are satisfied with the Council Cemeteries. This is similar to previous surveys and no significant differences between the demographic groups.
	No complaints about late or inadequate interment services at our cemeteries.	100%	<b>Not achieved</b> There was one complaint through the year, with a second incident that Council worked to resolve for the family. One complaint was received over the Christmas period regarding interment services. The matter was addressed and the issue resolved. Processes were reviewed and adjusted to mitigate repeat issues occurring. There was a second incident where Council received a report that a service had been missed, however after investigation it was identified that no one had ever applied or booked the interment (of ashes) with Council. We still worked to co-ordinate and deliver on this as a priority for the family.

<b>District Plan</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance measure	Target 2021/2022	Achieved level of service
Council creates an environment where development and the use of land in our District balances the need for growth while protecting our special places and community values.	A District Plan current within the statutory timeframes.	Not Achieved	<b>Achieved</b> This measure recognises that Council is making progress towards the review of its District Plan. We remain on track to have reached by 2023/24 in accordance with the 2021-2031 Long Term Plan measures, an Operative District Plan with statutory timeframes that gives effect to national policy statements and national environmental standards.  The District Plan Review continues to progress, currently going through formal hearings which are due to be completed by the end of 2022. Following this, the Panel of Commissioners deliberate and make decisions on a new District that it will recommend to Council for adoption by May 2023, within statutory timeframes (within 2 years of public notification).
	A District Plan that is future focussed and responsive to the Districts Growth and development.	Develop a project plan for changes to respond to growth and rolling reviews over the next 10 years.	<b>Not achieved</b> As previously reported, Officers are currently addressing the development of the project plan to integrate issues that have not been able to be included into the current District Plan review programme.  It is anticipated this plan will outline the sequencing of reviews (including potential plan changes) that will be required to ensure the District Plan stays current and enables/facilitates strategic planning and development over the next 10 years, in particular in light of the growth Central Hawke's Bay is experiencing.

			<p>This work programme has however been put on hold as the planning team is encountering resourcing issues, and must prioritise delivery of the current District Plan review in order for a new District Plan to be operative in 2023.</p> <p>We are also mindful of the timing of the Resource Management Act reform and based on advice from Ministry for the Environment expect that the full Natural and Built Environment Act will be available for consultation later in 2022. This creates some level of uncertainty as to how the new district plan will transition into the new resource management system. In association with the Strategic Planning Bill and public consultation on the new legislation Council will be seeking to ensure the district is as well placed for this as it can be.</p>
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<b>Building Control</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
To protect the community from unsafe buildings and ensure buildings are designed and constructed in a manner that promotes sustainable development.	The percentage of building consents processed within 20 working days (the statutory timeframe).	100%	<b>Not achieved</b> <b>76.6% consents processed within 20 working days</b> <ul style="list-style-type: none"> <li>124 consents processed this period</li> <li>Average processing days = 15</li> <li>Average inspection timeframe = 4 days</li> </ul> <p>Application volumes continue to grow on the back of recent subdivision growth. The impact of covid, a tight labour market and two staff vacancies continued to impact processing times however investment in the training of three cadets continues and is slowing increasing our ability to process in-house.</p> <p>In the interim, we continue to have a heavy reliance on external providers who are also struggling with processing capacity. The focus on reducing inspection timeframes to minimise the impact in what is a challenging building environment has been well received by industry.</p> <p>As context, while this measure is not achieved, customer satisfaction remains relatively high, with both processing and inspection timeframes still better than that of neighbouring districts Napier and Hastings, which currently sit at around four weeks for an inspection and up to six weeks for processing.</p>

			Delays are a national issue. The introduction of a new online application portal in July 2022 will provide further opportunities to streamline and simplify the process for our customers in the next 2-3 months.
	The percentage of customers satisfied with Building Control services provided.	90%	<p><b>Not achieved</b></p> <p>An 88% satisfaction rating was achieved through targeted surveys. This rating is still an increase from 73% achieved in the 2020/21 years.</p> <p>Despite challenging times for the sector, positive customer feedback has been received throughout the year and is echoed in comments received in the residents' survey.</p>

### Animal Services

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
To ensure that animals are looked after in a humane manner and not menacing, dangerous or a nuisance to the public.	The percentage of known dogs registered.	>95%	<p><b>Achieved</b></p> <p>97% of known dogs are registered as at June 2022. This is an increase from 92% achieved in the 2020/21 year.</p>
	Percentage of serious dog incidences responded to within 2 hours	100%	<p><b>Achieved</b></p> <p>There were 6 dog attack complaints received this quarter. Through the year all complaints were responded to within the required time.</p>

	Response to all stock complaints and requests within 24 hours	100%	<b>Achieved</b> 100% - 12 Stock wandering complaints were received this quarter and responded to within 24 hours. Through the year, all complaints were responding to within the required time.
	The percentage of users satisfied with the Animal Control service provided	90%	<b>Achieved</b> 91% of customers are satisfied with the animal services delivered. This is a notable increase from 71% in the 2020/21 Financial Year.



<b>Compliance and Monitoring</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council provides a compliance and monitoring service which is compliant, efficient and customer friendly.	Owners, or their agents, advised that their BWOF has lapsed within one month of expiry.	90%	<b>Achieved</b> 100% of owners have been contacted within the required timeframe and BWOF processing is up to date. The addition of an experienced IQP to the compliance team has significantly increased capacity and allowed the team to commence audits of high risk / priority buildings and schools throughout our district. Approximately a third have been completed to date.
	All PIMs, LIMs, and CCCs issued within the statutory timeframe.	100%	<b>Achieved</b> <ul style="list-style-type: none"> <li>30 LIMs were issued this quarter within the 10 day statutory timeframe with an average processing time of 6 days. This represents a 58% increase on Q3. Annual volumes are in line with 2020 / 2021.</li> <li>94 CCCs issued – 98.8% within statutory timeframe of 20 days. Only 1 CCC was over time due to delays in receipt of information from the applicant. The average processing time was 3 days.</li> <li>0 PIMS issued - not commonly requested</li> </ul>
	Respond to complaints about non-compliance with bylaws within 3 days.	100%	<b>Achieved</b> 100% - 6 complaints received this quarter.

	The percentage of resource consents monitored within two years of being issued.	100%	<b>Achieved</b> New reporting tool in development to increase relevance with full implementation in line with adoption of the proposed district plan early 2022. Currently there is only 1 consent that requires ongoing monitoring.
	The percentage of users satisfied with the Compliance and Monitoring service provided.	90%	<b>Not achieved</b> 71% satisfaction rating achieved through targeted surveys. This is the first year where targeted surveys have specifically focused on Building Compliance and Monitoring services. In prior years building consents have been included with Building Compliance and Monitoring services with collective scores in the low 70's%. This quarter has seen an increased focus on BWoFs and audits following the recruitment of a new Consents Compliance Officer.

<b>Environmental Health</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
To keep the community safe and healthy by ensuring environmental and public health standards are maintained.	Complaints received are responded to within three working days.	100%	<b>Achieved</b> 0 complaints received for this quarter.
	The percentage of customers satisfied with the public health services delivered.	72%	<b>Achieved</b> 95% of customers are satisfied with the environmental health services delivered.

<b>Land Use and Consenting</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
To enable use, development and subdivision of land in line with our District Plan and other environmental policies	The percentage of resource consents (non-notified) processed within 20 working days (the statutory timeframe).	100%	<b>Not Achieved</b> <b>Total Resource Consents</b> 78.0% of all resource consents issued within statutory timeframes <b>Land Use Consents</b> 90.0% of consents issued within 20 days <b>Subdivision Consents</b> 72.2 of consents issued within 20 days <b>Permitted Boundary Consents</b> 100% of consents issued within 10 days  While consent application numbers have started to flatten this period, increases in complexity are noticeable with timeframe exceedances in most cases the result of limited engineering resources. This period has seen the approval of two significant resource consents that have also been heavy on internal resources – SkySolar solar farm and an RMA Hearing for a 312 lot rural subdivision in Ongaonga. Processing services continue to be undertaken by external parties.  We continue to endeavour to recruit in an incredibly tight labour market but have been unable to fill existing vacancies in the last two years. Meeting statutory processing timeframes will remain a challenge due engineering shortages in particular with our external partners also facing similar capacity and recruitment issues. A shortage of planners and engineers is a national issue.

	The percentage of customers satisfied with the land use and subdivision consent services provided.	90%	<b>Not achieved</b> 87% satisfaction rating achieved through targeted surveys. This has been a challenging year due to chronic staff shortages with all consents now processed by external partners. Some processing delays have been unavoidable however proactive communication with customers has been a key focus and is reflected in the overall high satisfaction score which is a very pleasing result.
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### Solid Waste

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
Council supports and provides incentives for waste reduction, reuse and recycling in order to achieve its Waste Free CHB goals.	The percentage of total waste that is diverted from the transfer station to recycling, re-use and recovery.	32%	<b>Achieved</b> <b>37.57%</b> of waste received at the Transfer Stations was diverted from landfill. YTD Totals to landfill: <b>3838 tonnes</b> YTD Totals diverted via recycling and other initiatives: <b>2809 tonnes</b>
	The amount of green waste processed each year.	>2,275m3	<b>Achieved</b> <b>Total YTD – 2655 m3</b> Separated green waste is stockpiled at the transfer stations until a third party is available to shred the material and transported to Bio Rich in Hastings for further processing.

	The number of schools participating in waste minimisation programmes.	90%	<p><b>ACHIEVED</b></p> <p><b>94%</b>, 17 out of the 18 schools in the district are enrolled in a waste minimisation programme</p> <p><b>Enviroschools programme:</b></p> <ul style="list-style-type: none"> <li>• Hunter Park Kindergarten</li> <li>• Argyll East School</li> <li>• Elsthorpe School</li> <li>• Omakere School</li> <li>• Ongaonga School</li> <li>• Otane School</li> <li>• Pukehou School</li> <li>• Sherwood School</li> </ul> <p><b>Zero Waste Programme:</b></p> <ul style="list-style-type: none"> <li>• Omakere School</li> <li>• Flemington School</li> <li>• The Terrace School</li> <li>• Takapau School</li> <li>• St Joseph's School</li> <li>• Elsthorpe School</li> <li>• Porangahau School</li> </ul> <p><b>Paper for Trees Programme</b></p> <ul style="list-style-type: none"> <li>• 5 preschools</li> <li>• 17 schools enrolled</li> </ul>
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	Hold waste minimisation promotional events in the District.	5	<b>Achieved</b> <b>Total YTD – 8 Events</b>
	The percentage of users satisfied with the solid waste service provided.	80%	<b>Achieved</b> This are some notable increases in services with Councils focussed effort and investment paying off: <ul style="list-style-type: none"> <li>• 90% of users satisfied with the kerbside recycling service (up from 82% in the 2020/21 year)</li> <li>• 96% of users satisfied with the recycling drop off centres</li> <li>• 93% of users satisfied with the rural recycling trailer service</li> <li>• 87% of users satisfied with the kerbside rubbish service (up from 82% in the 2020/21 year)</li> <li>• 85% of users satisfied with the transfer station service (up from 71% in the 2020/21 year)</li> </ul>

<b>Stormwater</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance Measure	Target 2021/2022	Achieved level of service
To effectively manage stormwater in a manner that respects and protects private and public assets and preserves the health of our waterways.	For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority's stormwater system.)	0	<b>Achieved</b> 0 habitable floors affected in flooding events this quarter (per 1000 properties connected). There are currently 3219 stormwater connections to the networked reticulation system.
	Compliance with the territorial authority's resource consents for discharge from its stormwater system measured by the number of abatement notices.	0	<b>Achieved</b> Number of abatement notices received for the quarter: 0
	infringement orders	0	<b>Achieved</b> Number of infringement notices received for the quarter: 0
	enforcement orders; and	0	<b>Achieved</b> Number of enforcement orders received for the quarter: 0
	Successful prosecutions, received by the territorial authority in relation to those resource consents.	0	<b>Achieved</b> Number of prosecutions received for the quarter: 0



	The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	0	<b>Achieved</b> The median response time for the quarter is 2 Hrs. There were 0 flooding events for quarter.
	The number of complaints received about the performance of the stormwater system (expressed per 1000 properties connected to the stormwater system).	≤ 5	<b>Achieved</b> 0.62 Complaints received per 1000 stormwater connections this quarter.  There were 2 complaints for the quarter There are currently 3219 stormwater connections to the networked reticulation system.
	The percentage of users satisfied with the stormwater service provided.	90%	<b>Not achieved</b> 83% Measured through recently completed through the targeted residents survey

<b>Wastewater</b> Performance measures intended to be reported in the Annual Report. The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.			
Level of Service	Performance measure	Target 2021/2022	Achieved level of service
To provide for the effective reticulation, treatment and disposal of wastewater in a way that protects the health of our communities and natural environment.	Target number of dry weather sewerage overflows (per 1000 connections to the total sewerage system).	≤10	<b>Achieved</b> 0.87 dry weather sewerage overflows (per 1000 connections to the total sewerage system) this quarter. 3 reported dry weather overflow for the quarter. There are currently 3434 sewerage connections to the total sewerage systems.
	Target number of total sewerage overflows (per 1000 connections to the total sewerage system).	≤30	<b>Achieved</b> 1.45 Sewerage overflows (per 1000 connections to the total sewerage system) this quarter. There were 5 reported overflows for the quarter. There are currently 3434 sewerage connections to the total sewerage systems.
	Compliance with the territorial authority's resource consents for discharge from its sewerage system measured by the number of:	0	<b>Achieved</b> Number of abatement notices received for the quarter: 0 Number of abatement notices received year to date: 0
	abatement notices	0	

	infringement orders	0	<b>Achieved</b> Number of infringement notices received for the quarter: 0 Number of infringement notices received year to date: 0
	enforcement orders and	0	<b>Achieved</b> Number of enforcement orders received for the quarter: 0 Number of enforcement orders received year to date: 0
	convictions, received by the territorial authority	0	<b>Achieved</b> Number of convictions received for the quarter: 0 Number of convictions received year to date: 0
	Median response time for attending sewerage overflows resulting from blockages or other faults (measured from the time that notification is received to the time that the service personnel reach the site).	≤1hr	<b>Not Achieved</b> The median response time for the quarter was 2.0 hours. It is anticipated this median time across the full year will come down to within target limits. We are currently reviewing reported data as part of a DIA review and expect some major improvements in this area across 2022-2023.
	Median resolution time for attending sewerage overflows resulting from blockages or other faults (measured from the time that notification is received to the time that service personnel confirm resolution of the blockage or other fault).	≤ 4 hrs	<b>Achieved</b> The median resolution time for the quarter was 2.0 hours

	Number of complaints received per annum per 1000 sewerage connections about any of the following:  Sewerage odour, sewerage system faults, sewerage system blockages or Council's response to issues with its sewerage systems.	≤ 10	<b>Achieved</b> 6.9 Complaints received per 1000 sewerage connections this year.  There was a total of 24 complaint for the calendar year. There are currently 3434 sewerage connections to the total sewerage systems.
	The percentage of users satisfied with the wastewater service provided.	90%	<b>Achieved</b> 92% Measured through Targeted Surveys in the fourth quarter.

### Water Supply

Performance measures intended to be reported in the Annual Report.

The following performance targets have been set by Council to meaningfully assess the achievement of levels of service.

Level of Service	Performance measure	Target 2021/2022	Achieved level of service
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To provide safe, reliable and consistent water supplies to our community working with our customers to support wise and sustainable.	The extent to which the local authority's drinking water complies with part 4 of the drinking water standards (bacteria compliance criteria).	All potable supplies 100%	<b>Achieved</b> Otane 100% Waipawa 100% Waipukurau 100% Takapau 100% Kairakau 0% - Exempt due to small supply Porangahau 100%
	The extent to which the local authority's drinking water supply complies with Part 5 of the drinking water standards (protozoal compliance criteria).	All potable supplies 100%	<b>Achieved</b> Otane 100% Waipawa 100% Waipukurau 100% Takapau 100% Kairakau 0% - Exempt due to small supply Porangahau 100%
	Percentage of real water loss from the local authority's networked reticulation system.	≤ 30%	<b>On Track to be Achieved</b> Work remains underway to install meters and conduct night-flow analysis to accurately measure water losses. Currently this cannot be accurately measured.
	Attendance for urgent callouts; from the time that the local authority received notification to the time that service personnel reach the site.	≤ 2 hours	<b>Achieved</b> The median response time for this quarter is 0.3 hours.

	Resolution of urgent call outs; from the time that the local authority receives notification to the time the service personnel confirm resolution of the fault or interruption.	≤ 12 hours	<b>Achieved</b> 7.8 hours
	Attendance for non-urgent call outs: from the time that the Local Authority receives notification to the time the service personnel reaches the site.	≤ 6 hours	<b>Achieved</b> The median response time for this quarter is 0.4 hours.
	Resolution of non-urgent call outs: from the time that the Local Authority receives notification to the time the service personnel confirm resolution of the fault or interruption.	≤ 72 hours	<b>Achieved</b> The median resolution time for the quarter is 5.05 hours.
	Number of complaints relating to drinking water received (per annum per 1000 connections to the local authority's networked reticulation system)  Drinking water clarity, Drinking water taste, Drinking water odour, Drinking water pressure or flow, Continuity of supply, The local authority's response to any of these issues.	≤ 5	<b>Achieved</b> 1.2 Complaints per 1000 connections this quarter. There was a total of 5 complaints for the quarter. There are currently 4084 water connections to the networked reticulation system.

	The average consumption of drinking water per day per water connection	≤1.80m3	<b>Achieved</b> 1.34 m3 average consumption of drinking water per day per connection for the quarter. There are currently 4084 water connections to the networked reticulation system. 498,026 m3 produced across the quarter or 5472.8 m3 produced per day. Water conservation and management strategy being reassessed.
	The percentage of users satisfied with the water supply service provided	90%	Achieved 90%

**LGOIMA Requests**

Subject	Business (if applicable)	Date Received
Insurance on bridges in Central Hawke' Bay	Stuff	11 April 2022
Building consent questions	First Build	20 April 2022
Water Security		24 April 2022
Communities 4 Local Democracy		1 May 2022
Infringement Notices		1 May 2022
Building and resource consents		2 May 2022
Ratepayers report		3 May 2022
Communities 4 Local Democracy	Groundswell NZ	6 May 2022
Silica dust contamination		15 May 2022
HSNO Enforcement under s97	Environmental Protection Authority	16 May 2022
Contractual relationship between Central Hawkes Bay District Council and Triko Security Ltd		17 May 2022
PJs Bar internal renovations and potential off license premise		19 May 2022
Media/Communications	RNZ	7 June 2022
Forest and Bird climate change & biodiversity loss	Forest and Bird	9 June 2022
951 Lindsay Road, R D 3 Waipukurau, for building consent BC200068		16 June 2022
951 Lindsay Road, R D 3 Waipukurau, for building consent BC200068		20 June 2022
Building Consent Applications		21 June 2022
Budget information request	GNS Science	30 June 2022



## Quarterly Activity Reporting

### Wastewater Treatment Quality and Flow/Volume Results

Changes have been made to the routine reporting of wastewater discharge quality and flow results against the conditions set within relevant consents (below). The table below provides a more visual and easier to interpret view of performance against limits and shows performance over time where previous reports have not.

Each coloured cell, shown per quarter for a specific plant and measure, represents 12 months' worth of prior data (a rolling average). Commentary to explain performance is provided below the table.

	Discharge Quality				Discharge Flow			
Site	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Waipawa								
Waipukurau								
Otane								
Porangahau								
Te Paerahi								
Takapau								
	Consistent and/or widespread non-compliances							
	Inconsistent and/or isolated non-compliances							
	Trending upwards, at risk of non-compliance							

	Compliant across site					
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**Waipawa quality results exceedances:**

Our previous treatment capabilities (lamella, clarifier) had a lesser efficacy than our new DAF unit, meaning that our ability to treat TSS and DRP was greatly reduced. Although we are still unable to treat ammonia, pH and cBOD, our ability to treat TSS, DRP and e-coli has increased significantly with the DAF now online. Lab and field results to date have been extremely promising and we expect to present this improved data in the coming weeks.

**Waipawa volume exceedances:**

Mostly as a result of the ongoing I&I issues and a number of heavy rainfall events, the team have needed to increase the discharge from the pond, exceeding our daily 1300m<sup>3</sup> limit. With the introduction of the DAF, we are now able to produce a higher volume of treated effluent, as opposed to partially treated which had been our primary source of exceeded discharge. This enables us to limit the environmental impact of the greater discharge volume and rely less on our emergency discharge.

**Waipukurau quality results exceedances:**

There is still a significant lack of control at this site to accurately manage and treat for our compliance requirements. Like Waipawa WWTP, we are still unable to treat ammonia, pH and cBOD, and our ability to treat TSS and DRP are restricted by limitations with existing infrastructure. We are working closely with the PMO team and our technical consultants (Beca/Veolia) to establish a short-term solution to these issues, managing our discharge until the long-term solution is delivered. Potential short-term solutions include more effective pond management, aeration, dosing control and modifications to existing infrastructure.

**Otane quality results exceedances:**

Exceedances for Otane are 15 for 50% and 4 for 90% for the 48-week exceedances (cBOD and TSS), with the achieved results being 12/6 for BOD and 16/6 for TSS.

**Otane volume exceedances:**

High rainfall and increased demand on the reticulated network are primary factors in the increased discharge from this site. Our ability to manage the discharge during high pond levels is greatly reduced, and we often see exceedances during heavy rainfall events. Recent removal of the weir has reduced our ability to accurately control the discharge but with imminent introduction of the pump station and connection to the Waipawa WWTP, this will remove any future compliance risk.

**Porangahau and Te Paerahi quality results exceedances:**

Isolated areas of non-compliance which appear to be a result of seasonal changes. No significant changes to site but we are monitoring as we head into the spring/summer to respond accordingly.

## **7.5 RESIDENT'S OPINION SURVEY RESULTS 2022**

**File Number:** COU-1400

**Author:** Lisa Harrison, Customer Relationships and Experience Manager

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Central Hawke's Bay District Council Resident Opinion Survey Report 2022 [↓](#)

### **RECOMMENDATION**

**That, having considered all matters raised in the report, the report be noted.**

### **PURPOSE**

The purpose of this report is to provide elected members with the overall highlights received from the 2022 Resident's Opinion Survey.

### **SIGNIFICANCE AND ENGAGEMENT**

This report is provided for information purposes only and has been assessed as minor significance.

### **BACKGROUND**

In 2017 Council commissioned a comprehensive resident consultation programme, to help us better understand resident perspectives and aspirations. This consultation, known as Project Thrive, had a significant influence on Council's 2018 – 2028 Long Term Plan (LTP).

The development of the 2018-2028 LTP saw a number of new activity performance measures being established, with resident's satisfaction being a key performance measure, measured through an annual independent resident's survey.

In 2019 and 2020 we re-engaged Research First to complete our second and third Resident's Opinion Survey's so that we could track our performance based on the 2018 survey results. The method that Research First used to complete these surveys was a mixed method of online and phone surveys.

In 2021 we engaged a new service provider, AskYourTeam, based on feedback and a reflection of how we were undertaking the survey. This enabled us to broaden our engagement by offering a different mixed method compared to previous years.

For the 2022 survey, we have used AskYourTeam, and worked alongside them to prepare the updated Residents' Opinion Survey based on the new 2021-2031 Long Term Plan levels of service.

The 2022 survey was conducted using a mixed method approach being an online survey and offering residents the opportunity to complete the survey via hard copy. The online survey provided an option for those with a preference to participate online and for those that preferred a hard copy survey to complete this was available as an insert into the CHB mail or was available at all our service centres.

The 2022 survey was undertaken between 11 May 2022 – 29 June 2022. While we maximised our communications to increase participation, we only received a total of 310, of those completed, 218 were received back via the hard copy inserts in the CHB Mail. The participation rate has declined from the peak of the total completed in 2021 of 472. However, taking into consideration the saturation of consultation with our community in relation to other key matters e.g., Thriving Places and Spaces we were still pleased to see the total participation rate in line with previous years.

## DISCUSSION

The purpose of this survey is to formally record Council's performance in relation to our levels of service performance measures for activities as defined in the 2021-2031 Long Term Plan and to gain various other information relating to activities of the organisation.

For the last three years the Resident's Opinion Survey has been based off the 2018-2028 Long Term Plan performance measures. The 2022 Residents Survey results are based off a new set of performance measures based on the 2021-2031 Long Term Plan. The survey provider AskYourTeam have also used a slightly different measuring scale to allow for a more accurate reflection of results in this year's survey. Whilst the measuring scale and questions are have changed, there are clear trends in relation to the results over the last 3 years, which are highlighted in the report attached.

A total of 310 residents completed this year's Resident's Opinion Survey, compared with 472 in 2021 and 315 in 2020.

Through the latest 2022 Resident's Opinion Survey we have seen notable improvement in the following activity areas:

### Animal Services

In the 2021 Resident's Opinion Survey animal services received a 60% satisfaction rating (based off very satisfied and satisfied results), compared with 91% in this year's survey.

### Solid Waste

In the 2021 Resident's Opinion Survey kerb side rubbish received a 77% satisfaction rating (based off very satisfied and satisfied results), compared with 87% in this year's survey. We have also seen an increase in satisfaction in relation to transfer station services from 52% from 2021 to 85% in this year's survey.

### Waters

In the 2021 Resident's Opinion Survey the drinking water supply received a 77% satisfaction rating (based off very satisfied and satisfied results), compared with 90% in this year's survey. We have also seen an increase in the wastewater area from 74% in 2021 to 92% in this year's survey.

### Environmental Health

In the 2021 Resident's Opinion Survey environmental health services received a 75% satisfaction rating (based off very satisfied and satisfied results), compared with 95% in this year's survey.

As part of the 2021-2031 Long Term Plan review, Council had the opportunity to review and assess how its measures its performance in relation to its Long Term Plan performance measures. To this end, many of the performance measures from the 2018-2021 Long Term Plan have been replaced, however customer satisfaction measured through this survey have remained in many activities.

As part of the new 2021-2031 Long Term Plan the Council identified seven key strategic goals. In the table below we have measured the following goal areas against our new Long Term Plan Targets.

Goal	Measure	LTP Target	2022 Result
<b>Goal 1. Proud District – He Rohe Poho Kereru</b>	Do you think Central Hawke's Bay is a great place to live?	<b>95%</b>	<b>95%</b>
<b>Goal 2. Prosperous District – He Rohe Tonui</b>	Do you think Central Hawke's Bay is a thriving and prosperous District?	<b>n/a</b>	<b>80%</b>
<b>Goal 3. Strong Communities – He Hapori Kaha</b>	In Central Hawke's Bay do you find it easy to express your own identity?	<b>95% (83.8% in 2018 Census)</b>	<b>80%</b>

<b>Goal 4. Connected Citizens – He Kiriraru Whai Hononga</b>	I am satisfied with my life in Central Hawke's Bay District?	<b>Maintained or improved (7.8/10 in 2018 Census)</b>	<b>8.2/10</b>
<b>Goal 7. Durable Infrastructure – He Hanganga Mauroa</b>	Are you confident that the Central Hawke's Bay District Council are appropriately planning for the future renewal and long-term development of Council and community assets?	<b>85%</b>	<b>74%</b>

Overall data is accurate to +/- 5.0% margin. A copy of the complete 2022 Resident's Opinion Survey Results is attached.

### IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

### NEXT STEPS

Based on the results from the 2022 Resident's Opinion Survey, some feedback has already been actioned immediately as request for service, while others will feed into asset management plans, group plans and overall customer experience improvement plans.

### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**



A RESEARCH REPORT  
FOR LOCAL GOVERNMENT

# Central Hawke's Bay District Council Resident Opinion Survey

REPORT - JULY 2022







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# 1 Summary of Findings

## 1.1 Together We Thrive! Ora Ngā Tahi Ana!

Goal	Measure	2022 Result
<b>1. Proud District - He Rohe Poho Kererū</b>  By 2031, 95% of our residents think Central Hawke's Bay is a great place to live.	Do you think Central Hawke's Bay is a great place to live?	<b>95%</b>
<b>2. Prosperous District - He Rohe Tōnui</b>  By 2031, the GDP per FTE in Central Hawke's Bay is at or be the New Zealand average.	Do you think Central Hawke's Bay is a thriving and prosperous district?	<b>80%</b>
<b>3. Strong Communities - He Hapori Kaha</b>  By 2031, more than 95% of our community find it easy to express their identity (83.3% in the 2018 Census).	In Central Hawke's Bay do you find it easy to express your own identity?	<b>80%</b>
<b>4. Connected Citizens - He Kirirarau Whai Hononga</b> Our community's' overall life satisfaction is maintained or increased year on year (baseline is 7.8/10 – 2018 Census.)	I am satisfied with my life in the Central Hawke's Bay District	<b>8.2/10</b>
<b>7. Durable Infrastructure - He Hanganga Mauroa</b>  By 2031, 85% of our community have confidence that we are appropriately planning for the future renewal and long-term development of Council and community assets.	Are you confident that the Central Hawke's Bay District Council is planning appropriately for the future renewal and long-term development of Council and community assets?	<b>74%</b>

## 1.2 Performance Measure Summary

The following table is a summary of key findings from the survey. Where a result is directly aligned to a Performance Measure in the Council's 2021-2031 Long-Term-Plan, the target is represented in brackets beside the result. The results highlighted in green represent where a target has been met or exceeded.

### Council Engagement

<b>77%</b> (85%)	Thought Council listened and responded well or very well to the needs and issues faced by the community	<b>91%</b> (85%)	Thought Council engaged and communicated about Council business well or very well
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### Social Development

<b>90%</b> (95%)	Are satisfied with Council's social development activities	<b>100%</b> (100%)	Of partner organisations are satisfied with the advice and support provided by Council?
<b>98%</b> (100%)	Of partner organisations are satisfied with the advice and support provided by Council?		

### Land Transport

<b>67%</b> (72%)	Are satisfied with roading services provided by Council
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### Places and Open Spaces

<b>86%</b> (80%)	Have used or visited a park, reserve or open space	<b>91%</b> (90%)	Are satisfied with the services and facilities at a park or reserve they visited
<b>91%</b> (90%)	Are satisfied with the community halls	<b>98%</b> (90%)	Are satisfied with the Council cemeteries

## Planning and Regulatory Service Group

<b>88%</b> (90%)	Are satisfied with Council's building control services	<b>91%</b> (90%)	Are satisfied with Council's animal control services
<b>71%</b> (90%)	Are satisfied with Council's compliance and monitoring	<b>95%</b> (95%)	Are satisfied with environmental health service
<b>87%</b> (90%)	Are satisfied with the resource consent services provided by the Council	<b>87%</b> (80%)	Are satisfied with the kerbside rubbish collection
<b>85%</b> (80%)	Are satisfied with Council transfer stations	<b>90%</b> (80%)	Are satisfied with the kerbside recycling collection
<b>96%</b> (80%)	Are satisfied with the drop-off recycling centres	<b>86%</b> (80%)	Are satisfied with rural mobile recycling services
<b>83%</b> (90%)	Are satisfied with stormwater and drainage	<b>92%</b> (90%)	Are satisfied with Council wastewater services
<b>90%</b> (90%)	Are satisfied with the drinking water supply		

## 1.3 Key results over time

With a number of changes to performance measures this year, and with a change to the satisfaction rating scale (removing the "neither satisfied nor dissatisfied" option) a direct over time comparison is not possible. However, where there is an ability to apply a level of trend analysis, this has been done, and is shown below.

	2019 very well +	2020 very well +	2021 very well +	2022 very well +	LTP Measure	
Council has listened and responded to community needs and issues in the past 12 months	55%	66%	82%	77%	85%	
How well has Council communicated about Council services	64%	71%	84%	91%	85%	
	2019 Very satisfied + satisfied + neutral	2020 Very satisfied + satisfied + neutral	2021 Very satisfied + satisfied+ neutral	2021 Very satisfied+ satisfied	2022 Very satisfied + satisfied	LTP Target
Social development activities • (2019 – 2021 included economic development activities in the measure)	88%	89%	85%	50%	90%	90%
Roading (not including State Highways)	78%	72%	67%		67%	72%
Cemeteries	96%	97%	96%	73%	98%	90%
Parks and reserves	94%	95%	95%	83%	91%	90%
Community halls					91%	90%
Building Control Services					88%	90%
Animal services	85%	73%	71%	60%	91%	90%
Building compliance and monitoring	91%	72%	72%	54%	71%	90%
Environmental health services			94%	75%	95%	95%
Resource consent services	77%	79%	73%	49%	87%	90%
Kerbside rubbish collection > Compared over time against solid waste services (rubbish and recycling)	81%	77%	91%	77%	87%	80%
Kerbside recycling collection > Compared over time against solid waste services (rubbish and recycling)	81%	77%	82%		85%	80%
Waste Transfer Station	81%	77%	71%	52%	85%	80%
Storm water	85%	92%	85%	68%	83%	90%
Wastewater services	93%	91%	93%	74%	92%	90%
Drinking water supply	82%	83%	92%	77%	90%	90%

## 2.0 Survey context

### 2.1 Method

The 2022 Residents' Survey was conducted using a mixed online survey and hard copy approach. Hard copy surveys were distributed using a number of methods, including newspaper inserts along with advertising, and making copies available at Council locations across the district. The online survey provided an option for those who preferred to participate online. These surveys were made available to residents using a number of digital channels, including kiosks, links on the Council's website, and posts on the Council Facebook page. Newspaper adverts with QR-codes were also used.

The online survey ran from 11 May 2022 until 29 June 2022.

Responses achieved

	Number of respondents	% of respondents
Paper	218	70%
Online	92	30%
Total	310	100%

The total number of responses has declined in 2022 from 472 in 2021.

The population of Central Hawke's Bay District is 15,600 based on 2022 CHBD Demographic and Economic Growth Projections update.

In some cases, respondents chose to answer 'don't know' rather than rate a service or facility. Where this is the case, these responses have been removed from the analysis and the subtotal of respondents calculated.

Please note that:

- > In certain cases, the sum of individual responses will not add up to totalled figures; this is due to rounding conventions.
- > Where sample sizes are low, the findings should be treated with some caution.
- > The rating scale for satisfaction scores has been changed from previous years to only include "very dissatisfied, dissatisfied, satisfied, very satisfied." The positive scores for all individual measures have been calculated using satisfied + very satisfied.
- > For the rating scale of very poor – very well, scores are calculated using those results for well + very well.
- > For the rating scale strongly disagree – strongly agree, agreement ratings were made on a 7-point scale. Responses are reported as an average score and are scored as shown below.



## 2.2 Participation by Demographics

The following tables show the responses achieved and the demographic information obtained.

