



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Council Meeting Agenda

Thursday, 18 April 2024

9.00am

Council Chambers,

28-32 Ruataniwha Street, Waipawa

Together we thrive! E ora ngātahi ana!

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- 1 **WELCOME/ KARAKIA/ NOTICES**
- 2 **APOLOGIES**
- 3 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 **STANDING ORDERS**

RECOMMENDATION

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 22 *General Procedures for Speaking and Moving Motions* be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

5 CONFIRMATION OF MINUTES

Extraordinary Council Meeting – 10 April 2024.

RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 10 April 2024 as circulated, be confirmed as true and correct.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON WEDNESDAY, 10 APRIL 2024 AT 9.00AM**

UNCONFIRMED

PRESENT: Mayor Alex Walker
Deputy Mayor Kelly Annand
Cr Tim Aitken
Cr Pip Burne
Cr Jerry Greer
Cr Gerard Minehan
Cr Brent Muggeridge
Cr Kate Taylor
Cr Exham Wichman

IN ATTENDANCE: Doug Tate (Chief Executive)
Nicola Bousfield (Group Manager, People and Business Enablement)
Brent Chamberlain (Chief Financial Officer)
Dennise Elers (Group Manager Community Partnerships)
Dylan Muggeridge (Group Manager Strategic Planning & Development)
Phillip Stroud (Acting Group Manager Community Infrastructure and Development)

Bridget Bennett (Community and Strategic Group Coordinator)
Lisa Harrison (LTP Programme Manager)
Annelie Roets (Governance Lead)

1 KARAKIA

Her Worship, The Mayor Alex Walker welcomed everyone to the meeting and opened with a karakia.

Mayor Walker acknowledges Auntie Lily Hutana Wilcox's (Tamatea, Ngāti Kere, Pōrangahau and Maraweka) passing and our thoughts and prayers with the whanau and friends during this time of grieve.

2 APOLOGIES 24.1

Moved: Councillor Jerry Greer
Seconded: Councillor Pip Burne

That the apologies for Cr Tim Aitken be received.

CARRIED

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no Declarations of Conflict of Interests received.

4 STANDING ORDERS

RESOLVED: 24.2

Moved: Councillor Jerry Greer
Seconded: Councillor Pip Burne

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

5 CONFIRMATION OF MINUTES

RESOLVED: 24.3

Moved: Cr Kate Taylor
Seconded: Deputy Mayor Kelly Annand

That the minutes of the Ordinary Council Meeting held on 4 April 2024 as circulated, be confirmed as true and correct.

CARRIED

6 REPORT SECTION

6.1 ADOPTION OF THE THREE YEAR PLAN CONSULTATION DOCUMENT AND SUPPORTING DOCUMENTS FOR CONSULTATION

PURPOSE

The purpose of this report is to present for approval Council's Consultation Document and Supporting Information for the Three-Year Plan 2024-2027.

The Consultation Document and Supporting Information will be a late attachment released under a separate cover.

RESOLVED: 24.4

Moved: Cr Gerard Minehan

Seconded: Cr Jerry Greer

1. **That Council adopts the following documents as supporting information for Consultation on Council's Three-Year Plan 2024 – 2027:**
 - 1.1 **Development Contributions Policy 2024**
 - 1.2 **Financial Strategy 2024**
 - 1.3 **Infrastructure Strategy**
 - 1.4 **Significant Assumptions**
 - 1.5 **Activity Levels of Service and Performance Measures**
 - 1.6 **Prospective Financial Statements**
 - 1.7 **Revenue and Financing Policy.**
2. **That Council adopts the Consultation Document for Council's Three-Year Plan 2024 – 2027 for public consultation.**
3. **That Council notes that due to the Severe Weather Emergency Recovery Legislation Act 2023, there is no requirement to include an audit report in the Consultation Document.**
4. **That Council gives delegation to the Chief Executive to make any final edits to the Three-Year Plan 2024 – 2027 Consultation Document and Supporting Information ahead of formal publication.**

CARRIED

Doug Tate, Chief Executive introduced the report noting that this item is largely a procedural matter. Discussions traversed:

- Mr Tate recognise the significant work officers have put into developing this Consultation Document which has been considered by councillors at numerous workshop sessions, pre-engagement since August 2023.
- Council has worked hard to reduce the overall rating requirement which has been the most challenging budget development phase in over a decade.
- The Consultation Document presents three budget options for community to consider, along with the trade-offs and reductions that have already been made.
- It is now for Community to have their say and consider these options to reduce or increase the proposed rate.
- A brief overview on next steps on engagement and consultation approach has been given.
- Consultation opens on 10 April 2024 and will close on 12 May 2024.
- A mix of community and engagement options were proposed which includes social media, hui meetings, Community meetings and in-person engagement at Te Huingwa Wai and Waipawa Libraries.
- Following today's meeting, officers will finalise notes on the Consultation Document which will be published later on Council's website this afternoon.

7 PUBLIC EXCLUDED BUSINESS

No Public Excluded reports.

8 DATE OF NEXT MEETING

RESOLVED: 24.5

Moved: Cr Kate Taylor

Seconded: Cr Pip Burne

That the next meeting of the Central Hawke's Bay District Council be held on 18 April 2024.

CARRIED

9 TIME OF CLOSURE

The Meeting closed at 9.18am.

The minutes of this meeting will be confirmed at the next Ordinary Council meeting on 18 April 2024.

.....
CHAIRPERSON

6 REPORTS FROM COMMITTEES

Nil

7 REPORT SECTION

7.1 RESOLUTION MONITORING REPORT

File Number: COU1-1400

Author: Annelie Roets, Governance Lead

Authoriser: Doug Tate, Chief Executive

Attachments: 1. Council Resolution Monitoring Report - 18 April 2024 [↓](#)

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

DISCUSSION

The monitoring report is **attached**.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

An updated Resolution Monitoring Report will be presented at the next Ordinary Council meeting.

RECOMMENDATION

That the report be noted.



Council Resolution Monitoring Report - 18 April 2024

Key	
Completed	
On Track	
Off Track	

Item Number	Item	Council Resolution or Action	Resolution Date	Responsible Officer	Progress Report	
1	7.2	Third Quarter Non-Financial Performance Report (Jan - March '23)	2.That council schedule a review of the measures and tools for building the LTP including Snap, Send Solve.	18-May-23	Doug Tate	Complete - having reopened this item, Officers are recommending this item is closed noting the inclusion of Draft Levels of Service in the Consultation Document for feedback. Officers will continue to welcome feedback and other metrics as part of its regular organisational reporting.
2	7.3	Centralines Aquatic Centre - Annual Plan 2023/24	1.That the report is noted. 2.That Council notes that a Section 17a Review will be conducted in collaboration with the Trust ahead of the development of a new agreement beyond 30 June 2024. 3.That subject to the funding for urgent works being confirmed by Council, Officers will develop an agreement with the Trust confirming expectations and obligations of the funding, including that the Trust continue to seek external funding support for the required works.	15-Jun-23	Dennise Elers	On Track The Aquatic Centre has reopened and the critical repairs are completed. The Heat pumps are currently being installed. Council Officers have met with the Trust to discuss the future direction and aspirations of the Trust and these conversations are ongoing. The ground lease for the Centralines Sports Complex expires 30 June 2024, an extension to the lease may be required to provide time for the Trust future to be discussed. Overall, the Trust have a plan for how they intend to understand their future state, form and function.
3	7.5	Adoption of Draft Statement of Proposal - Freedom Camping	That Council adopt the draft Statement of Proposal for Freedom Camping Bylaw for consultation with amendments.	19-Oct-23	Logan McKay	On Track - The Bylaw consultation period has closed. Officers continue to work on analysis of the 533 submissions. An update was provided at Councils open workshop on Thursday 4 April and a further formal update is planned in May.
4	7.2	Representation Review - Māori Representation	1. That Council resolves to establish a Māori Ward for the 2025 and 2028 Local Body Elections but invites hapu and marae to select up to two representatives for māori representation in an advisory role	15-Nov-23	Doug Tate	On Track - Following a kahui with leaders in March, a role description has been sent out to Manawhenua leaders and a further update is planned at the next kahui on 7 May.
5	7.4	Proposed Amendments and Updates to Council Delegations Manual	That Council accepts and adopts the changes recommended in the Central Hawke's Bay Council Delegations Manual and requests that the Governance Structures and representation components are added to the policy review for policy refinement.	15-Feb-24	Brent Chamberlain / Dylan Muggeridge	On Track - Policy updated and available on the web. The inclusion of governance structures in the document, and possible duplication with other policies yet to be refined
6	6.1	Recommendations from the Risk & Assurance Committee held on 7 Dec 2023	1.That Council adopt the proposed changes to the Risk and Assurance Committee Terms of Reference, endorsed by the Risk and Assurance Committee. 2.That Council adopt the Risk Appetite Settings, endorsed by the Risk and Assurance Committee.	14-Mar-24	Nicola Bousfield	Complete - Council adopted the changes to the Risk & Assurance Committee terms of reference in the 14 March 2024 Council meeting.

