

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 21 APRIL 2022 AT 9:00AM**

**PRESENT:** Mayor Alex Walker  
Chairperson Brent Muggeridge  
Deputy Mayor Kelly Annand  
Cr Tim Aitken  
Cr Gerard Minehan  
Cr Jerry Greer  
Cr Kate Taylor (via zoom)  
Cr Exham Wichman  
Cr Pip Burne  
Dr Roger Maaka

**IN ATTENDANCE:** Neil Taylor (Interim Chief Executive)  
Brent Chamberlain (Chief Financial Officer)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Darren de Klerk (Director Projects and Programmes)  
Caitlyn Dine (Governance Lead)

**1 KARAKIA**

Dr Maaka led the karakia.

**2 APOLOGIES**

Nil

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**4 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Cr Jerry Greer

Seconded: Cr Pip Burne

THAT the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

## 5 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker  
Seconded: Deputy Mayor Kelly Annand

That the minutes of the Finance and Infrastructure Committee Meeting held on 24 February 2022 as circulated, be confirmed as true and correct.

**CARRIED**

## 2 REPORT SECTION

### 6.1 RESOLUTION MONITORING REPORT

#### PURPOSE

The purpose of this report is to present to the Committee the Finance and Infrastructure Resolution Monitoring Report. This report seeks to ensure the Committee has visibility over work that is progressing, following resolutions from Council.

### COMMITTEE RESOLUTION

Moved: Cr Exham Wichman  
Seconded: Cr Gerard Minehan

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Taylor introduced the report with the support of officers.  
Cr Annand noted that resolutions from 24 Feb Finance and Infrastructure Committee Meeting were missing. These will be added to the report for 23 June 2022.

### 6.2 FINANCE AND INFRASTRUCTURE COMMITTEE PRIORITY REPORT

#### PURPOSE

The purpose of this report is to present to the Finance and Infrastructure Committee an update on key priorities.

### COMMITTEE RESOLUTION

Moved: Cr Exham Wichman  
Seconded: Deputy Mayor Kelly Annand

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

**6.3 2021/22 FINANCIAL FORECAST****PURPOSE**

The purpose of the report is to provide the Committee an indication of the forecast year end position.

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Chamberlain presented this report.

**6.4 KEY PROJECT STATUS REPORT - BIGWATERSTORY****PURPOSE**

The purpose of this key project status report serves as an opportunity to formally report to elected members on the progress of each of the projects in the relevant programme and their expected delivery against time, scope, budget and quality standards against the larger programme objectives

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Cr Jerry Greer

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk and Mr Swinburne presented this report.

## 6.5 KEY PROJECT STATUS REPORT - BIGWASTEWATERSTORY

### PURPOSE

Following the conception of #thebigwaterstory, Council set about implementing the programme. A programme manager was appointed and focus given to defining the projects that form the programme in greater detail.

Council have recognised the growing programme, and in mid 2020 a project management office (PMO) was established and is growing as the programme and opportunities grow.

The six wastewater plants form a significant programme of works themselves, and we have prudently decided to report on the progress of these six wastewater plants and their subsequent upgrades and re-consenting separately from #thebigwaterstory. This programme has been named #thebigwastewaterstory.

The purpose of this key project status report serves as an opportunity to formally report to elected members on the progress of each of the projects and their expected delivery against time, scope, budget and quality standards against the larger programme objectives.

### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Deputy Mayor Kelly Annand

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mrs Clark and Mr Swinburne presented this report.

## 6.6 KEY PROJECT STATUS REPORT - 3 WATERS TRANCHE ONE

### PURPOSE

To add a level of oversight on this significant programme for CHBDC, this report aims to inform and keep council and the community updated on the progress of this important externally funded programme of works.

### COMMITTEE RESOLUTION

Moved: Cr Jerry Greer

Seconded: Cr Pip Burne

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk presented this report.

**6.7 KEY PROJECT STATUS REPORT - PORANGAHAU TO WIMBLEDON PGF PROGRAMME****PURPOSE**

To add a level of oversight on this significant programme for CHBDC, this report aims to inform and keep council and the community updated on the progress of this important externally funded programme of works.

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr de Klerk presented this report.

**6.8 PROVISION OF FUNDING - TEMPORARY FACILITIES CENTRALINES MULTISPORT TURF****PURPOSE**

The matter for consideration by the Council is to confirm funding for the Central Hawke's Bay District Community Trust to provide temporary facilities at the Centralines Multisport Complex (outdoor netball courts and artificial turf).

**COMMITTEE RESOLUTION**

Moved: Cr Pip Burne

Seconded: Deputy Mayor Kelly Annand

**That having considered all matters raised in the report:**

- a) **That Council provide funding of up to \$24,000 to the Central Hawke's Bay Community Trust for the provision of temporary facilities associated with the Centralines Multisport Complex funding through the Rural Fire Reserve Account.**

In Favour: Crs Alex Walker, Brent Muggerridge, Kelly Annand, Gerard Minehan, Jerry Greer, Kate Taylor, Exham Wichman, Pip Burne and Roger Maaka

Against: Cr Tim Aitken

**CARRIED 9/1**

Mrs Leaf presented this report.

## 6.9 MARCH 2022 RAIN EVENT - ACCESS TO ADVERSE AND CATASTROPHIC EVENTS FUNDS

### PURPOSE

The purpose of this report is to provide the Finance and Infrastructure Committee (the Committee) with an update on the impacts to roading and waters assets from the March 23-24 rain event, and to seek a recommendation of the Committee to Council for use of up to \$450,000 from the Adverse Events Contingency and \$250,000 from the Catastrophic Events Fund.

### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Chairperson Brent Muggeridge

**That having considered all matters raised in the report:**

- a) **That the Committee note the impact to water and roading assets from the March 2022 rain event.**
- b) **That the Committee recommend to Council that up to \$450,000 from the Adverse Events Contingency and up to \$250,000 from the Catastrophic Events Fund be used to make repairs to roading assets.**

**CARRIED**

Mr Lloyd and Mr McKinley presented this report.

### RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION

Moved: Cr Jerry Greer

Seconded: Cr Gerard Minehan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Public Excluded Resolution Monitoring Report</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, commercial activities	
<b>7.2 - Dissolution of Otane Bowling Club</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

## 6 DATE OF NEXT MEETING

### COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Pip Burne

THAT the next meeting of the Central Hawke's Bay District Council Finance and Infrastructure Committee be held on 23 June 2022.

**CARRIED**

*Meeting adjourned for morning tea break at 10:44am.*

*Meeting resumed in public excluded at 11:00am.*

## 7 TIME OF CLOSURE

**The Meeting closed at 11:40am.**

**The minutes of this meeting were confirmed at the held on 23 June 2022.**

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**CHAIRPERSON**