### By age

	Total achieved		Compared by method	
	Number of respondents	Percentage	Paper %	Online %
15-17	0	0%	0%	0%
18-24	0	0%	0%	0%
25-34	7	9%	58%	42%
35-44	17	15%	59%	41%
45-54	33	14%	55%	45%
55-64	63	18%	78%	22%
65-74	120	25%	68%	32%
75+	70	17%	79%	21%
Prefer not to say	0	0%	0%	0%
Total respondents	310	100%	55%	45%

*\*As defined by Statistics New Zealand, subnational population estimates 2018*

### By location

	Total achieved		Compared by method	
	Number of respondents	Percentage	Paper %	Online %
Blackhead Beach	0	0.0%		
Elsthorpe	3	0.9%	100%	0%
Kairakau	0	0%	100%	0%
Mangakuri	2	0.6%	100%	0%
Ongaonga	17	5.4%	80%	20%
Otane	29	9.5%	59%	41%
Pourerere	1	0.3%		
Pōrangahau	9	3%	35%	65%
Shoal Bay (Aramoana)	1	0.3%	100%	0%
Takapau	14	4.5%	28%	72%
Te Paerahi	2	0.6%		
Tikokino	18	5.8%	56%	44%
Waipawa	68	22%	45%	55%
Waipukurau	146	47.0%	63%	37%
Whangaheue	0	0%	0%	100%
Total	310	100%	218	92%

### By gender

	Total achieved		Compared by method	
	Number of respondents	Percentage	Paper %	Online %
Female	163	53%	67%	33%
Male	137	44%	72%	28%
Another gender	0	0%	0%	0%
Prefer not to say	10	3%	87%	13%
Total	310	100%	90%	10%

## 2.2 Participation by demographics cont.

### By time in the Hawke's Bay

	Total achieved		Compared by method	
	Number of respondents	Percentage	Paper %	Online %
0-1 years	9	3%	100%	0%
1-3 years	15	5%	67%	33%
3-5 years	43	14%	67%	33%
5-10 years	41	13%	78%	22%
10-20 years	55	18%	55%	45%
Youtube	147	47%	73%	73%
Total	310	100%	218	92

### By Homeowner status

	Total achieved		Compared by method	
	Number of respondents	Percentage	Paper %	Online %
Yes	287	93%	70%	30%
No	10	3%	70%	30%
Unsure	13	4%	70%	30%
Total	310	100%	218	92



## 3.0 Together We Thrive! Ora Ngā Tahi Ana!

The District Council's vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand. The Council has established seven strategic goals for achieving this vision. Where possible, the progress towards these goals was measured through the 2022 Residents Opinion Survey.

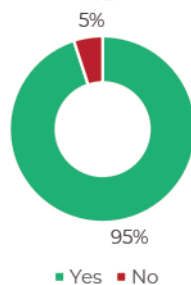
### Goal 1:

Proud District - He Rohe Poho Kererū

**Target:**

By 2031, 95% of our residents think Central Hawke's Bay is a great place to live.

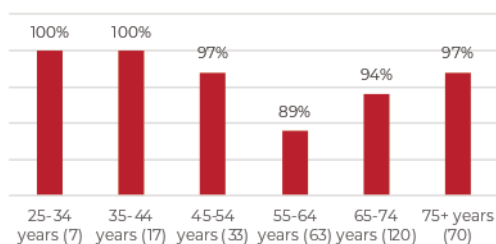
Do you think Central Hawke's Bay is a great place to live?



*Of the residents that responded to the survey, ninety-five percent (95%) believed that Central Hawke's Bay is a great place to live. This is a great result and reflects how proud the community are of the district and the quality of life they experience.*

*Differences between demographic groups are detailed below.*

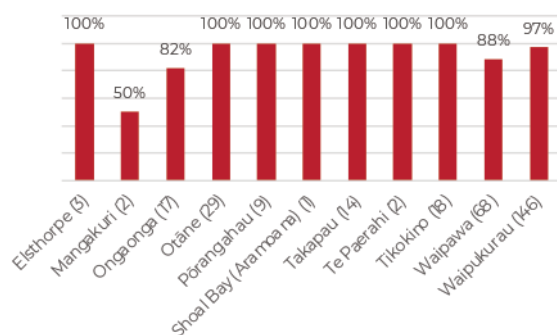
Do you think Central Hawke's Bay is a great place to live?



**Comparison by age.**

*While there was consistency across most age groups, the score for those aged 55-64 years was lower at 89%.*

Do you think Central Hawke's Bay is a great place to live?



#### Comparison by location.

There was significantly less positivity in Mangakuri than anywhere else, in the district, although it should be noted that this result is from only 2 responses.

The lower scores for Ongaonga and Waipawa are more significant given the larger number of responses

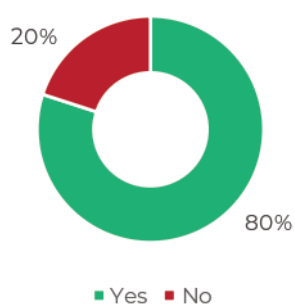
## Goal 2:

Prosperous District - He Rohe Tōnui

#### Target:

By 2031, the GDP per FTE in Central Hawke's Bay is at or below the New Zealand average.

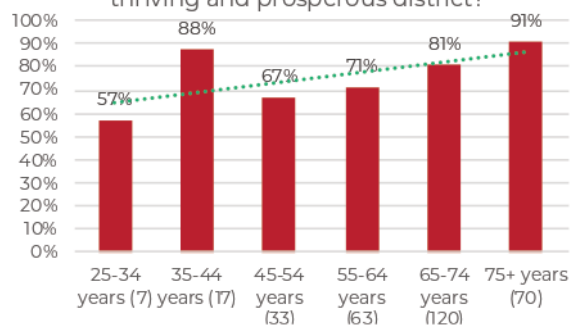
Do you think Central Hawke's Bay is a thriving and prosperous district?



Although the question is not a direct measure of the assigned target, of the residents that responded to the survey, eighty percent (80%) felt that Central Hawke's Bay is a thriving and prosperous district.

Differences between demographic groups are detailed below.

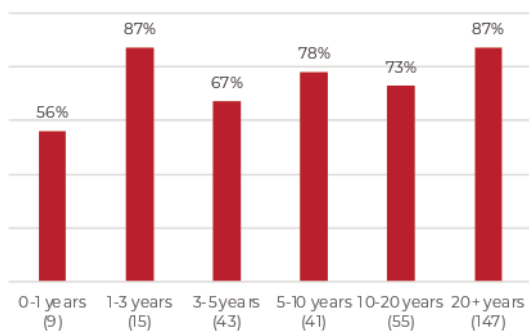
Do you think Central Hawke's Bay is a thriving and prosperous district?



#### Comparison by age.

There appears to be a general trend that residents' perception of Central Hawke's Bay as a thriving and prosperous district increases as they get older. The exception is the obvious outlier of people aged 35-44 years. This runs directly counter to the same age group's belief that the district is a great place to live.

Do you think Central Hawke's Bay is a thriving and prosperous district?

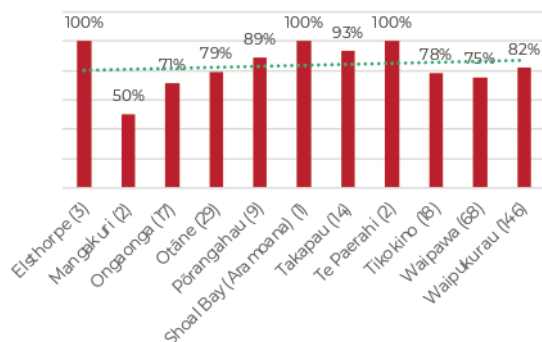


#### Comparison by time in the district.

There is no clear trend in terms of results based on length of time in the district, with quite a variation in scores. While only a sample of nine, a score of 56% from those who have only moved to the Central Hawke's Bay this year was significantly lower than the other groups.

For this group (people who have been in the district for 0-1 years), those aged 55-74 years old scored this question at 50%.

Do you think Central Hawke's Bay is a thriving and prosperous district?



#### Comparison by location.

Ignoring those locations where there are a very small number of responses (>3) there is a consistency in scores for this question.

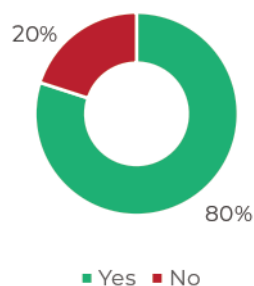
## Goal 3:

Strong Communities - He Hapori Kaha

### Target:

By 2031, more than 95% of our community find it easy to express their identity (83.3% in the 2018 Census).

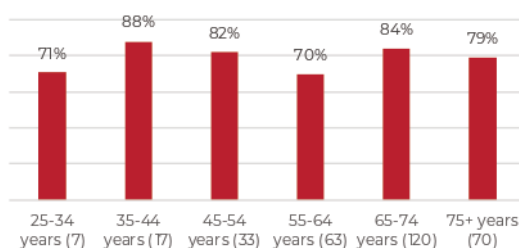
In Central Hawke's Bay do you find it easy to express your own identity?



Of the residents that responded to the survey, ninety-five percent (80%) felt they found it easy to express their identity. Whilst slightly below the 2018 Census results, the difference is not significant.

Differences between demographic groups are detailed below.

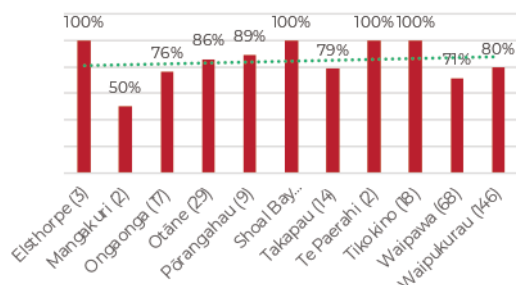
In Central Hawke's Bay do you find it easy to express your own identity?



### Comparison by age.

Scores for residents aged 25-34, and 55-64 years old are lower than the general trend, which mirrors results in Goal 1, and Goal 4 as well.

In Central Hawke's Bay do you find it easy to express your own identity?



### Comparison by location.

Ignoring those locations where there are a very small number of responses (>3) there is a consistency in terms of the scores for this question, although a score of 100% for the 18 people who live in Tikokino is a clear outlier.

## Goal 4:

Connected Citizens - He Kirirarau Whai Hononga

### Target:

Our community's overall life satisfaction is maintained or increased year on year (baseline is 7.8/10 – 2018 Consus)

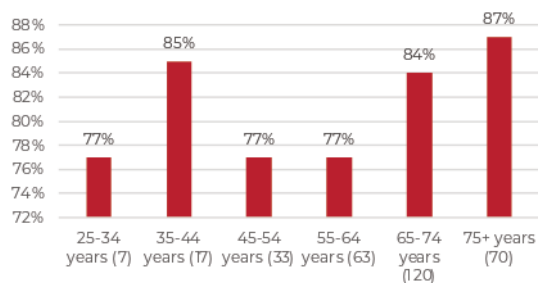
I am satisfied with my life in the  
Central Hawke's Bay District

# 8.2/10

*Of the residents that responded to the survey, the overall level of life satisfaction was eighty-two percent (82%). who feel that Central Hawke's Bay is a great place to live. This is a great result and reflects an improvement from the 2018 Census.*

*Differences between demographic groups are detailed below.*

I am satisfied with my life in the Central  
Hawke's Bay District



### Comparison by age.

*There appears to be 2 clear cohorts within this demographic group when it comes to their life satisfaction in the district.*

*Between the other demographic groups, there is little variation.*

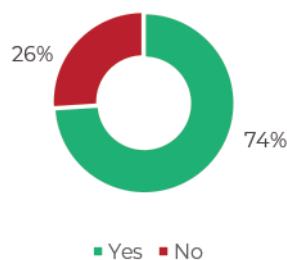
## Goal 7:

Durable Infrastructure - He Hanganga Mauroa

### Target:

By 2031, 85% of our community have confidence that we are appropriately planning for the future renewal and long-term development of Council and community assets

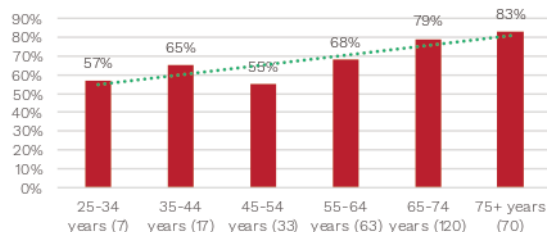
Are you confident that the Central Hawke's Bay District Council are appropriately planning for the future renewal and long term development of Council and community assets.



Of the residents that responded to the survey, seventy-four percent (74%) felt they have confidence in the way Council is planning for the future renewal and long-term development of council and community assets. found it easy to express their identity Whilst slightly below the 2018 Census results, the difference is not significant.

Differences between demographic groups are detailed below.

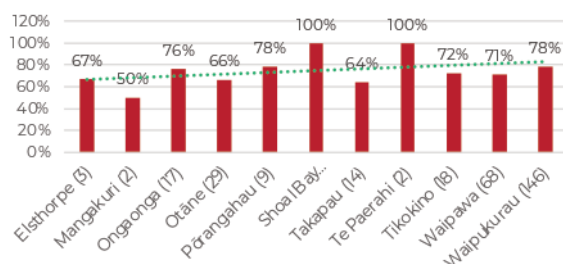
Are you confident that the Central Hawke's Bay District Council are appropriately planning for the future renewal and long term development of Council and community assets.



### Comparison by age.

There appears to be a general trend that residents' level of confidence in the Council in terms of planning for the future renewal and development of assets increases as they get older. People aged 35-44 years, as they were with Goal 2, are slightly above the trend.

Are you confident that the Central Hawke's Bay District Council are appropriately planning for the future renewal and long term development of Council and community assets.



### Comparison by location.

Ignoring those locations where there are a very small number of responses (>3) there is a consistency in terms of the scores for this question, although with a score of 64% there is significantly less confidence amongst the residents of Takapau.

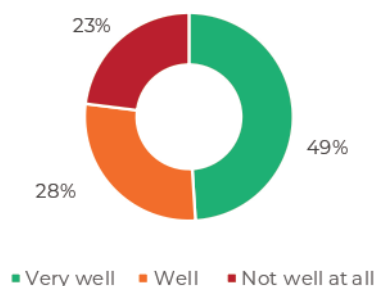
## 4 Leadership, Governance and Consultation

### 4.1 Council Engagement

Residents were asked about their views in terms of how the Council has listened and responded to the needs of the community during the last 12 months.

Of those who had an opinion on this question (24% answered I don't know) seventy-seven percent (77%) feel that the Council has listen and responded well or very well to the needs and issues of the community.

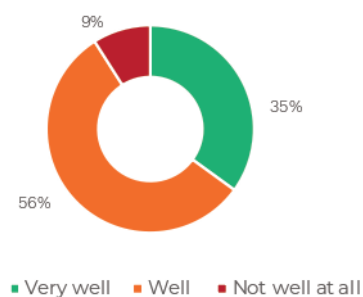
How well do you believe the Council has listened and responded to the needs and issues faced by the Central Hawke's Bay Community in the last 12 months?



*There were no major differences in responses based on locations (given the number of participants in smaller areas). Generally, there was a more positive sentiment amongst older age groups, with the highest portion of responses for "not well at all" coming from those ages 25-34 (29%). Across the other demographics there is no significant difference.*

Residents were also asked well as how well they through the Council have engaged and communicated on Council business through the year.

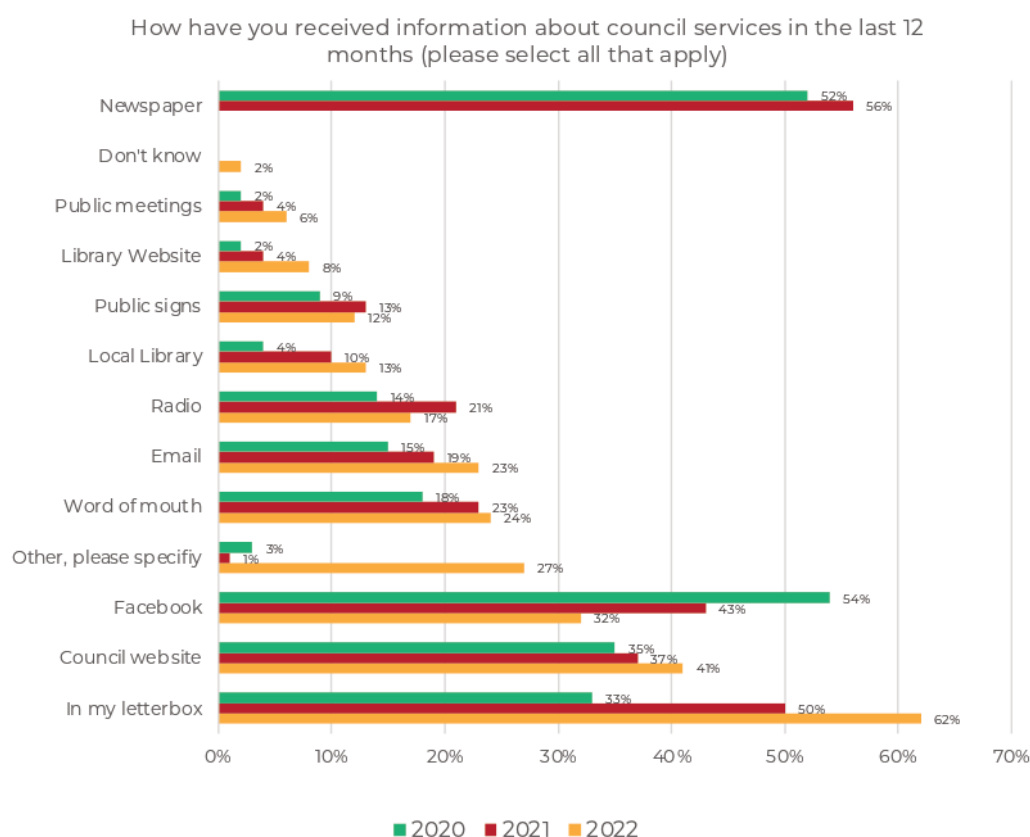
How do you believe Central Hawke's Bay District Council has engaged and communicated about Council business in the last 12 months?



*Of those who had an opinion on this question (23% answered I don't know) seventy-seven percent (91%) feel that the Council had engaged and communicated well or very well over the last 12 months. Not surprisingly, the demographic variance for this question was similar to the question above although there was a much higher score for "not well at all" (43%) for the 25-34 years ages group for this question.*

## 4.2 Communication Preferences

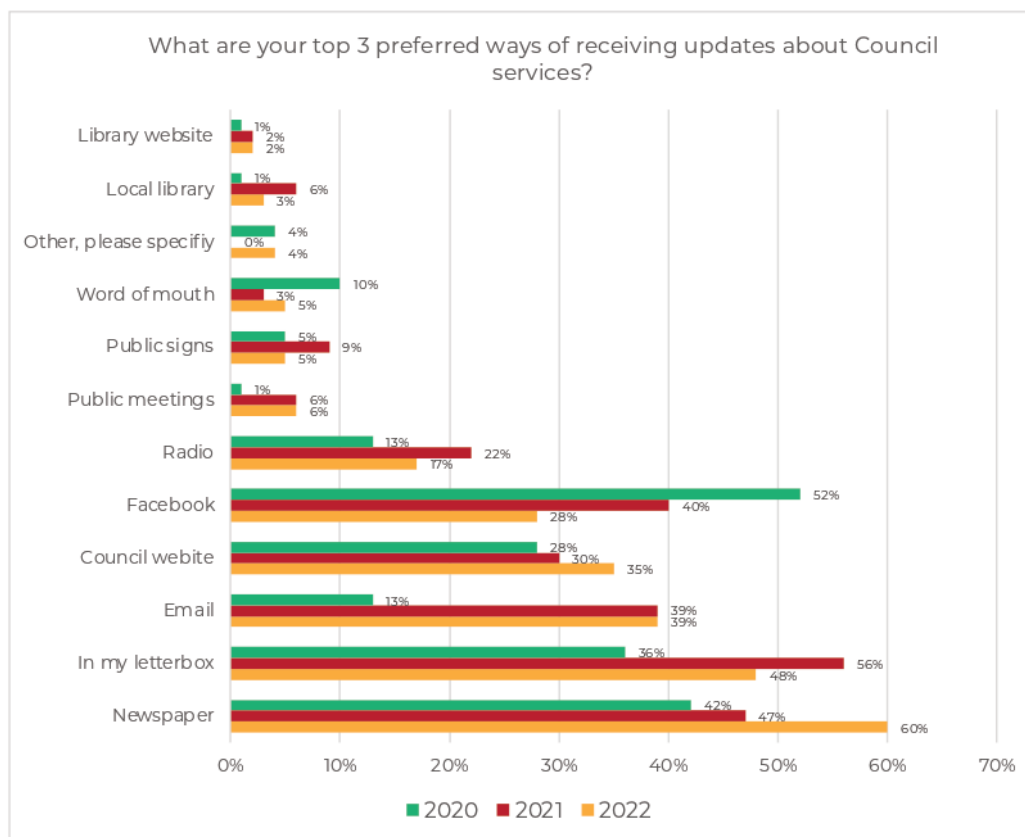
As in previous years, residents were again asked how they have received information about Council's services. Although there are several differences between results, only the following are statistically significant:



- > The use of Facebook to decreased again in 2022, dropping to 32%.
- > Receipt of Council information (including all forms of information) via letterboxes has again increased year on year. This was also mirrored in responses to residents' preferred ways of receiving information. Newspapers as an option wasn't measured in 2022, but it should be noted that of all the participants that selected "Other", all but 1 (who listed Instagram), specified newspapers as a source of information.



Residents were again asked to select their top three preferred ways of receiving information and updates about Council services.



- > Preference for Facebook has decreased again between 2020, 2021 and 2022
- > Preference for Email remains the same,
- > Information in letterboxes has decreased in 2022, but email still remains the second most preferred way of receiving council information.
- > Receiving information through the local newspaper has increased significantly in 2022.

The interest in information provided in letterboxes is still reasonably equally spread across age groups.

There is minimal interest amongst those younger than 35 years old in getting updates through the newspaper.

Facebook preference is decreasing for all age groups except those between 45 – 54 years old.

Radio as a medium has zero preference for ages groups younger than 45, while email is by far (at 71%) the most preferred way of getting Council information for the age group 25-34 years.

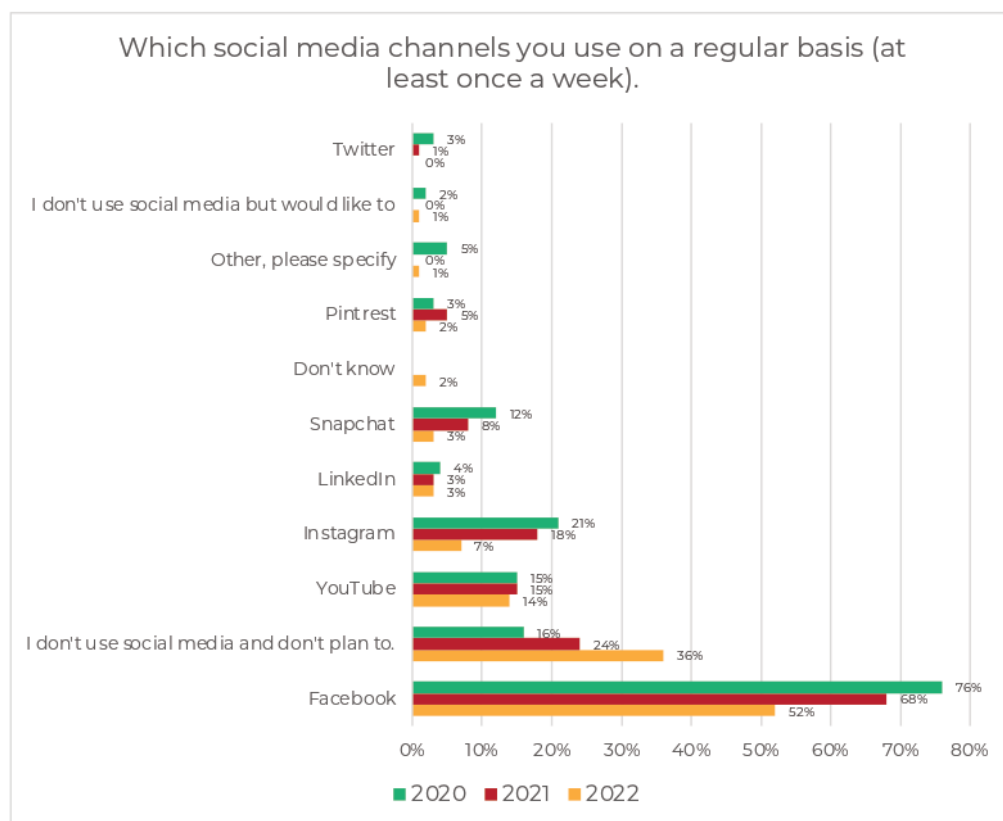
All residents were asked which social media channels they use on a regular basis.

Facebook remains the most frequently used platform but has declined again from 2021 and 2020.

There continues to be a steady decline in interest in social media channels in 2022, mirrored by an increase in residents who don't use social media and are not intending to.

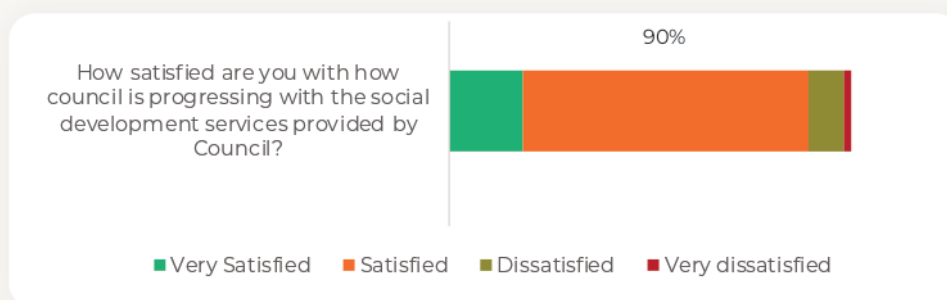
Facebook, SnapChat and Instagram are quite highly rated by younger age groups (<35) and therefore continued to be important channels to connect with these residents.

Across the other demographics, the only point of interest to note, is that men are significantly bigger readers of newspapers and emails, and women significantly heavy users of social media.



## 4.3 Social Development

Residents were asked to rate how satisfied they are with how council is progressing with the social development services provided by Council the question relates to the role Council has in supporting community networks such as Older Persons, Youth Development, Safer CHB, and wider issues such as Housing.

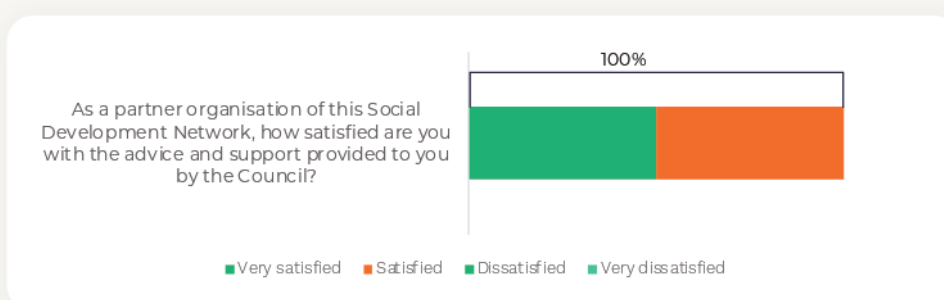


The result of 90% that are satisfied or very satisfied with these activities is higher than last year's similar question, although in 2021 the question combined both economic and social development into one question.

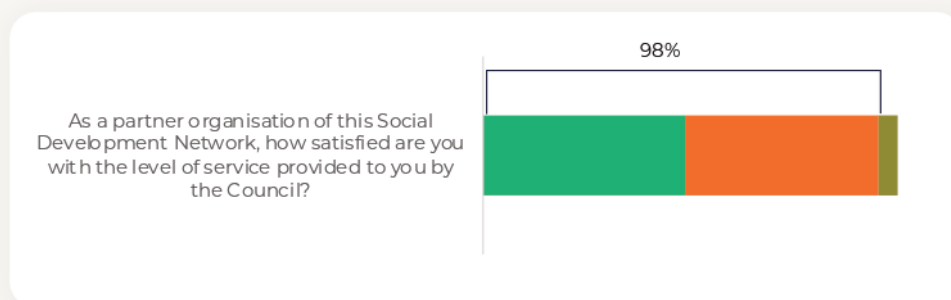
It should also be noted when applying this year's rating scale to last year's question, the improvement is significant (from 50% up to 90%).

Council also asked their Social Development Network partners to rate their level of satisfaction with the services and support they receive from Central Hawke's Bay District Council. Forty-four (44) people from 21 different partner organisations responded to the survey.

Of those partners that responded all (100%) were either satisfied or very satisfied with the advice and support provided by the Council.

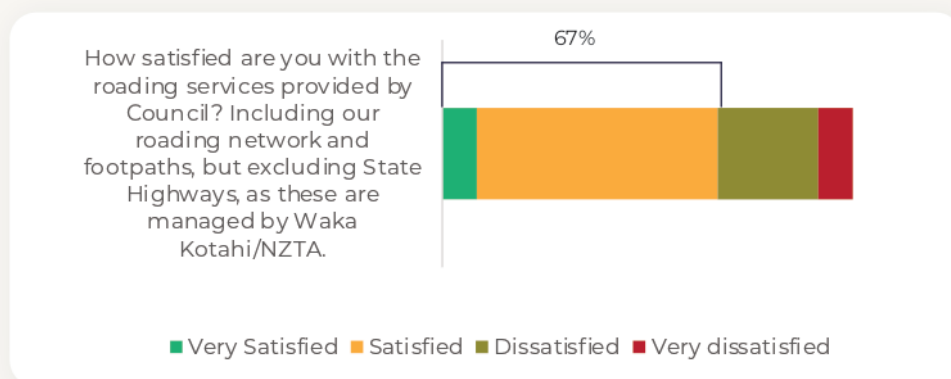


Of those partners that responded all (98%) were either satisfied or very satisfied with the advice and support provided by the Council.



## 4.4 Land Transport

Sixty-seven percent of residents are satisfied with the roading in the district, which is the same as last year's result.



\* Excludes don't know/ unable to say

There were higher levels of dissatisfaction within the more rural communities than Waipawa and Waipukurau. Waipawa residents in turn were more satisfied with the roading than those in Waipukurau.

Unlike previous years, there was little difference between the age groups.

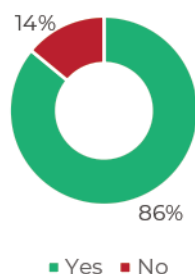
## 5.0 Places and Open Spaces Group

### 5.1 Reserves and Open Spaces

Residents are satisfied with the Council's performance. Seventy-nine percent state that they are satisfied with the overall performance of Central Hawke's Bay District Council over the last 12 months.

This result has declined slightly since 2018.

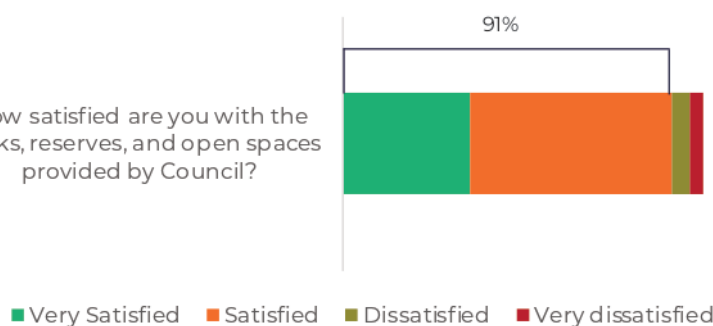
Have you used or visited a Council park, reserve or open space in the last 12 months? Including those locations on the coast e.g. foreshore reserve areas.



*Eighty-six percentage (86%) of residents have used or visited a Council Park reserve or open space in the district in the last 12 months.*

Of those that have used a Council Park, reserve or open space, ninety-one percent (91%) were very satisfied or satisfied with services the Council provides. This is consistent with last year's result.

How satisfied are you with the parks, reserves, and open spaces provided by Council?

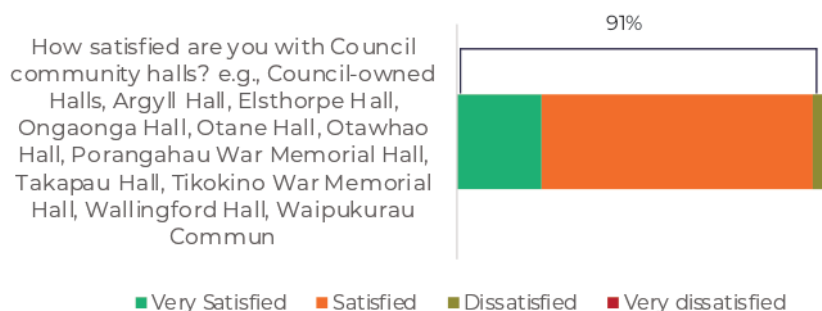


Residents in Takapau, Otāne, and Pōrangahau were more dissatisfied with the parks and reserves provided by Council than any other area. Their main concerns were related to an offensive smell coming from the Pōrangahau River mouth, and issues with Monkton's Reserve in Takapau.

It should be noted that the number of responses in these areas was low. Also, the only other areas where residents were in any way dissatisfied were Waipawa and Waipukurau (~2%).

## 5.2 Community Facilities

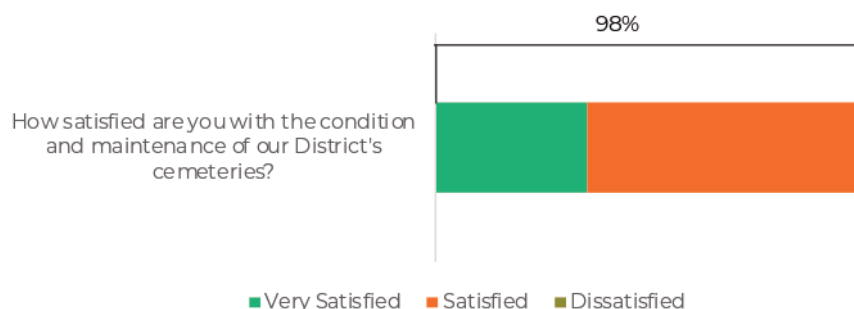
Of the 56% of residents that responded who have used a Council community hall, ninety-one percent (91%) were very satisfied or satisfied with the Council community halls.



There is no significant difference between demographics. One respondent dissatisfied with their community hall voiced a concern over the maintenance of Tikokino Hall.

## 5.3 Cemeteries

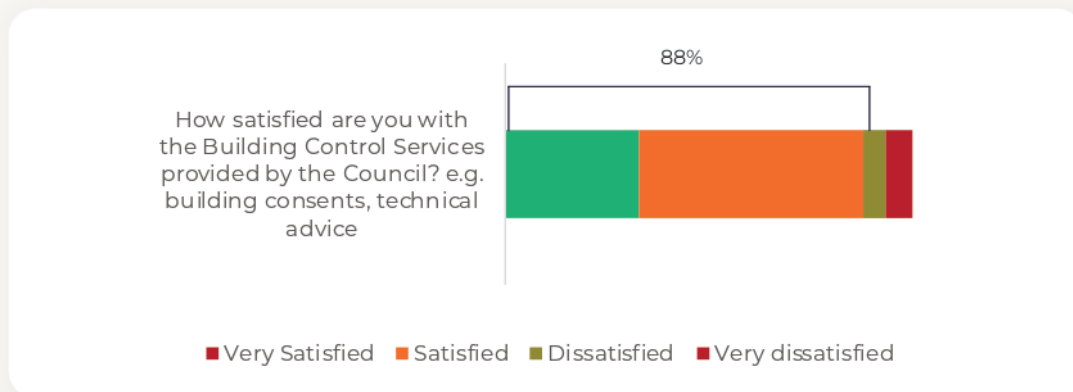
Ninety-eight percent (98%) of residents are satisfied with the Council cemeteries. This is similar to previous surveys, and there are no significant differences between the demographic groups.



## 6.0 Planning & Regulatory Services Group

### 6.1 Building Control

Thirty-two percentage (32%) of respondents have used the Councils Building Control Services over the last 12 months. Of these, eighty-eight (88%) percentage of residents were satisfied with the delivery of the services.