7	7.1	Better-Off Funding - Update and Funding Re-allocation direction	Option 1 1.Council allocates the Better-Off Funding as presented in option 1 – Full allocation of Better-Off Funding as presented in this report, subject to Government approval. 2.Council requests Officers to reflect this allocation of Better-Off Funding in the preparation of options for consultation for the Three-Year Plan.	14-Mar-24	Dylan Muggeridge	On Track - Action on this resolution is underway with approval imminent.
8	7.2	2024-2027 Three Year Plan Update and Endorsement of Options	1.That the report be noted. 2.That Council endorse the Better Off Funding included options proposed in this report and the corresponding attachment as the basis for consultation options in the Draft Consultation Document for the Three-Year Plan 2024 – 2027. 3.That Council note that funding for the Climate Action Joint Committee is included in draft estimates that form the Draft Three Year Plan 2024 – 2027.	14-Mar-24	Doug Tate	Complete - This agenda includes the Three Year Plan Consultation Document for adoption to enable community consultation and engagement to commence.
9	7.3	Endorsement of the Draft Financial Strategy 2024	That Council endorse the Draft Financial Strategy for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Brent Chamberlain	Complete - The draft Financial Strategy is being included into the Consultation Document supporting information for adoption at this meeting.
10	7.4	Endorsement of the Infrastructure Strategy 2024	That Council endorse the draft Infrastructure Strategy for the basis of building the Three-Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Phillip Stroud / Josh Lloyd	Complete - The draft Infrastructure Strategy is being included into the Consultation Document supporting information for adoption at this meeting.
11	7.5	Endorsement of the Draft Development Contributions Policy 2024	That Council endorses the attached draft Development Contributions Policy for the basis of building the Three-Year Plan 2024 -2027 for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Brent Chamberlain	Complete - The draft Development Contributions Policy is being included into the Consultation Document supporting information for adoption at this meeting.
12	7.6	Endorsement of Draft Significant Assumptions - Three Year Plan 2024-2027	1.That Council endorse the Draft Significant Assumptions for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Dylan Muggeridge	Complete - The draft Significant Assumptions is being included into the Consultation Document supporting information for adoption at this meeting.
13	7.7	Endorsement of Activity Levels of Service and Performance Measures - Three Year Plan 2024-2027	That Council endorse the Draft Activity Levels of Service and Performance Measures for the basis of building the Three Year Plan 2024-2027 and for inclusion in the Consultation Document Supporting Information.	14-Mar-24	Dylan Muggeridge	Complete - The draft Activity Levels of Service and Performance is being included into the Consultation Document supporting information for adoption at this meeting.
14	7.8	Review of the Significant and Engagement Policy	That the updated Significance and Engagement Policy is adopted.	14-Mar-24	Dylan Muggeridge	Complete - The draft Significance & Engagement Policy is being included into the Consultation Document supporting information for adoption at this meeting.
15	7.9	Treasury Management Policy Review	That Council accepts the Risk and Assurance Committees recommendation from its meeting of 7 December 2023 and adopts the revised Treasury Policy (incorporating Investment and Liability policies) based on further guidance from council in February 2024.	14-Mar-24	Brent Chamberlain	Complete - The draft Treasury Management Policy is being included into the Consultation Document supporting information for adoption at this meeting.
16	7.10	Proposed Changes to Solid Waste Fees and Charges	hat Council adopts the proposed changes to Fees and Charges relating to the Transfer Station and Refuse Bag pricing to take effect from 1 May 2024.	14-Mar-24	Brent Chamberlain / Rob Hon	Complete - Changes has been communicated and website and kiosk pricing updated
17	7.11	Funding Assistance for Significant Natural Areas in the District	1.That Council's approach to recognise properties with Significant Natural Areas, registered in the Council District Plan is Option 1 – Defer the Decision and continue with the Status Quo.	14-Mar-24	Brent Chamberlain/ Dylan Muggeridge	Complete - No Change required
18	7.16	Petition - Speed Reduction in Ongaonga	1.That Council receive the petition from the Ongaonga Community on the speed reduction limits in Ongaonga. 2.That Council invite Roadsafes HB, local Police and Road Police Manager to join Council to respond in Ongaonga and other settlements in the district regarding speed.	14-Mar-24	Phillip Stroud	On Track - A meeting with local Police and Roadsafes HB was held on 28 March and it has been agreed to meet with Community representative within the next month.

7.2 CYCLONE GABRIELLE - RECOVERY UPDATE

File Number:**Author:** Riley Kupa, Recovery Manager**Authoriser:** Doug Tate, Chief Executive**Attachments:**

- 1. Key Program Status Report - River management [↓](#)
- 2. Key Program Status Report - Land Transport [↓](#)
- 3. Key Programme Status Report - Three Waters Recovery [↓](#)
- 4. Key Program Status Report - Community Wellbeing and Resilience [↓](#)

PURPOSE

The purpose of this report is to provide a bi-monthly formal update on progress on the recovery from Cyclone Gabrielle against the key four priorities and issues identified for the district through its Tamatea – Central Hawke’s Bay Cyclone Gabrielle Recovery and Resilience Plan.

RECOMMENDATION

That the report be noted.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance noting the significant material it traverses, and in particular the updates and matters of significance relating to the community of Porangahau.

BACKGROUND

Council officers continue to make progress on our recovery from Cyclone Gabrielle. Over twelve months on from the cyclone, the focus of our journey has become more refined and narrower in focus. Each focus area sits within one of our four key priority areas. These are as follows:

1. **River and Environmental management**
 - a. Hawkes Bay Regional Council (HBRC) River reviews – Upper Tukituki flood protection scheme
 - b. Pōrangahau – category 2A flood mitigation project
 - c. NIWA report and implications in particular for Waipawa and Pōrangahau
2. **Land Transport and drainage management**
 - a. Response and Recovery roading projects
 - b. Further funding for Recovery projects.
3. **3 Waters – Recovery**
 - a. Stormwater update
 - b. Waipawa Water Treatment Plant repairs to the stop bank and potential relocation of the Water treatment plant.

- c. Resilience work Drinking Water and Wastewater

4. **Community Wellbeing and Resilience**

- a. Community Preparedness and Resiliency – Community Emergency Hubs
- b. Community funding opportunities.
- c. Building Act Stickered Properties

As Officers' focus is now on the key areas outlined above, officers will provide bi-monthly updates to Council on progress. This report provides a formal report to Council on recovery, focusing on key actions and milestones reached for the different recovery activities over the past seven weeks.