Use of the service has increased from 2021 (28%). The level of satisfaction with the delivery of these services has also improved year on year (73% in 2021).

## 6.2 Animal Services

Forty-nine percentage of respondents have used the Council's Animal Services over the last 12 months. Of those, ninety-one, 91% are satisfied with the service. This has improved significantly from the 2021 result (71%).

How satisfied are you with animal control services provided by the Council? e.g. dog registration, enquires and complaints.

■ Very Satisfied ■ Satisfied ■ Very dissatisfied



There are no significant differences in the satisfaction scores amongst the various demographic groups. It should be noted that there has been a significant change in the level of satisfaction with these services from the residents in Tikokino, from a 0% level of satisfaction in 2021 to an 81% level in 2022. Importantly they have a high level of usage as well (88%).

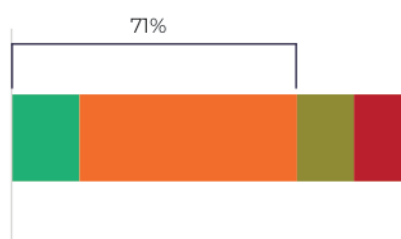
For those respondents who have voiced dissatisfaction with the service, all indicated that nuisance dog control was the major contributor to their response.

## 6.3 Compliance and Monitoring

Only thirteen percent (13%) of respondents have used the Council's building monitoring and investigation services. Of these seventy-one percent (71%) were satisfied with the service provided.

How satisfied are you with the Council's monitoring and investigation of property issues related to building and resource consents? e.g. unconsented buildings or construction works

■ Very Satisfied ■ Satisfied ■ Dissatisfied ■ Very dissatisfied



There are no significant differences in the satisfaction scores amongst the various demographic groups, other than a much higher level of dissatisfaction amongst residents of Tikokino. From the feedback there was no clear indication as to why.



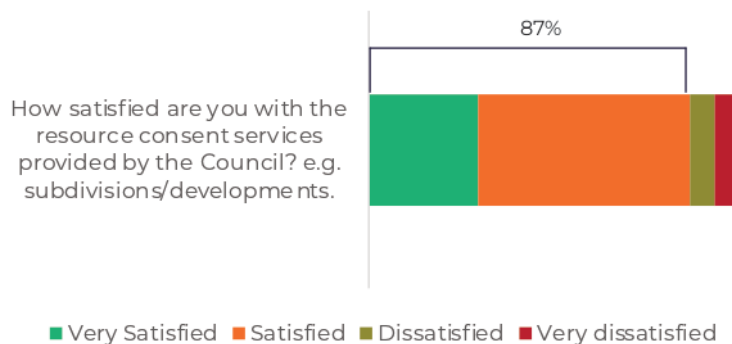
## 6.4 Environmental Health

Only seventeen percent (17%) of respondents have used the Council's environmental health services over the last 12 months. Of these, ninety-five percent (95%) were satisfied with the service provided.



## 6.5 Land Use and Consenting

Only seventeen percent (17%) of respondents have used the Council's Land Use and Consenting Services over the last 12 months. Of these, eighty-seven (87%) percentage of residents were satisfied with the delivery of the services.

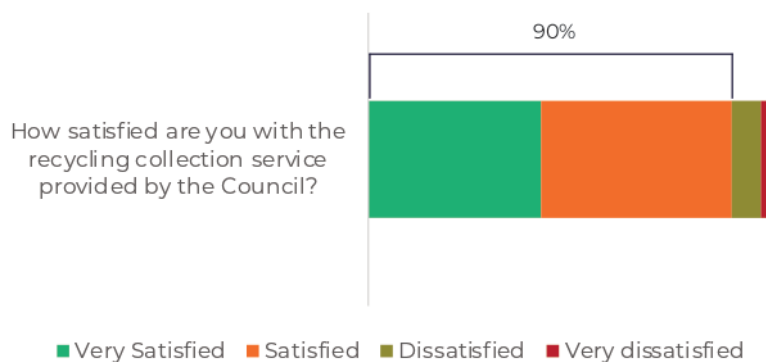


There are no significant differences in the satisfaction scores amongst the various demographic groups. Only residents in Otāne, Tikokino and Waipukurau voiced any dissatisfaction with the service provided. It should be noted that this does only represent six responses in total.

## 6.6 Solid Waste

### Kerbside Recycling Services

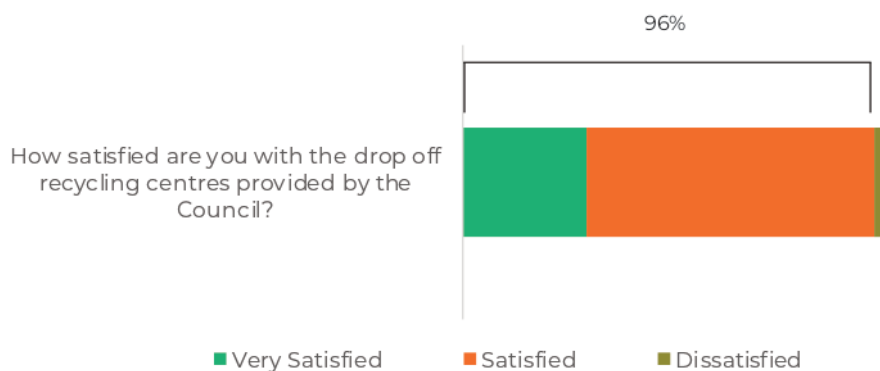
Kerbside recycling services were used by sixty-five percent (65%) of residents who responded to the survey. This is up from sixty (60%) in 2021. Residents living in rural and coastal areas are less likely than those living in urban areas to use kerbside recycling collection.



Of those that have used the service, ninety percent (90%) were either satisfied or very satisfied.

### Drop-off Recycling

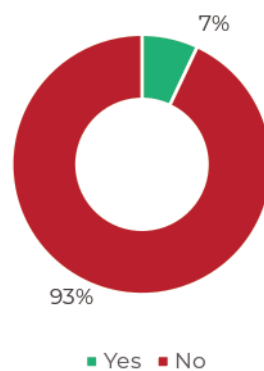
Drop-off recycling centres were used by seventy-four percent (74%) of residents who responded to the survey.



## Rural Mobile Recycling Services

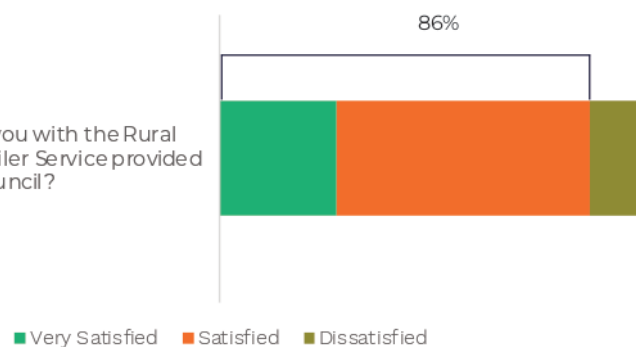
In the last 12 months seven percent (7%) of those surveyed have used the Council's rural mobile recycling services.

Have you used the Rural Mobile Recycling Trailer Service provide by Central Hawke's Bay District Council?



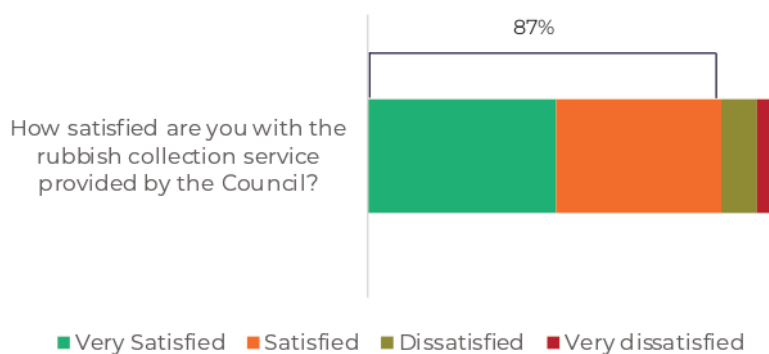
Of these, eight-six percent (86%) were either satisfied or very satisfied with the service provided.

How satisfied are you with the Rural Mobile Recycling Trailer Service provided by Council?



## Kerbside Rubbish Services

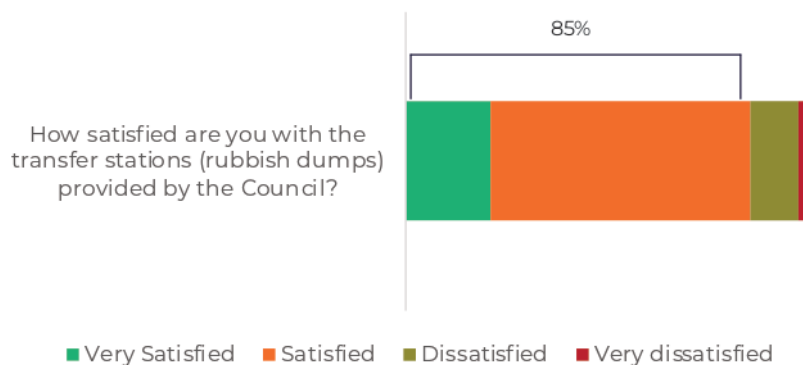
Kerbside rubbish services have been used by 64% of residents who responded to the survey. Residents living in rural and coastal areas are less likely than those living in urban areas to use kerbside rubbish collection.



Of these residents, 87% were satisfied with the service provided. Rural/coastal areas showed the highest level of dissatisfaction, more due to the lack of service provided in those areas than the service itself.

## Transfer Station Services

In the last 12 months eighty-four percent (84%) of residents have used the Council's transfer station services. Of these, eight-five percent (85%) were either satisfied or very satisfied with the service.

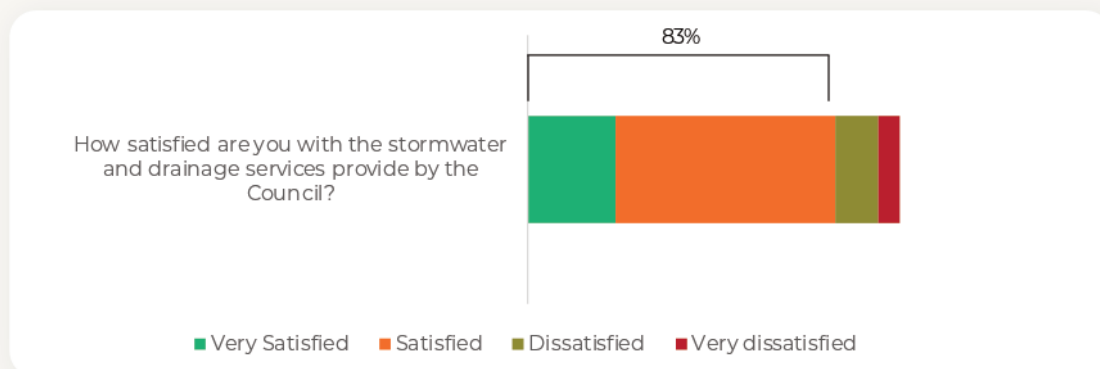


Residents in Otāne, Tikokino and Waipukurau were more dissatisfied with the service than other areas. In general, concerns over cost and opening hours were the primary reasons for people's dissatisfaction.

## 6.7 Stormwater

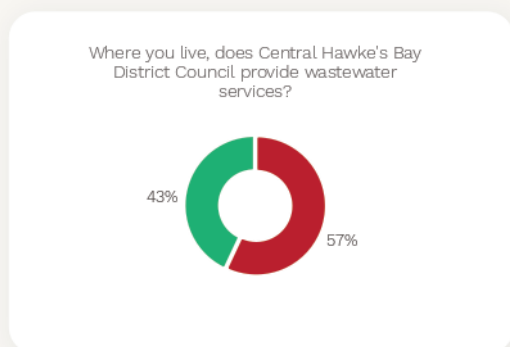
Of those who residents who responded to the survey (and were able to answer this question) eighty-three percent (83%) were either satisfied or very satisfied with the stormwater and drainage services provided by the Council. It should be noted that 45% of respondents answer, "I don't know".

There was little difference in the level of satisfaction between residents in Waipukurau (86%) and Waipawa (84%). However residents in Ongaonga, Otāne Pōrangahau and Takapau had significantly lower levels of satisfaction.

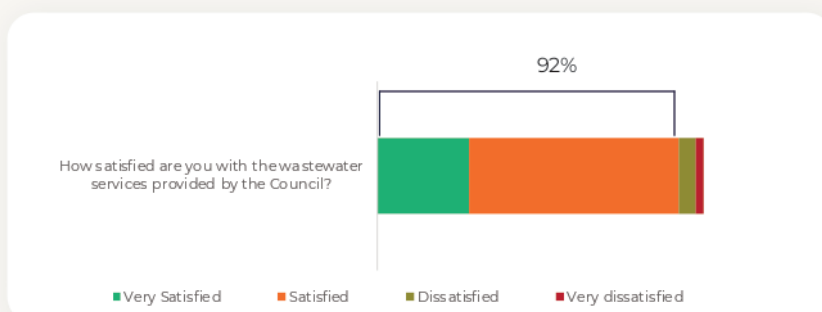


## 6.8 Wastewater Services

Fifty-seven percent of residents have access to wastewater services from the Council. This is similar to 2021.



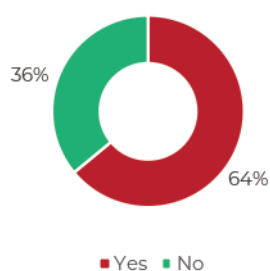
Of those who have used the Council's stormwater drainage services, 92% are satisfied with the service. This has improved since last year (85% in 2021).



## 6.9 Water Supply

Sixty-four percent (64%) of Central Hawke's Bay residents that responded to the survey have access to Council supplied drinking water.

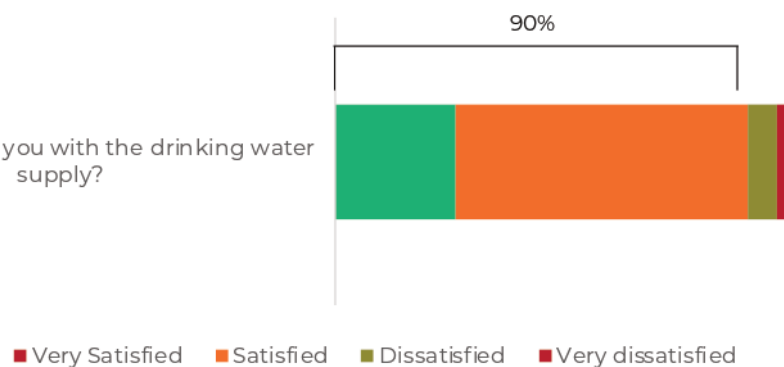
Where you live, does Central Hawke's Bay District Council supply drinking water?



Of these residents, 90% were satisfied with the drinking water supply. This is a similar result to 2021 (92%). Levels of dissatisfaction are much higher amongst the younger age groups (25-54 years of age).

Whilst the level of dissatisfaction with Council water supply was higher in the rural/ coastal areas (Ongaonga and Pōrangahau in particular), the number of responses in these areas was very low. The majority of responses came from Waipukurau, Waipawa, and Otāne (95% of those who have access to Council drinking water supply.)

How satisfied are you with the drinking water supply?



## 7 Overall Performance

### 7.1 Council customer experiences

Residents were asked about their personal experiences with the council over the past 12 months. Residents were asked:

"In the last 12 months, have you personally experienced any issues with any of the Council services or amenities provided? If so, please explain what the issue was."

Of the 310 residents who responded to the survey, 87 commented about an issue they experienced during the last 12 months. The majority of these were one-off examples, but in some instances, there was a trend or pattern in the issues that people faced.

	Number of references/ comments	General trends
Water - drinking water, wastewater, sewerage	22	The issues faced were primarily related to wastewater and stormwater, although there was a couple of comments referring to drinking water supply. There were also a couple of comments that suggested more help needed to be given to residents who rely on rainwater collection.
Roading/Traffic control	20	An equal number of issues were raised about the general condition and maintenance of the roads, as well the maintenance of the roadside.
Dog control	12	All related to the lack of a response or delays in dealing with nuisance dogs.
Rubbish/Recycling	10	Requests for Improved facilities for recycling, including a service provided to "recycle" things that are too good to dump so they could be donated for reuse. e.g., a recycling shop. The transfer station opening hours (e.g., it should be open on Sunday) were also mentioned
Council spending/cost increases/ rates	10	Concerns were expressed around increasing costs, e.g., library charges, rates, green waste fees, and the additional costs faced with delays in the consenting process.
Library	7	Both library charges and the facilities/ variety of the collections at the new Waipukurau library and the opportunity for improvement here as well. (See comment below)

"I think the Waipukurau Service Centre/Library could be so much more! I know it is in a temporary building, but the amount of children's library books is very disappointing (we now go to Waipawa for a better selection). I would like to see a community building with library/magazines/ computers that is open not just during the day but in the early evening and the weekend (Sat afternoon, Sunday morning) that includes a cafe and toilets. Somewhere that is warm and dry and welcoming for rural people (and everyone else too) to fill in time between sports commitments/ children's commitments/ appointments/ somewhere students can go after school etc while waiting for parents/appointments. Somewhere you can meet someone for a catchup... Somewhere elderly/pre-schoolers can go/meet up for companionship."

Residents were also asked:

"In the last 12 months, have you had a great experience with Council that you like to tell us about? If so, please explain what the great experience was."

Seventy-five (75) comments were made relating to a great experience with the Council over the last 12 months. The majority of these were one-off examples, but in some instances, there was a trend or pattern in the issues that people faced.

These are summarised below.

	Number of references/ comments	General trends
Customer service/ front line/ front desk staff/ library staff	25	These teams received by far the most comments about the "friendly" and helpful staff at the Council.
The Mayor	17	The Mayor was singled out on multiple occasions for her communication, and for being easily approachable and supportive.
Consultation/Communication and engagement	7	There was high praise for the way Council has consulted and engaged over the last 12 months (in this question, and in the general feedback question later in the survey)

In addition to these general trends, there were some consistent messages around the Council's handling of recent extreme weather events, handling several complex building and consent issues well, and for the "wonderful new library".



As few example comments are provided below:

- > "... the council gardening and ground crew do an exceptional job any involvement in the vaccination program as well done".
- > "Time that I was threatened on public street by a dog that jumped the fence and wanted to attack me (lucky I've got a lot of dog handling experience) I called Council, Simon got Karen Mooney attending within only 5 minutes! !10/10 - Karen Mooney does a grand job.!"
- > "... your people deal with grumpy people well. After living in metropolitan cities for 69 years it was a pleasant experience moving here, good to see an active and visible mayor!"
- > "... very much appreciate the huge amount of effort that is going into communication with CHB residents, particularly when it involves things like rates rises and weather challenges. Would like to acknowledge Alex Walker and Pip Burne in particular for putting in a huge effort in interacting with the public (not easy!!), as well as all the work going on from everyone behind the scenes. CHB is a great place to live!"
- > "I really like the Māori stories that have been set up around town but haven't done the trail yet. I love the cycle trails in Waipukurau - again we need to keep doing more of these and connecting them up to encourage cycling. So many retired-age people have bikes and e-bikes but we need to provide off road paths for them..."
- > "... I really appreciate the way Mayor Alex kept us informed during the recent flood and the way the council team worked so well to manage it- even through the night! well done!
- > "... the cycle/walkway paths are great too! wonderful library!"
- > "... Difficulty tricky building situation Good effort made by building consents team to keep things moving & helping the situation. Big thanks to them."
- > "... In extreme weather events, I commend Council for their action and attention to the district in these highly volatile situations"

## 7.2 General Feedback

Residents were asked two general feedback questions,

"We consulted on 4 key challenges as part of our Long-Term Plan which are; planning our wastewater upgrades; how we fund the replacement of our assets; creating a waste free Central Hawke's Bay, and how do we pay for the growth we are experiencing in our district. We would like to know what you think the key challenges are for our district and what would you like our Council to focus on over the next 12 months?"

From the first question we have been able to draw out several consistent focus areas.

Focus Areas	Number of references/ comments	General trends
Water - drinking water, wastewater, sewerage	76	Water continues to be the biggest area of concern/ focus expressed by the community. This covers storm/ waste and drinking water. With the need for Council to continue to focus on water infrastructure and to consider carefully the 3 Waters reforms.
Rubbish/Recycling	27	Mainly a focus on improving the service, and reducing the cost
Rates	21	This can simply be put as "please do everything to keep rates affordable"
Roading/Traffic control	18	Primarily the community is focused on Council improving around maintenance

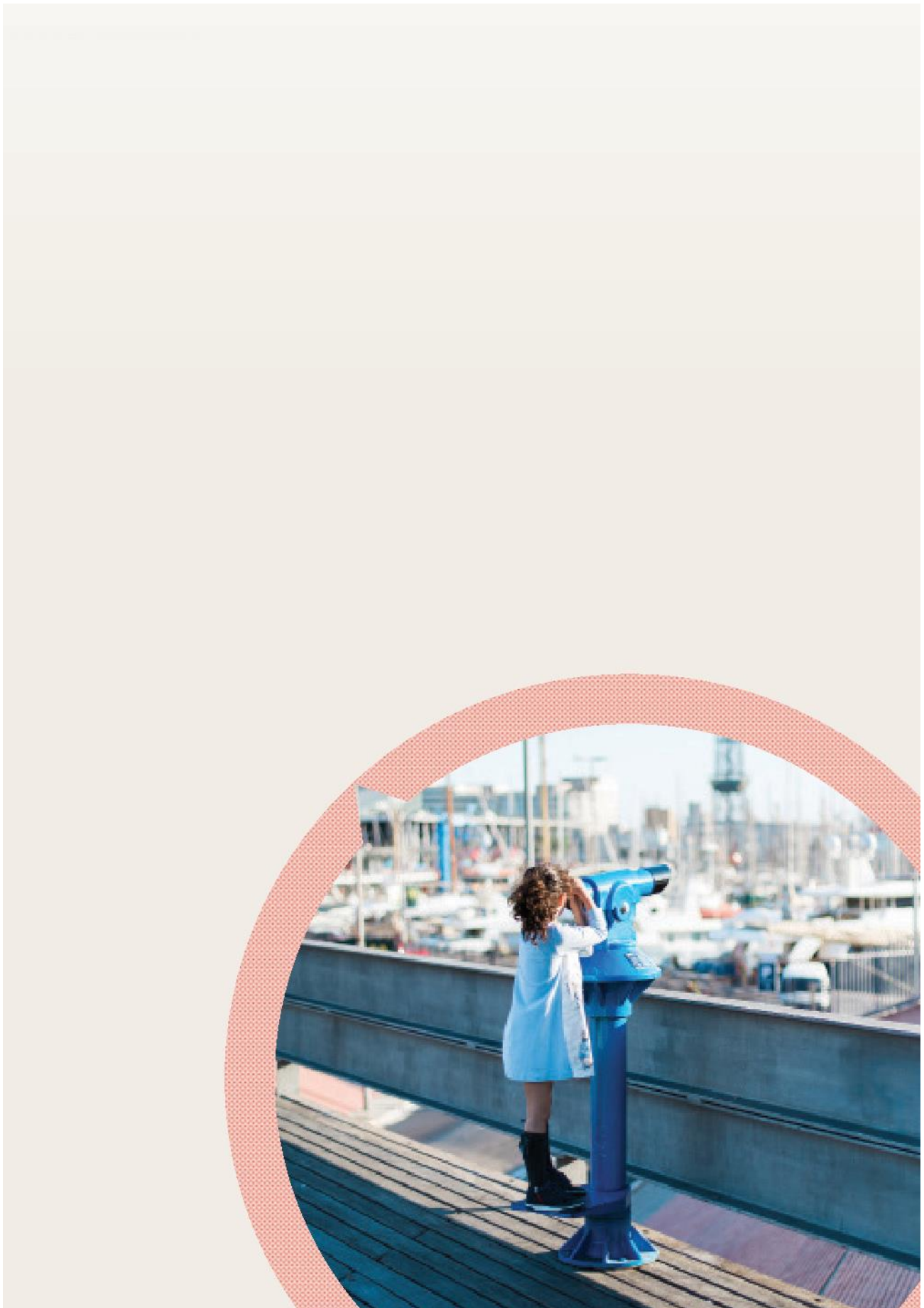
There were a number of well-presented comments in response to the second question.

"Is there any other feedback you would like to provide to Council about the services that are provided?"

A collection of these is provided below:

- > "Retain Council housing for disadvantaged tenants - if upgrading, keep rentals affordable for this group of people. There are just no rentals out there for them and I'd pay a bit more in rates rather than see a growth in homeless people in CHB.

- > Would like a walking track for those slow to move to the side/ hard of hearing people without cyclist's cheery greetings/bell ringing ruining our peace and posing an OSH threat if someone fell over at the sudden intrusion.
- > "Very concerned about lack of transparency from Council around economic decisions that should be public information e.g. Official Information requests being inadequately answered/ information imperfectly/only partially or incorrectly given."
- > "Council is proactive and well led. Communications and involvement with locals are strengths. I would like more vision/goals around reducing household/farm/industry waste and signs on 'wild spaces' to indicate intentional purpose. Thank you to our mayor Alex, CE and Council team - you make a big difference - keep doing what you are doing - CHB is a lovely place to be! and thank you for our gardens, our parks and our fabulous local shops and businesses"
- > "...Reserves- Lake Hatuma. this serene lake, home to many species of wildlife fowl, will soon be sandwiched in by residential properties. is it going down the path of "going, going, gone", or could the council envisage the pride it could bring to the area if there were a future vista development preserved for other Waipukurau residents?"
- > We compliment the work of the Riverside walkway, and the foresight to create the Memorial Park on Pukeora hillside ....
- > May I conclude by acknowledging the work of the council, and forward planning 4 CHB"
- > "We need more rubbish bins at Porangahau Beach"
- > "I believe the council during the term of the present elected team and CEO have done an excellent job on behalf of CHB rate payers - well done"
- > "Why not introduce a good discount for rates to be paid annually in advance. money in the bank for the council which could be utilized. good relations."
- > "Our kids are heading into tough climatic and economic times, do your best to give them a fighting chance"
- > "...how is diversity integrated into Council's policy"
- > "I would like to see the CHBDC establish an app that will update the community and alert us when meetings are live. The Hawkes Bay app is a great example of what the council here can achieve. "
- > "Overall, I think you guys are doing an amazing job. CHB is a different place from when we moved here 12 years ago and that is down to positive leadership. Well done."
- > "I think the information coming out of the council is great- take no notice of the negative nellyes! Some people will moan and groan at anything.
- > But in the research, the planning, and the implementation, please don't just listen to the loudest voices- because some of them are just to happy to shout, while the majority are not" heard.



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**7.6 RECEIPT OF LOCAL GOVERNMENT MEMBERS (2022/23) DETERMINATION 2022****File Number:****Author:** Brent Chamberlain, Chief Financial Officer**Authoriser:** Doug Tate, Chief Executive**Attachments:** 1. **Local Government Members (2022/23) Determination 2022** [↓](#)  
2. **Elected Members Remuneration and Expenses Policy** [↓](#)**PURPOSE**

The matter for consideration by the Council is to receive the Local Government Members (2022/23) Determination 2022 and to update the Elected Members Remuneration and Expenses Policy to reflect the changes.

**RECOMMENDATION FOR CONSIDERATION**

That having considered all matters raised in the report:

- a) That the Local Government Members (2022/23) Determination 2022 be received and noted.
- b) That the Elected Members Remuneration and Expenses Policy clause concerning Hearing Fees and Travel Time Allowances be updated to reflect maximum allowable payments as set out in the Local Government Members (2022/23 Determination 2022.

**EXECUTIVE SUMMARY**

The purpose of the report is to receive the Local Government Members (2022/23) Determination 2022, which is set by the Remuneration Authority and to confirm subsequent changes required to Councils Elected Members Remuneration and Expenses Policy. The Policy sets out the remuneration and expenses payable to elected members by Council, for both duties as elected members and while sitting on hearings.

**BACKGROUND**

The Remuneration Authority is responsible for setting the remuneration levels of Elected Members based on the requirements of clause 6 of Schedule 7 of the Local Government Act 2002 and section 18 & 18A of the Remuneration Authority Act 1977.

Based on the requirements of the Acts, the Remuneration Authority has set the remuneration for Elected Members via the Local Government Members (2022/2023) (Local Authorities) Determination 2022. The determination sets out the level of remuneration for Elected Members, Hearing Fees and Allowances that may be paid to Elected Members.

The Determination of remuneration changes to elected members is made by the Remuneration Authority and the legislative instrument processed through Parliament receiving the Royal Assent. The Council has no choice, but to follow the legislation.

The Remuneration Authority have announced the gazetted determination for the 2022/2023 financial year. These changes came into effect 1 July 2022.

**DISCUSSION**

The following table of remuneration sets out the fees that have been set for positions and responsibilities in the current Triennium Council. This is set out on page 18 of the determination.

Council Positions of Responsibility			
Position	Number of Positions	2021/2022 Remuneration	2022/23 Remuneration

Mayor	1	\$105,000	\$106,470
Deputy Mayor, Chair of Strategy and Wellbeing Committee, Lead Urban Councillor	1	\$54,209	\$54,968
Chair of Finance and Infrastructure and Risk and Assurance Committee Member	1	\$41,014	\$41,588
Lead Rural Councillor and Risk and Assurance Committee Member	1	\$33,909	\$34,384
Risk and Assurance Committee Member	2	\$30,864	\$31,296
Councillor	3	\$26,804	\$27,179

The second table below notes the positions and total remuneration pool for the new Council Triennium of the new Elected Council beyond 8 October 2022. This information has already been published on Councils website in June, for prospective election candidates to have awareness of the pool of remuneration available for the newly elected Council.

Position	2022/23 Determination
Total Remuneration Pool	\$275,071
Mayor	\$119,272
Councillor (Minimum Allowable Remuneration)	\$31,401

The full determination can be read in the **Attachment**. In this determination the following amendments to Elected Members Allowances and Hearings Fees has been made. This has been amended by the authority noting feedback from the sector and particularly noting that some rates have not changed for over ten years. The changes are:

***Motor vehicles for mayors and regional council chairpersons (clause 9 of the determination)***

The Authority completed a review of the current maximum purchase price which may be paid for a motor vehicle provided by a council to a mayor or regional council chairperson, against the current market rates and the All of Government (AoG) procurement rates. As a result, the maximum purchase price that may be paid for an electric or a hybrid vehicle has been increased to \$68,500 (including GST and on-road costs). There is no change to the maximum purchase price for a petrol or diesel vehicle.

This maximum purchase prices take account of the vehicle being fit for purpose, driver and passenger safety and fairness to ratepayers. We recommend that councils use the AoG procurement process and the Clean Car Discount (rebate) scheme to optimise the value of their purchases.

***Vehicle kilometre allowance (clause 11)***

At the request of a number of councils, the Authority has aligned the vehicle kilometre allowance with the travel time allowance. This ensures that an elected member, when traveling from a place where they permanently or temporarily reside that is outside of their local authority boundary, can claim the vehicle kilometre allowance only when travelling on local authority business for travel once they enter the local authority's boundary.

The vehicle kilometre allowance rates have been adjusted from those shown in the previous determination to reflect the rates for the 2022 income year prescribed by the Inland Revenue Department on 27 May 2022 for businesses, self-employed people and employees. The new rates are in response to the overall increase in vehicle running costs largely due to fuel costs.



**Travel time allowance (clause 12)**

The travel time allowance has been increased from \$37.50 to \$40.00 for each hour of eligible travel time after the first hour of time travelled in a day. This allowance was last increased in 2016.

Council will need to update its Elected Members Remuneration and Expenses Policy to reflect this change (existing policy is attached for reference).

Below is the clause 12 from the determination

**12 Travel-time allowance**

1. A local authority may pay a member (other than a mayor or a regional council chairperson) an allowance for eligible travel time.
2. A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
  - (a) on local authority business; and
  - (b) by the quickest form of transport that is reasonable in the circumstances; and
  - (c) by the most direct route that is reasonable in the circumstances.
3. The travel-time allowance is \$40.00 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.

Currently Council's Elected Members Remuneration and Expenses Policy states:

*The current rate determined by the Remuneration Authority is \$37.50 per hour in respect of any qualifying travel that conforms to the criteria above. Elected members can claim travel time allowance by submitting an online Expense Claim Form.*

Here the determination doesn't give a range, so Council must make this change.

Again it is recommended that the above paragraph is altered to remove the fixed dollar amounts and be replaced with *"Elected members can claim travel time allowance by submitting an online Expense Claim Form, and this will be paid at the maximum allowance as set by the prevailing Local Government Members Determination"*.

**Hearing fees (clause 15)**

A number of councils raised the issue of the current definition of hearing time, which means that a councillor who is a hearings commissioner cannot be paid for more hours of preparation time than for the actual hearing. They advised that this is out of step with the current practice of hearings where the emphasis is on reducing the actual time of hearings by pre-circulating all hearing material and taking the pre-circulated material as read at the hearing. The Authority recognises this evolving practice and has removed the time constraint placed on preparing for hearings (see clause 6).

The levels of hearing fees were also reviewed. The maximum fee payable to a chairperson of a hearing has been increased from \$100.00 to \$116.00 per hour and the maximum fee payable to a member on a hearing panel has been increased from \$80.00 per hour to \$93.00 per hour. Council will need to update its Elected Members Remuneration and Expenses Policy to reflect this change (existing policy is attached for reference).

Below is Clause 15 from the determination with emphasis added:

**15 Fees related to hearings**

1. A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of **up to \$116** per hour of hearing time related to the hearing.
2. A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of **up to \$93** per hour of hearing time related to the hearing.



These fees were last increased in 2011.

Currently Council's Elected Members Remuneration and Expenses Policy states:

***Fees Related to Hearings***

<i>Chairperson</i>	<i>An elected member who acts as the chairperson of a hearing is entitled to a fee of \$100 per hour. For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.</i>
<i>Member</i>	<i>An elected member who is not the chairperson of a hearing is entitled to a fee of \$80 per hour. For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.</i>

Technically the policy is compliant with the determination, that is that the amounts stated in the policy are within the allowable limits set by the determination change. Given that the Commissioner values haven't been changed since 2011, it is recommended that the above table is altered to remove the fixed dollar amounts and be replaced with: *"is entitled to the maximum fee as set by the prevailing Local Government Members Determination"*.

This recommended shift seeks to improve the recognition of the significant time councillor commissioners provide to hearings, which are still significantly lower than that of independent commissioners.

**RISK ASSESSMENT AND MITIGATION**

Council has no ability to amend the remuneration levels set by the remuneration authority.

Council assumed in its Annual Plan budget that Councillor remuneration would be inflated as it does other services.

The changes to Hearing Fee levels will impact the District Plan's budgetary requirements, as these changes have not been fully reflected in the budget, however the overall impact is minor (estimated to be less than \$10,000) across the significance of the overall project.

**FOUR WELLBEINGS**

As described above, these changes will have a budgetary impact, most of which was allowed for when setting the Annual Plan.

**DELEGATIONS OR AUTHORITY**

Council has no ability to amend the remuneration levels set by the remuneration authority. However, Council will need to alter its Elected Members Remuneration and Expenses Policy to reflect this change.

**SIGNIFICANCE AND ENGAGEMENT**

In accordance with the Council's Significance and Engagement Policy, this matter has been assessed as of minor significance.

**OPTIONS ANALYSIS**

Two possible options for Council include:

**Option 1 - Update the Elected Members Remuneration and Expenses Policy to reflect both Clause 12 and 15 of the latest determination**

This option sees the Determination received by council and the Elected Members Remuneration and Expenses Policy updated to see the increases to Clause 12 and Clause 15 implemented (ie Commissioner Rates are increased).