DISCUSSION

The following sections of the report provide Council with a snapshot of the key activities undertaken across the four key priorities for Central Hawke's Bay identified in the recovery and resilience plan. It is important to note that while these priorities are contained in the plan produced by Council, the priorities and issues identified will not be resolved by Council on its own. In particular, a number of the key priorities and actions in the recovery plan are led and/or managed by partner agencies, in particular HBRC on work pertaining to repairs and improvements to flood protection schemes and activities.

1. **RIVER AND ENVIRONMENTAL MANAGEMENT**

The river and waterway management aspect of the Recovery Plan continues to be led by Hawke's Bay Regional Council (HBRC). The following updates are provided:

Biosecurity protection policy for Chilean Needle Grass review complete

The Tukituki Controlled Area Notice 2023 expired at the end of the March and will not be renewed.

The Controlled Area Notice was put in place to allow for controlled gravel extraction from the Tukituki and Waipawa Rivers to assist recovery efforts while mitigating the spread of Chilean Needle Grass (CNG).

The biosecurity restrictions relating to gravel extraction under the Tukituki Controlled Area Notice 2023 will cease on the Waipawa River from Stockade Road to two kilometres downstream of the Patangata Bridge on the Tukituki River. This will also be applied to stockpiles that have been previously extracted from this area.

A CNG survey of the upper section of the Controlled Area was completed in December 2023 and did not detect any plants within the active channel. Accordingly, HBRC's biosecurity staff reassessed the risk of spreading CNG through gravel extraction from the area upstream of Patangata Bridge. This activity was considered to be low risk when balanced against other means of dispersal.

A consent to extract gravel from the rivers is still required from HBRC, but there will be no biosecurity restrictions on the gravel's end use.

This is positive news particularly for those residents who hold a strong view on the role of gravel build up as a contributor to flooding, particularly in Waipawa. This move will undoubtedly support efforts for gravel removal from the river corridor.

Pōrangahau – Flood mitigation scheme and Land Categorisation

We continue to work with our partners at HBRC with regard to establishing a flood mitigation scheme for the Pōrangahau community. This project is one of six infrastructure projects HBRC are tasked with progressing to ensure the level of flood protection required is put in place as quickly as possible to move communities from the 2A category to 2C. HBRC have established a dedicated team who are responsible for the delivery on these projects.

Council officers maintain continuous communications with this team regarding Council's interests i.e. stormwater, roading, wastewater, any potential cross-over issues that will require coordination into the proposed project. Both parties agree that we need to work quicker and more collectively on this to get good outcomes for the community. Accordingly, two meetings are planned for late April in Pōrangahau, with the first at Rongomaraeroa Marae to specifically discuss the Categorisation process with the Marae. The second meeting with the broader community will be confirmed shortly.

The purpose of these meetings is to inform the Pōrangahau community of the preferred flood protection option for the categorised area. The aim is to have the area recategorised to 2C as soon as possible, to give certainty to community. The requirements that need to be met in order to move the community to 2C are as follows:

1. A sound concept that has a consenting pathway.
2. A legal interest in favour of HBRC in the relevant land.
3. Available funding.

The project currently has a sound concept and available funding; however, HBRC continue to work with potentially affected property owners and the community in general to meet the remaining requirement. In terms of time frames, the proposed key milestones for the project are as follows:

No	Key Milestones	Date
1	Multi Criteria analysis of Long List Options	November 2023
2	Short list options Report	December 2023
3	Community Consultation on Options	Dec - Mar 2023
4	Solution Identified	April 2024
5	Update community	April - May 2024
6	Move from 2A to 2C	May 2024
7	Geotechnical Investigations	April - May 2024
8	Topographical Survey	April - May 2024
9	Cultural Impact Assessment	Apr - Sep 2024
10	Ecological Survey and impact assessment	April - May 2024
11	Hydraulic Modelling (Post NIWA Report)	April 2024
12	Preliminary Design	April - Oct 2024
13	Land Access Negotiations	Apr - Sep 2024
14	CIP Funding Application	Oct/Nov 2024 (Depending on Land Negotiations)
15	Detailed design	Oct 2024 - Mar 2025
16	Agreement secured with landowners	October 2024
17	Move from 2C – 1	November 2024
18	Consent Applications Lodged	December 2024
19	Tender Process completed	Apr - May 2025
20	Construction Commence	October 2025
21	Construction Complete	September 2026

We will provide further updates as these come to hand.

NIWA report

The National Institute of Water and Atmospheric Research (NIWA) undertook analysis of the flood flows that occurred at 20 river gauge sites across Hawke's Bay during Cyclone Gabrielle. The data was released in early March and illustrated the following:

- Pre-Gabrielle, the probability of a flood this size occurring in a given year, known as an Annual Recurrence Interval (ARI), was as high as a one in 1,000-year event at some river sites, according to NIWA's modelling. Post-Gabrielle, that probability has fallen to a one in 550-year event – meaning the cyclone has changed the standard going forward.
- At 14 of the 20 sites, it was deemed the largest flood on record.

For us, HBRC will assess the impact for all flood infrastructure in the region. The findings of the NIWA report have been included in the review of the Upper Tukituki plod protection scheme which is due in July 2024. Further work is being undertaken with urgency by HBRC and their consultants in Waipawa and Porangahau to understand the flows and implications for flood mitigation designs (eg, stopbanks). HBRC will continue to provide information to CHBDC and the community as this information becomes available.

The full Project Status Report on River Management and Environment led by HBRC is attached.

2. LAND TRANSPORT AND DRAINAGE MANAGEMENT

In the past month, significant progress has been made. Construction has already commenced on all sites under the current emergency response funding, with nine sites already completed. All other sites are on track to be completed before 30 June 2024, a key milestone in our project timeline.

At the time of writing, we are awaiting formal approval from Waka Kotahi for \$9 million of additional emergency response funding that was applied for in early February. Indications from Waka Kotahi to date have been positive and we are therefore planning for the work to commence as soon as possible following final approval.

Additionally, we have received the final execution of the Crown Infrastructure Partners funding agreement, which will provide access to \$11 million for the progress of four sites. Design and procurement are planned to be completed for construction to commence in September 2024.

Advocacy for further funding support from Central Government has been ongoing, through collaboration with the Regional Recovery Agency and a planned visit to the Prime Minister and Cabinet's office scheduled for this month .

Looking ahead, our focus in the coming month will be on continuing to plan for the formal approval of further funding, managing unconfirmed funding sites past June 2024, and prioritising the remaining sites, contingent upon funds being received.

Despite the positive progress, it is important to remain aware of significant risks, including the current lack of funding certainty from the central government as we approach the winter season. This uncertainty could lead to further degradation of an already damaged and vulnerable Land Transport network. Proactive management of these risks will be crucial to the success of our project.

The full Project Status Report for Land Transport and Drainage Management is attached.

3. THREE WATERS - RECOVERY

Drinking Water – Recovery and Resilience

With a focus towards the long-term resiliency of our district's drinking water Council secured Crown funding via the Flood Resilience Projects Fund to replace the flood protection scheme around the Water Treatment Plant on Tikokino Road, Waipawa. The agreement was signed in early March and work on repairing the historic 'like for like' stop bank (700m) is now all but complete with hydroseeding, final documentation and quality assurance activities taking place, well ahead of the scheduled timeframe for delivery. A larger, longer 1:100yr stopbank to provide additional protection to the treatment plant is now highly unlikely to be an option to provide additional protection to the plant, due to consenting and in light of the NIWA report being recently released.

This asset and the long-term supply of clean drinking water is a high priority for Council; therefore, Council officers continue discussions with Central Government to fund a proposed relocation of the water treatment plant to a site nearby, on higher grounds (out of the flood zone). This option would provide far greater protection and longer-term resilience to the provision of safe drinking water to Waipawa and Otāne, and in time Waipukurau through the second supply project.