**Option 2 - Update the Elected Members Remuneration and Expenses Policy to reflect Clause 12 of the latest determination and leave Clause 15 as status quo.**

This option sees the determination received and the Elected Members Remuneration and Expenses Policy are updated to reflect the change to Clause 12, with no changes to Clause 15 (i.e no increases are provided to Commissioners).

	<b><u>Option 1</u></b>	<b><u>Option 2</u></b>
	<b>Update the Elected Members Remuneration and Expenses Policy to reflect both Clause 12 and 15 of the latest determination</b>	<b>Update the Elected Members Remuneration and Expenses Policy to reflect Clause 12 of the latest determination and leave Clause 15 as status quo.</b>
<b>Financial and Operational Implications</b>	Very Minor Budgetary impact	Minor Budgetary Impact, particularly on the District Plan's budget
<b>Long Term Plan and Annual Plan Implications</b>	Very Minor Budgetary impact	Minor Budgetary Impact, particularly on the District Plan's budget
<b>Promotion or Achievement of Community Outcomes</b>	N/A	N/A
<b>Statutory Requirements</b>	Meets clause 6 of Schedule 7 of the Local Government Act 2002 and section 18 & 18A of the Remuneration Authority Act 1977.	Meets clause 6 of Schedule 7 of the Local Government Act 2002 and section 18 & 18A of the Remuneration Authority Act 1977.
<b>Consistency with Policies and Plans</b>	After this change the Policy will be consistent with the Determination.	After this change the Policy will be consistent with the Determination.

**Recommended Option**

This report recommends option number **one, updating the Elected Members Remuneration and Expenses Policy to reflect the maximum payable for travel time and hearings as set out in the Local Government Members (2022/23) Determination 2022** for addressing the matter.

### **NEXT STEPS**

Once Council has determined which changes need to be made to the Elected Members Remuneration and Expenses Policy Council Officers will update the Policy and publish the revised version on Councils website. Council Officers will also advise payroll of the updated rates applicable for Travel and Hearings.

### **RECOMMENDATION**

**That having considered all matters raised in the report:**

- a) That the Local Government Members (2022/23) Determination 2022 be received and noted.**
- b) That the Elected Members Remuneration and Expenses Policy clause concerning Hearing Fees and Travel Time Allowances be updated to reflect maximum allowable payments as set out in the Local Government Members (2022/23 Determination 2022.**

03/06/2022  
PCO 24743/8.0

## Local Government Members (2022/23) Determination 2022

This determination is made by the Remuneration Authority under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

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cl 1 **Local Government Members (2022/23) Determination  
2022**

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### **Determination**

**1 Title**

This determination is the Local Government Members (2022/23) Determination 2022.

**2 Commencement**

This determination comes into force on 1 July 2022.

**3 Expiry**

This determination expires at the close of 30 June 2023.

### *Interpretation*

**4 Interpretation**

In this determination, unless the context otherwise requires,—

**board** means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

**determination term** means the period from the coming into force of this determination to its expiry

**hearing** has the meaning given to it by clause 5

**hearing time** has the meaning given to it by clause 6

**local authority** means a regional council or a territorial authority

**member** means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

**on local authority business** includes on the business of any board of the local authority

**regional council** means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

**RMA** means the Resource Management Act 1991

**territorial authority** means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

**5 Meaning of hearing**

In this determination, **hearing** means—

**Local Government Members (2022/23) Determination  
2022**

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- (a) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (b) a meeting for determining a resource consent application without a formal hearing; or
- (c) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (d); or
- (e) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (f) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (g) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

**6 Meaning of hearing time**

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;
- (d) determining a resource consent application where a formal hearing does not take place;
- (e) preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c));
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

*Entitlement to remuneration, allowances, and hearing fees*

**7 Remuneration, allowances, and hearing fees payable**

*Remuneration*

- (1) For the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 1 (adjusted under clause 9 if applicable).
- (2) On and from the day after the date on which the official result of the 2022 election is declared under section 86 of the Local Electoral Act 2001 in relation to

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**Local Government Members (2022/23) Determination  
2022**

a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 2 (adjusted under clause 9 if applicable).

- (3) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

*Allowances and hearing fees*

- (4) A member of a local authority or a member of a board is also entitled to—
- (a) the applicable allowances payable under clauses 11 to 14;
  - (b) the applicable hearing fees payable under clause 15.

**8 Acting mayor or chairperson**

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the local authority is not paying the remuneration or allowances that it would usually pay to the mayor or chairperson.
- (2) While the member is acting as mayor or chairperson, the local authority must pay the member the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

**9 Motor vehicles for mayors and regional council chairpersons**

- (1) A local authority may provide to the mayor or regional council chairperson of the local authority—
- (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
  - (b) a vehicle-kilometre allowance under clause 11.
- (2) If a local authority provides a motor vehicle to a mayor or regional council chairperson during the determination term, the maximum purchase price that the local authority may pay for the motor vehicle is,—
- (a) in the case of a petrol or diesel vehicle, \$55,000; and
  - (b) in the case of an electric or a hybrid vehicle, \$68,500.
- (3) If a local authority provides a motor vehicle to a mayor or regional council chairperson for restricted private use, the local authority must not make a deduction from the annual remuneration payable to the mayor or regional council chairperson under Schedule 1 or 2 (as applicable) for the provision of that motor vehicle.
- (4) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use or full private use,—

**Local Government Members (2022/23) Determination  
2022**

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- (a) the local authority must adjust the annual remuneration payable to the mayor or regional council chairperson under Schedule 1 or 2 (as applicable) in accordance with subclause (5) or (6) (as applicable); and
- (b) the adjustment must take effect on and from—
  - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
  - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 10\%$$

where v means the purchase price of the vehicle.

- (6) If a local authority provides a motor vehicle to a mayor or regional council chairperson for full private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 20\%$$

where v means the purchase price of the vehicle.

- (7) In this clause,—

**full private use** means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and
- (c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and
- (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson

**partial private use** means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and
- (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and

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**Local Government Members (2022/23) Determination  
2022**

- (d) all travel in the vehicle is recorded in a logbook; and
- (e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year

**purchase price** means the amount paid for the vehicle,—

- (a) including goods and services tax and any on-road costs; and
- (b) after deducting the amount of any rebate that applies under the clean car discount scheme in respect of the purchase of the vehicle

**restricted private use** means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
- (c) the vehicle is used solely for local authority business; and
- (d) all travel in the vehicle is recorded in a logbook.

*Allowances*

**10 Definition of member**

For the purposes of payment of allowances under clauses 11 to 14, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

**11 Vehicle-kilometre allowance**

- (1) A local authority may pay to a member a vehicle-kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.
- (2) A member's travel is eligible for the allowance if—
  - (a) it occurs at a time when the member is not provided with a motor vehicle by the local authority; and
  - (b) the member is travelling—
    - (i) in a private vehicle; and
    - (ii) on local authority business; and
    - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
  - (a) for a petrol or diesel vehicle,—
    - (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
    - (ii) 31 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;
  - (b) for a petrol hybrid vehicle,—

**Local Government Members (2022/23) Determination  
2022**

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- (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
  - (ii) 18 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:
- (c) for an electric vehicle,—
  - (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
  - (ii) 10 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.
- (4) However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area, to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.

**12 Travel-time allowance**

- (1) A local authority may pay a member (other than a mayor or a regional council chairperson) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
  - (a) on local authority business; and
  - (b) by the quickest form of transport that is reasonable in the circumstances; and
  - (c) by the most direct route that is reasonable in the circumstances.
- (3) The travel-time allowance is \$40.00 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.
- (4) However, if a member of a local authority permanently or temporarily resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel-time allowance for eligible travel time—
  - (a) after the member crosses the boundary of the local authority area; and
  - (b) after the first hour of eligible travel time within the local authority area.
- (5) The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
- (6) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

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cl 13

**Local Government Members (2022/23) Determination  
2022**

**13 ICT allowances***Member uses local authority's ICT*

- (1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

*Member uses own equipment and consumables*

- (2) If a local authority determines that a member requires particular ICT equipment to perform their functions and requests that the member use their own equipment for those purposes, the local authority may pay an allowance.
- (3) The matters for which the local authority may pay an allowance, and the amounts that the local authority may pay for the determination term, are as follows:
- (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$400;
  - (b) for the use of a multi-functional or other printer, \$50;
  - (c) for the use of a mobile telephone, \$200;
  - (d) for the use of ICT consumables, up to \$200.

*Member uses own services*

- (4) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to \$800 for the determination term.
- (5) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
- (a) an allowance for that use of up to \$500 for the determination term; or
  - (b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

*Pro-rating*

- (6) If the member is not a member for the whole of the determination term, subclauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
- b is the number of days in the determination term
- c is the relevant amount specified in subclauses (3) to (5).

**Local Government Members (2022/23) Determination  
2022**

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- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.
- (8) In this clause, **ICT** means information or communication technology, including—
  - (a) ICT equipment (for example, a mobile telephone and a laptop computer); and
  - (b) ICT services (for example, a mobile telephone service and an Internet service); and
  - (c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

**14 Childcare allowance**

- (1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—
  - (a) the member is a parent or guardian of the child or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
  - (b) the child is under 14 years of age; and
  - (c) the childcare is provided by a person who—
    - (i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and
    - (ii) does not ordinarily reside with the member; and
  - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$6,000 per annum per child.

*Hearing fees*

**15 Fees related to hearings**

- (1) A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$116 per hour of hearing time related to the hearing.
- (2) A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$93 per hour of hearing time related to the hearing.

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2022**

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- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—
  - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or
  - (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

*Revocation*

**16 Revocation**

The Local Government Members (2021/22) Determination 2021 (LI 2021/173) is revoked.

**Local Government Members (2022/23) Determination  
2022**

Schedule 1

**Schedule 1  
Remuneration before 2022 election of members**

cl 7(1)

**Part 1  
Remuneration of members of regional councils**

**Bay of Plenty Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	148,551
Deputy Chairperson of Regional Council	80,004
Committee Chairperson (6)	70,000
Councillor with no additional responsibilities (6)	61,525
Councillor (Minimum Allowable Remuneration)	54,525

**Canterbury Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	180,000
Deputy Chairperson	106,341
Councillor (with no additional responsibilities) (12)	72,601
Councillor (Minimum Allowable Remuneration)	64,460

**Hawke's Bay Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	137,904
Deputy Chairperson of Regional Council	73,258
Chairperson Corporate and Strategic Committee	73,258
Chairperson Regional Transport Committee and Hearings Committee	73,258
Chairperson Finance, Audit and Risk Sub-committee	73,258
Chairperson, Clifton to Tangoio Coastal Hazards Strategy Joint Committee	73,258
Chairperson Environment and Integrated Catchments Committee	73,258
Councillor with no additional responsibilities (2)	62,868
Councillor (Minimum Allowable Remuneration)	51,083

**Manawatū–Whanganui Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	145,002
Deputy Chairperson	68,603
Audit, Risk, and Investment Committee Chair and Catchment Operations Committee Deputy Chair	68,603
Audit, Risk, and Investment Committee Deputy Chair	50,818
Catchment Operations Committee Chair	73,685
Environment Committee Chair	66,062

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Schedule 1		Local Government Members (2022/23) Determination 2022
<b>Office</b>		<b>Annual remuneration (\$)</b>
Environment Committee Deputy Chair		50,818
Passenger Transport Committee Chair		66,062
Passenger Transport Committee Deputy Chair		50,818
Manawatu River Users' Advisory Group Chair		50,818
Councillor (with no additional responsibilities) (2)		50,818
Councillor (Minimum Allowable Remuneration)		46,008
<b>Northland Regional Council</b>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		128,271
Deputy Chairperson		79,181
Councillor (with no additional responsibilities) (7)		71,681
Councillor (Minimum Allowable Remuneration)		53,710
<b>Otago Regional Council</b>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		149,058
Deputy Chairperson		91,055
Councillor (with no additional responsibilities) (9)		69,155
Councillor (Minimum Allowable Remuneration)		49,351
<b>Southland Regional Council</b>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		124,215
Deputy Chairperson and Regional Transport Committee Chair		63,784
Chair, Strategy and Policy Committee		54,672
Chair, Organisational Performance and Audit Committee		54,672
Chair, Regulatory Committee		54,672
Chair, Regional Services Committee		54,672
Councillor (with no additional responsibilities) (6)		45,560
Councillor (Minimum Allowable Remuneration)		37,788
<b>Taranaki Regional Council</b>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		103,986
Deputy Chairperson of Regional Council		56,042
Chairperson Executive, Audit and Risk Committee		56,042
Chairperson Consents and Regulatory Committee		56,042
Chairperson Policy and Planning Committee		56,042
Chairperson Regional Transport Committee		45,781
Chairperson Civil Defence Group Committee		45,781
Councillor with no additional responsibilities (4)		39,466
Councillor (Minimum Allowable Remuneration)		37,493

**Local Government Members (2022/23) Determination  
2022**

Schedule 1

**Waikato Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	163,254
Deputy Chairperson	86,228
Committee Chair (8)	73,860
Councillor (with no additional responsibilities) (4)	64,160
Councillor (Minimum Allowable Remuneration)	58,640

**Wellington Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	176,436
Deputy Council Chairperson (with committee chairperson responsibilities)	93,084
Chair, Environment Committee	82,712
Chair, Transport and Infrastructure Committee	82,712
Chair, Climate Committee	82,712
Chair, Chief Executive Employment Review Committee	82,712
Chair, Te Upoko Taiao—Natural Resources Plan Committee	82,712
Chair, Hutt Valley Flood Management Subcommittee and Portfolio Leader	82,712
Portfolio Leader, Sustainable Development	79,614
Councillor (with no additional responsibilities) (4)	66,346
Councillor (Minimum Allowable Remuneration)	62,378

**West Coast Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	85,683
Deputy Chairperson of Regional Council and Chairperson Resource Management Committee	64,456
Councillor with no additional responsibilities (5)	52,512
Councillor (Minimum Allowable Remuneration)	36,777

**Part 2**

**Remuneration of members of territorial authorities and their  
community or local boards**

**Ashburton District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	123,201
Deputy Mayor	59,182
Councillor (with no additional responsibilities) (8)	41,214
Councillor (Minimum Allowable Remuneration)	25,779



Schedule 1

Local Government Members (2022/23) Determination  
2022

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	5,554
Member	2,777

Auckland Council

Office	Annual remuneration (\$)
Mayor	296,000
Deputy Mayor	167,900
Chair of Committee of the Whole (4)	140,857
Chair of Regulatory Committee	140,857
Deputy Chair of Committee of the Whole (4)	127,240
Chair of other Committee (2)	124,970
Council-controlled Organisation Liaison Councillor (2)	124,970
Deputy Chair of other Committee (5)	119,297
Portfolio Lead	114,758
Councillor (Minimum Allowable Remuneration)	107,794

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	93,744
Deputy Chairperson	56,247
Member	46,872

Aotea/Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	58,559
Deputy Chairperson	35,135
Member	29,279

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	87,052
Deputy Chairperson	52,231
Member	43,526

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	92,021
Deputy Chairperson	55,212
Member	46,010

**Local Government Members (2022/23) Determination  
2022**

Schedule 1

*Henderson–Massey Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	100,944
Deputy Chairperson	60,566
Member	50,472

*Hibiscus and Bays Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	92,629
Deputy Chairperson	55,577
Member	46,314

*Howick Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	99,856
Deputy Chairperson	59,913
Member	49,928

*Kaipātiki Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	91,818
Deputy Chairperson	55,091
Member	45,909

*Māngere–Ōtāhuhu Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	101,147
Deputy Chairperson	60,688
Member	50,573

*Manurewa Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	100,335
Deputy Chairperson	60,201
Member	50,168

*Maungakiekie–Tāmaki Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	95,975
Deputy Chairperson	57,585
Member	47,988

Schedule 1		Local Government Members (2022/23) Determination 2022	
<i>Ōrākei Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			90,195
Deputy Chairperson			54,117
Member			45,098
<i>Ōtara–Papatoetoe Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			100,437
Deputy Chairperson			60,262
Member			50,218
<i>Papakura Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			93,846
Deputy Chairperson			56,307
Member			46,923
<i>Puketāpapa Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			91,108
Deputy Chairperson			54,665
Member			45,554
<i>Rodney Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			88,979
Deputy Chairperson			53,387
Member			44,489
<i>Upper Harbour Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			87,458
Deputy Chairperson			52,475
Member			43,729
<i>Waiheke Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			70,422
Deputy Chairperson			42,253
Member			35,211

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*Waitākere Ranges Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	88,573
Deputy Chairperson	53,144
Member	44,286

*Waitematā Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	98,713
Deputy Chairperson	59,228
Member	49,356

*Whau Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	93,035
Deputy Chairperson	55,821
Member	46,517

**Buller District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	96,837
Deputy Mayor and Finance Risk and Audit Committee Chair	42,959
Regulatory and Hearings Committee Chair	29,579
Community, Environment and Services Committee Chair	29,579
Community Grants Portfolio Holder	25,463
Youth Development Portfolio Holder	25,463
Punakaiki Area Portfolio Holder	25,463
Councillor (with no additional responsibilities) (4)	23,403
Councillor (Minimum Allowable Remuneration)	19,836

*Inangahua Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,367
Member	3,684

**Carterton District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	85,683
Deputy Mayor	49,995
Councillor (with no additional responsibilities) (6)	29,462
Councillor (Minimum Allowable Remuneration)	19,374

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**Central Hawke's Bay District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	106,470
Deputy Mayor, Chair of Strategy and Wellbeing Committee, Lead Urban Councillor	54,968
Chair of Finance and Infrastructure Committee and Member of Risk and Assurance Committee	41,588
Lead Rural Councillor and Member of Risk and Assurance Committee	34,384
Member of Risk and Assurance Committee (2)	31,296
Councillor (with no additional responsibilities) (3)	27,179
Councillor (Minimum Allowable Remuneration)	24,639

**Central Otago District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	108,498
Deputy Mayor, Portfolio Lead and Member Cromwell Community Board	32,834
Portfolio Lead and Member Cromwell Community Board	28,456
Councillor and Chairperson Vincent Community Board	28,456
Portfolio Lead and Member Teviot Valley Community Board	26,814
Portfolio Lead and Member Maniototo Community Board	26,814
Councillor and Member Cromwell Community Board	25,173
Councillor and Member Vincent Community Board (2)	25,173
Councillor with no additional responsibilities (3)	21,889
Councillor (Minimum Allowable Remuneration)	21,354

*Cromwell Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	14,661
Member	7,331

*Maniototo Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,109
Member	3,554

*Teviot Valley Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,109
Member	3,554

*Vincent Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,774

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<b>Office</b>	<b>Annual remuneration (\$)</b>
Member	7,887

**Chatham Islands Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	55,263
Deputy Mayor	24,277
Councillor with no additional responsibilities (7)	18,218
Councillor (Minimum Allowable Remuneration)	13,765

**Christchurch City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	197,730
Deputy Mayor	133,088
Councillor with no additional responsibilities (15)	115,728
Councillor (Minimum Allowable Remuneration)	98,642

*Banks Peninsula Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	20,305
Member	10,153

*Coastal–Burwood Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	48,376
Member	24,188

*Fendalton–Waimairi–Harewood Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	47,720
Member	23,860

*Halswell–Hornby–Riccarton Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	50,347
Member	25,173

*Linwood–Central–Heathcote Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	50,347
Member	25,173

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Papanui–Innes Community Board

Office	Annual remuneration (\$)
Chairperson	48,376
Member	24,188

Spreydon–Cashmere Community Board

Office	Annual remuneration (\$)
Chairperson	48,376
Member	24,188

Clutha District Council

Office	Annual remuneration (\$)
Mayor	111,540
Deputy Mayor	31,746
Chairperson Standing Committee (3)	30,235
Member Executive Committee (4)	25,701
Member Creative Communities	24,190
Councillor with no additional responsibilities (5)	22,676
Councillor (Minimum Allowable Remuneration)	20,250

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	5,998
Member	2,999

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	168,831
Deputy Mayor	92,521
Chairs (6)	87,422
Councillor (with no additional responsibilities) (7)	72,851
Councillor (Minimum Allowable Remuneration)	60,691

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	19,799
Member	9,899

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*Otago Peninsula Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,718
Member	8,359

*Saddle Hill Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,939
Member	8,469

*Strath Taieri Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	14,889
Member	7,445

*Waikouaiti Coast Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,498
Member	8,249

*West Harbour Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,939
Member	8,469

**Far North District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	157,170
Deputy Mayor	120,397
Committee Chairperson (4)	97,464
Councillor with no additional responsibilities (4)	75,162
Councillor (Minimum Allowable Remuneration)	58,903

*Bay of Islands–Whangaroa Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	32,186
Member	16,093

*Kaikohe–Hokianga Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	27,589
Member	13,795



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Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	28,164
Member	14,082

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	157,170
Deputy Mayor	67,607
Chairperson Operations Committee	58,593
Chairperson Regional Transport Committee and Rural Councillor	54,086
Chairperson Wastewater Management Committee	54,086
Rural Councillor (3)	47,325
Councillor with no additional responsibilities (6)	45,071
Councillor (Minimum Allowable Remuneration)	38,446

Gore District Council

Office	Annual remuneration (\$)
Mayor	100,893
Deputy Mayor	36,463
Audit and Risk Committee Chair	30,876
Capital Works Committee Chair	30,876
Community and Strategy Committee Chair	30,876
Councillor (with no additional responsibilities) (7)	23,672
Councillor (Minimum Allowable Remuneration)	19,017

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,242
Member	2,121

Grey District Council

Office	Annual remuneration (\$)
Mayor	103,428
Deputy Mayor also Portfolio Councillor for Three Waters	41,992
Councillor—Portfolio Transport	36,744
Councillor—Portfolio Spatial Development, Finance and Risk	36,744
Councillor (with no additional responsibilities) (5)	28,124
Councillor (Minimum Allowable Remuneration)	22,868

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	176,943
Deputy Mayor	114,642

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<b>Office</b>	<b>Annual remuneration (\$)</b>
Chair of Committee (7)	103,640
Deputy Chair of Committee (4)	94,264
Councillor (Minimum Allowable Remuneration)	75,974

**Hastings District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	155,649
Deputy Mayor	80,067
Chair: Committees of the Whole (2)	66,341
Chair: Subcommittee (5)	57,191
Deputy Committee Chair (4)	52,615
Ambassador for Hastings	52,615
Champion—Flaxmere Development	48,040
Councillor (Minimum Allowable Remuneration)	44,378

***Hastings District Rural Community Board***

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,475
Member	7,738

**Hauraki District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	119,652
Deputy Mayor	42,274
Ward Committee Chairperson (3)	31,149
Emergency Management Committee Chairperson	28,924
Portfolio Leader (4)	26,699
Councillor with no additional responsibilities (4)	22,249
Councillor (Minimum Allowable Remuneration)	22,014

**Horowhenua District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	130,806
Deputy Mayor	71,013
Deputy Chair Finance, Audit and Risk Subcommittee	43,396
Chairperson, Community Funding and Recognition Committee	47,342
Chairperson, Community Wellbeing Committee	47,342
Councillor (with no additional responsibilities) (6)	39,452
Councillor (Minimum Allowable Remuneration)	28,978

***Foxton Community Board***

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,884

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<b>Office</b>		<b>Annual remuneration (\$)</b>	
Member			6,442
<b>Hurunui District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			103,935
Deputy Mayor			34,475
Councillor (with no additional responsibilities) (9)			24,625
Councillor (Minimum Allowable Remuneration)			20,821
<b>Hanmer Springs Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			8,259
Member			4,130
<b>Hutt City Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			160,212
Deputy Mayor/Chair of Standing Committee			102,945
Chair of Standing Committee (3)			82,463
Deputy Chair of Standing Committee (4)			65,451
Chair Traffic Subcommittee			69,150
Councillor with no additional responsibilities (3)			55,304
Councillor (Minimum Allowable Remuneration)			54,379
<b>Eastbourne Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			13,926
Member			6,963
<b>Petone Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,580
Member			8,290
<b>Wainuiomata Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			17,465
Member			8,732
<b>Invercargill City Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			141,960
Deputy Mayor			57,040

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<b>Office</b>	<b>Annual remuneration (\$)</b>
Infrastructural Services Standing Committee Chairperson	49,538
Infrastructural Services Standing Committee Deputy Chairperson	43,800
Performance, Policy and Partnership Standing Committee Chairperson	49,538
Performance, Policy and Partnership Standing Committee Deputy Chairperson	43,800
Councillor (with additional responsibilities) (7)	39,710
Councillor (Minimum Allowable Remuneration)	35,152

*Bluff Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,842
Member	4,421

**Kaikōura District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	85,683
Deputy Mayor	40,816
Councillor with no additional responsibilities (6)	27,213
Councillor (Minimum Allowable Remuneration)	19,579

**Kaipara District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	120,666
Deputy Mayor	56,619
Councillor with no additional responsibilities (7)	44,757
Councillor (Minimum Allowable Remuneration)	30,924

**Kapiti Coast District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	140,439
Deputy Mayor	61,753
Chair, Strategy and Operations	56,607
Portfolio A Holder (4)	52,088
Portfolio B Holder (4)	46,372
Councillor (Minimum Allowable Remuneration)	36,555

*Ōtaki Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,695
Member	7,848

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Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	8,179
Member	4,090

Paraparaumu–Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	20,559
Member	10,280

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	16,802
Member	8,401

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	94,809
Deputy Mayor	36,702
Chair of Regulatory and Services Committee	32,770
Councillor (with no additional responsibilities) (6)	26,216
Councillor (Minimum Allowable Remuneration)	18,196

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	85,683
Deputy Mayor	35,742
Engineering and Services Committee Chair	35,742
Commercial and Economic Development Committee Chair	35,742
Planning and Regulatory Committee Chair	35,742
Councillor (with no additional responsibilities) (2)	19,221
Councillor (Minimum Allowable Remuneration)	19,221

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

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*Twizel Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	5,135
Member	2,567

**Manawatu District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	122,694
Deputy Mayor	55,556
Audit and Risk Committee Chairperson	43,652
Community Development Committee Chairperson	43,652
Hearings Committee Chairperson	43,652
Health and Safety Governance Representative	43,652
Councillor with no additional responsibilities (4)	39,683
Councillor (Minimum Allowable Remuneration)	29,154

**Marlborough District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	142,974
Deputy Mayor	58,855
Chairperson Standing Committee	52,231
Chairperson Statutory/Joint Committee (2)	47,110
Deputy Chairperson Standing Committee	44,038
Deputy Chairperson Standing Committee and Chairperson Sub-Committee (2)	46,086
Chairperson Sub-Committee (3)	43,014
Chairperson of 2 or more Sub-Committees	45,062
Councillor (with no additional responsibilities) (2)	40,966
Councillor (Minimum Allowable Remuneration)	37,566

**Masterton District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	123,708
Deputy Mayor	47,732
Chair—Infrastructure and Services Committee	47,732
Chair—Awards and Grants Committee	42,224
Chair—Hearings Committee	40,388
Councillor (with no additional responsibilities) (6)	36,717
Councillor (Minimum Allowable Remuneration)	30,053

**Matamata-Piako District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	124,722
Deputy Mayor	40,543

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<b>Office</b>	<b>Annual remuneration (\$)</b>
Chair of Corporate and Operations Committee	40,543
Councillor (with no additional responsibilities) (9)	35,255
Councillor (Minimum Allowable Remuneration)	27,857

### Napier City Council

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	147,537
Deputy Mayor and Chair of Standing Committee	83,400
Chair of Standing Committee (3)	63,593
Deputy Chair of Standing Committee (4)	59,684
Portfolio Holder (4)	55,539
Councillor (Minimum Allowable Remuneration)	44,976

### Nelson City Council

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	146,523
Deputy Mayor	67,332
Senior Chair (Chair of Infrastructure, Regional Transport Committee, Deputy Chair Environment and Climate Committee (Nelson Plan Lead))	58,134
Committee Chair (2)	58,134
Subcommittee Chair	49,995
Councillor (with no additional responsibilities) (7)	45,372
Councillor (Minimum Allowable Remuneration)	40,083

### New Plymouth District Council

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	154,128
Deputy Mayor	82,308
Chairperson Strategy and Operations Committee	66,875
Chairperson Finance, Audit and Risk Committee	61,731
Chairperson Te Huinga Taumatua	61,731
Chairperson Strategy Projects Committee	61,731
Councillor with no additional responsibilities (9)	51,442
Councillor (Minimum Allowable Remuneration)	44,513

### Clifton Community Board

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,821
Member	6,410

### Inglewood Community Board

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,254
Member	7,627

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*Kaitake Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	13,706
Member	6,853

*Waitara Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,254
Member	7,627

**Ōpōtiki District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	100,386
Deputy Mayor	53,743
Cultural Ambassador/Coast Community Board Chair	46,057
Councillor (with no additional responsibilities) (4)	29,590
Councillor (Minimum Allowable Remuneration)	22,018

*Coast Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,269
Member	5,135

**Ōtorohanga District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	93,795
Deputy Mayor and Member Grants and Awards Committee	39,642
Council Representative on Ōtorohanga Community Board and Member Grants and Awards Committee	30,736
Council Representative on Ōtorohanga Community Board	28,612
Chairperson Grants and Awards Committee	24,432
Council Representative on Kawhia Community Board and Member Risk and Assurance Committee	27,552
Deputy Chairperson Risk and Assurance Committee	27,619
Member Risk and Assurance Committee	25,494
Councillor (Minimum Allowable Remuneration)	19,170

*Kawhia Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,117
Member	2,058



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*Ōtorohanga Community Board*

Office	Annual remuneration (\$)
Chairperson	14,733
Member	7,367

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	154,635
Deputy Mayor, Chair—Planning and Strategy Committee, Chair—Hearings Committee, and Chair—Chief Executive Performance Review	85,873
Chair—Finance and Audit Committee	55,440
Chair—Infrastructure Committee	55,440
Chair—Arts, Culture and Heritage Committee	52,036
Chair—Community Development	52,036
Chair—Economic Development Committee	52,036
Chair—Environmental Sustainability Committee	52,036
Chair—Play, Recreation and Sport Committee	52,036
Councillor (with no additional responsibilities) (7)	48,632
Councillor (Minimum Allowable Remuneration)	44,107

Porirua City Council

Office	Annual remuneration (\$)
Mayor	147,030
Deputy Mayor	72,662
Chair Te Puna Kōrero	69,826
Chair Chief Executive's Employment Committee	56,195
Councillor (with no additional responsibilities) (7)	51,564
Councillor (Minimum Allowable Remuneration)	39,749

Queenstown-Lakes District Council

Office	Annual remuneration (\$)
Mayor	129,792
Deputy Mayor	49,728
Chair of Standing Committee (4)	46,519
Councillor (with no additional responsibilities) (5)	40,103
Councillor (Minimum Allowable Remuneration)	33,375

*Wanaka Community Board*

Office	Annual remuneration (\$)
Chairperson	24,659
Member	12,329

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**Rangitikei District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	108,498
Deputy Mayor and Chair of the Chief Executive Review Committee	41,487
Committee Chair (2)	29,653
Committee Deputy Chair (3)	25,537
Councillor (with no additional responsibilities) (5)	23,478
Councillor (Minimum Allowable Remuneration)	20,860

*Ratana Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,377
Member	2,189

*Taihape Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,929
Member	4,465

**Rotorua District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	154,128
Deputy Mayor, Lead—Economic Development Working Group, and Lead—Sustainable Environment Working Group	110,125
Chairperson Strategy, Policy and Finance Committee and Lead—Four Wellbeings Working Group	91,450
Chairperson Operations and Monitoring Committee, Lead—Liveable Communities Working Group, and Lead—Housing Working Group	91,450
Deputy Chairperson Strategy, Policy and Finance Committee, Lead—Economic Development (Housing Development) Working Group, and Lead—Sport and Recreation Working Group	77,914
Deputy Chairperson Operations and Monitoring Committee and Lead—Arts and Culture Working Group	77,914
Cultural Ambassador	77,914
Lead—Climate Change Working Group	77,914
Councillor with no additional responsibilities (3)	60,569
Councillor (Minimum Allowable Remuneration)	54,431

*Rotorua Lakes Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	17,288
Member	8,644

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<i>Rotorua Rural Community Board</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		19,321
Member		9,661
<i>Ruapehu District Council</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Mayor		111,033
Deputy Mayor		38,896
Councillor (with no additional responsibilities) (10)		26,463
Councillor (Minimum Allowable Remuneration)		20,211
<i>National Park Community Board</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		6,028
Member		3,014
<i>Waimarino–Waiouru Community Board</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		8,929
Member		4,465
<i>Selwyn District Council</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Mayor		138,411
Deputy Mayor		52,842
Councillor (with no additional responsibilities) (10)		44,039
Councillor (Minimum Allowable Remuneration)		35,624
<i>Malvern Community Board</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		18,238
Member		9,119
<i>South Taranaki District Council</i>		
<b>Office</b>		<b>Annual remuneration (\$)</b>
Mayor		127,764
Deputy Mayor		49,631
Member Audit and Risk Committee (4)		36,397
Councillor with no additional responsibilities (7)		33,088
Councillor (Minimum Allowable Remuneration)		26,152

**Local Government Members (2022/23) Determination  
2022**

Schedule 1

*Eltham-Kaponga Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,733
Member	5,866

*Pātea Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,330
Member	5,665

*Taranaki Coastal Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,850
Member	6,425

*Te Hāwera Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	14,440
Member	7,220

**South Waikato District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	122,187
Deputy Mayor (Chair Community and Assets Committee)	50,017
Committee Chair A Corporate and Regulatory Committee	42,444
Committee Chair B Grants	39,794
Councillor (with no additional responsibilities) (7)	35,307
Councillor (Minimum Allowable Remuneration)	27,034

*Tirau Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	6,886
Member	3,443

**South Wairarapa District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	94,302
Deputy Mayor	35,275
Chair of Finance, Audit, and Risk Committee	27,934
Chair of Planning and Regulatory Committee	25,959
Chair of Assets and Services Committee	25,734
District Licensing Deputy Chair	23,501
Martinborough Community Board and Waste Minimisation responsibilities	26,422

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Schedule 1		Local Government Members (2022/23) Determination 2022	
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Greytown Community Board and Water Management responsibilities		28,362	
Martinborough Community Board		25,148	
Wairarapa Policies and Road Safety Council		27,663	
Councillor (Minimum Allowable Remuneration)		18,855	
<i>Featherston Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		6,697	
Member		3,349	
<i>Greytown Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		6,697	
Member		3,349	
<i>Martinborough Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		6,697	
Member		3,349	
<i>Southland District Council</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor		125,736	
Deputy Mayor		44,764	
Committee Chairperson (2)		38,854	
Councillor (with no additional responsibilities) (9)		31,710	
Councillor (Minimum Allowable Remuneration)		26,630	
<i>Ardlussa Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		7,702	
Member		3,851	
<i>Fiordland Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		9,469	
Member		4,734	
<i>Northern Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		7,446	
Member		3,723	

**Local Government Members (2022/23) Determination  
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Schedule 1

*Oraka Aparima Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,319
Member	4,160

*Oreti Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,719
Member	5,360

*Stewart Island/Rakiura Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,117
Member	2,058

*Tuatapere Te Waewae Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,265
Member	3,633

*Waihopai Toetoe Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,091
Member	5,046

*Wallace Takitimu Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,845
Member	4,423

**Stratford District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	91,767
Deputy Mayor	35,477
Chairperson Stratford Sport NZ Rural Travel Fund	26,354
Chairperson Farm and Aerodrome Committee	29,143
Councillor (with no additional responsibilities) (7)	25,342
Councillor (Minimum Allowable Remuneration)	18,905