Wastewater – Resilience

Cyclone Gabrielle has only reinforced the importance of continuing to invest in our wastewater network and improve network resilience.

Resiliency is also a focus for our wastewater network going forward. We're working closely with our three waters team on resilience options in this space. This will have a long-lasting and ongoing impact for the delivery of our wastewater programmes for the district for the foreseeable future and consistent the vision of the Big Wastewater Story strategy.

As part of the Three Year Plan 2024-2027, recognising the significant uncertainty and impacts of the Upper Tukituki Scheme Review, and the further unknown impacts of Cyclone Gabrielle, the Wastewater programme has been delayed for three years. Across the Te Paerahi/Porangahau, Takapau, Waipawa/Waipukurau/Otane Wastewater (WOW) Project, all of these sites were impacted by Cyclone Gabrielle. It is appropriate that Council takes the time to carefully consider these impacts and waits for unknown impacts to be clarified before progressing.

Stormwater

The impacts of Cyclone Gabrielle required greater focus on stormwater and as a result the general stormwater programme has seen significantly more progression since.

The opportunity has been taken to take a more holistic approach in how the overall stormwater activity is managed moving forward and is culminating into the formation of a stormwater strategy document, planned alignment and finalisation of our catchment management plans and breaking up work into key workstreams each with their own objectives, measures and plans.

This development of an overall stormwater strategy is expected to progress significantly in the next few months and while an engagement plan is yet to be fully agreed, early engagement with our focus groups and Mana Whenua is expected shortly. Recent opportunities for regional collaboration have also been explored, with a workshop held recently including HDC, NCC and HBRC.

This heightened community focus on how stormwater is managed, and the early work being undertaken to develop our future strategy has resulted in a step change in investment within the Three Year Plan. This significant additional investment proposed in the 2024-2027 Three Year Plan will provide a much higher level of service than currently provided. In the event that this funding is approved, it will provide a much greater level of service provision for the future.

As we support the consultation phase of the Three Year Plan Officers are continuing to plan and prepare for this increase in investment to ensure we are best placed to deliver on our agreed levels of service and community expectations.

Greater detail is being worked through in respect of the planned maintenance activities and how this can best be delivered to achieve maximum value for money, as well as planning projects to be delivered under our 'quick wins' capital investment programme.

The full project status report is attached.

4. COMMUNITY WELLBEING AND RESILIENCE

In the earlier stages of the recovery phase Council officers' focus was on sustaining community wellbeing. The need for this support was identified and clearly heard across the district and has been the focus of the recovery journey thus far. Council officers acknowledge the long-term effects on people personally, therefore we continue to be here to support those who need it. However, it's important to note that we're more than twelve months on from Cyclone Gabrielle, and the focus of the recovery journey is now transitioning into building community resilience.

A key issue raised through conversations across the district was for communities to be better prepared for future emergency events.

The following priorities have been identified by our communities to support and build community resilience across the district:

- Development of Community Resilience Plans.
- Establishing Community Emergency Hubs.
- Civil Defence radio network.
- Telecommunications resilience.

Community Resilience Plans

A Community Resilience Plan is developed by the community to ensure measures are in place to help look after each other before, during, and after an emergency.

The process for developing a Resilience Plan is led by CDEM through a community workshop where communities come together to discuss their hazards and risks, what impacts these may have on their community, and what knowledge, skills, and resources they have on hand to respond to an emergency.

Community champions are being identified and follow up meetings are being held to progress this community resilience planning.

As at 31 March 2024:

- Tikokino workshop held, draft plan out for consultation.
- Otāne workshop scheduled 5 May 2024.
- Pōrangahau existing plan out for consultation.
- Follow up meetings scheduled in April with Ashley Clinton, Elsthorpe, Ongaonga, Takapau and Wallingford.

Community Emergency Hubs

Community Emergency Hubs are pre-identified, community-led places that can support a community to coordinate their efforts to help each other during and after an emergency. CDEM are leading the strategy of Community Emergency Hubs. The hubs will be opened and operated by people within the community, not official authorities, when there is a desire for the community to help itself.

The following localities have been identified as hub locations – majority of which will be based in community halls.

- Argyll
- Ashley Clinton/Sherwood
- Elsthorpe
- Flemington
- Omakere
- Ongaonga
- Otāne
- Pōrangahau – possible sites still under land category 2A
- Takapau
- Tikokino
- Wallingford.
- Mataweka Marae (Waipawa)
- Rākoutātahi Marae (Takapau)
- Rongomaraeroa Marae (Pōrangahau)
- Paul Hunter Center (Waipukurau) Disability hub.

When open, the hubs will report into the Central Hawke's Bay District Council (CHBDC) Emergency Operations Centre.

CHBDC has made a successful application to the New Zealand Disaster Fund (via New Zealand Red Cross) for funding for hub resources, storage containers, communication equipment and mobile welfare trailers.

Procurement and delivery of hub resources including hub start up kits, catering packs, generators, emergency lighting, and civil defence emergency supplies is underway.

An application is being made to the Royston Health Trust for community-based defibrillators to support the hubs, and to the Department of Internal Affairs for funding to support community hall works.

Radio network

CDEM is coordinating communication equipment for the hubs. With the hub model being adopted throughout the Hawke's Bay region, there is likely to be 60 hubs across the region. Equipment is likely to be a handheld radio for each hub which will operate on a hub frequency.

Mana Whenua Resilience Planning

As we did in our response, partnership with mana whenua during our recovery planning is integral to ensuring that we develop a long-term recovery plan that meets the aspirations and needs of everyone in the Tamatea – Central Hawke's Bay community, while also respecting the mana motuhake of mana whenua.

We are supporting HB CDEM Group in their work with Te Taiwhenua o Tamatea to develop marae resilience plans. The Marae Emergency Preparedness Plan is designed to help marae be as prepared as possible in the event of a natural disaster or emergency.

Mataweka Marae became a community hub following the closure of the Council led Civil Defence Centre in Waipawa and continued to offer navigational support through to September 2023.

Rongomaraeroa Marae in Pōrangahau was heavily impacted by flooding and is currently land categorised category 2A. As reported above Council officers are working closely with HBRC to establish a flood mitigation scheme in Pōrangahau.

Council officers have met with representatives from Ngāti Kahungunu Iwi Incorporated (NKII) who plan to position emergency containers at:

- Mataweka Marae (Waipawa).
- Rākautātahi Marae (Takapau) .
- Rongomaraeroa Marae (Pōrangahau).

Civil Defence Centres

Council led Civil Defence Centres will operate from Waipawa and Waipukurau, with the flexibility to upscale Takapau and Tikokino if required. These centres will carry full centre supplies.

Civil Defence Centres (CDC's) are pre-identified locations that may be opened after a disaster. The centres are council owned facilities and are led by council. These centres can offer information, drop-in service, basic first aid, hot drink, welfare support and emergency shelters. Emergency accommodation would normally be provided at existing accommodation facilities such as campgrounds, motels and hotels.

In terms of timelines, the key milestones for the project are as follows:

Key Milestones	Date
<ul style="list-style-type: none"> • Liaise with HBCDEM re Hub strategy. • Finalise funding application to NZ Red Cross. • Tikokino Resilience plan drafted. • Pōrangahau CRP consultation. • Confirm NZ Red Cross funding. 	December 2023
<ul style="list-style-type: none"> • Procurement of Hub resources. • Contact community champions groups. • Tikokino CRP consultation. 	March 2024
<ul style="list-style-type: none"> • Meet with community champions groups. • All hubs to be resourced. • Otāne, Ongaonga & Pōrangahau CRP workshops. • Tikokino to be finalised. • Commence Hub training. 	June 2024
<ul style="list-style-type: none"> • Hubs training complete. • Hubs open days held. 	September 2024
<ul style="list-style-type: none"> • All CRP's finalised. 	December 2024
<ul style="list-style-type: none"> • Audit hub resources. 	March 2025

Funding

The Community Emergency Hubs project is funded by the following agencies:

- New Zealand Disaster Fund via New Zealand Red Cross for hub resources, storage, communications, and trailers \$340K received in January.
- Ministry of Social Development wellbeing funding \$135K + \$135K to Te Taiwhenua o Tamatea.
- Department of Internal Affairs application sent – must be linked to recovery/future resilience. Including all halls work to support them being emergency hubs.
- Royston Trust – application sent for \$25K community AED's.
- Lotto special fund – encouraging and support community organization to apply for funding.
- Eastern Central Community Trust – clarify funding requirements.

Stickered properties

The official number of yellow stickered properties remains at 46 in the district. The majority being split between Waipawa (22) and Pōrangahau (20). Council officers have been contacting all remaining property owners to get an update on the repair process and whether a reassessment of the property needs to be arranged. Council officers are working through the reassessment list of properties and aim to have the total property numbers halved by the end of April 2024, and the remaining properties by July 2024.

Count of Assessment Type	CURRENT Assessment Status				
Suburb	Downgraded to White	Yellow Partial (Y1)	Yellow Short Term (Y2)	White	Total
Otāne	1				1
Pōrangahau	14	1	20	70	105
Waipawa	42		22	310	374
Waipukurau	5		1	74	80
Rural	1	1	3		5
Ongaonga				67	67
Total	63	2	46	521	632

The full Project Status Report for Community Wellbeing and Resilience is attached.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses; and
- Any decisions made are consistent with the Council's plans and policies.

NEXT STEPS

Officers will continue working consistently with our recovery plan and communities with a focus on actioning the identified deliverables under each of the key priorities area.

RECOMMENDATION

That the report be noted.



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Key Programme Status Report

**Cyclone Gabrielle Recovery
River and Environmental
Management
March 2024**

KEY PROGRAMME STATUS REPORT- PROGRAMME NAME



This report is provided as a summary of the River and Environmental Management activities that Hawkes Bay Regional Council are leading and implementing.

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

RIVER REINSTATEMENT WORKS.

Rapid Response Stopbank rebuild	100% PROGRESS COMPLETE	Mar 2023 START DATE	Oct 2023 END DATE	\$3m BUDGET	\$2.9m SPEND TO DATE
Scope: Completion of Rapid Response stop bank work					
PROGRAMME	Repair of all stopbanks identified in programme to be complete by the end of October 23				
BUDGET	All work complete				
RISK	All managed				

Waipawa river Protection u/s SH50	33% PROGRESS	Jul 2023 START DATE	JUN 2024 END DATE	\$5m BUDGET	\$120k SPEND TO DATE
Scope: Completion of river control work on Waipawa 3.5km US of SH50					
PROGRAMME	Delayed due to external staffing issues end date likely to be pushed out to December 2024.				
BUDGET	On track				
RISK	Shortage of materials for river works nationwide.				

Waipawa river – Walker Rd stopbank edge protection	60% PROGRESS	Jul 2023 START DATE	JUN 2024 END DATE	\$1m BUDGET	\$150k SPEND TO DATE
Scope: Edge protection to protect the stopbank at Walker Rd – Papanui diversion					
PROGRAMME	On track				
BUDGET	On track				
RISK	Funding and materials				

Makaretu – Fairway maintenance and gas main protection	30% PROGRESS	Oct 2023 START DATE	Dec 2024 END DATE	\$250K BUDGET	\$50k SPEND TO DATE
Scope: First Gas to complete river works to true right to protect gas pipe. River works from SH50 bridge to Burnside Rd bridge.					
PROGRAMME	On track – PDP have signed over the design of the gas pipe protection to FirstGas, who have signed it over to HBRC. Still due to begin works on site.				

KEY PROGRAMME STATUS REPORT- PROGRAMME NAME



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BUDGET	On track
RISK	Funding and Materials

Makara Dams 1 and 4 – Repair and removal of silt.	50% PROGRESS	Oct 2023 START DATE	Feb 2024 END DATE	\$3.0m BUDGET	\$1.0m SPEND TO DATE
Scope: To repair access tracks to the dams, remove silt and deposit it in deposit sites, repair discharge structures and repair spillways.					
PROGRAMME	Project delayed due to blockages in culverts in dam 1, which is 50% cleared. Dam 4 is complete				
BUDGET	On track				
RISK	Funding through LAF from silt taskforce and insurance.				

UPPER TUKITUKI RIVER CATCHMENT REVIEW

UTT Scheme review	50% PROGRESS	Jul 2023 START DATE	June 2024 END DATE	\$550k BUDGET	\$180k SPEND TO DATE
Scope: To review to UUT flood control scheme, including: Update of current modelling; Review of LOS; Review of performance against LOS; Recommendations to upgrade assets based on LOS review from flood frequency analysis; Review of gravel management (river fairway design, mean bed level, sustainable gravel replenishment, tools for interventions and whole river gravel strategy); Development of strategies for over design flood events.					
PROGRAMME	The program has been delayed due to delays in receiving flood frequency analysis from NIWA.				
BUDGET	On track				
RISK	Key risks are resourcing and supply of flood frequency analysis from NIWA				

BIOSECURITY PROTECTION POLICY FOR CHILEAN NEEDLE GRASS REVIEW

Review of biosecurity protection policy in CHB	100% PROGRESS COMPLETE	July 2023 START DATE	Apr 2024 END DATE	\$NA BUDGET	\$NA SPEND TO DATE
Scope: Review of the current policy for the management and prevention of spread of CNG in the CHB river catchments.					
PROGRAMME	Project complete - See update in report				
BUDGET	On track				
RISK	Resourcing				

LAND CATEGORISATION

Category 2A	10% PROGRESS	Apr 2023 START DATE	Dec 2026 END DATE	\$TBC BUDGET	\$TBC SPEND TO DATE
Scope: Community engagement of options and implementation of solutions to move Cat 2A properties to Cat 1.					
PROGRAMME	See report for update				

KEY PROGRAMME STATUS REPORT- PROGRAMME NAME

2

KEY PROGRAMME STATUS REPORT- PROGRAMME NAME**CENTRAL
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BUDGET	Yet to be confirmed
RISK	Appropriateness and practicality of solution, funding, timeframes

KEY PROGRAMME STATUS REPORT- PROGRAMME NAME

3



Key Programme Status Report

ROAD to RECOVERY



**CENTRAL
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KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



**CENTRAL
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Programme Name	Land Transport Planned Response and Recovery
Programme Manager	Rebecca England
Programme Sponsor	Doug Tate
Reporting Period	Feb 2024- Mar 2024

Programme Objectives:

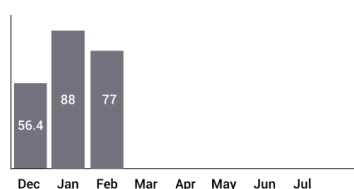
- To rapidly assess and prioritise road damage to facilitate immediate response efforts.
- To ensure immediate safe access for affected community members and road users. In some areas undertaking temporary road repairs to restore basic functionality for emergency services and essential transportation.
- Where able under budget constraints permanently re-establish access to isolated or affected areas by repairing damaged roads
- To communicate and engage with the community on the programme and progress of each project.
- To deliver these capital projects in alignment with budget and quality parameters whilst ensuring community benefit
- To work with community members, affected landowners, businesses, iwi and other stakeholders to establish priorities and ideal levels of service which will inform future recovery works.