**Tararua District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	114,075
Deputy Mayor	50,528
Councillor with no additional responsibilities (7)	38,852

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Schedule 1		Local Government Members (2022/23) Determination 2022	
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Councillor (Minimum Allowable Remuneration)			27,499
<i>Dannevirke Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			11,996
Member			5,998
<i>Eketahuna Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			7,775
Member			3,887
<b>Tasman District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			156,156
Deputy Mayor			69,022
Chairperson Standing Committee (2)			55,217
Councillor with no additional responsibilities (10)			46,014
Councillor (Minimum Allowable Remuneration)			38,320
<i>Golden Bay Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			13,486
Member			6,743
<i>Motueka Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			15,033
Member			7,516
<b>Taupo District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			135,876
Deputy Mayor			48,987
Chair—Emergency Management Committee			46,945
Chair—Taupo Reserves and Roding Committee			46,945
Chair—Mangakino/Pouakani Representative Group			46,945
Chair—Kinloch Representative Group			44,904
Chair—Taupo East Rural Representative Group			44,904
Councillor (with no additional responsibilities) (5)			40,823
Councillor (Minimum Allowable Remuneration)			35,762

**Local Government Members (2022/23) Determination  
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Schedule 1

*Turangi–Tongariro Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	17,328
Member	8,664

*Tauranga City Council*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	168,831
Deputy Mayor	123,788
Chairperson of Standing Committee (3)	116,253
Deputy Chairperson of Standing Committee (4)	109,795
Councillor (with no additional responsibilities) (2)	107,642
Councillor (Minimum Allowable Remuneration)	79,538

*Thames-Coromandel District Council*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	131,820
Deputy Mayor, Member Audit and Risk Committee, and Member Chief Executive Liaison Committee	69,518
Chairperson Emergency Management Committee, Holder Emergency Management Portfolio, Member Audit and Risk Committee, Member Chief Executive Liaison Committee, and Member Regional Civil Defence Emergency Management Group	65,255
Holder Infrastructure Portfolio, Member Audit and Risk Committee, and Member Regional Transport Committee	65,255
Member Audit and Risk Committee, Member Coromandel Catchment Liaison Committee, and Member Emergency Management Committee	58,860
Member Audit and Risk Committee and Member Emergency Management Committee	49,101
Member Audit and Risk Committee and Member Chief Executive Liaison Committee	49,101
Member Audit and Risk Committee (2)	49,101
Councillor (Minimum Allowable Remuneration)	37,544

*Coromandel–Colville Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,173
Member	8,087

*Mercury Bay Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	19,350
Member	9,675



Schedule 1

Local Government Members (2022/23) Determination  
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Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	16,173
Member	8,087

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	20,506
Member	10,253

Whangamata Community Board

Office	Annual remuneration (\$)
Chairperson	17,617
Member	8,808

Timaru District Council

Office	Annual remuneration (\$)
Mayor	134,355
Deputy Mayor	65,232
Chairperson Commercial and Strategy Committee	53,000
Chairperson Community Services Committee	53,000
Chairperson Environmental Services Committee	53,000
Chairperson Infrastructure Committee	53,000
Deputy Chairperson Commercial and Strategy Committee	46,885
Deputy Chairperson Community Services Committee	46,885
Deputy Chairperson Environmental Services Committee	46,885
Deputy Chairperson Infrastructure Committee	46,885
Councillor (Minimum Allowable Remuneration)	36,581

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	8,885
Member	4,443

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

**Local Government Members (2022/23) Determination  
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Schedule 1

**Upper Hutt City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	129,792
Deputy Mayor	55,464
Chair, Policy Committee	48,070
Chair, Finance and Performance Committee	48,070
Chair, City Development Committee	48,070
Chair, Risk and Assurance Committee	44,372
Chair, Hutt Valley Services Committee	44,372
Councillor (with no additional responsibilities) (4)	36,977
Councillor (Minimum Allowable Remuneration)	32,814

**Waikato District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	150,579
Deputy Mayor	81,652
Chairperson (Infrastructure Committee)	71,261
Chairperson (Strategy and Finance Committee)	71,261
Chairperson (Policy and Regulatory Committee)	71,261
Chairperson (Discretionary and Funding Committee)	56,910
Chairperson (Proposed District Plan Subcommittee)	61,239
Councillor (with no additional responsibilities) (7)	49,486
Councillor (Minimum Allowable Remuneration)	43,767

*Huntly Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,831
Member	5,416

*Ngāruawāhia Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,831
Member	5,416

*Onewhero–Tuakau Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,275
Member	5,637

*Raglan Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	9,064
Member	4,532

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Local Government Members (2022/23) Determination  
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*Taupiri Community Board*

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

*Waimakariri District Council*

Office	Annual remuneration (\$)
Mayor	139,425
Deputy Mayor	59,820
Councillor (with portfolio and committee chairing responsibilities) (9)	49,210
Councillor (Minimum Allowable Remuneration)	38,156

*Kaipoi–Tuahiwi Community Board*

Office	Annual remuneration (\$)
Chairperson	17,991
Member	8,995

*Oxford–Ohoka Community Board*

Office	Annual remuneration (\$)
Chairperson	16,949
Member	8,475

*Rangiora–Ashley Community Board*

Office	Annual remuneration (\$)
Chairperson	23,206
Member	11,603

*Woodend–Sefton Community Board*

Office	Annual remuneration (\$)
Chairperson	14,863
Member	7,431

*Waimate District Council*

Office	Annual remuneration (\$)
Mayor	88,725
Deputy Mayor	40,018
Councillor (with no additional responsibilities) (7)	26,678
Councillor (Minimum Allowable Remuneration)	19,579

*Waipa District Council*

Office	Annual remuneration (\$)
Mayor	137,397
Deputy Mayor	44,601
Committee Chair (4)	41,169

Local Government Members (2022/23) Determination 2022		Schedule 1
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Councillor (with no additional responsibilities) (8)	34,308	
Councillor (Minimum Allowable Remuneration)	32,455	
<i>Cambridge Community Board</i>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Chairperson	19,327	
Member	9,663	
<i>Te Awamutu Community Board</i>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Chairperson	18,662	
Member	9,331	
<b>Wairoa District Council</b>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Mayor	102,414	
Deputy Mayor	44,119	
Councillor (with no additional responsibilities) (5)	40,499	
Councillor (Minimum Allowable Remuneration)	26,428	
<b>Waitaki District Council</b>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Mayor	116,103	
Deputy Mayor	47,432	
Main Committee Chair (2)	40,557	
Other Committee Chair (2)	35,487	
Deputy Chair (4)	35,487	
Councillor (Minimum Allowable Remuneration)	24,830	
<i>Ahuriri Community Board</i>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Chairperson	11,979	
Member	5,989	
<i>Waihemo Community Board</i>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Chairperson	12,440	
Member	6,220	
<b>Waitomo District Council</b>		
<b>Office</b>	<b>Annual remuneration (\$)</b>	
Mayor	99,879	
Deputy Mayor	50,172	
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Schedule 1		Local Government Members (2022/23) Determination 2022	
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Councillor with no additional responsibilities (5)		33,598	
Councillor (Minimum Allowable Remuneration)		24,424	
<b>Wellington City Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor		183,027	
Deputy Mayor		142,017	
Chair of Committee of the Whole (5)		123,256	
Councillor (with no additional responsibilities) (7)		121,293	
Councillor (Minimum Allowable Remuneration)		88,090	
<b>Makara–Ohariu Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		9,704	
Member		4,852	
<b>Tawa Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		19,359	
Member		9,680	
<b>Western Bay of Plenty District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor		138,411	
Deputy Mayor and Chairperson Annual Plan, Long Term Plan, Regulatory Hearings, and District Plan Committees		61,753	
Chairperson Performance and Monitoring Committee		49,402	
Chairperson Katikati—Waihi Beach Ward Forum		44,771	
Chairperson Kaimai Ward Forum		44,771	
Chairperson Maketu—Te Puke Ward Forum		44,771	
Councillor with no additional responsibilities (6)		41,294	
Councillor (Minimum Allowable Remuneration)		33,921	
<b>Katikati Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		11,330	
Member		5,665	
<b>Maketu Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson		5,997	
Member		2,999	

**Local Government Members (2022/23) Determination  
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Schedule 1

*Ōmokoroa Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,220
Member	4,110

*Te Puke Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,330
Member	5,665

*Waihi Beach Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	9,330
Member	4,665

**Westland District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	92,781
Deputy Mayor and Chairperson Capital Projects and Tenders Committee	49,312
Chairperson Planning Committee and Community Development Committee	38,343
Councillor (with no additional responsibilities) (6)	23,185
Councillor (Minimum Allowable Remuneration)	19,272

**Whakatane District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	135,876
Deputy Mayor	68,294
Committee Chairperson (3)	56,912
Deputy Committee Chairperson (2)	41,735
Councillor with no additional responsibilities (4)	37,941
Councillor (Minimum Allowable Remuneration)	33,842

*Murupara Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,220
Member	4,110

*Rangitāiki Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,663
Member	5,331

Schedule 1

Local Government Members (2022/23) Determination  
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Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	17,827
Member	8,913

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	142,974
Deputy Mayor	51,340
Chairperson Strategy and Finance Committee	47,391
Chairperson Infrastructure, Climate Change, and Emergency Management Committee	47,391
Chairperson Property and Community Services Committee and Advisory Group Chair	49,365
Advisory Group Chair (2)	43,442
Deputy Chair (3)	43,442
Councillor (with no additional responsibilities) (3)	39,492
Councillor (Minimum Allowable Remuneration)	33,872

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	158,184
Deputy Mayor	87,292
Chairperson Infrastructure Committee	76,382
Chairperson Community Development Committee	76,382
Chairperson Strategy, Planning and Development Committee	76,382
Chairperson Te Karearea Strategic Partnership Forum	76,382
Chairperson Civic Honours Committee	60,014
Councillor with no additional responsibilities (7)	54,558
Councillor (Minimum Allowable Remuneration)	50,051

**Local Government Members (2022/23) Determination  
2022**

Schedule 2

**Schedule 2  
Remuneration from 2022 election of members**

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**Part 1  
Remuneration of members of regional councils**

**Bay of Plenty Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	152,522
Councillor (Minimum Allowable Remuneration)	54,525

**Canterbury Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	180,000
Councillor (Minimum Allowable Remuneration)	64,460

**Hawke's Bay Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	142,761
Councillor (Minimum Allowable Remuneration)	58,224

**Manawatū–Whanganui Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	147,893
Councillor (Minimum Allowable Remuneration)	49,012

**Northland Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	133,892
Councillor (Minimum Allowable Remuneration)	53,710

**Otago Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	152,881
Councillor (Minimum Allowable Remuneration)	50,833

**Southland Regional Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	129,434
Councillor (Minimum Allowable Remuneration)	37,788

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Schedule 2

Local Government Members (2022/23) Determination  
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Taranaki Regional Council

Office	Annual remuneration (\$)
Chairperson	112,227
Councillor (Minimum Allowable Remuneration)	37,493

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	163,254
Councillor (Minimum Allowable Remuneration)	58,640

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	176,609
Councillor (Minimum Allowable Remuneration)	63,237

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	96,662
Councillor (Minimum Allowable Remuneration)	37,112

## Part 2

### Remuneration of members of territorial authorities and their community or local boards

<b>Ashburton District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			132,690
Councillor (Minimum Allowable Remuneration)			29,842
<b>Methven Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			5,554
Member			2,777
<b>Auckland Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			296,000
Councillor (Minimum Allowable Remuneration)			107,794
<b>Albert-Eden Local Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			97,068

**Local Government Members (2022/23) Determination  
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Schedule 2

<b>Office</b>	<b>Annual remuneration (\$)</b>
Deputy Chairperson	58,241
Member	48,534

*Aotea/Great Barrier Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	60,060
Deputy Chairperson	36,036
Member	30,030

*Devonport–Takapuna Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	91,348
Deputy Chairperson	54,809
Member	45,674

*Franklin Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	95,468
Deputy Chairperson	57,281
Member	47,734

*Henderson–Massey Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	106,921
Deputy Chairperson	64,152
Member	53,460

*Hibiscus and Bays Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	97,639
Deputy Chairperson	58,584
Member	48,820

*Howick Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	102,244
Deputy Chairperson	61,347
Member	51,122

*Kaipātiki Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	96,867
Deputy Chairperson	58,120

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Schedule 2		Local Government Members (2022/23) Determination 2022	
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Member			48,434
<i>Māngere-Ōtāhuhu Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			107,640
Deputy Chairperson			64,584
Member			53,820
<i>Manurewa Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			106,308
Deputy Chairperson			63,785
Member			53,154
<i>Maungakiekie-Tāmaki Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			100,863
Deputy Chairperson			60,518
Member			50,431
<i>Ōrākei Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			94,479
Deputy Chairperson			56,688
Member			47,240
<i>Ōtara-Papatoetoe Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			107,207
Deputy Chairperson			64,324
Member			53,604
<i>Papakura Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			98,116
Deputy Chairperson			58,869
Member			49,058
<i>Puketāpapa Local Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			93,542
Deputy Chairperson			56,125
Member			46,771

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*Rodney Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	93,633
Deputy Chairperson	56,180
Member	46,817

*Upper Harbour Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	92,413
Deputy Chairperson	55,448
Member	46,206

*Waiheke Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	70,710
Deputy Chairperson	42,426
Member	35,355

*Waitākere Ranges Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	91,497
Deputy Chairperson	54,898
Member	45,748

*Waitematā Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	101,708
Deputy Chairperson	61,025
Member	50,854

*Whau Local Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	99,427
Deputy Chairperson	59,656
Member	49,714

**Buller District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	115,736
Councillor (Minimum Allowable Remuneration)	23,640

*Inangahua Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,367

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<b>Office</b>		<b>Annual remuneration (\$)</b>	
Member			3,684
<b>Carterton District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			100,365
Councillor (Minimum Allowable Remuneration)			19,375
<b>Central Hawke's Bay District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			119,272
Councillor (Minimum Allowable Remuneration)			31,401
<b>Central Otago District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			120,841
Councillor (Minimum Allowable Remuneration)			27,182
<b>Cromwell Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			14,661
Member			7,331
<b>Maniototo Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			7,109
Member			3,554
<b>Teviot Valley Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			7,109
Member			3,554
<b>Vincent Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			15,774
Member			7,887
<b>Chatham Islands Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			57,408
Councillor (Minimum Allowable Remuneration)			13,765

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**Christchurch City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	200,000
Councillor (Minimum Allowable Remuneration)	100,278

*Te Pātaka o Rākaihautū Banks Peninsula Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	20,305
Member	10,153

*Waihoru Spreydon-Cashmere-Heathcote Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	52,077
Member	26,039

*Waimāero Fendalton-Waimairi-Harewood Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	49,565
Member	24,810

*Waipapa Papanui-Innes-Central Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	47,380
Member	23,690

*Waipuna Hornby-Halswell-Riccarton Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	51,109
Member	25,572

*Waitai Coastal-Burwood-Linwood Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	49,755
Member	24,905

**Clutha District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	124,638
Councillor (Minimum Allowable Remuneration)	21,789

*Lawrence–Tuapeka Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	5,998
Member	2,999

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<i>West Otago Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			7,109
Member			3,554
<i>Dunedin City Council</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			172,378
Councillor (Minimum Allowable Remuneration)			64,181
<i>Mosgiel-Taieri Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			19,799
Member			9,899
<i>Otago Peninsula Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,718
Member			8,359
<i>Saddle Hill Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,939
Member			8,469
<i>Strath Taieri Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			14,889
Member			7,445
<i>Waikouaiti Coast Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,498
Member			8,249
<i>West Harbour Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,939
Member			8,469
<i>Far North District Council</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			162,879
Councillor (Minimum Allowable Remuneration)			64,660

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*Bay of Islands–Whangaroa Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	32,186
Member	16,093

*Kaikohe–Hokianga Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	27,589
Member	13,795

*Te Hiku Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	28,164
Member	14,082

**Gisborne District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	158,068
Councillor (Minimum Allowable Remuneration)	41,610

**Gore District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	112,010
Councillor (Minimum Allowable Remuneration)	19,136

*Mataura Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,242
Member	2,121

**Grey District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	116,626
Councillor (Minimum Allowable Remuneration)	26,208

**Hamilton City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	180,335
Councillor (Minimum Allowable Remuneration)	80,293

**Hastings District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	160,955



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Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	47,747

*Hastings District Rural Community Board*

Office	Annual remuneration (\$)
Chairperson	15,475
Member	7,738

**Hauraki District Council**

Office	Annual remuneration (\$)
Mayor	128,976
Councillor (Minimum Allowable Remuneration)	25,811

**Horowhenua District Council**

Office	Annual remuneration (\$)
Mayor	141,395
Councillor (Minimum Allowable Remuneration)	33,465

*Te Awahou Foxton Community Board*

Office	Annual remuneration (\$)
Chairperson	12,884
Member	6,442

**Hurunui District Council**

Office	Annual remuneration (\$)
Mayor	113,138
Councillor (Minimum Allowable Remuneration)	24,799

*Hanmer Springs Community Board*

Office	Annual remuneration (\$)
Chairperson	8,259
Member	4,130

**Hutt City Council**

Office	Annual remuneration (\$)
Mayor	164,046
Councillor (Minimum Allowable Remuneration)	57,870

*Eastbourne Community Board*

Office	Annual remuneration (\$)
Chairperson	13,926
Member	6,963

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*Petone Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	16,580
Member	8,290

*Wainuiomata Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	17,465
Member	8,732

**Invercargill City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	149,291
Councillor (Minimum Allowable Remuneration)	38,642

*Bluff Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,842
Member	4,421

**Kaikōura District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	86,000
Councillor (Minimum Allowable Remuneration)	19,580

**Kaipara District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	133,501
Councillor (Minimum Allowable Remuneration)	34,531

**Kapiti Coast District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	145,588
Councillor (Minimum Allowable Remuneration)	38,964

*Ōtaki Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	14,963
Member	7,481

*Paekākāriki Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,924
Member	3,962

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Paraparaumu Community Board

Office	Annual remuneration (\$)
Chairperson	19,100
Member	9,550

Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	14,554
Member	7,277

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	17,373
Member	8,686

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	107,246
Councillor (Minimum Allowable Remuneration)	20,965

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	88,714
Councillor (Minimum Allowable Remuneration)	21,933

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,135
Member	2,567

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	132,068
Councillor (Minimum Allowable Remuneration)	33,403

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**Marlborough District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	149,909
Councillor (Minimum Allowable Remuneration)	38,306

**Masterton District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	133,530
Councillor (Minimum Allowable Remuneration)	34,433

**Matamata-Piako District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	134,533
Councillor (Minimum Allowable Remuneration)	32,437

**Napier City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	153,888
Councillor (Minimum Allowable Remuneration)	49,073

**Nelson City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	149,909
Councillor (Minimum Allowable Remuneration)	40,083

**New Plymouth District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	160,757
Councillor (Minimum Allowable Remuneration)	48,531

*Clifton Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,604
Member	6,302

*Inglewood Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	17,563
Member	8,782

*Kaitake Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,212

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<b>Office</b>		<b>Annual remuneration (\$)</b>	
Member			7,606
<i>Puketapu-Bell Block Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,928
Member			8,464
<i>Waitara Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,928
Member			8,464
<b>Ōpōtiki District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			114,200
Councillor (Minimum Allowable Remuneration)			31,579
<i>Coast Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			10,269
Member			5,135
<b>Ōtorohanga District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			107,465
Councillor (Minimum Allowable Remuneration)			24,693
<i>Kawhia Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			4,117
Member			2,058
<i>Ōtorohanga Community Board</i>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			14,733
Member			7,367
<b>Palmerston North City Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			160,314
Councillor (Minimum Allowable Remuneration)			47,849

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**Porirua City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	151,954
Councillor (Minimum Allowable Remuneration)	42,136

**Queenstown-Lakes District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	143,734
Councillor (Minimum Allowable Remuneration)	40,710

*Wānaka-Upper Clutha Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	24,659
Member	12,329

**Rangitikei District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	114,624
Councillor (Minimum Allowable Remuneration)	23,883

*Ratana Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,377
Member	2,189

*Taihape Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,929
Member	4,465

**Rotorua District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	159,679
Councillor (Minimum Allowable Remuneration)	59,442

*Rotorua Lakes Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	17,288
Member	8,644

*Rotorua Rural Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	19,321
Member	9,661

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Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	120,497
Councillor (Minimum Allowable Remuneration)	23,948

Ōwhango-National Park Community Board

Office	Annual remuneration (\$)
Chairperson	6,140
Member	3,070

Taumarunui-Ōhura Community Board

Office	Annual remuneration (\$)
Chairperson	13,910
Member	6,955

Waimarino-Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	13,910
Member	6,955

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	146,861
Councillor (Minimum Allowable Remuneration)	40,116

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	18,238
Member	9,119

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	139,953
Councillor (Minimum Allowable Remuneration)	30,888

Eltham-Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	11,733
Member	5,866

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

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*Taranaki Coastal Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,850
Member	6,425

*Te Hāwera Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	14,440
Member	7,220

**South Waikato District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	133,621
Councillor (Minimum Allowable Remuneration)	30,725

*Tirau Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	6,886
Member	3,443

**South Wairarapa District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	105,157
Councillor (Minimum Allowable Remuneration)	18,855

*Featherston Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	6,697
Member	3,349

*Greytown Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	6,697
Member	3,349

*Martinborough Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	6,697
Member	3,349

**Southland District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	134,914
Councillor (Minimum Allowable Remuneration)	30,472

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	<i>Ardlussa Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		7,702
Member		3,851
	<i>Fiordland Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		9,469
Member		4,734
	<i>Northern Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		7,446
Member		3,723
	<i>Oraka Aparima Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		8,319
Member		4,160
	<i>Oreti Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		10,719
Member		5,360
	<i>Stewart Island/Rakiura Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		4,117
Member		2,058
	<i>Tuatapere Te Waewae Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		7,265
Member		3,633
	<i>Waihopai Toetoe Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		10,091
Member		5,046
	<i>Wallace Takitimu Community Board</i>	
<b>Office</b>		<b>Annual remuneration (\$)</b>
Chairperson		8,845
Member		4,423

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**Stratford District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	107,503
Councillor (Minimum Allowable Remuneration)	18,905

**Tararua District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	128,685
Councillor (Minimum Allowable Remuneration)	35,851

*Dannevirke Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,996
Member	5,998

*Eketahuna Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	7,775
Member	3,887

**Tasman District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	156,156
Councillor (Minimum Allowable Remuneration)	39,936

*Golden Bay Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	13,486
Member	6,743

*Motueka Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	15,033
Member	7,516

**Taupo District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	143,105
Councillor (Minimum Allowable Remuneration)	38,999

**Tauranga City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	172,918

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<b>Office</b>		<b>Annual remuneration (\$)</b>	
Councillor (Minimum Allowable Remuneration)			84,566
<b>Thames-Coromandel District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			141,188
Councillor (Minimum Allowable Remuneration)			42,327
<b>Coromandel-Colville Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,173
Member			8,087
<b>Mercury Bay Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			19,350
Member			9,675
<b>Tairua-Pauanui Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			16,173
Member			8,087
<b>Thames Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			20,506
Member			10,253
<b>Whangamata Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			17,617
Member			8,808
<b>Timaru District Council</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Mayor			142,005
Councillor (Minimum Allowable Remuneration)			40,878
<b>Geraldine Community Board</b>			
<b>Office</b>		<b>Annual remuneration (\$)</b>	
Chairperson			11,330
Member			5,665

**Local Government Members (2022/23) Determination  
2022**

Schedule 2

*Pleasant Point Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	8,885
Member	4,443

*Temuka Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,552
Member	5,776

**Upper Hutt City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	137,871
Councillor (Minimum Allowable Remuneration)	36,751

**Waikato District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	157,039
Councillor (Minimum Allowable Remuneration)	47,967

*Huntly Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,036
Member	5,518

*Ngāruawāhia Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,154
Member	5,577

*Raglan Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	10,066
Member	5,033

*Rural-Port Waikato Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	9,510
Member	4,755

*Taupiri Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	4,416
Member	2,208

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Schedule 2

Local Government Members (2022/23) Determination  
2022

*Tuakau Community Board*

Office	Annual remuneration (\$)
Chairperson	10,785
Member	5,393

*Waimakariri District Council*

Office	Annual remuneration (\$)
Mayor	146,838
Councillor (Minimum Allowable Remuneration)	42,143

*Kaiapoi–Tuahiwi Community Board*

Office	Annual remuneration (\$)
Chairperson	17,991
Member	8,995

*Oxford–Ohoka Community Board*

Office	Annual remuneration (\$)
Chairperson	16,949
Member	8,475

*Rangiora–Ashley Community Board*

Office	Annual remuneration (\$)
Chairperson	23,206
Member	11,603

*Woodend–Sefton Community Board*

Office	Annual remuneration (\$)
Chairperson	14,863
Member	7,431

*Waimate District Council*

Office	Annual remuneration (\$)
Mayor	104,302
Councillor (Minimum Allowable Remuneration)	20,671

*Waipa District Council*

Office	Annual remuneration (\$)
Mayor	145,391
Councillor (Minimum Allowable Remuneration)	36,532

*Cambridge Community Board*

Office	Annual remuneration (\$)
Chairperson	19,327
Member	9,663

**Local Government Members (2022/23) Determination  
2022**

Schedule 2

*Te Awamutu Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	18,662
Member	9,331

**Wairoa District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	116,979
Councillor (Minimum Allowable Remuneration)	29,533

**Waitaki District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	129,041
Councillor (Minimum Allowable Remuneration)	30,765

*Ahuriri Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	11,979
Member	5,989

*Waihemo Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	12,440
Member	6,220

**Waitomo District Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	115,856
Councillor (Minimum Allowable Remuneration)	32,333

**Wellington City Council**

<b>Office</b>	<b>Annual remuneration (\$)</b>
Mayor	183,027
Councillor (Minimum Allowable Remuneration)	89,860

*Makara–Ohariu Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	9,704
Member	4,852

*Tawa Community Board*

<b>Office</b>	<b>Annual remuneration (\$)</b>
Chairperson	19,359
Member	9,680

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Schedule 2

Local Government Members (2022/23) Determination  
2022

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	145,667
Councillor (Minimum Allowable Remuneration)	37,589

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	5,997
Member	2,999

Ōmokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	9,330
Member	4,665

Westland District Council

Office	Annual remuneration (\$)
Mayor	105,174
Councillor (Minimum Allowable Remuneration)	20,907

Whakatane District Council

Office	Annual remuneration (\$)
Mayor	142,977
Councillor (Minimum Allowable Remuneration)	37,575

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

**Local Government Members (2022/23) Determination  
2022**

Schedule 2

*Rangitāiki Community Board*

Office	Annual remuneration (\$)
Chairperson	10,663
Member	5,331

*Tāneatua Community Board*

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

*Whakatāne-Ōhope Community Board*

Office	Annual remuneration (\$)
Chairperson	17,827
Member	8,913

**Whanganui District Council**

Office	Annual remuneration (\$)
Mayor	149,641
Councillor (Minimum Allowable Remuneration)	36,734


*Whanganui Rural Community Board*


Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776


**Whangarei District Council**

Office	Annual remuneration (\$)
Mayor	163,689
Councillor (Minimum Allowable Remuneration)	53,850

Dated at Wellington this 7 day of June 2022.

 Chairperson.

 Member.

 Member.



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### Explanatory memorandum

*This memorandum is not part of the determination, but is intended to indicate its general effect.*

This determination comes into force on 1 July 2022 and expires at the close of 30 June 2023.

#### *Councils and local boards*

Since 2019, when setting remuneration for local government elected members, the Remuneration Authority (the **Authority**) has used a group of size indices that it has put together covering territorial, regional, and unitary authorities and Auckland local boards. The relevant workload and responsibilities of each council are assessed using a number of criteria, and each council is placed within the relevant index. The Authority decides the remuneration of mayors, regional council chairpersons, and Auckland local board members based on this data. The size index is also used to determine a governance remuneration pool for councillors on each council and the minimum allowable remuneration that must be paid to each councillor.

The governance remuneration pool provides the total amount to be fully allocated and paid in remuneration to the councillors. Each council is required to make proposals to the Authority on how its individual pool will be allocated according to that council's priorities and circumstances. Roles to which differential remuneration can be attached, in addition to the minimum allowable remuneration, include internal roles such as deputy mayor, committee chair, or portfolio holder as well as roles representing the council on outside groups. Councils submit their proposals to the Authority for its approval and inclusion in the determination. This is not automatic, and the Authority is able to request further information or make changes to the recommendations it receives.

Because the triennial local government elections are scheduled for later this year, the Authority recently completed a full review of the above framework. All councils were regularly consulted throughout the review process. The Authority found that the current approach is working well and no changes have been made to the framework. In this case, the Authority was interested in the time allocated by elected members to their local government roles. We asked members to participate in a short survey to assess whether the time demands had increased since the last assessment. Unfortunately, the response rate was not sufficient to allow us to make a definitive judgement, although the responses we did receive tended to confirm that our previous assessment was still relatively robust.

The size indices were updated with the most recent publicly available demographic, statistical, and economic data, and the updated size indices will apply for the triennium following the local elections in October 2022.

**Local Government Members (2022/23) Determination  
2022**

Explanatory  
memorandum

*Community boards*

Determining community boards' remuneration remains problematic because of the large variations in their number of members, the populations they represent, and their respective roles and powers. The Authority's 2019 review of community board remuneration concluded that, because of those variations, a workable ranking of community boards or a robust and intuitively sensible size index could not be developed. Therefore, the fixing of individual councils' community board members' remuneration over the past 3 years was informed in part by the population of each community board and by their individual current remuneration settings.

The Authority has decided to continue with its existing practice for determining the remuneration of community board members for this determination and during the next triennium. The Authority has communicated its concerns about community boards to the Review into the Future for Local Government, to the Local Government Commission, and to Local Government New Zealand.

*Elected members' remuneration*

*Schedule 1* of this determination sets out the remuneration of elected members for the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 election is declared for each individual council.

*Schedule 2* of the determination sets out the remuneration for elected members that will come into force on and from the day after the date on which the official result of the 2022 local election of members for an individual council is declared.

At the end of this explanatory memorandum are the governance remuneration pools for each council that will apply on and from 1 July 2022 (table 1) and on and from the day after the date on which an individual council's official result is declared following the 2022 local elections (table 2).

*Allowances*

This determination also makes changes to the level and conditions of some allowances.

The maximum purchase price (*clause 9*) that may be paid for an electric or a hybrid vehicle purchased by a local authority for its mayor or regional council chairperson has been increased to \$68,500 (including goods and services tax and on-road costs). This new rate is based on an assessment of the current motor vehicle market rates and takes into account the vehicle being fit for purpose, the safety of the driver and passengers, and fairness to ratepayers. The Authority recommends that councils use the All of Government procurement process and the Clean Car Discount (rebate) scheme to optimise the value of their purchases.

The vehicle-kilometre allowance rates (*clause 11*) have been adjusted from those shown in the previous determination to reflect the current rates prescribed by the Inland Revenue Department on 27 May 2022 for businesses, self-employed people, and employees.

Explanatory  
memorandumLocal Government Members (2022/23) Determination  
2022

The vehicle-kilometre allowance has been aligned with the travel-time allowance to ensure that an elected member, when travelling from a place in which they permanently or temporarily reside that is outside their local authority boundary, may claim the vehicle-kilometre allowance only when travelling on local authority business once they enter the local authority's boundary.

The travel-time allowance (*clause 12*) has been increased from \$37.50 to \$40 for each hour of eligible travel time after the first hour of time travelled in a day. This allowance was last increased in 2016.

The fee paid to a chairperson of a hearing (*clause 15*) has been increased from \$100 to \$116 per hour, and the fee paid to a member of a hearing has been increased from \$80 per hour to \$93 per hour. Hearing fees were last reviewed in 2011.

In their submissions, councils advised that the hearing times (*clause 6*) for formal meetings have become relatively shorter in comparison with the preparation work that councillors are required to undertake. Consequently, the Authority has removed the time constraint placed on preparing for hearings.

In making this determination for the remuneration of elected members of local authorities, local boards, and community boards listed in clause 6 of Schedule 7 of the Local Government Act 2002, the Authority had regard to the mandatory criteria listed in clause 7 of that schedule and the criteria listed in sections 18 and 18A of the Remuneration Authority 1977.

*Governance remuneration pools: table 1*

The table below sets out the local government governance remuneration pools for the councillors of each local authority, which will apply on and after 1 July 2022 until the close of the day on which the official result of the 2022 election in relation to an individual local council is declared. This period is covered by the current (2019/22) size indices.

**Part 1**

**Remuneration pools for councillors of regional councils**

<b>Council</b>	<b>Governance remuneration pool (\$)</b>
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	977,558
Hawke's Bay Regional Council	565,288
Manawatu-Whanganui Regional Council	647,920
Northland Regional Council	580,951
Otago Regional Council	713,448
Southland Regional Council	555,828
Taranaki Regional Council	473,595
Waikato Regional Council	933,748
Wellington Regional Council	934,354
West Coast Regional Council	327,018

**Local Government Members (2022/23) Determination  
2022**

Explanatory  
memorandum

**Part 2**

**Remuneration pools for councillors of territorial authorities**

<b>Territorial authority</b>	<b>Governance remuneration pool (\$)</b>
Ashburton District Council	388,893
Auckland Council	2,592,269
Buller District Council	272,119
Carterton District Council	226,766
Central Hawke's Bay District Council	275,071
Central Otago District Council	284,556
Chatham Islands Council	151,796
Christchurch City Council	1,869,005
Clutha District Council	362,825
Dunedin City Council	1,127,010
Far North District Council	810,927
Gisborne District Council	646,775
Gore District Council	294,796
Grey District Council	256,100
Hamilton City Council	1,217,171
Hastings District Council	809,821
Hauraki District Council	360,438
Horowhenua District Council	445,804
Hurunui District Council	256,100
Hutt City Council	847,197
Invercargill City Council	521,686
Kaikōura District Council	204,089
Kaipara District Council	369,923
Kapiti Coast District Council	512,201
Kawerau District Council	226,766
Mackenzie District Council	181,413
Manawatu District Council	388,893
Marlborough District Council	597,552
Masterton District Council	398,378
Matamata-Piako District Council	398,378
Napier City Council	735,068
Nelson City Council	609,333
New Plymouth District Council	797,363
Ōpōtiki District Council	218,160
Ōtorohanga District Council	204,089
Palmerston North City Council	797,363
Porirua City Council	559,627
Queenstown-Lakes District Council	436,319
Rangitikei District Council	294,796
Rotorua District Council	786,353
Ruapehu District Council	303,526
Selwyn District Council	493,230

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Explanatory memorandum	Local Government Members (2022/23) Determination 2022
<b>Territorial authority</b>	<b>Governance remuneration pool (\$)</b>
South Taranaki District Council	426,834
South Waikato District Council	379,408
South Wairarapa District Council	245,998
Southland District Council	407,864
Stratford District Council	268,362
Taranaki District Council	322,497
Tasman District Council	639,604
Taupo District Council	483,745
Tauranga City Council	1,127,010
Thames-Coromandel District Council	455,290
Timaru District Council	464,775
Upper Hutt City Council	436,319
Waikato District Council	759,986
Waimakariri District Council	502,716
Waimate District Council	226,766
Waipa District Council	483,745
Wairoa District Council	246,615
Waitaki District Council	341,467
Waitomo District Council	218,160
Wellington City Council	1,607,344
Western Bay of Plenty District Council	493,230
Westland District Council	226,766
Whakatane District Council	474,260
Whanganui District Council	531,171
Whangarei District Council	834,739

*Governance remuneration pools: table 2*

This table sets out the local government governance remuneration pools that will apply on and after the day after the date on which the official result of the 2022 local election of members for an individual council is declared. From this date, the new size indices apply for the next council triennium.

**Part 1**

**Remuneration pools for councillors of regional councils**

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	977,558
Hawke's Bay Regional Council	644,302
Manawatu-Whanganui Regional Council	690,226
Northland Regional Council	580,951
Otago Regional Council	734,869
Southland Regional Council	555,828
Taranaki Regional Council	473,595
Waikato Regional Council	933,748



<b>Local Government Members (2022/23) Determination 2022</b>		<b>Explanatory memorandum</b>
<b>Council</b>	<b>Governance remuneration pool (\$)</b>	
Wellington Regional Council	947,216	
West Coast Regional Council	330,000	
<b>Part 2</b>		
<b>Remuneration pools for councillors of territorial authorities</b>		
<b>Territorial authority</b>	<b>Governance remuneration pool (\$)</b>	
Ashburton District Council	450,195	
Auckland Council	2,592,269	
Buller District Council	324,306	
Carterton District Council	226,766	
Central Hawke's Bay District Council	350,559	
Central Otago District Council	362,213	
Chatham Islands Council	151,796	
Christchurch City Council	1,900,000	
Clutha District Council	390,404	
Dunedin City Council	1,191,826	
Far North District Council	890,157	
Gisborne District Council	700,000	
Gore District Council	296,638	
Grey District Council	293,506	
Hamilton City Council	1,286,366	
Hastings District Council	871,295	
Hauraki District Council	422,618	
Horowhenua District Council	514,833	
Hurunui District Council	305,015	
Hutt City Council	901,594	
Invercargill City Council	573,463	
Kaikōura District Council	204,089	
Kaipara District Council	413,071	
Kapiti Coast District Council	545,969	
Kawerau District Council	261,262	
Mackenzie District Council	207,000	
Manawatu District Council	445,578	
Marlborough District Council	609,333	
Masterton District Council	456,435	
Matamata-Piako District Council	463,877	
Napier City Council	802,034	
Nelson City Council	609,333	
New Plymouth District Council	869,359	
Ōpōtiki District Council	312,896	
Ōtorohanga District Council	262,886	
Palmerston North City Council	865,016	
Porirua City Council	593,234	
Queenstown-Lakes District Council	532,201	

Explanatory memorandum	Local Government Members (2022/23) Determination 2022
<b>Territorial authority</b>	<b>Governance remuneration pool (\$)</b>
Rangitikei District Council	337,511
Rotorua District Council	858,787
Ruapehu District Council	359,652
Selwyn District Council	555,420
South Taranaki District Council	504,125
South Waikato District Council	431,208
South Wairarapa District Council	245,998
Southland District Council	466,709
Stratford District Council	268,362
Taranua District Council	420,455
Tasman District Council	666,580
Taupo District Council	527,532
Tauranga City Council	1,198,246
Thames-Coromandel District Council	513,295
Timaru District Council	519,365
Upper Hutt City Council	488,666
Waikato District Council	832,914
Waimakariri District Council	555,247
Waimate District Council	239,400
Waipa District Council	544,506
Wairoa District Council	275,588
Waitaki District Council	423,096
Waitomo District Council	288,802
Wellington City Council	1,639,633
Western Bay of Plenty District Council	546,556
Westland District Council	246,000
Whakatane District Council	526,578
Whanganui District Council	576,061
Whangarei District Council	898,097

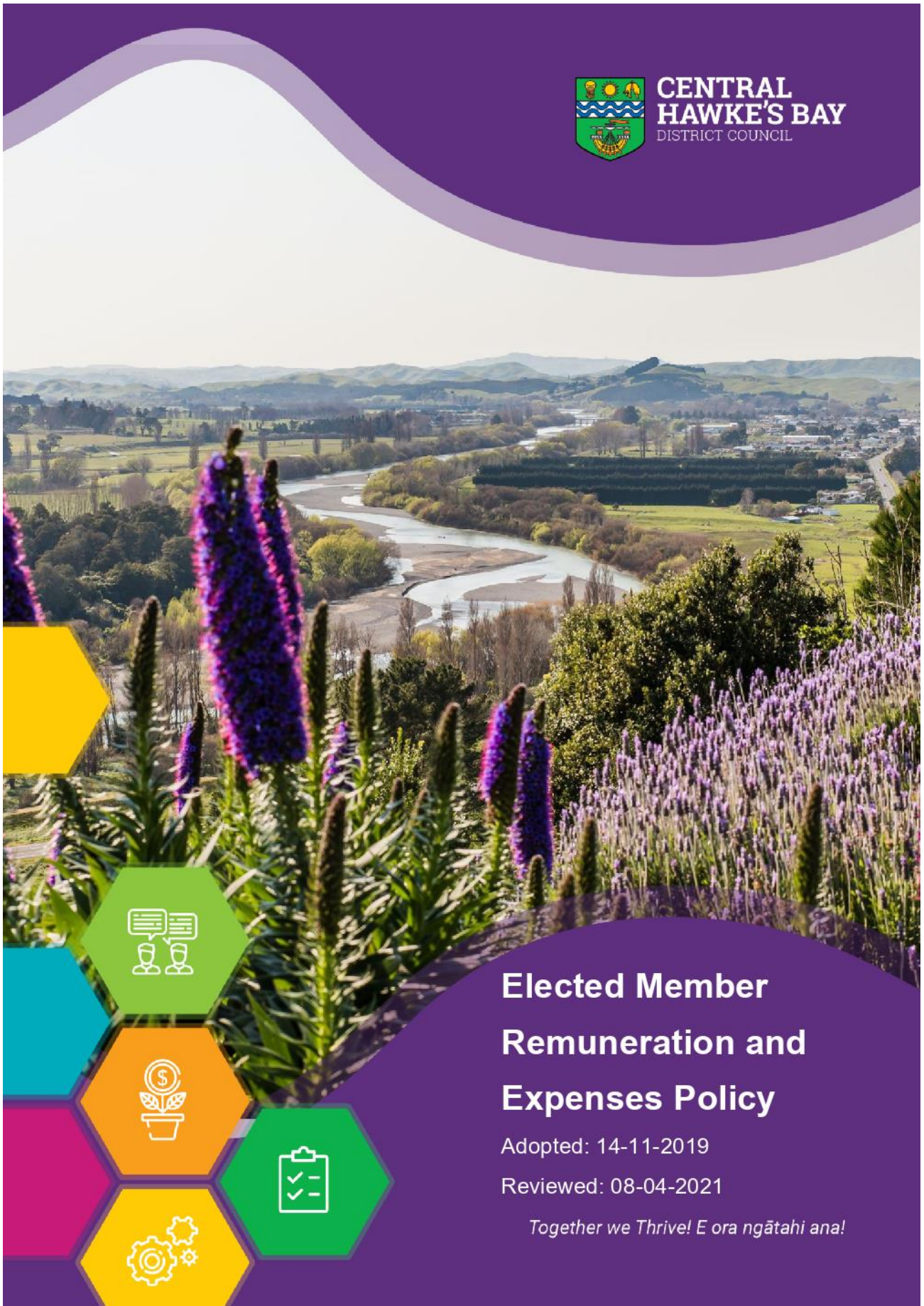
**Note:** The above remuneration pools do not apply to mayors, regional council chairpersons, Auckland local board members, or community board members.

However, if a council has delegated significant powers and functions to a community board and as a consequence proposes an increase to the remuneration of community board members, the additional funds will come out of the council's governance remuneration pool.

Issued under the authority of the Legislation Act 2019.  
Date of notification in *Gazette*:



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL



## **Elected Member Remuneration and Expenses Policy**

Adopted: 14-11-2019

Reviewed: 08-04-2021

*Together we Thrive! E ora ngātahi ana!*



Central Hawke's Bay District Council

## Elected Member Remuneration and Expenses Policy

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Procurement Policy  
REVIEWED AND ADOPTED: 08-04-21

***E ora ngātahi ana!*** <sup>1</sup>

Central Hawke's Bay District Council

### PURPOSE OF THIS POLICY

The purpose of this policy is to set clear expectations of the provision of remuneration and allowances for elected members and other representatives of the Central Hawkes Bay District Council (Council).

### REMUNERATION

The Remuneration Authority is responsible for setting remuneration, allowances and payment of expenses for mayors and other elected members. Following a declaration from the Remuneration Authority, Council will adopt the allocation of the "Elected Member" pool for addition positions of responsibilities before submitting to the Remuneration Authority for declaration.

### MILEAGE

Elected members (excluding the mayor) are entitled to a mileage allowance when using their vehicle for Council business. Mileage may include travel to and from the member's primary place of residence if the travel is:

- in the member's own vehicle; and
- on Council business as outlined below; and
- by the most direct route reasonable in the circumstances.

Mileage will be reimbursed on presentation of an online Mileage Claim Form at the applicable rate determined by the Remuneration Authority at the time of travel.

### Criteria for mileage

With respect to both mileage allowances and meeting fees, the term "Council business" includes attendance at:

- official meetings of the Council and any committee and subcommittee of Council
- council workshops
- meetings and workshops of advisory groups established by Council
- meetings and seminars of external bodies to which the elected member has been appointed by Council
- statutory hearings
- meetings of Council-owned companies
- seminars and training courses where the attendance of an elected member has been authorised
- discussions with committee chairpersons or Council officers
- consultation with Mayors, territorial authority committee chairpersons, or elected members
- official briefings or agenda preview meetings
- an external event or meeting where there has been:
  - a resolution of Council or committee, or
  - an authorisation by the Council's Mayor, or
  - with respect to the member of a committee, an authorisation by the Chairperson of that committee.

Central Hawke's Bay District Council

## MEETING FEES

Meeting fees will not typically apply to elected members.

### Fees Related to Hearings

Chairperson	An elected member who acts as the chairperson of a hearing is entitled to a fee of \$100 per hour. For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
Member	An elected member who is not the chairperson of a hearing is entitled to a fee of \$80 per hour. For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
Mayor	These fees are not payable to the Mayor, who is paid the mayor's remuneration and allowances.
District Licensing Committee	As determined by the Minister of Justice and in accordance with the Cabinet fees framework, District Licensing Committee members will receive the following remuneration: chairperson: \$624 per day (\$78 per hour for part days) other members: \$408 per day (\$51 per hour for part days)

## TRAVEL TIME ALLOWANCE

Elected members (excluding the mayor) are entitled to an allowance for time travelled within New Zealand on council business, provided:

- the journey is by the quickest form of transport and the most direct route reasonable in the circumstances; and
- the travel time exceeds one hour; and
- the travel time does not exceed nine hours (including the first hour, which is not covered) within a 24 hour period.

The allowance is available each day for any business on behalf of the council or between the member's residence and an office of the council. It is not available for overseas travel.

The current rate determined by the Remuneration Authority is \$37.50 per hour in respect of any qualifying travel that conforms to the criteria above. Elected members can claim travel time allowance by submitting an online Expense Claim Form.

## CONFERENCES, SEMINARS AND MEETINGS

The Chief Executive will liaise with the Mayor on an annual basis with regards to the training and development budget requirements for Elected Members.

Council will pay expenses for the attendance of the Mayor and councillors at conferences, seminars and meetings. Two categories of meetings have been identified and defined below, together with the relevant conditions regarding entitlement to expenses.

Procurement Policy  
REVIEWED AND ADOPTED: 08-04-21

**E ora ngātahi ana!** <sup>3</sup>

Central Hawke's Bay District Council

### Representative meetings

This is a conference where those attending are representing Council; would usually vote; and typically includes the Mayor and Chief Executive, however, may include two Elected Members.

Prior approval to attend any meeting as a council representative is required from the Mayor.

Partners can travel and attend sessions of the meeting. A partner's expenses, other than shared accommodation, will not be met by the Council.

### Ad hoc and professional development meetings

Councillors who would like to attend an professional development opportunity will have the costs covered, only where the Elected Member has sought prior approval from the Mayor and the professional development has a wider benefit to the Elected Members governance development.

### Eligible expenses include:

- registration fees
- accommodation where applicable that balances cost-effectiveness with proximity to the event
- reasonable costs for meals and sustenance
- toll calls relating to official Council business and one phone call home per day
- taxi expenses for transport from/to airport/arrival point to venue (courtesy vehicles should be used where available)
- parking fees.

Travel arrangements are made through the Mayor and Chief Executive's Executive Assistant as early as possible in order to obtain maximum discounts. In most cases, registration and accommodation will be invoiced directly to the Council. However, there may be some instances where elected members pay for related expenses and are entitled to claim costs by submitting an Expense Claim Form.

All expenditure must be substantiated by appropriate documentation such as invoices or receipts and include the names of the parties entertained and the reasons for the entertainment or hospitality.

### COMMUNICATIONS TECHNOLOGY

In lieu of an allowance, elected members will be provided with iPads at the beginning of the triennium for Council-related use, although a reasonable degree of private use is acceptable.

Elected members are provided with a Council email address which is not to be used by members for any personal business.

The Mayor is provided with a mobile phone for which the costs are covered.

Council assets, such as photocopiers, stationery, telephones, mobile phones, internet and email access, laptops, cameras etc, are to be used for business purposes. Limited reasonable personal use of Council assets and services is acceptable.

Payment for all personal use of the Council's assets or services which incur a cost, is to be reimbursed to Council promptly.

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### USE OF THE MAYORAL VEHICLE

The Mayor will be provided with a vehicle which is for restricted private use. The mayoral vehicle:

- is usually driven home and securely parked by the mayor
- is otherwise generally available for use by other local authority members or staff on Council business
- is used solely for Council business; and
- all travel in the vehicle is recorded in a log-book.

### REIMBURSEMENT OF INCIDENTALS

Reasonable expenses incurred in the pursuit of Council business will be reimbursed on presentation of an Expense Claim Form supported with the relevant invoices/receipts (GST registered).

If a GST registered invoice/receipt is not provided, reimbursement cannot be made.

Payment of mileage claims and allowances will be paid fortnightly as per the pay cycle. Conference and travel expenses other than mileage will be reimbursed on the 20<sup>th</sup> or last day of the month as per the creditors' payment run.

Claims must be submitted for payment within 3 months of the expense occurring.

### GIFTS

A gift is usually given as a token of recognition of something provided by the recipient. The giving of gifts must be appropriate, transparent and reasonable.

The giving of gifts by Council requires the prior approval of the Mayor.

The receiving of a gift is not strictly 'sensitive expenditure'; nevertheless, it is a sensitive issue. It is especially important that receiving a gift does not alter Councils decision-making, as this could be perceived as acting without impartiality or integrity.

Under no circumstances should a gift be accepted from an organisation or individual who is involved in the process of negotiating or tendering for the supply of goods or services to the Council.

If a gift over \$50 is accepted the Mayor and Governance Support Officer must be notified, and the Mayor shall consider the following points to determine the appropriate disposal of any gift, reward, discounts or inducements:

- a) All gifts over \$50 received by Councillors are to be recorded in the Gift Register.
- b) The Mayor may then distribute any such gifts including;
  - Allowing the recipient to keep the gift.
  - Consideration will be given to equity, and the association with provider and appropriateness of the person receiving the gift.
  - Return the gift to the provider.
- c) That Councillors are encouraged to use their discretion as to whether gifts under the value of \$50 should be declared on the gift register.

Central Hawke's Bay District Council

## DONATIONS

Council does not generally make donations. On rare occasions, if a donation is approved by the Chief Executive/Mayor, it should not result in any obligations on Council. Donations should be to a recognised organisation and be by normal commercial means and not cash.

The process for the giving of koha, as within tikanga Māori culture is stipulated in the next section and the Koha Procedure.

## KOHA

Giving koha is the practice of bestowing an unconditional gift where the recipient has neither stipulated that it be given, nor has an expectation of receiving it. It is an integral part of Maori culture and significant protocol is attached to it. Traditionally, koha has taken many forms but in more recent times it has tended to be in the form of money.

Koha is an unconditional gift, or a spontaneous contribution given on appropriate occasions which carries no tax obligation as defined by the IRD.

Koha can be given or received for unsolicited services, as within tikanga Māori.

Koha will:

- a) Be in the form of money
- b) Be paid to external person(s) or non-profit community groups who provide support, or undertake a one-off activity and expect non-payment for such activity or support in return
- c) Not be given in lieu of salary or as a payment for service(s) provided
- d) Not be given by the Council to Council employees
- e) Be determined by the Mayor or Chief Executive to the size of the contribution

Payment of koha will be made in line with the Koha Procedure.

Determining Council payments of koha

a) Where Councillors attend a cultural gathering (tangi, hui etc.) representing the Council, the Council may provide a contribution towards koha.

b) Therefore consideration will be made to:

- The importance of the event to Council
- Whether Councillors will attend in a personal capacity or whether they will attend as a formal Council representative(s).
- If it is deemed that attendance will be in a personal capacity, then any koha will be the personal responsibility of the Councillor concerned, i.e. not Council.
- Notification, which should be made by the Councillor attending the Hui (including tangi), to the Mayor, where possible, before attending the cultural gathering. The Councillor will also provide the Mayor with details of the purpose of the gathering (kaupapa, mate - deceased person etc.).

c) In relation to considering koha for a tangi, Council will consider:

- The deceased having mana (wisdom, importance)
- Significance and/or prominence within the community

Procurement Policy  
REVIEWED AND ADOPTED: 08-04-21

***E ora ngātahi ana!*** <sup>6</sup>

Central Hawke's Bay District Council

- Prominence and/or standing in local government or government sector
- Association with the Central Hawke's Bay District Council

Other circumstances where koha payment may be made

a) Koha may be paid to external non-profit community groups and individuals (non-Council employees) in certain circumstances. This may include:

- An individual or non-profit community group who support a conference opening;
- Acknowledging an individual or non-profit community group who support an opening and/or blessing of a new building;
- Where an individual or non-profit community group attend to support/lead a mihi whakatau (welcome) or poroporoaki (farewell or closing of a hui);
- Where prominent guests are welcomed by mana whenua (people of the local area) at the request of the Council.

## **8 MAYOR AND COUNCILLOR REPORTS**

### **ARAMOANA/RUAHINE WARD REPORT**

**File Number:** COU1-1400

**Author:** Caitlyn Dine, Governance Lead

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Aramoana / Ruahine Ward Report [↓](#)

### **PURPOSE**

The purpose of this report is to present the Aramoana/Ruahine Ward Report.

### **RECOMMENDATION**

That the Aramoana/Ruahine Ward Report be received.





## Key activities and achievements over the last 8 weeks

### Councillor Kate Taylor

Since our last council meeting, I've attended a Regional Transport Committee meeting in which CHB again made our feelings clear about the terrible state of SH2 and SH50 between Hastings and Takapau, plus the ongoing issue with permanent speed reduction to 80km on SH5 between Eskdale and Rangitaiki. We also had lengthy discussions about active transport and public transport – I'm delighted to say we might have progress on some commuter options between CHB and Napier/Hastings. Watch this space.

I attended what may be our last governance group meeting for the Pōrangahau-Wimbledon Road PGF project, as well as the opening of the Kokomoko Bridge. Nanny Bo was the first to drive across and shared some lovely stories of growing up using the road.

Along with Crs Aitken and Burne, and Dr Maaka, we had District Plan hearing #3 in June and are now preparing for #4 in early-mid August.

There was a small but informative Business After 5 (BA5) event at Central FM's premises in Waipukurau. My early career started in radio down south in a very similar-sized station to Central FM - technology has changed significantly since 1990 though! The next one (too late for this report but before the next council meeting) is at the new Centralines premises. I urge people to attend these functions, now organised by council's Mel Wiggins. They're a great way to make connections and promote what you do at the same time.

Matariki celebrations were fantastic – thumbs up to all involved. The Nga Ara Tipuna event was spine-tingling and a watershed moment for me. Prior to this project, I had no idea of the significance of Pukekaihu to local Māori and am delighted to have played a part in this wonderful collaboration. It looks amazing and I look forward to showing it off to visitors and remembering that history. It came just weeks after attending a wall walk event, that took participants, in groups, through major traumatic events for Māori since colonisation. Mayor Alex, staff member Jessie and I did our presentation on what happened at Parihaka in 1881. What an eye opener.

We attended another regional collaboration day in Hastings. This is one of my highlights of being part of modern local government in Hawke's Bay – the five councils working together like never before. This can only be good for CHB.

Thumbs up to the Ashley Clinton-Makaretu Hall for hosting a successful trivia night; a great example of a community fundraising project. There's a round of halls AGMs in the diaries.

I've been to a number of events with other hats on, but still worth mentioning here: the East Coast Ballance Farm Environment Awards, Napier Port Hawke's Bay Primary Sector Awards, national Primary Industry Awards and the FMG Young Farmer of the Year. Central Hawke's Bay is always reflected somewhere in these celebrations, including farmers Tim and Cathie Forde, Hugh Abbiss, Steve Treseder, Steve Wyn-Harris and Gerard Hickey, and contributions from people like Pete Tod. Special mention to the school students from Omakere and Sherwood who competed in AgriKidsNZ in Whangarei, and Hannah Tyler, who was named AgriKidsNZ Contestant of the Year – someone, as nominated by all of the module judges, whose behaviour epitomises the spirit and character of the competition.

As I write this, I'm looking forward to attending an Institute of Directors' strategy course on July 28<sup>th</sup> with thanks to CHBDC for that ongoing professional development.

*Together we Thrive! E ora ngātahi ana!*



**Councillor Tim Aitken****June**

13 – 17 June - District Plan Hearings

21 June - The Gwavas Puahanui Charitable Trust. They have deer fenced and in the process of rabbit proofing 132 hectares of one of the best representation and largest tract of lowland podocarp forest in the region. This was a highlight for me to see this work almost completed and they now can start trying to control the rabbits that are stopping the regeneration of this area.

23 June - Finance and Infrastructure meeting

28 June - East Coast Ballance Farm Environmental Awards. Lots of great example of what farmers are doing on their farms to protect and enhance the environment.

**July**

4 July - Regional Collaboration Day with Wairoa and Hastings District Council, Napier City Council and Regional Council

7 July - Zoomed into the Strategy and Wellbeing Committee

11 July - Zoomed in the Communities 4 Local Democracy meeting, this group is 32 councils who are against Central Governments 3 Waters Reform, CHBDC is one of them.

20 – 22 July - Attended the LGNZ Conference “The Future” in Palmerston North. It was great to catch up with other councillors and hear first-hand from them what they are doing, what people are telling them, what they are liking and not liking with the current reforms that Central Government are trying to implement without consultation with our communities. What I learnt was that LGNZ needs to stop listen to councils and rate payers. They are not truly representing us with their current view on the 3 Waters, RMA reforms. We wait with interest to see what the Local Government “Reimagining Local Government” reform committee come up with as that is another area that is currently being discussed.

Highlight was CHBDC winning the Excellence Award for Economic Wellbeing. “Jobs in CHB”

23 July - Waipawa Clock Tower 100yrs celebration

26 July - Tikokino Hall AGM

*Together we Thrive! E ora ngātahi ana!*

## 9 CHIEF EXECUTIVE REPORT

### 9.1 BI MONTHLY ORGANISATION PERFORMANCE REPORT JUNE - JULY 2022

**File Number:** COU1-1400

**Author:** Doug Tate, Chief Executive

**Authoriser:** Doug Tate, Chief Executive

**Attachments:** 1. Organisation Performance Report June - July 2022 [↓](#)

#### PURPOSE

The purpose of this report is to present to Council the organisation report for June - July 2022.

#### RECOMMENDATION

That having considered all matters raised in the Bi-monthly Organisation Performance Report June - July 2022 the report be noted.

#### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as being of some importance.

#### DISCUSSION

This reports seeks to update Council on a number of key projects and priorities for Central Hawke's Bay District Council.

#### FINANCIAL AND RESOURCING IMPLICATIONS

This report does not present any financial or resourcing implications.

#### IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

#### NEXT STEPS

The next six weekly organisation report will be presented to Council on 29 September 2022.

**RECOMMENDATION**

**That having considered all matters raised in the Bi-monthly Organisation Performance Report June - July 2022 the report be noted.**







Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

### What we know - Our DNA -

 <b>WORKING TOGETHER</b> Central Hawke's Bay will be stronger when we work together. Partnerships and collaboration are at the core of everything we do.	 <b>CUSTOMER EXCELLENCE</b> The communities we serve are our customers. They are at the heart of our decisions, interactions and communication. We'll engage with our customers to deliver value and exceed expectations.	 <b>PLANNING FOR TOMORROW</b> We will act with purpose, and think with a long-term lens to make sure our actions future-proof Central Hawke's Bay.	 <b>THINKING SMARTER</b> We need to think smarter and better in everything we do. With a culture of innovation and continuous improvement we will add value to our communities.
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### What we stand for - Our Values -

Our values capture who we are and what matters most to us. They are the attitudes we embrace as individuals, teams and as a whole organisation. We are all personally responsible for acting with these in mind.

- T TRUST** - We create trust by acting with integrity.
- H HONESTY** - We do what is right even when no one is looking.
- R RESPECT** - We have respect for each other, our community and our stakeholders.
- I INNOVATION** - We find smarter ways to produce improved and sustainable results.
- V VALUING PEOPLE** - We are one team supporting each other to succeed.
- E EXCELLENCE** - We deliver exceptional results.

### What we're most proud of - Our Greatest Asset -

People are our greatest asset. At Central Hawke's Bay District Council we are committed to providing a safe and great place to work that values diversity and inclusion, and develops skilled people who can lead our community to thrive.

### Why we do what we do - Our Purpose -

It's our goal to create an environment that supports a thriving Central Hawke's Bay district, by providing efficient and appropriate infrastructure, services and regulatory functions.

### The outcomes we want to achieve - Our Objectives -

- A proud district.
- A prosperous district.
- Strong communities.
- Connected citizens.
- Smart growth.
- Environmentally responsible.
- Durable infrastructure.

### How we'll reach our outcomes - Our Focus -

- Promoting smart growth.
- Attracting and enabling business success.
- Strengthening our district and community identity.
- Protecting and promoting our unique landscape.
- Planning for tomorrow to future-proof Central Hawke's Bay.





## E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

### KIA ORA KOUTOU FROM THE CHIEF EXECUTIVE

This report provides an update of the organisation's activity over the June - July 2022 and provides a snapshot of some of the organisation's achievements and activity over the period.

The reporting period has been a productive one, with a wide range and number of activities and projects underway across the business.

#### Nga Ara Tipuna launch

One of the community standouts during the period was the official launch of Ngā Ara Tiipuna ki Tamatea. With attendance from Ministers, Regional Officials, Funders, community and wider manawhenua, the launch was a unique opportunity to manawhenua to demonstrate their kāwanatanga in the rohe.

This project has been a unique partnership project between Te Taiwhenua o Tamatea, hapu and Council that has created a lasting taonga for the community of Tamatea – Central Hawke's Bay.



#### Three Waters Reform

In our last report, I noted that we were waiting to see the introduction of the Waters Services Entities Bill 2022 introduced into Parliament. Since that time, not only has the Bill has been introduced, but consultation on the Bill has also closed on 22 July. Council adopted its submission at the Strategy and Wellbeing Committee on 7 July.

Council have been firm in their submission that they do not support the Bill in its current format, with serious concerns to community democracy, local voice and accountability. Councils submission, supports the wider submissions made by Taituara, Local Government New Zealand and Communities 4 Local Democracy, that also support the key aspects of Councils submissions.

Further legislation on the three waters reform programme is expected to be introduced into the House in October, with the Water Services Entities Bill expected to be confirmed by Cabinet in November.

The wider work programme on three waters reform continues to gain momentum, with staff involved in a number of associated forums and workshops. We can expect the pace of the reform programme to continue to pick up as the National Transition Unit continue to become further resourced.

#### Brad Olsen Business Breakfast

A further highlight in the period was the Brad Olsen Business Breakfast on 15 July. With over 100 community members in attendance, Brad shared a story about the success of the Hawke's Bay economy, with the region having the strongest performing regional economy post COVID-19.



The takeaway message, was while there is some short term challenge ahead, the future for Central Hawke's Bay remains positive. The next Central Hawke's Bay Business Breakfast is planned for November.

Ngā mihi

**Doug Tate**  
Chief Executive

# Activity

## Updates



### SOCIAL AND ECONOMIC DEVELOPMENT

#### Safer Central Hawke's Bay

The coalition group have met twice during this reporting period and during this period have reviewed and set the Safer CHB strategic goals for the 2022/2023 year. These goals complement the goals that have previously been developed by the four workstreams of the Safer Central Hawke's Bay network.

Following the formal winding up of the Safe Communities Foundation of New Zealand, a working group has been established to develop an effective and sustainable community-led mode for the new Aotearoa Safe Community network. SHORE and Whariki Research Centre have completed a feasibility study which will be released to all Safe Community networks early August.

The Safe and Healthy Homes workstream are once again participating in the regional Jammies for June campaign, with dozens of pairs of children's winter pyjamas currently being distributed out to families in our community. Partnering with our Network of Networks this annual campaign is a practical way to support families in our district while also bringing delight and joy to children who receive their gift. Alongside the pyjamas we have been able to also offer knitted garments, draught stoppers and other winter garments to families thanks to the support of partner agencies.



Violence Free CHB, the Safer Central Hawke's Bay workstream focused on family harm prevention is currently planning a range of events and activities for White Ribbon month in November. The network has received funding of \$3000 from the Waipukurau Rotary club and this will be used to support the work of the network including the purchase of two more "It's Not OK" large billboards to add to the three that are already displayed in the district. Elder Abuse and Neglect is an identified priority of this network and we supported the promotion of Elder Abuse and Neglect week held during June and led by Age Concern.

The Community Resilience and Wellbeing network are delighted to be bringing the successful Mates4Life programme to Central Hawke's Bay with three of our larger employers, including Central Hawke's Bay District Council, participating in the first round of training to be provided in Central Hawke's Bay. Mates4Life Hawke's Bay is a suicide awareness and prevention programme being delivered to workplaces and organisations across Hawke's Bay (Wairoa to Dannevirke). The aim is to provide a long-term, sustainable, no barriers suicide awareness and prevention training approach that is specific to the needs of workplaces and communities. Other local employers will be offered the opportunity to participate in the programme once training of the initial cohort has been completed, with the aim of integrating this programme and the support it offers in to as many Central Hawke's Bay businesses as possible over time.



**Central Hawke's Bay Older Persons Network**

The network has met twice during this reporting period.

The network supported the annual Elder Abuse and Neglect Awareness week led by Age Concern. A range of events including public displays, Cuppa with a Cop and training sessions for professionals were held to assist with raising awareness of the range of abuse that is being experienced by older people as well as providing information and pathways for professionals and whanau to access support for any older person they feel may be experiencing abuse or neglect.

The network also hosted a workshop designed to upskill partner agencies on Mental Health and Wellbeing of older people. The workshop was facilitated by Zoe Obitz, Social Worker from the Older Persons Mental Health team at Te Matau A Maui, Hawke's Bay and provided those who attended with insight and tools to assist them in their professional roles working with our older residents.

**Central Hawke's Bay Disability Network**

The network has met once during this reporting period with the highlight being coming together with funders and other supporters to celebrate the official launch of the Hippocampe All Terrain Beach Wheelchair. The \$10500 required to purchase the wheelchair was donated to the network by the Takapau Lions, Waipukurau Rotary and Hastings Masonic Lodge. The wheelchair is housed at the Centralines Sports complex in River Terrace, Waipukurau, which is also the booking pick up and drop off point location. The All Terrain Beach Wheelchair is a free resource for local residents and visitors to Central Hawke's Bay and supports the key network priority of enabling access for those affected by disabilities.



Following on from confirmation of council's success with the Tourism Infrastructure Fund we will now be able to continue with our goal of increasing access in the district with the development of accessible toilet facilities and beach matting at Pourerere Beach

**Youth Development Network**

The network has met once during this reporting period.

The group has developed and tested a survey to assist them with the identified priority area of "Who Are We?" – Understanding who is working in the youth space. The survey has now gone out to a large range of organisations and voluntary groups in the district to assist with capturing all of that is available to young people in Central Hawke's Bay. We are also working alongside our regional partners Hastings District Council and Napier City Council to establish a regional resource of service providers.

**Central Hawke's Bay Food Secure Network**

Many of the network partners are experiencing an increase in demand due to the latest COVID19 and winter illness resurgence. A smaller working group is continuing to scope out a plan for the best use of the infrastructure funding that was received from the Ministry of Social Development.

## COMMUNITY FUNDING

### Smarty Grants

Council launched their new Smarty Grants portal on 7 July 2022. The Smarty Grants software provides us with an efficient and effective tool for the administration of our portfolio of community funding. It will also enable us to make savings in council officers time and provide a streamlined and professional service to funding applicants.



The Smarty Grants portal is accessible via our website and a number of workshops and drop in sessions have been offered to the community to assist them with accessing and navigating the new application process.

### Creative Communities Fund

The second Creative Communities round for the year opened for applications on 29 July and closes at 5pm on the 19 August. The new promotional billboard has been completed and is currently displayed to promote applications to the fund.

### Community Voluntary Organisation Support Fund (CVOS)

CVOS is currently open for applications with applicants having until Friday 5 August to submit their applications. \$10,000 is available for community groups who have new projects or who have never received CVOS funding before with \$20,000 available for ongoing support to existing community groups who provide community services in Central Hawke's Bay.

### Community Pride and Vibrancy Fund

There have been two applications to the Community Pride and Vibrancy Fund in this reporting period. The fund has supported the districts two Matariki events in Takapau and Waipukurau. Matariki ki Takapau received a grant of \$685 to assist with their event held on Friday 24 June. This event began with a dawn karakia followed by a market day and games and activities for tamariki. An amount of \$4950 was also granted to Te Taiwhenua O Tamatea for the Matariki Festival held at Russell Park in Waipukurau on Friday 1 July. This event incorporated a range of performances for the large crowd gathered followed by a spectacular fireworks display.

### Rural Travel Fund

The Rural Travel Fund is currently closed.

## COMMUNITY PLANS

Regular reporting is provided in greater detail in the Strategy and Wellbeing Committee Priority report. Highlights for the period include:

### Tikokino

Council officers have continued to meet regularly with the Tikokino Community Plan working group and the plan is currently in the final stages of graphic design. Local images have been sourced and will feature heavily in the document. The plan is scheduled for adoption by council at the Strategy and Wellbeing Committee meeting on Thursday 1 September.

### Otane

The first public workshop for the Otane Community Plan was held on Sunday 3 July with around 45 residents attending. A range of consistent themes emerged from the korero and work has now begun on capturing all these themes into a draft document. Next steps will be to meet with local mana whenua and the established local working group where we will present the draft document for their feedback.



### Takapau

The Takapau Community Plan was adopted by Council on 24 September 2020. A number of smaller focus groups continue to work on actions points and priorities from the plan. Council has had confirmation of funding from the Tourism Infrastructure fund which now allows us to continue with consultation and implementation of the proposed Mobile Home Dump Station in the township.

### Ongaonga

The Ongaonga Community Plan was adopted by Council on 24 September 2020. smaller focus group continues to progress the "Yeoman's Boiler gateway project" which seeks to have the boiler stack from Yeoman's bush erected on State Highway 50 to attract people into the village. The easing of COVID restrictions have enabled the community to progress Goal 5 – Bringing People Together with a number of popular events held recently at the Ongaonga Community Hall.