Delivery Analytics

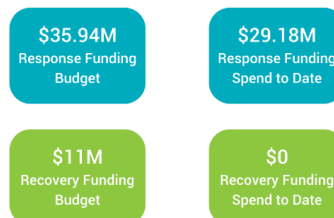
Active Project Delivery



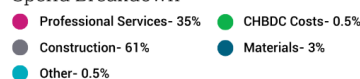
Contractor Performance



Programme Finance



Spend Breakdown



Response



Recovery



**KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED
RESPONSE & RECOVERY****Executive Summary:**

In the past month, significant progress has been made across our Land Transport Response projects. Construction has commenced on all sites under the current emergency response funding, with nine sites already completed. All other sites are on track to be completed before 30 of June 2024, a critical milestone in our project timeline.

At the time of writing we are currently awaiting formal approval from Waka Kotahi for \$9.5 million of additional emergency response funding that was applied for in early February. Indications from Waka Kotahi to date have been positive and we are therefore planning for work to commence as soon as possible following final approval. This planning includes the professional services procurement paper included in today's Council meeting agenda.

Additionally, we have received the final execution of the Crown Infrastructure Partners funding agreement, which will provide access to \$11 million for the progress of four sites. Design and procurement are planned to be completed for construction to commence in September 2024.

Advocacy for further funding support from Central Government has been ongoing, through collaboration with the Regional Recovery Agency and a planned visit to the Prime Minister and Cabinet's office scheduled for early April.

Looking ahead, our focus in the coming month will be on continuing to plan for the formal approval of further funding and managing unconfirmed funding sites past June 2024.

Despite the positive progress, it is important to remain aware of significant risks, including the long-term lack of funding certainty from the central government as we approach the winter season. This uncertainty could lead to further degradation of an already damaged and vulnerable Land Transport network. Proactive management of these risks will be crucial to the success of our project.

KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	All sites affected by Cyclone Gabrielle and the weather through the winter of 2024 have been identified and included in the scope of funding required.
Will target dates be missed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Despite delays in the projects of the Douglas Cutting and Gwavas Bridges, the programmes indicate that work will be completed before the 30 June 2024 deadline. This situation is being closely monitored in collaboration with contractors.
Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.
Are there quality problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Performance from contractors to date has been variable. Within some projects, the quality of service provided by the contractors has not been adequate. Where necessary we have re-outlined Council's expectations. The performance will be reassessed following the completion of March PACE scores.
Are there resource problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The scale of the programme and the funding deadline continue to present resourcing issues including forwarding planning. This is being managed both internally at Council and through work with consultant partners.
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present, a risk register is established and regularly maintained by key team members.
Are there issues with key stakeholders?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.
Are there communications problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present, all communications are operating in alignment with the overarching plan.
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at present.

Key Programme Risks

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



**CENTRAL
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Risk	Mitigation	Residual Risk Level
At present all response funding (excluding \$11M provided by the Crown) has a deadline of the 30 th of June 2024. Unless further funding is secured all work will stop or incur further costs to CHBDC and in turn ratepayers.	A further funding application has been provided to Waka Kotahi and is currently available for review. Collaboration with the Regional Recovery Agency is underway to generate a forward programme which can be presented to the Crown for further funding. In April through work with the Regional Recovery Agency, a meeting with the Prime Minister and Minister of Transport has taken place. In this meeting, CHB Mayor Walker, along with partners from across the region, advocated for further funding assistance.	Extreme
Funding constraints restrict work from taking place at certain sites. There is a risk that with continued rain we will lose access to some roads. E.g., Kahuranaki Rd and Cooks Tooth Rd and Patangata bridge.	At-risk sites have been weight-restricted, closed and or temporary repairs implemented where possible. Monitoring and repair of sites where possible under funding restrictions.	Extreme
There is a risk that Hawkes Bay Regional Council remove the provision of emergency works (RMA S330) which results in significant delays to projects whilst consent is granted and will result in response funding not being spent by June 2024. This would also affect two of the recently approved recovery projects.	Raised as a risk to the Chief Executive for discussions across the region with support from the Regional Recovery Agency.	Extreme
Minimal visibility or direction of future funding provisions from Waka Kotahi or the Crown could lead to uncertainty in the current programme of work and the ongoing operation and maintenance of unrepaired recovery sites.	Discussions with Waka Kotahi, Hawkes Bay Regional Recovery Agency to enable further work are currently taking place. Considerations to align Land Transport maintenance planning with the recovery programme are also taking place.	Extreme
Contractor performance does not meet Council's expectations therefore leading to unforeseen cost increases, programme delays, poor quality results and negative public perception of the work being completed by Council.	Clearly outlining Council's expectations to Contractors at commencement of the contract. Building a collaborative working relationship with contractors that allows for clear and regular communication. Regular performance monitoring utilising Performance Assessment through Consistent Evaluation scores (PACE).	Significant
There is a risk that without funding certainty a forward programme not be developed in order to provide certainty for external resources supporting the programme.	Transparent and ongoing communication has been taking place with consultants and contractors to outline funding challenges and plan for work past June 2024.	Significant
Lack of communication with the community leads to incorrect messaging of the work programme and in due course reputational damage to the Council.	Implementation of work outlined in the finalised communications plan including visual aids, website, social media, radio and community conversations.	Moderate

KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Communications and Engagement

In the past month, key communication has included a video released on social media to inform the community of the final funding agreement signed between Council and Crown Infrastructure Partners. We hope the video provides an easy format for clear communication of the community programme.

We have also attended meetings involving partners such as Crown Infrastructure Partners (CIP), Transport Rebuild East Coast Alliance (TREC Alliance), Hasting District Council and Wairoa District Council where it has been great to hear about the forecasted programme of work. For example, TREC has approximated a \$350 million recovery programme and a \$2 billion rebuild programme which spreads across the entire East Coast.

Taurekaitai Bridge

Execution	45% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$417,500 BUDGET	\$31,150 SPEND TO DATE
Scope: To design and construct a repair to the true left bank approach of Taurekaitai Bridge and provide rock armouring to the bridge					
PROGRAMME	A tender outcome report has been drafted and we are currently awaiting funding for formal funding approval from Waka Kotahi.				
BUDGET	Tenders have been received for completion of physical works. Further funding to support the completion of this work has been applied for with Waka Kotahi.				
RISK	There is a risk that construction is delayed by weather events increasing in frequency				



KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Douglas Cutting Bridge

Monitor and Control	70% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$1,875,863 BUDGET	\$333,312 SPEND TO DATE
Scope: To design and construct a new bridge replacing the infrastructure damaged in Cyclone Gabrielle					
PROGRAMME	Construction commenced on site on 26 February and is planned for completion by the end of June. Temporary pier has been installed and is taking the load of the bridge. Permanent piles are now being installed				
BUDGET	Design-build contract in place. Variation Risk present due to sealing works in winter.				
RISK	Sealing in winter, CHBDC have noted this risk. Written notification sent to Emmett's.				



Gwavas Road Bridge

Monitor and Control	71% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$2,892,388 BUDGET	\$543,100 SPEND TO DATE
Scope: To design and construct a new bridge replacing the culvert on Gwavas Road.					
PROGRAMME	Construction commenced on site in mid Jan and is planned for completion by the end of June. Close monitoring of risks to the programme is taking place to ensure the funding deadline is met.				
BUDGET	Design-build contract in place to an agreed value. Variation is expected to demolish the existing bridge.				
RISK	Sealing in winter, pavement & surfacing design will need amending. Design review comment requirements not met in time for construction start				



KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



**CENTRAL
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DISTRICT COUNCIL

Wakarara Road Bridge

Monitor and Control	70% PROGRESS	Mar 2023 START DATE	Jun 2024 END DATE	\$279,318 BUDGET	\$7,680 SPEND TO DATE
Scope: To design and construct true right abutment repairs to the Wakarara Road Bridge					
PROGRAMME	Construction started and is tracking behind the programme with a planned completion date of 22 April 2024. Drilling into good solid rock, a temporary retaining wall has been strengthened				
BUDGET	No variations expected				
RISK	None to report				



Titoki Bridge

Execution	95% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$398,760 BUDGET	\$31,544 SPEND TO DATE
Scope: To design and construct an underpinning of the true left abutment.					
PROGRAMME	Construction of temporary pier complete. Final construction of the castellation covered planned for post-easter				
BUDGET	Only a provisional agreement on funding has been provided by Waka Kotahi. Formal approval is still required. No expected cost increase on contract.				
RISK	Restricted load limit remains in place until further notice.				



KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Simple Landslip Sites

Monitor and Control	80% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$2,772,543 BUDGET	\$699,331 SPEND TO DATE
Scope: 44 simple and complex landslip sites have been identified across the district. Within response funding, 14 sites will receive treatments. Treatments at each site can differ depending on the scale, size, and complexity of the site.					
PROGRAMME	Due to resourcing and poor ground conditions, 4 of the sites are running slightly behind schedule however still within programme timeframes. 6 have been completed. 1 is tracking to the programme. The remaining 3 are awaiting funding confirmation from Waka Kotahi.				
BUDGET	Variations have been received for sites due to poor ground conditions on several sites. At this time no variations exceeding contract value are expected. 3 remaining sites are included in the further funding application to Waka Kotahi.				
RISK	There is a risk that work could be delayed due to poor ground conditions.				



Old Hill Road 5.94- completed



School Road 0.99- completed



Hautope Rd RP6.12- in progress

KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Hautope Rd RP1.27- in progress



Wimbledon Road RP12.94- in progress

Rock Armouring and River Protection

Monitor and Control	90% PROGRESS	Aug 2023 START DATE	Jun 2024 END DATE	\$770,009.63 BUDGET	\$132,754 SPEND TO DATE
Scope: 26 bridges at risk of scour and erosion have been identified across the district following the Cyclone. Within current response funding, we will deliver river protection at 8 at-risk sites across the district. This includes Flaxmill Bridge, Renalls Bridge, Saleyards Bridge, and Wallingford Bridge.					
PROGRAMME	Construction on 6 of the 8 funded sites has been completed. The remaining sites are on track for completion before mid-April.				
BUDGET	Variations to the contracts are within the approved contract value				
RISK	No significant risks identified				



Wallingford Bridge- construction to complete pre- Easter



Saleyards Bridge- construction to complete pre- Easter

KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Recovery, Phase 1

The project funding agreement with Crown Infrastructure Partners has been signed by Central Hawke's Bay District Council's Chief Executive and is now awaiting final execution with Crown Infrastructure Partners. Following this action access to the funding of \$11,000,000 will be provided.

The programme will see partial construction to reopen access at Fletchers Crossing and safer access at Wimbledon 9.5-9.7 taking place before winter 2024. The remaining construction at all sites is planned to start following the Winter of 2024.

Wimbledon Road RP1.3

Planning	10% PROGRESS	Oct 2023 START DATE	Jun 2025 END DATE	TBC BUDGET	\$0 SPEND TO DATE
Scope: To design and construct a solution which restores the agreed level of service at this site.					
PROGRAMME	Design option report due to Council by the first week of April for decision in parallel with the 3 other sites. Procurement approval planned for May 2024.				
BUDGET	To be confirmed once the option is selected.				
RISK	Depending upon the option selected land acquisition could be required. There is a risk that the site continues to degrade past through Winter before construction can take place				



KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY



Wimbledon Road RP9.5 - 9.7

Planning	10% PROGRESS	Oct 2023 START DATE	Jun 2025 END DATE	TBC BUDGET	\$0 SPEND TO DATE
Scope: To design and construct a solution which restores the agreed level of service at this site					
PROGRAMME	Design option report due to Council by the first week of April for decision in parallel with the 3 other sites. Procurement approval is planned for May 2024.				
BUDGET	To be confirmed once the option is selected.				
RISK	There is a risk that the most resilient solution for the road does not align with cultural values. Land acquisition is required throughout all options and poses a risk of delaying the programme and increasing costs.				



Elsthorpe Road RP14

Planning	10% PROGRESS	Oct 2023 START DATE	Jun 2025 END DATE	TBC BUDGET	\$0 SPEND TO DATE
Scope: To design and construct a solution which restores the agreed level of service at this site					
PROGRAMME	Design option report due to Council by the first week of April for decision in parallel with the 3 other sites. Procurement approval is planned for May 2024.				
BUDGET	To be confirmed once the option is selected.				
RISK	Providing a resilient solution requires agreement with the adjacent landowner therefore posing a risk of delaying the programme and increasing cost.				