## MĀORI ENGAGEMENT – TŪHONO MAI TŪHONO ATU

The Powhiri for the Ngāti Kahungunu Chair happened on the 10 June. A large crowd gathered to welcome in Bayden Barber who won the votes of the rohe for the Chairs role from Ngāhiwi Tomoana. Ngāhiwi has been the iwi Chair for many years and has a loyal following, representative of the relationships and partnerships he has built over the years. Bayden's appointment signals a change for Māori living in the Kahungunu region. In attendance were CHBDC (Central Hawke's Bay District Council) Chief Executive, Doug Tate, Councillor Exham Wichman and the CHBDC Pou Whātua.

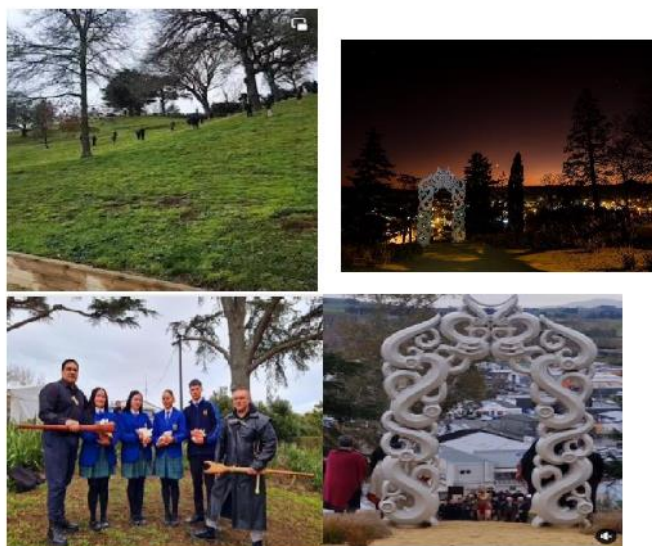
Te Pae Urungi is a collective of local government practitioners that hold responsibilities for Māori responsiveness, relationships and for driving Māori outcomes. Te Kupenga are the representative body in the Hawkes Bay region. On the 14 June Minister Nanaia Mahuta met with the collective to discuss government reforms and provide an update on Central Government direction. Minister Nanaia was happy to see the group back up and running again after a time in recess.

The engagement priorities for the month of June have been focused on two main events, preparation for the weeklong Matariki celebrations and the opening of Ngā Ara Tipuna, the story telling trails. In Tamatea we celebrated the week after the "first ever" official holiday to bring in the Māori New Year, providing us all across NZ with a "day off" on Friday the 24 June. The Matariki events were a repeat of 2021, (but better) with the addition of the dome from Te Atea Rangi providing a fantastic way to explain the Matariki constellation. Māori traditional navigation using the stars and expert knowledge was told during these sessions that were held with the public. To top off the week, we had a great evening celebration highlighting the amazing talent we have within our rohe.





The Ngā Ara Tipuna opening on the Friday of Matariki week in Tamatea made the week extra special. Mana whenua, Council, whanau, community, and distinguished guests came together atop of Pukekaihai to celebrate the story telling trails. Years of preparation for the first phase of this project was highlighted. Minister Stuart Nash did the official opening honours, accompanied by Bayden Barber and Toro Waka. As the Manuhiri made their way up the hill, they were met with a set of three wero, challengers, while this was happening the tamariki, school children scattered alongside the hill were whirling the Purerehua, students were blowing the Putatara and the Putorino was expertly played by those known in the tradition of Māori instruments.



### Economic Development Agency (REDA)

The Establishment group who are responsible for setting up the new Regional Economic Development Agency for Hawke's Bay are continuing to work closely with the Matariki Governance Group on the appointments processes for the final entity. In June Councillors received an update on progress of the REDA, with delays currently being experienced. The new entity is still aiming to be established before the end of the financial year.

### Central Hawke's Bay Business Network

It was encouraging to see new faces and interest for the CHB Business Network meeting held on Thursday 16 June. Minutes of the meeting with nine businesses in attendance with a further nine apologies. Momentum is building for this new business led initiative and interest continues to grow as businesses recognise the importance of having this networking group. Work on the establishment of a Economic

Leadership Group has also commenced, and will be further accelerated with the commencement of Council's new Economic Development Lead in August.



Breakfast with Brad Olsen – we supported a local event to bring economist Brad Olsen to speak to local businesses about the current economic climate specific to Central Hawke's Bay. With over 100 attendees, you can read about this successful event [here](#). Planning is underway for another business breakfast later in the year.

Our next meeting is scheduled for Monday 25 July.

### Growing an Almond Opportunity



Earlier this year we secured funding on behalf of the Hawke's Bay region to assess the feasibility of establishing a NZ almond industry based on a premium product using sustainable agronomic practices.

This project is a partnership between CHBDC, HBRC, Wairoa DC, Hastings DC, Picot Productions (Pic's), Plant & Food Research, local CHB grower Tony Kuklinski and the Ministry for Primary Industries.

We've just reached a major milestone with the completion of three research/investigations with the highlights including:

- **Land Use Suitability and Environment.** The key finding was that while there was a number of locations identified that could provide good conditions for growing almonds, no locations were identified that would provide optimal conditions for almonds with few limitations to production.
- **Stakeholder & Consumer Intelligence.** While most of the focus group of consumers said they would be willing to pay a premium for NZ almonds, the degree of price uplift was limited.
- **Economic Feasibility.** Key finding was: with the right inputs and management structure, it is feasible to invest in an almond enterprise.

Once the project team has met on 25 July reports will be available on our website for the general public.

### Jobs in Central Hawke's Bay - Turanga Mahi ki Tamatea

Local Jobs for Local People - the Jobs in Central Hawke's Bay team continues to support local jobseekers and employers to connect the dots and facilitate sustainable employment in our community. We met our measurable outcome annual target for the 2020-2021 by the end of June – achieving 53 measurable outcomes in this last financial year along with many more positive outcomes for our local community. July has started off well with 6 new measurable outcomes recorded already.



Our database of Central Hawke's Businesses continues to grow as do the connections and interactions we have with them. In the month of June, we connected with over 15 local businesses and have a total business list of 775.



**Central Hawke's Bay Business Connections** – Our monthly business newsletter continues to be a successful way of informing the business community with relevant information. We are currently sending the e-newsletter via mailchimp to 637 recipients with 276 opened in June.

**Business After 5** – On Tuesday 14 June 2022 we saw 10 Central Hawke's Bay Businesses attend our bi-monthly Business After 5 event hosted by the local radio station, Central FM. Although numbers were lower this month due to the weather and winter illnesses, it was a fantastic opportunity to have more one on one conversations and get to know the attending businesses much better. It was an informative evening with Tim Ewen speaking to the group about the history of Central FM and the advantages of radio advertising. The evening was well received with the new faces really enjoying the opportunity to look through the recording rooms and offices while having a drink and enjoying beautiful catering by Latitude Café.





[Growing Great Entrepreneurs](#) - On Tuesday 21 June we congratulated our second group for 2022, seeing 6 entrepreneurs completing the program. We are so proud of these fabulous entrepreneurs and can't wait to see how their businesses grow in our community. Participants understand the "why" that drives their business; they are guided to understand their validation and financial sustainability; run through marketing and sales, and at the end of the workshop pitch their business ideas and plans to their group members and guests.

Through this initiative, we have seen 21 new businesses established in Central Hawke's Bay over the past 2 years and have supported 5 existing businesses. Jobs in Central Hawke's Bay continue to support these new businesses with 6 months of group mentoring with David Trim.



**Youth Transitions** – This month has seen the Youth Transition space connect with 75 youth from our student survey database. There have been 92 reciprocal interactions.

We now have 246 youth on our survey database with 93 referrals 2022:

- 161 have returned to school.
- 66 have gone onto further Education, Employment or Training.
- 8 have not responded.
- 11 youth job seeking, we are working closely alongside that are not in employment or training.

The introduction to the [Student Pathway Survey](#) has seen 68 new referrals which begins the build-up of the next lot of students to follow up. We are also seeing the value of having a face through the school and students trusting and asking for help themselves with things like real me accounts, cv's and cover letters we look forward to drawing the prize for those that completed the survey. The time building up information around creating a cv and asking questions is helping to build a picture and be able to share ideas, thoughts and resources with students.



**Careers Expo** - On Tuesday 21 June, we supported the Central Hawke's Bay College year 12 and some year 13 students to attend the **Hawke's Bay Careers Expo** in Taradale. The students were shy at first but once they were encouraged to ask questions they warmed up and got involved with what was on offer. There were plenty of discussions around the Tourism and Hospitality trade as students investigated exchanges and travel internship options. It was a great morning and gave the students another chance to explore and for us to get to continue to build relationships.

**Supporting School Leavers** - Following up with 2021 year 13 students has seen another few students whose *plan A* has changed, and we are now supporting them with licence, budget services and looking for work. Others are keen for support with Student Loan applications as the July courses begin.

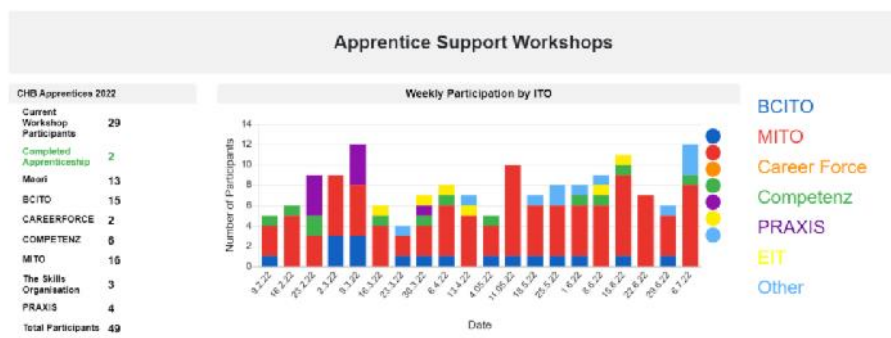
It is awesome to be getting referrals from youth who are sharing their positive experiences with each other, a 19-year-old Tane came in looking for similar support as his friend shared his story with him and suggested he come and see us. This meant connecting with budget services to help assist with fines and to connect with courses that may help him enter the Defence Force. We look forward to walking alongside this young Tane as he chooses a different path.

**Te Māhuri** - To date we have placed **12 jobseekers** into the programme with **6** securing ongoing employment, **2** currently out of work and **4** still in their 6-month placement and thriving in their roles. We have **1** more placement we are hoping to finalise next month. All Te Māhuri placements include wrap-around support and monthly reporting from employers to gauge progress and identify areas where further support may be required, this ensures that issues that arise can be resolved positively. Sample employer feedback *"This is such an amazing initiative, because of the funding we have been able to employ someone quite early on. This will have exponential affects to ongoing employment. As a business owner I now have the experience and confidence to employ more people in the future. Thanks team"*



Our [Apprentice Support Workshops](#) continues to be really valued by those attending. Though we have had a couple of quieter nights recently with sickness and the cold nights keeping some participants away a bit. Wednesday 6 July was our last workshop for the term, we take a 2 week break for the school holidays and resume again on Wednesday 27 July.





See above stats for our weekly attendance this year. Congratulations to Niki (one of our MITO trainees) who has been to every workshop available this year. He consistently works through his paperwork and is getting things done! I recently surveyed some of our participants to gather some feedback about the workshops – see below.

The workshops continue to be a highlight of my week, catching up with our local trainees and supporting them to Thrive in their training.

#### Jobs in Central Hawke's Bay are finalists in the 2022 LGNZ Excellence Awards!

Jobs in Central Hawke's Bay along with the CHBDC Project Management Office are 2 of the 4 finalists in the Economic Development category. At the time of writing the winner will be announced on Friday 22 July.

**Ki O Rahi** – This week our Jobs in Central Hawke's Bay team supported the local year 5-8 inter school [Ki o rahi](#) competition as part of our local Matariki celebrations. This was a great opportunity to continue to foster and build connections with our local community, while also beginning to build rapport with the future generations of jobseekers and world changers!



**Presentation to Craigmore Annual Conference – Growing our People** – on 30 June, Jono was a guest speaker along with local contractor Doug Brightwell to share our story of working collaboratively to create an amazing opportunity for Riley. Riley is a local 19 year old with cerebral palsy, Jobs in CHB have been working with him since 2020. He has participated in our farming work experience pilot, where although he was a fantastic employee and team member, his physical limitations prevented him from securing permanent work on farm. Fortunately, we were approached by Tikokino Contractors owner Doug Brightwell who expressed an interest in training up new digger operators. Jobs in CHB Connected the dots, securing an opportunity for Riley to have a go with Doug. Doug was super excited about Riley, his great attitude, and the fact that with good training there is no reason he won't become a fully competent operator unimpeded by his physical limitations! Working alongside MSD we continue to support Riley he has been doing 1 day/week work experience, but this week he will be employed 2 days/week with Doug, hoping to grow into full time work by the end of the year! This is a great example of working collaboratively to get great results for our community!



Awesome to spend time at the start of July with Mayor Bernie, Michelle and Brent from the **Horowhenua District Council** to talk about the successes of our Mayors Taskforce for Jobs MTFJ local initiative #JobsinCentralHawkesBay. We wish you all the best with the development of the initiative in your context. Thanks Monique Davidson (our former CHBDC CE) for the connection.



#### He Ringa Whānau Ora

He Ringa Whānau Ora continues to progress their kaupapa with whānau within Tamatea Central Hawke's Bay. The mahi is extending beyond the core role and includes providing intervention to inhibit the growth of mental health issues in the workplace and workforces within the rohe. Kaimahi have also reviewed timing of their engagement relative to the impact and developed a number of ways to improve in this space.

## TOURISM

### Spring Fling Planning

Even though we are now well into Autumn, planning for the next Spring Fling event in Central Hawke's Bay is well underway. A lot of work happens behind the scenes for events like this and our partners Hawke's Bay Tourism have been working hard on our behalf to facilitate the programme design and a prospectus was sent out to all interested parties with registrations now complete. 17 events have been successfully confirmed on the programme and work is now underway to start organising the advertising schedule and programme design.

At the time of writing the programme will be launched shortly.





## DRINKING WATER

### Drinking-Water Compliance

#### District Drinking Water Supplies

Another successful period as we achieved compliance across all water treatment sites and distribution zones throughout the months of June and July. There has been no significant change or events throughout the period, although progress is regularly made by the team in preparation for the updated drinking water standards due in July of this year.

#### Operational update

The team have made significant progress in the areas of RFS management, further reducing the outstanding number of active and overdue requests.

The team have been working closely with contracting partners and the projects team in the delivery of key connections and assets; however, operational focus continues to be on network repairs, while we temporarily outsource new connections to third party teams.

Overall, another busy period but the team is in high spirits and continues to deliver high quality levels of work. With a push for new resources and driving efficiencies in some key focus areas, the team will continue to improve in all areas.

#### Waipawa to Waipukurau Water Supply (W2WS)

In May 2022 council approved the project to progress to construction and a budget increase to \$15.8, with the river crossings to be confirmed in 2023 once relevant due diligence has been completed, officers are now finalising design sections, planning the construction sequencing, as well as finalising landowner agreements and consents required.

The access track to the new reservoir has been designed and will be issued as a work order to civil and pipeline contractors panel this summer. Watch this space over the coming months as the project progresses further.



#### Tikokino Mains Upgrade (Stage 2 and 3)

Tikokino Rd Stage 1 & 2 are 97% complete. The existing AC main has been upgraded to 400mm PE for the first 1.6kms and 280mm PE for the next 1.1km. Pressure testing for both stages has now been completed. A re-design of the pipe bridge is the final piece before this will be connected to rising main leading to the reservoir.



### Waipawa/ Otane Firefighting and Shortfalls (Stages 1-3)

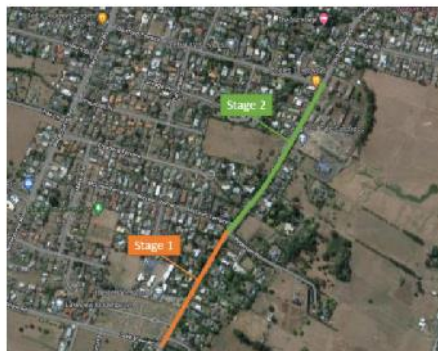
Stage 1 and 2 are 98% complete. The main has been upgraded to 250mm from the Abbotsford Road Reservoir through to the top of Mathew Street. Over the last couple of months, we have had 2 major shutdowns and completed the cross connections tying the new pipeline into the existing network.

Stage 3 Design is complete and will be one of the first projects completed by the highly anticipated panel. This will complete the project upgrading the main from Abbotsford Road to the bottom of Mathews Street.



### Pōrangahau Rd Water Supply Upgrade

Fulton Hogan are currently in the process of establishing on site. This construction is due to start this month with completion programmed for May 2023. The upgrade will address known issues and support expected growth within the area. Stage 1 is from Lake view Rd to Peterson Place and Stage 2 is from Peterson Place to Gaisford Terrace.





**SH2 Borefield Upgrade**

Construction of a run to waste system to address turbidity concerns has been completed. Testing and commissioning of the Run to Waste has been carried out with the Run to Waste now operational.

A final issue with a pump is still to be resolved prior to decommissioning of the existing pump system, this is being progressed with the pump supplier. In addition, Council has looking into resources to carry out a Pump System Design Investigation which is intended to provide information of the root cause of the pump issue.

The Borefield is currently running on 1 New Bore and Pump in conjunction with the Original Stage 1 Bore A Pump upgrade.

**Kairakau Water Upgrade**

Trility contractor is in full gear with the development of the new water treatment plant for Kairakau. Topline Contracting a subcontractor to Trility has completed 90% of the works on the foundations for the driveway parking hardstand and tanks areas, including installation of underground services. Work is now focused on boxing for concrete and, once completed, Topline Contracting will commence work on culvert crossing and drive extension towards new water treatment plant platform.

All the excavation works were undertaken in the presence of an archaeologist who was monitoring for any artifacts of archaeological interest.

Design of the new water treatment plant is now completed and offsite fabrication has commenced and will continue through to September 2022 when the treatment building is planned to arrive onsite. Commissioning and operational proven period is planned for October-December 2022.

**Reservoir Renewal Programme****Abbotsford - Waipawa**

Officers are in the early design and landowner negotiation phase of the plan to renew / upgrade the Abbotsford Reservoirs that supply Waipawa and Otane. These are planned to be upgraded from 1100m<sup>3</sup> of water stored to 2800m<sup>3</sup> of water stored as a key project in the LTP and construction is planned for 2023 all going well. Geotechnical works are planned for the next few months and construction of the new access track is planned for this summer.



#### SH2 Borefield to Pukeora Reservoir – Rising Main Replacement

The design of the rising main is 90% complete, however, officers are undertaking cost-benefit analysis of the alternative option. While the replacement of the Pukeora reservoir (including the raising main) can only happen following completion of the new Central reservoir, the focus has now shifted to Waipukurau-Waipawa second supply and the construction of the Central reservoir and all interconnectivities.





## WASTEWATER

### Wastewater Treatment Operational Performance

Delivery of the DAF unit at Waipawa has shown a significant reduction in TSS, DRP and E-coli numbers through June and July, although much of the improvement are towards the latter with commissioning and handover to our operational team.

Significant rainfall through the period has seen a rise in pond levels across all sites, although Waipawa and Waipukurau are typically affected more than the smaller townships. Completion of the waveband and DAF projects has provided greater resilience and contingency to these sites; however, we will continue to closely monitor and optimise the treatment processes to minimise the future impact of these event.

Isolated non-compliances across the district which are being closely monitored and managed by the compliance team. Further work is underway to better understand and ultimately tackle the issues currently seen at Waipukurau WWTP.

### Wastewater reticulation performance

With only one significant dry weather event through the period, and a handful as a result of July's weather event, the performance of the networks is higher than the seasonal average. We continue to work with HBRC to better manage our networks and the response to consent breaches and overflows. There is a body of work underway to streamline our reporting and management process, aligning ourselves with HBRC's requirements.

### Trade Waste Reviews and Improvements

An improvement programme is nearing completion largely supported by a new Trade Waste Bylaw which came into effect on May 13, 2021. Central to this project was the development of a new charging regime that involves Trade Waste inputs paying for capital upgrades proportional to their contribution to waste received at the treatment plant.

The charging regime has had a positive effect on the quality and volume of Trade Waste received by our wastewater treatment plants with cleaner production techniques being implemented by most traders. Monitoring and compliance is having an overhaul with a new, accredited sampling and testing provider and new data collection and display software. Management systems are developing for smaller scale Trade Waste dischargers and as part of this, Grease Trap Management is being improved internally through the environmental health system. New Trade Waste consents have been issued for each Trader with conditions that are more realistic and enforceable. Trader compliance has measurably improved. Implementation of discharge flow metering is under development.

### Inflow and Infiltration Management

Stormwater and wastewater system modelling has provided recommendations informing this programme of work which uses central government funding to identify and remediate wastewater and stormwater defects. This programme of work is underway with manhole repairs, pipe relining, flow monitoring and CCTV. A major contract was awarded to Pipevision for the investigative works. A quarter of the network has been investigated; 18 kilometres of pipe and 250 manholes. Renewal prioritization follows from here as well as detailed investigation.

### Waipawa, Waipukurau, Otāne Wastewater Upgrade Project

Work is progressing, with significant focus on delivering the Otāne to Waipawa conveyance pipeline and pump station while also planning upcoming projects for this financial year and progressing the long term solutions to move to a centralised treatment plant and away from current surface water discharges. Details on current projects below:

#### Otāne to Waipawa Pipeline (Stages 1, 2, 3 and 5)

The Otāne to Waipawa wastewater pipeline is nearing completion with all the approximately 9km of pipeline in the ground across Stages 1, 2, 3 and 5. Fulton Hogan are currently working their way along the pipeline installing the final valving details into the already installed chambers. The pipeline is due to be pressure tested by the start of August to enable the commissioning of the pump station and the start of the wastewater conveyance to Waipawa.



**Otāne to Waipawa – Pump Station (Stage 4)**

Stead Construction along with subcontractors SCL and Max Tarr are continuing work at the Otāne WWTP on construction of the Pumping station to convey wastewater to Waipawa. The pumps are now installed and the electrical and mechanical work to enable their commissioning is mostly completed, programming of the system to run the pumps is also underway. Commissioning planned for the start of August.

**Waipawa & Waipukurau WWTP Short term Improvements**

The installation of DAF unit at the Waipawa WWTP by providing customized and optimized tertiary treatment. This system effectively takes the place of the non-performing lamella clarifiers. With the improved treatment quality post DAF units, it is expected that the UV treatment process will also see an improvement in its efficiency. This work is occurring alongside and to complement the longer-term upgrades.

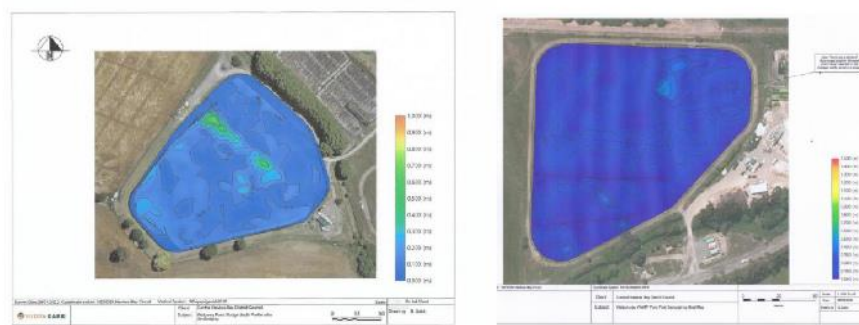
The installation, commissioning and trial period have been completed and the system has been integrated into the live treatment process. Initial effluent quality results are demonstrating that the system is performing well and even exceeding expectations.

	DAF Feed						Results		
	TSS	DRP	Ammonia	cBOD	E.Coli	pH	TSS	DRP	UVT
Median	52.0	2.8	23.2	21.0	3050	7.4	8.0	0.006	68.0
Average	52.3	2.9	22.7	22.0	3074	7.4	9.8	0.007	67.0
90th %	78.2	3.7	23.5	26.0	6000	7.7	16.0	0.011	73.0
New Consent Limit							25	0.2	



### Waipawa and Waipukurau WWTP Pond desludging

Hydracare have completed the desludging of the oxidation ponds at the Waipawa and Waipukurau WWTP's with 1905 dry tonnes of sludge removed from Waipawa and 1506 dry tonnes removed from Waipukurau.



### Waipukurau and Waipawa WWTP – Pond Waveband Remediation

Waipawa and Waipukurau WWTP have been completed with the construction of a rip rap bank (including placement of geotextile fabric, a new concrete nib, and placement of rock). Stairs to all sampling locations were also installed to improve operator safety while sampling.

### Waipawa Wastewater Resource Consent

An application to change the existing resource consent conditions of the Waipawa wastewater discharge consent to enable the inclusion of flows from Otāne was lodged with HBRC on the 17th of December 2021. This consent variation has now been issued by HBRC enabling the conveyance of treated wastewater from the Otāne WWTP through to the Waipawa pond for further treatment and then discharge.

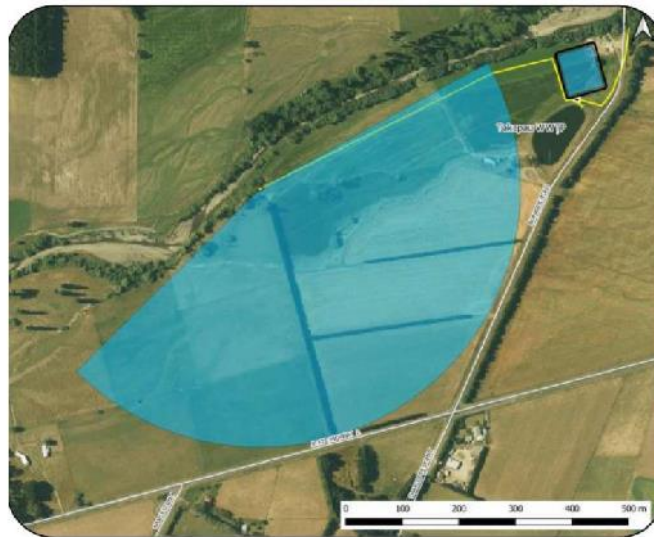
### Takapau Wastewater Upgrade Consenting Project

The consent for this wastewater upgrade was publicly notified in late 2021. Pre hearings took place in October and November 2021 and most recently on 28 June 2022. CHBC anticipates consent will be granted later this year.

Engagement with mana whenua on opportunities for collaboration during the project continues. Updated design scope is the next upcoming milestone for the project.

An information sheet with detail on the project can be found here: <https://www.chbdc.govt.nz/assets/Uploads/Takapau-Wastewater-Community-Information-Sheet-October-2021.pdf>





### Pōrangahau and Te Paerahi Wastewater Upgrade Consenting Project

Resource consents for Pōrangahau and Te Paerahi wastewater treatment plant upgrades were publically notified on 14 April and submissions closed on 17 May. Eight submissions were received. Submissions were received from five groups from four groups, Ngāti Kere Hapu Authority, Ngāti Kere MACA Working Party, Rongomaraeroa Marae and Te Toro o Punga RMA Unit and Hawke's Bay District Health Board.

The first pre-hearing meeting was held on 27 June 2022. Currently Council are working with the five groups of submitters on the consent to satisfy concerns and ensure appropriate conditions are set to deliver the proposed outcomes.

Geotech work to inform design was completed in mid-June.

You can read more about the project [here](#).





## STORMWATER

### Stormwater Operational and Compliance update

High rainfall for the period, although lower than the seasonal average has produced a number of complaints and RFS's for localised flooding and impacts on the wider wastewater network.

Although less significant than our March rainfall event, we are continuing to investigate and maintain critical assets and undertake a programme of works that will better prepare the district for future events. We expect to see a number of open drain clearances later in the year as weather allows, working closely with the PMO and HBRC teams to minimise the potential downstream impacts.

### Stormwater Catchment Management Plan

Central Hawkes Bay District Council is currently commissioning an overarching stormwater catchment management plan which will outline the direction of stormwater management for the district. Working with project partners Stantec we are liaising with internal stakeholders to help capture problem areas, risks, and opportunities for future upgrades. We are aligning this plan with the results of the recent hydraulic modelling work as well as the stormwater improvements outlined in the Long Term Plan. A draft version is scheduled for review in August, with completion planned for September.

### Waipawa/ Otane Stormwater Model

The model build and calibration for Waipawa/Otane is complete. Recommendations to service development, future growth, network performance and environmental impacts have been developed. Integration of these within the Catchment Management Plan is underway. Workshopping with key users is ongoing with recommendations and further scope planned for implementation.

### Waipukurau Stormwater Model

A hydraulic model update is being undertaken by WSP, an initial network walkover was undertaken in December, topological survey of manholes, pipes and open drains has been completed and the model is being built. The hydraulic model will assist in development planning and identifying problem areas. We are also working with HBRC to include lake Whatuma in the scope of this work to give some idea of where development can be undertaken and to increase our understanding of the impact of lake levels after storm events. Integration of the findings of this work within the Catchment Management Plan is underway.

### Nelson Street Stormwater Upgrades

Nelson Street Stormwater project in collaboration with our construction partners Higgins is now 100% complete.

Water runoff is now serviced by new sumps and a network of up to 600mm in diameter concrete pipes that disperse surface water causing flooding issues on Nelson Street in the past. The pipe networks lead to the maxi bubble up sumps on Gaisford Terrace and the stormwater is then collected by mega sumps on the western end of Gaisford Terrace. Recent periods of rainfall have demonstrated the success of this project with no instances of surface flooding in this area reported.



## LAND TRANSPORT

### Maintenance and Re-seals – Downer

The following commentary is based on routine reporting developed in partnership with contracting partner Downer. This reporting is used monthly for Council and contractor asset managers to review planned and completed maintenance and re-seal works.

The Contractor has been working on the regular programme as well as responding to the weather events of March and May.

### March Storm Response - Downer

Work continues around the district re-instating drains, re-shaping metal roads, and clearing debris from the culvert inlets that accumulated during the storm event. This work was treated as a high priority, so the council could claim as much of the 81% FAR as is possible before the end of June.

### Reseals - Downer

The re-seal programme is complete for 2021/22, and sites have been scoped for next year's programme. Pre-seal repairs for next year's programme are already underway. This year saw a clear improvement in the planning and execution of the programme which enabled us to complete the work earlier than anticipated.

### Bridges, Structures and Area Wide Pavement Treatments - Higgins

Major work is complete on the Nelson and Reservoir Streets reconstruction. There is some minor tidy up work to be completed including road marking which will be complete when the weather allows.

With the funding request received from Waka Kotahi for the March 2022 event, eight of the damaged sites requiring geotechnical input were completed before the end of June which allowed council to take advantage of the higher FAR rate for this work. The remainder of this program (six sites) will be carried over into the 2022/23 budget year, with geotechnical testing completed and designs underway by the end of June.

### Footpaths

Footpath maintenance and the construction of new footpaths remains a high priority focus area for our communities with steady feedback, questions and requests received. Council has an active footpath maintenance and renewal programme with some large sections of footpath due for significant upgrade work in the next budget year. The new footpath construction programme is also active with the construction of Matthew St now complete. Discussions have been undertaken with Otane residents to identify the next locations for new footpaths. Due to limited room within the road reserve, we are in discussions with the school to obtain an easement on the edge of the property to construct a full width footpath. New footpaths are programmed via a prioritisation tool/matrix which is based on criteria set in a Policy of Council. The application of this Policy is being reviewed to ensure it is meeting expectations of both Council and Community.

### Other Works

Work is progressing on the Single Stage Business Case for Porangahau & Wimbledon roads (old SH 52) with support and input from Regional Waka Kotahi staff.

Designs for intersection improvements as identified in our business case are being progressed ready for construction as budget allows. Work on the Road to Zero (R2Z) project at the intersection of Hatuma, Ngahape, Woburn and Arlington roads has been designed and the new signage has been received. When



the weather improves, we will implement the signage and road marking changes. This project involves enhanced signage and intersection controls to better define give-way rules at the intersection.

#### Kairakau Road Rebuild – Higgins

The property required to construct the new 2 lane access to Kairakau has been secured and site preparation with the re-location of the fence, vegetation removal and the construction of silt control devices has been completed. The early stages of earthworks to prepare for the new road foundations have started however the recent weather has been severely affecting progress with the effects of the weather still evident many days following the actual rainfall. We continue to work with the contractors to ensure progress is efficiently achieved with the view to deliver the new road before Christmas 2022.



## SOLID WASTE

### Waste Free CHB

#### Waste Diversion

Green waste, scrap metal, e-waste, tyres and recyclables from agriculture waste continue to be diverted through diversion options at our transfer stations.

Last month, 687 individual tyres were diverted. The tyres were to be shredded and exported overseas for reuse.

The programme for CHBDC Waste Management and Minimisation Plan (WMMP) Action plan for the next fiscal year will focus on the following priorities:

- Continue to focus and where possible, expand waste minimisation education programme at schools.
- Support initiatives that encourage individuals, households and small community groups to divert green waste and food waste through small scale or home composting opportunities.

- Increased public awareness around our kerbside recycling – where it goes, what happens to it and what it ends up as.

### Waste Minimisation Education

Waste Minimisation education continues to be delivered through the zero-waste education, paper for trees and Enviroschool programmes.

A summary for the past fiscal year is shown below:

Programme	Participants
Enviroschools	8 schools and 2 early childhood centres
Zero waste education	407 students through 7 schools
Paper for Trees	22 schools registered with 26 tonnes of paper diverted and 126 native plants planted.

### Kerbside Recycling and Refuse Services

The table below summarises the presentation rates for recycling:

Week Ending	Plastic /Fibre crates	Participation Rate * based on 3621 eligible households	Glass crates	Participation Rate * based on 3621 eligible households
05.06.2022	2356	65.0%	877	24.2 %
12.06.2022	2316	64.0%	813	22.2%
19.06.2022	1635	45.1%*	717	19.8%
26.06.2022	2231	61.6%	731	20.1%
03.07.2022	2305	63.6%	806	22.3%

The participation rate for plastic and fibre crates has remained above 60% except for the week ending 19 June 2022. This was a result of Council advising residents to hold off presenting recycling due to high winds in the area on Monday of that week.

Glass presentation rates remain steady hovering around the 22%– 24% mark. It is likely that less glass crates are being presented because less glass is used as a packaging material and thus, less is presented weekly.

### Waipukurau Transfer Station Weighbridge

The PMO is currently working through an opportunity to fund a new weighbridge at the Waipukurau transfer station. A new weighbridge will allow council to record, and charge based on actual weight of refuse being dumped, provide more accurate kerbside recycling collection data to better understand if we are successful in increasing service participation and gain a better understanding of diversion of these materials from landfill. A proposed site layout was drawn early June (see below). End of June/start of July 2022 a survey was conducted which received 34 responses from the community. These responses will be used to gauge what concerns the public may have and what else CHBDC can do to improve the waste management system.





### Landfill Operations

Landfill operations continue uninterrupted. Officers continue to work with service providers to progressively update and refresh existing health and safety protocols at the landfill, in line with industry best practice. To date, updated protocols and systems have been introduced to manage fire risks, hazardous waste disposal risks and vehicle accident risks. These protocols are anticipated to reduce the occurrence of incidents associated with such hazards in the first place and if they do occur, provide clarity on the roles of responsibilities for both parties to respond effectively when these do occur. Below is the summary of the amount of waste received at the district landfill over the last fiscal year compared with the previous year.

Fiscal Year	Waste from Tararua /Pahiatua	All other waste (generated by CHBD)	Total Tonnages received landfill at the (tonnes)*
Ending June 2022	5,364	9,559	14,923
Ending June 2021	4,768	9,951	14,719

\* Based on landfill weighbridge data.

Total tonnages to landfill have increased by 200 tonnes when compared with last financial year. Further analysis shows that out of district waste is increasing whilst waste from within our district is reducing. This is positive news providing officers optimism that the community are embracing the Waste Free CHB message.

### CONSENTING

Consent application volumes for 1 April – 30 June 2022 reporting period

#### Building Consents:

- Total consents: 141
- New dwellings: 36
- Total value: \$20.4M

**Resource Consents:**

- Total consents: 58
- Number of new lots to be created: 126

Application volumes this quarter follow on from a period of unprecedented growth for our District. For the first period since early 2021 there are indications of a flattening in the volume of both building and resource consent applications. Demand for new housing has remained high this year with an increase of 18% in new dwelling consent applications compared to last year. Continued product shortages, the impact of covid and increasing interest rates has curbed growth this quarter compared to earlier periods this year.

Resource consent application volumes have decreased this period however the workload remains steady with a high number of 223/224 applications being processed as subdivisions are concluded. We continue to work our way through the engineering approval stages of several large subdivisions and complexities associated with implementation of the Proposed District Plan. The RMA Hearing for the Springhill 312 lot rural subdivision was heard on 17 and 18 May with consent granted early July, concluding a 14 month consenting process. A summary of consenting volumes and value compared with the previous year is provided below.

**April 2022 – June 2022**

<b>Building Consents</b>	<b>Apr - Jun 2021</b>	<b>Apr - Jun 2022</b>	<b>No. Change</b>	<b>% change</b>
Volume - applications	161	124	-37	-30%
New dwellings - applications	40	36	-4	-11%
Total value (\$M)	\$20.1	\$20.4	\$0.3	1%
<b>Resource Consents</b>				<b>% change</b>
Volume - applications	123	58	-65	-112%
No. new lots to be created	712	126	-586	-465%
<b>Building Consents</b>	<b>2020 - 2021</b>	<b>2021 - 2022</b>	<b>No. Change</b>	<b>% change</b>
Volume - applications	434	529	95	18%
<b>Resource Consents</b>				<b>% change</b>
Volume - applications	334	257	-77	-30%

**Resourcing**

While consent application numbers have started to flatten this period, the workload remains high with several large and complex applications in various stages of engineering approval.

We continue to rely heavily on the good work within our team as well as our consultant partners, National Processing, Stantec, WSP and The Property Group (TPG), for the provision of building and resource consent processing services and specialist engineering design and construction monitoring input.

The focus on fast tracking the training our three Building Consent Officer Cadets has continued with all three achieving independently assessed competencies allowing them to undertake some inspections and processing of minor consents. While the reliance on external partners to assist with the high workload remains, our ability to process more consents in-house is increasing and we expect this to continue in the coming months. The introduction of a new online building consents portal in July is expected to further streamline and simplify the process for our customers.

We continue to recruit in an incredibly tight labour market but have been unable to fill existing building consent officer and planner vacancies in the last two years. Meeting statutory processing timeframes will remain a challenge with our external partners also facing similar capacity and recruitment issues. A shortage of building consent officers, planners and engineers is a national issue.



## PLACES AND OPEN SPACES

### Thriving Places & Spaces for a Thriving Future

On 7 July a suite of strategies were adopted:

- Play, Active Recreation, and Sport Strategy 2022,
- Central Hawke's Bay Camping Strategy 2022,
- Toi Tamatea - Central Hawke's Bay Arts Strategy 2022,
- Community and Civic Facilities Plan 2022, and the
- Central Hawke's Bay Town Centre Master Planning – Waipawa & Waipukurau



This represents a year of engagement with various working groups in our communities, surveys of all ages, research, and discussion and analysis to understand and respond to the district's current and future needs across these areas. These documents will guide decision-making that is vital to the bodies, hearts, and minds supporting our communities to continue to thrive.

Two documents are yet to be finalised: The Central Hawke's Bay Reserves Management Plan 2022 and the Sport and Recreation Network Plan 2022. Consultation closed on 18 July and submissions are now being broken down into their component issues, analysed, and recommendations being prepared for hearings and deliberations to be held on 1 September. Majority of submissions relate to the coastal reserves camping and amenities.

### Waipawa War Memorial Clocktower Rededication

On 21 July 2022 the Clocktower turned 100 years old. The following Saturday, 23 July, a civic event was held to rededicate the monument that has been an iconic landmark for Waipawa and recognises her fallen soldiers of previous wars. Staff have been busy for the last 6 months working with local horologist and other specialised contractors to refurbish the clocktower inside and out, so it is ready for the next 100 years!

The Governance team and RSA led along with support from Places and Open Spaces team a memorable rededication service and the rain stayed away unlike the initial dedication. Active transport took those celebrating from the Municipal Theatre, then piped down to the Clocktower, after the flyover by a couple of bi-planes from the Waipukurau aerodrome (the RNZAF affected by COVID) many joined the walk to the CHB museum for the exhibition on the 'birthday girl'. Finally the VIP guests returned to the CHB Municipal Theatre for refreshments including mulled wine.





### Hunter Park/Pukekaihu

Some impressive works have taken place to transform Hunter Park into Pukekaihu over the last few years. It was amazing to see it all come together for the official opening ceremony.



### Tourism Infrastructure Funding to benefit 3 areas

On the first annual Matariki holiday Council was informed that all of its applications for Round 6 of TIF received funding. Three especially benefit our open spaces.

**Pourerere Beach** which was awarded funding in Round 5 for replacement toilet block and single unit for north end of beach has additional funding to provide more amenity at the north end reserve by the lagoon to develop as a day parking area with pathways and views to lagoon. Additional funding also support improvements to the existing water services. No additional water services are planned.

**Otaia/Lindsay Bush** parking area in river berm serves not only serves this nature park but also regional council river access and the new western extension of the Tukituki Trails. Funding received is to provide public toilets and improve carparking and signage.

**Takapau Cenotaph Reserve** also received funding for a motorhome/caravan dump station to be located off of Meta Street.

**Rongomaraeroa marae** in Porangahau has received funding to allow connection to the town wastewater network.

Consultation has occurred on all three projects through the draft Reserves Management Plan of which submissions are currently being analysed. Pourerere Beach residents and owners also received a flyer to provide feedback on the plans for the reserve by the lagoon. Otaia/Lindsay Bush application was supported by Regional Council, local chapter of Forest and Bird, and the Rotary Rivers Pathway Trust. With the significance of Otaia, local Iwi will be consulted.

### Libraries

Challenges again are evident in the life of the libraries. The spike in Covid 19 has meant that the libraries have not only been affected by this personally which has meant we are running the libraries with limited numbers of staff. Covid and the flu have really affected our community which has meant people have been isolating and we have been providing books to either be collected from the libraries or dropped off- we are so pleased to be able to offer these services in these times.

The limited number of staff has meant that the clearing out of the old Waipukurau Library is an ongoing project which we hope to complete in August. With the borders opened AA are now busy issuing International Driver Licences for people travelling.

The lunchtime Friday visits to the libraries by the JPs have resumed and are proving popular. Talk Digital- drop-in digital tech support service is continuing to be supported by the library staff with community taking full advantage of this service.

The Digital Inclusion role has been shared very successfully by all the library staff who have embraced an extension to their existing roles.

**Craftermoons** – The Libraries continue with weekly crafternoon sessions. These sessions provide a fun and creative space for children to create our weekly crafts. Activities such as create your own snake and hacky sacks are some of the activities offered.

**DigiPlay** – This programme provides our tamariki with the opportunity to have a go on something they may not have access to at home such as Play Station, iPads, VR and much more. These sessions operate from 3.30-4.30pm, giving kids a safe space after school in both.

**Preserve Your Past** – The library team are running Preserve Your Past every second week at the Waipawa Library. During these sessions community members are invited to bring in any documents or photos that they would like digitised and staff assist them with this. They are offered the option of sharing any of these items on the CHB Libraries' Recollect site <https://chbheritage.recollect.co.nz>

The Central Hawke's Bay District Libraries celebrated Matariki this year by holding a competition 'Design your own star' focusing on our younger library users. We encouraged them to join us and make a star from anything of their choosing and to be creative. Here are some of the stars from the Waipawa Library and Te Huinga Wai .





The libraries in conjunction with the Community Op Shop and Sustainable Ewe have started a project to repurpose clothing that is not suitable for sale in the op-shop. Clothing is washed, dried and cut into A4 size pieces. These pieces are then sewn together to form quilts with old blankets and polar fleece used to back them. The libraries own several sewing machines and people can come together at both libraries on a fortnightly basis to cut and sew in a relaxed friendly group setting. The completed quilts are then offered back to the community at no cost. Community wellbeing is at the centre of this project along with keeping fabric out of the landfill. We are also running two sessions during the school holidays for our tamariki to also participate in this awesome initiative.

We completed the beginners Rāranga flax weaving program which was run from Te Huinga Wai over 6 weeks. The participants have thoroughly enjoyed all they have learned during this program and are eager to continue learning about harakeke in the near future. There are talks about an intermediate course with this group so hopefully this will come to fruition. The wāhine have gained confidence with harakeke and tikanga surrounding this beautiful craft and have gained new friends as well. We are happy to extend this programme out to our July School holiday Programme at the Waipawa Library and Te Huinga Wai.



Recently we have facilitated 2 Rongoā workshops at The Knowledge & Learning Hub - Te Huinga Wai and have had a lot of interest in them. Rongoā practices traditional Māori medicines including herbal balms and massage oils. One of the workshops was about infusing kawakawa leaves, peppermint and marjoram into olive oil to create a balm. This helps with sore muscles, joints, aches, and pains. It has been incredible sharing this mātāuranga Māori with our community and we hope to continue to offer these workshops in the future.

We held a lunchtime event Te Huinga Wai to launch Owen Clough's latest book 'Liquid Gold'. The school holiday programmes have been a busy time in the libraries.

Children and adults had a marvellous time playing with the board games and jigsaw puzzles. Stories in the library, weaving and quilting for children, Matariki stories with Mary Kippenberger, gaming consoles,

### CHB Town Centre Planning – supported by Streets for People

Central Hawke's Bay District Council continue to work with Waka Kotahi NZ Transport Agency and the Waipawa community to develop local solutions to improve the safety and connectivity of the main street of Waipawa.

Engagement with community occurred in June with a couple of walk and talks along the main street and an online survey.

Council presented our proposal to Waka Kotahi on 6 July. Proposals are being presented to Waka Kotahi by other councils around the country through to the end of this month. Waka Kotahi are scheduled to make funding announcements by September 2022.

#### Waipawa Streets For People.

Lets build on what we've heard from the Waipawa community.

'Slow the centre'

'See the highway as a hero'

'Pride in our environment and our people'

#### Projects

- 1 Slower Speeds in the Town Centre - Traffic calming interventions into Waipawa
- 2 Improved Walking and Cycling Connections Across SH-2 - St. Rensis takes buildouts and bike parking
- 3 Improved Walking and Cycling Connections at Key Intersections
- 4 Improve access to Mudge-Hunter Park and Centennial Memorial Swimming Pool
- 5 Cycling on SH-2 - Testing Cycling Options on SH-2



# Safety

## And Wellbeing

### HEALTH AND SAFETY OVERVIEW

Council's Health and Safety function remains focussed on a number of internal initiatives to mature and lift the approach to Health and Safety across the organisation.

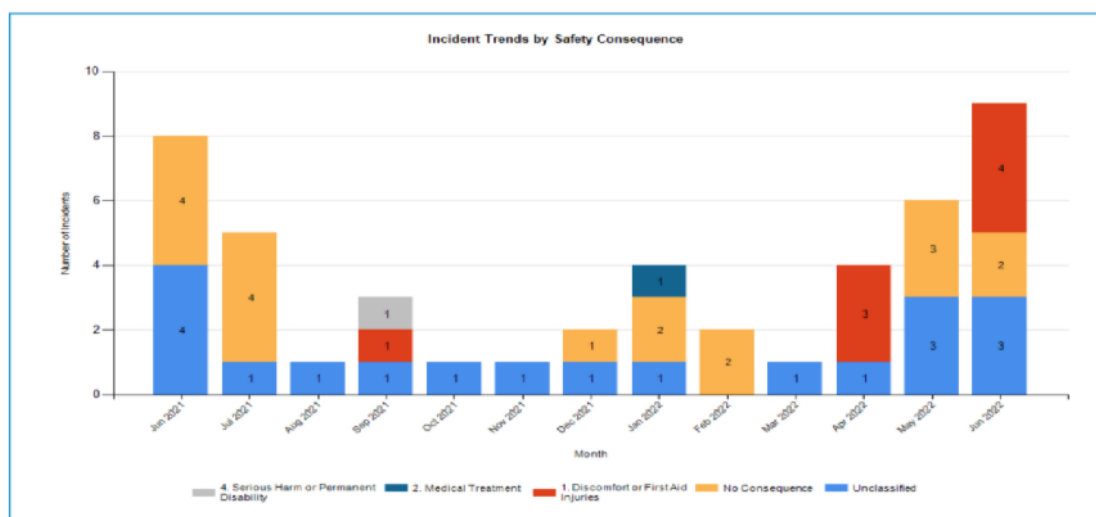
A key focus has been on lifting the profile and engagement of the Health and Safety Committee, made up of staff from across the organisation. The Committee has revised their terms of reference and is working to agree new priority areas and initiatives which will aim to address specific risk/opportunity areas but also seek to increase engagement in health and safety work from all staff and contractors.

The impacts of COVID on the organisation continue to use up resource and capacity with teams focussing on managing staffing levels internally and across a range of contracted work/projects. The number of staff out of the office due to having COVID or being a direct household contact remains fairly flat and within manageable limits but continues to require active management.

Work is continuing with the optimisation of the RiskManager Reporting System that was introduced last year. With a number of new staff joining council since April this year, it was timely to invest in updated training for key staff in the use of RiskManager. This will provide a platform and expertise for key CHBDC staff to provide on-going in-house training to our staff to enable them to confidently use Risk Manager at the level required. This will in turn set an easier and more logical transition for the introduction of new modules and reporting expectations within our teams and our contractors.

Contractor engagement and reporting has improved with the addition of Council's new Health and Safety Manager and her targeted focus on building relationships and understanding with our major contractor partners. Key statistics provided through routine contractor reporting are provided below.

	March	April	May	June	Trend
Contractor Hours	16,372	11,307.5	13,704.9	17,527	↑
Contractor Reports	67	78	78	121	↑
Contractor Incidents	3	4	11	11	↔
CHBDC Reports	1	4	6	9	↑





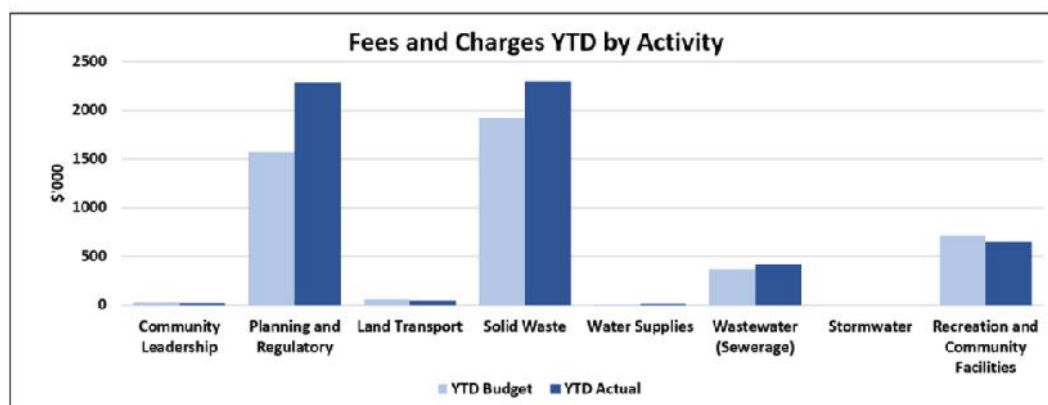
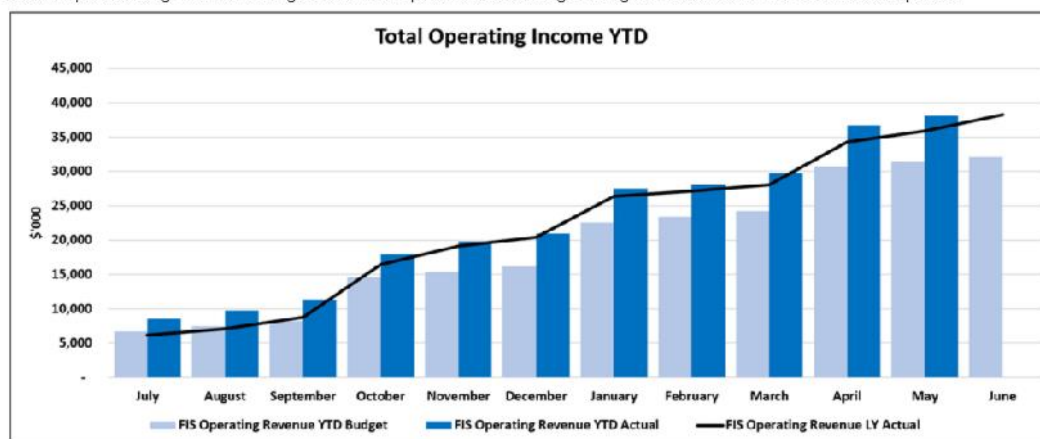
# Financial

## Performance

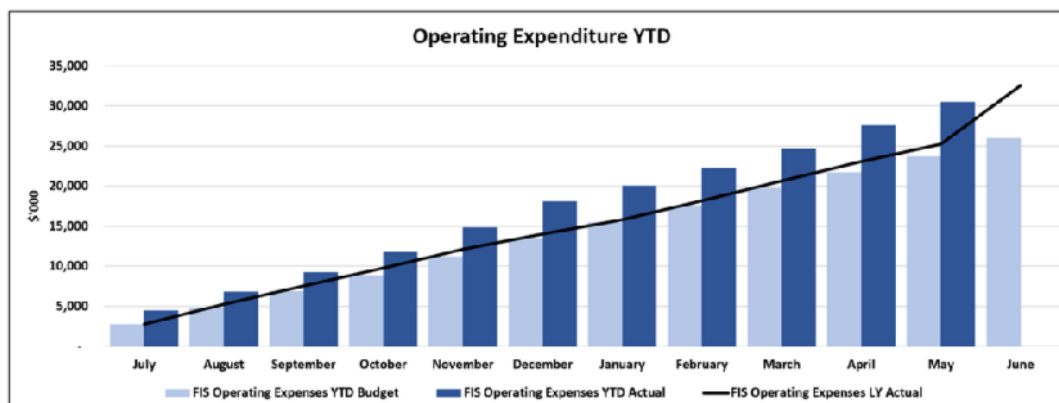
### FINANCIAL PERFORMANCE ENDING 31 MAY 2022

The graphs and tables below show the financial results for Council covering the financial results for the 11 months ended 31 May 2022.

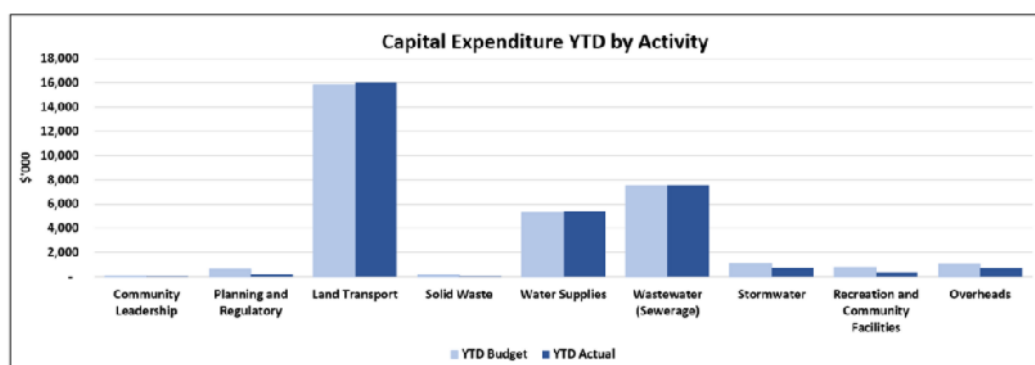
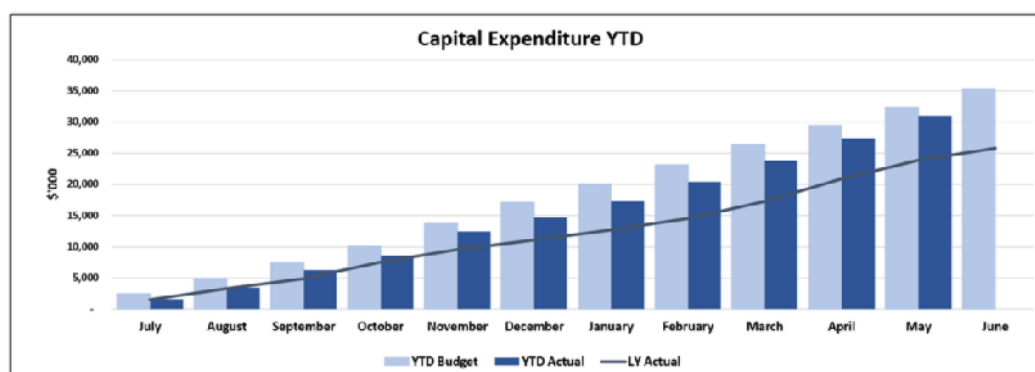
Council has now finished its financial year. Officers are in the process of completing year-end adjustments for valuations etc, what is being reported on here is the eleven months to 31 May 2022. The July revenue includes a reversal of \$3.7m of revenue in advance booked at year end (grants received pre-July 2021 but not spent at that point in time), which slightly distorts the figures (both revenue and expenditure). Consenting is still running ahead of budgets. Solid waste is distorted by Council processing internal charges for the disposal of the sludge being removed from the wastewater ponds.



The operating expenses look high compared to budget, but this is due to Council spending grants received (tranche one 3 Waters and COVID Economic Recovery projects), additional costs of consent processing and consent consultancy costs (includes some design work that will be covered by future developer agreement income), additional volume through our landfill (carbon credits in particular) and the start-up costs of the new extended recycling services.



Capital spend is running slightly behind budget, mainly in stormwater, the pound construction, and renewals of community facilities. The stormwater budgets will be carried forward and combined with next years budgets, the pound is still in the design/consenting phase, and the community facilities were waiting on the community plans to be finalised. In the land transport area we are seeing the repair work for the weather events and the Kairakau Road slip hitting our accounts. Given that the contractors doing this weather related work are the same contractors who do Council's planned maintenance, we are having to delay some planned work.



# # the BIG. Waste Water Story

# # the BIG. Water Story

**#TheBigWaterStory** programme of work, and the **Waipukurau Second Supply** received a decision in May 2022. With formal landowner agreements well progressed, most pipeline and reservoir due diligence complete. A consent onhold for geotechnical investigations either side of the river, options assessed for crossing the rivers. The production bore drilled and test, and replacement of the AC main out of the bore-field (tagged as Stage 1) is complete. Stage 2 and 3 is well underway with approx. 2.4km complete. The next stage for this project is committing to an option to take further into construction.

Alongside the Waipawa and Waipukurau project upgrades – works are commencing on planning for upgrades of the future reservoir upgrades and replacement – with the Waipawa reservoirs proposed to be replaced and upgraded first. Landowner negotiations and design for these progressing well.

**Significant mains upgrades** are in place across Tikokino and Abbotsford Roads as part of the firefighting and Waipawa to Waipukurau Water Supply project. Porangahau Road is due to start in the next week as we replace a section of aged main

The **Kairakau Water Supply Upgrade** is progressing with the award occurring in November 2021 and all ontrack for offsite fabrication in April 2022, and onsite installation from June 2022, aiming for completion by November 2022.

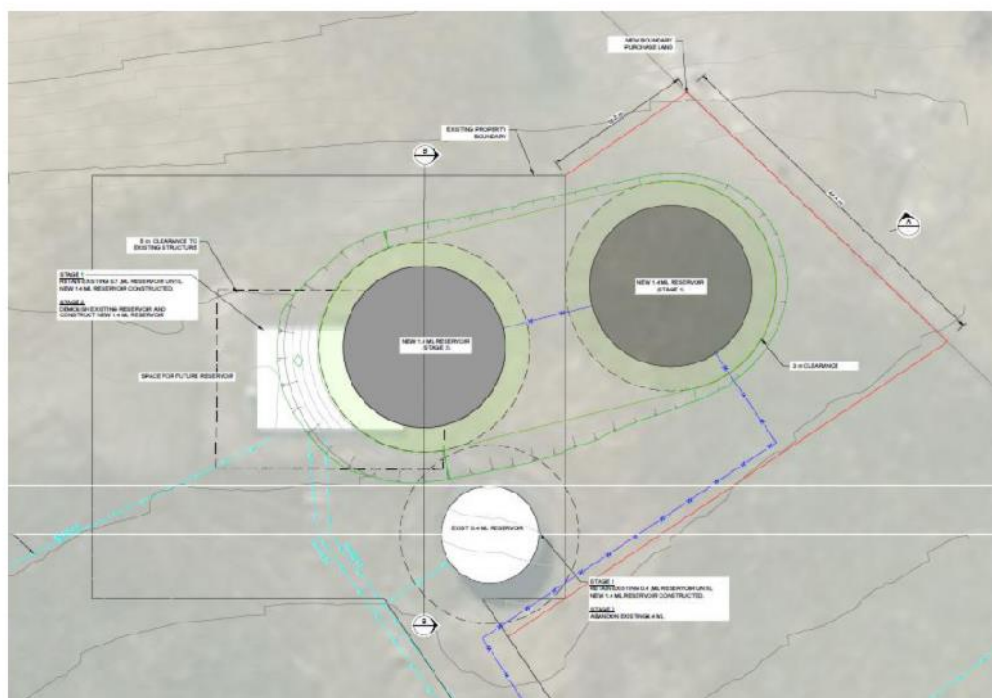


Figure 1: Outline of the reservoir replacement in Waipawa

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline nearing completion. Stage Three is complete - linking the end of Stage 1 works at Racecourse Road/White Road to the Ōtāne Treatment Plant. The Ōtāne pump station is underway and construction of Stage 5 underway awaiting some key valves to complete – expected in August 2022.



*Otane Pump Station – awaiting pumps and pipework*

Waveband repairs at the Waipukurau wastewater plant are complete and Waipawa repairs complete.



## TRANCHE ONE – 3 WATERS REFORM PROGRAMME

Council identified a number of projects as part of the 3 Waters reform programme tranche one – below is a brief update on the programme –



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**New Zealand Government**

Te Kāwanatanga o Aotearoa

Officers are due to submit Q6 report in April 2022, to date just over \$10.7m

of our \$11.09m has been spent and all of our projects within the programme are committed and planned to be delivered within timeframes. Due to COVID-19 DIA has allowed an extension to June 2022.

- **Regional 3 Waters** – work is underway with other councils to identify and understand private water supplies, as part of a private water supply identification regional project, which may include a contingency fund to assist private water supplies – another project in planning is to investigate work required to synergise a regional engineering code of practice to assist our supply partners working in Hawke's Bay.
- **Water Safety Planning** – source protection mapping and catchment risk assessment work is underway to support our water safety plans. A Sustainable Water Management Plan has been developed and [can be viewed here](#).
- **Otane to Waipawa Pipeline Stage 2** – the pipeline is well underway as documented above with 8.7 of the 8.8km pipeline installed and we are now progressing into Stage 5.
- **Waipukurau Second Water Supply** – Borefield is complete and Tikokino Road Stage 1 pipe replacement is complete, Stage 2 and 3 underway, design well progressed – future decisions to be made about the project.
- **Wastewater Treatment Improvements** – DAF system install underway, commissioned in May 2022
- **Wastewater Desludging** – Dry solids removal complete at Waipawa and Waipukurau, desludge complete at Waipawa, Waipukurau desludge complete
- **Bylaw Reviews** – Updated bylaws were adopted on May 13 2021, work is underway on implementing the changes
- **Trade Waste** – Trade Waste consents underway and issued in Dec 2021, ongoing engagement and improvements.
- **Water Renewals** – a project to renew water mains is complete in Waipukurau across Nelson and Reservoir roads – A stormwater upgrade is complete.. Another renewal project is underway on Tikokino and Abbottsford Roads in Waipawa.
- **Wastewater Renewals** – this fund is focussed on expediting our I&I programme, starting with physical works in Otane and studies in other towns – these studies are now well underway with quarter of the network investigated.
- **Programme Management** - a new project management software is now live and supporting the programme, and a 3 waters monitoring and wider infrastructure consent management tool is being rolled out to support operational compliance and visibility.
- **Kairakau Water Upgrade** - \$300k was reallocated to increase the budget and scope for Kairakau water upgrade, these works are well underway.



Figure 2: Kairakau Water System – Site Preparation

## PGF ROADING PROGRAMME – PŌRANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	AUGUST 2022 END DATE
PROGRESS	80%	
BUDGET	Total Budget \$20.1m Spend to Date: \$17.8m	
RISKS		

## Scope

To upgrade Pōrangahau and Wimbledon Roads to improve safety and resilience along Pōrangahau Road from Waipukurau to the Tararua border on Wimbledon Road.

## The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

We now have four different contractors onboard to deliver the main components of this programme, Concrete Structures, Fulton Hogan, Downer and Russell Roads.

Funded through the PGF by MBIE – the programme is well underway, and we can expect to see significant construction through to completion in August 2022.

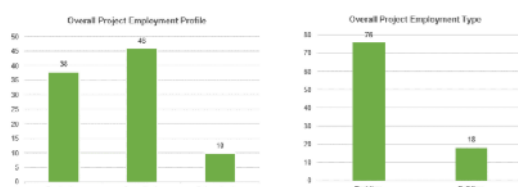
## Communications

An interactive map has been created and can be visited here:

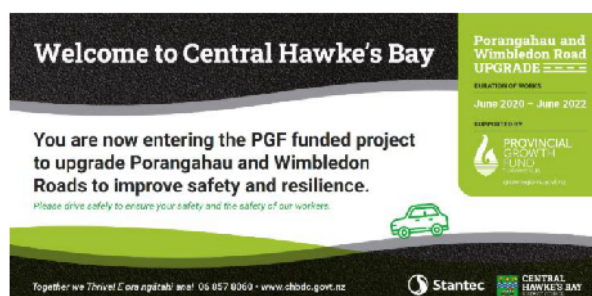
[https://experience.arcgis.com/experience/947a211cafbd4a96a063fcd1e8d3a461/page/page\\_10/](https://experience.arcgis.com/experience/947a211cafbd4a96a063fcd1e8d3a461/page/page_10/)

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

## Employment Statistics to Date



Chief Executive Report- April and May 2022



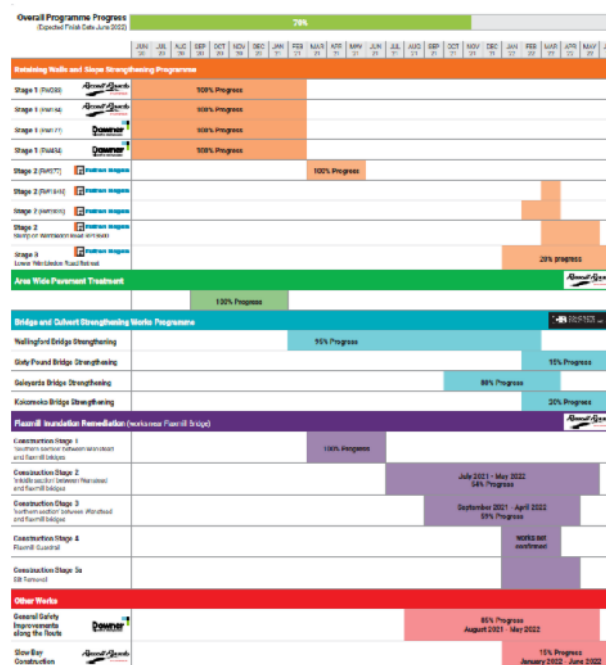
## Progress Update

2022 has seen the programme ramp into action, with a significant amount of construction underway across the programme.

- 3 bridge sites are complete
- 2 sites at Flaxmill/ Wanstead, with consent granted.
- Lower Wimbledon Retreat underway and
- 3 other retaining wall sites complete
- Slow Vehicle Bay and Safety Improvements complete.

The programme was impacted by the March 2022 rain event with rising river levels impacting works and causing some delays and clean up as waters and debris impacted under construction projects.

This has caused some pressure on the programme, and Kanoa/ PGF have granted an extension to 30 August 2022 to complete the program



42



**Figure 3: Lower Wimbledon Retreat**

C1096 – Bridge Programme (Kokomoko): Guardrail installation completed on upstream and downstream side. Traffic to be diverted to new bridge w/e 1 July. Blessing held 29 June. Shoulder reinstatement works and temporary bridge approach reinstatement works commencing.





C1097 – Flaxmill Inundation Remediation Project (SP2): Edge marker posts installed, and farm access completed.



**Figure 4: Flaxmill Bridge clearing and silt removal**



C1098 – Retaining Walls (Lower Wimbledon Retreat): Earthworks and drainage works 90% complete. Continued installation of subsoil drains (VO). Installation of inclined drains commenced.



C1098 – Retaining Walls (RW13600): Installation of Soil Nails completed. Soil nail testings and mesh installation to commence.



PHASE

Hearings underway

TIMELINE

AUG 2012  
START DATE

March 2022  
HEARINGS BEGIN

PROGRESS

80%

BUDGET

Total Budget  
\$3.5m  
Spend to Date:  
2.5m

RISKS

Scope

The review has now progressed to the phase of undertaking the formal Resource Management Act statutory hearings. Submitters to the District Plan Review have the opportunity to formally submit their views on the topics contained within their written submissions to a Panel of Commissioners appointed by Council.

Progress Update

Three hearings have been undertaken this year. Hearing Stream 1 and 2 occurred during March and Hearing Stream 3 during June. The topics covered were the Natural and Coastal Environment (hearing 1), the Urban Environment, Sustainability, and General District Wide Matters (hearing 2), and the Rural Environment (hearing 3).




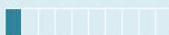

The fourth hearing will take place from 10-12 August 2022 in Council Chambers, where submitters will be invited to talk to their submissions on sections and provisions in the plan pertaining to Tangata Whenua matters and Historic Heritage.

It is anticipated that hearings will be completed before the end of the year. Following the hearings, the Panel will make decisions and recommend a new District Plan for Council to adopt in the first half of 2023.

Following each hearing the Panel releases a memorandum covering post-hearing activities to be undertaken by Council's reporting officers, experts and or submitters, to further inform the Panel's deliberations and decisions



## POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	DECEMBER 2024 (TBC) END DATE
PROGRESS	15%	
BUDGET	\$700k TOTAL PROJECT	
RISKS		



### Scope

To build a purpose-built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- The needs of the community now and into the future.

### Progress Update

Building consent was submitted mid-April and has been approved. The procurement plan has been finalised and Request for Tender is due to be released on GET's prior to the end of July.

A further update on timeframes will be able to be provided once the procurement process has been completed.

The Customer Relationships and Experience Manager is continuing to manage the relationship with the SPCA in the interim.

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>10.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - District Plan Key Project Status Report</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.3 - District Plan Panel Chair Update - Commissioner Schofield</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	maintain legal professional privilege	
<b>10.4 - Procurement Plan - Lab and Sampling Services Contract</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

## 11 DATE OF NEXT MEETING

### RECOMMENDATION

THAT the next meeting of the Central Hawke's Bay District Council be held on 29 September 2022.

## 12 TIME OF CLOSURE