KEY PROGRAMME STATUS REPORT- LAND TRANSPORT PLANNED RESPONSE & RECOVERY

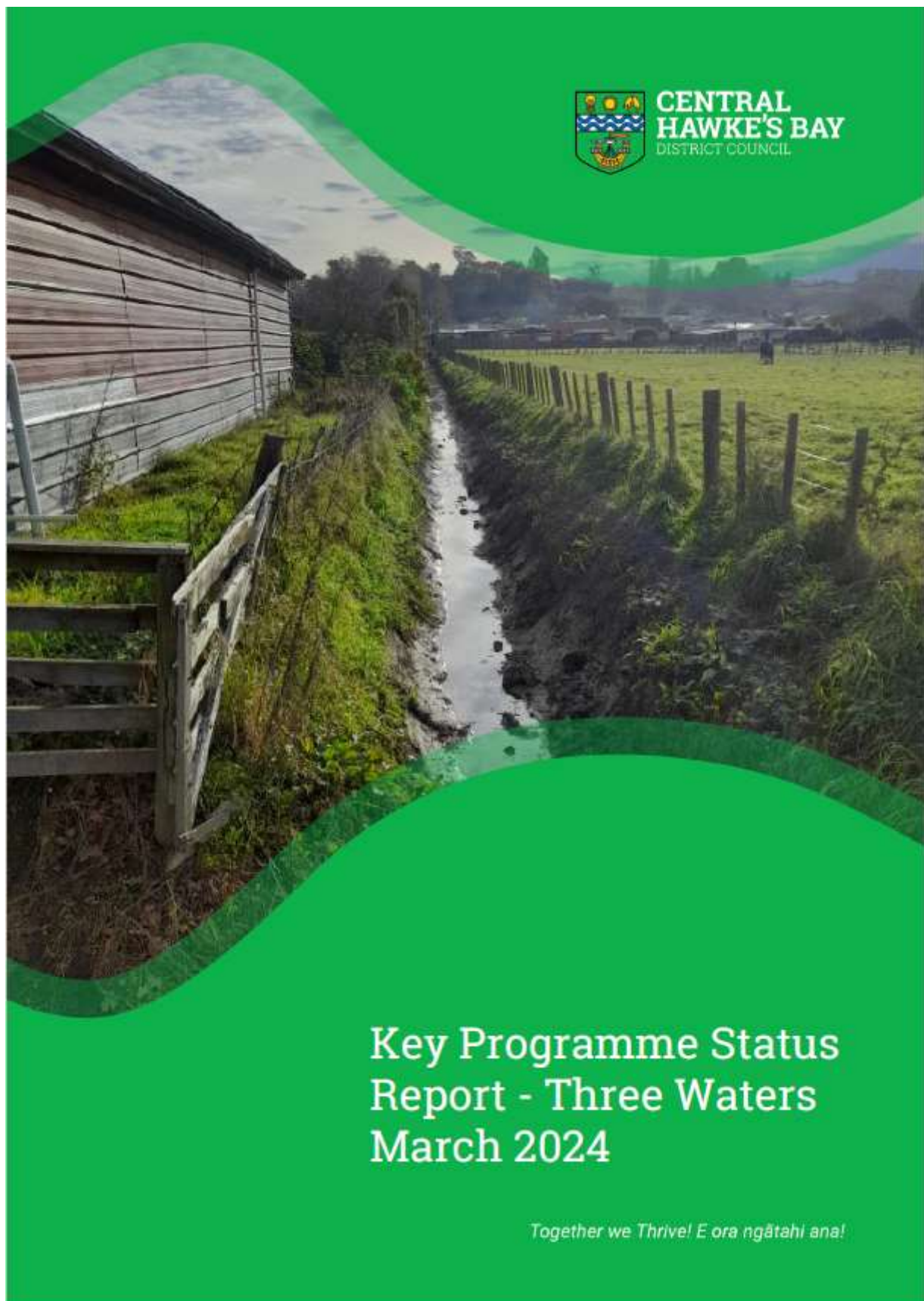


**CENTRAL
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Fletchers Crossing, Wakarara Road

Planning	10% PROGRESS	Oct 2023 START DATE	Jun 2025 END DATE	TBC BUDGET	\$0 SPEND TO DATE
Scope: To design and construct a solution which restores the agreed level of service at this site					
PROGRAMME	Design option report due to Council by the first week of April for decision in parallel with the 3 other sites. Procurement approval is planned for May 2024.				
BUDGET	To be confirmed once the option is selected.				
RISK	Depending upon the option selected land acquisition could be required. With the road closed community continues to be impacted. There is a reputational risk to Council				





**CENTRAL
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DISTRICT COUNCIL

Key Programme Status Report - Three Waters March 2024

Together we Thrive! E ora ngātahi ana!

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Programme Name	The Big Stormwater Story
Programme Manager	Ben Swinburne
Programme Sponsor	Doug Tate
Reporting Period	March 2024

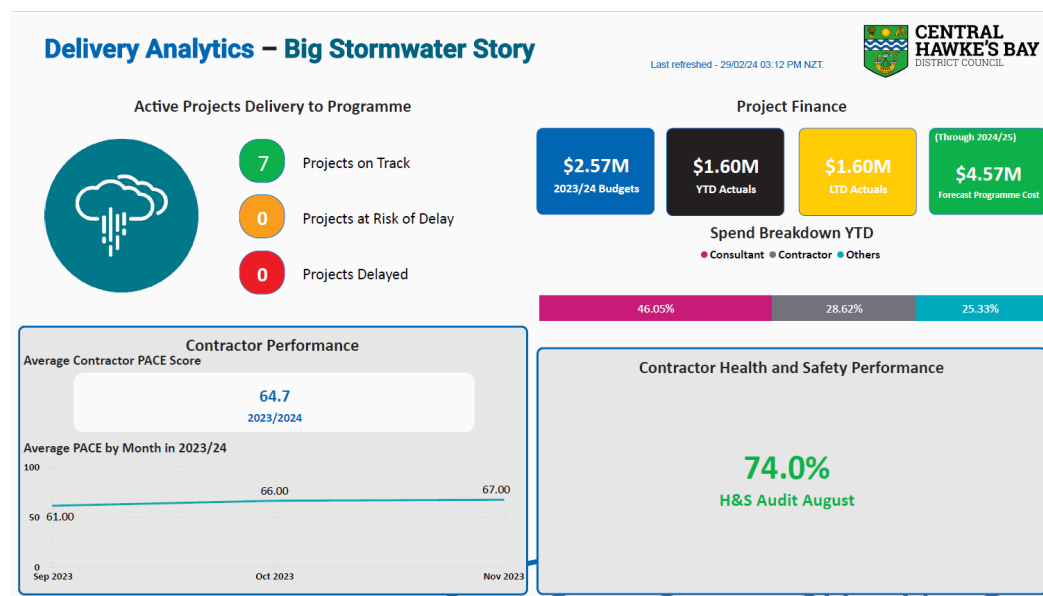
Programme Objectives:

The Big Stormwater Story is Central Hawke's Bays planned approach to how the stormwater activity is managed, through engaging with community to understand expectations and agree on levels of service, then planning and implementing a programme of works to ensure that the network achieves that level of service.

It is expected that this will enable people, property, and the environment to be better protected from the adverse effects of flooding, erosion and stormwater pollution.

To achieve this Council will:

- Manage stormwater with regard to financial investment and social, cultural and environmental benefits.
- Contribute to the protection and enhancement of the waterways, rivers, and other water bodies.
- Minimise adverse effects of overland flow and flooding.
- Reduce the amount of stormwater contaminants getting into the rivers and lake.
- Ensure the provision of effective stormwater systems incorporating affordability and industry best practice.



KEY PROGRAMME STATUS REPORT- THE BIG
STORMWATER STORY

1

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Executive Summary:

The impacts of Cyclone Gabrielle required greater focus on stormwater and as a result the general stormwater programme has seen significantly more progression since.

The opportunity has been taken to take a more holistic approach in how the overall stormwater activity is managed moving forward and is culminating into the formation of a stormwater strategy document, planned alignment and finalisation of our catchment management plans and breaking up work into key workstreams each with their own objectives, measures and plans.

This development of an overall stormwater strategy is expected to progress significantly in the next few months and while an engagement plan is yet to be fully agreed, early engagement with our focus groups and Mana Whenua is expected shortly. Recent opportunities for regional collaboration have also been explored, with a workshop held recently including HDC, NCC and HBRC.

This heightened community focus on how stormwater is managed, and the early work being undertaken to develop our future strategy has resulted in a step change in investment within the Three-year plan. This significant additional investment proposed in the 2024-2027 Three year plan will provide a much higher level of service than currently provided. In the event that this funding continued it will provide a much greater service provision for the future.

As we support the consultation phase on the plan officers are continuing to plan and prepare for this increase in investment to ensure we are best placed to deliver on our agreed levels of service and community expectations.

Greater detail is being worked through in respect of the planned maintenance activities and how this can best be delivered to achieve maximum value for money, as well as planning projects to be delivered under our quick wins capital investment programme.

Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The scope of the programme is yet to be fully defined, work to create an overarching strategy will provide the programme scope.
Will target dates be missed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The work programme is progressing as per scheduled, with the cyclone response physical works being completed, leading into a structured maintenance programme.
Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specific project budgets will be defined through the formation of the strategy. Current work packages have all been delivered within quoted contract costs
Are there quality problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at this stage
Are there resource problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resourcing is not currently an issue. We are exploring what internal and external resources are needed for programme delivery.
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risks for the programme continue to be developed, detailed risk registers and workshops will be held for each work package

KEY PROGRAMME STATUS REPORT- THE BIG
STORMWATER STORY

2

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Are there issues with key stakeholders?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Focus groups have been established in both Waipukurau and Waipawa, these groups will be key to ensuring we understand and then manage community's expectations and align our programme accordingly. Specific focus on engagement with these groups, and mana whenua is needed as we progress development of the overarching strategy. Mana whenua relationships are good with some partnership being achieved at officer level. The next focus group meeting will be scheduled over the coming few months to gather feedback for strategy development.
Are there communications problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A communications and engagement plan is being drafted, to support regular newsletter communication
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None at this stage, Safety in Design workshops will be planned for all new work packages

Key Programme Risks

Risk	Mitigation	Residual Risk Level
Water services changes affecting programme delivery	Robust change management assessment and mitigations	Significant
Cost Increases	Align scope and schedule to estimate realistic costs Regular check ins and reconciliation of actual spend to forecasts	Significant
Expected Levels of Service unable to be met within financial constraints	Step change in investment included within Three-Year plan	Low
Inability to deliver to timeframes	Agree realistic timelines for each milestone at project kick off Allowance of adequate time contingency	Low
Poor Performance	Agree and confirm Key Performance Indicators (KPI) at Project kick off Utilisation of regular PACE scoring for contractors and consultants Regular project meetings to track progress and performance	Low

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

KEY PROGRAMME STATUS REPORT- THE BIG
STORMWATER STORY

3

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL**Communications and Engagement**

Engagement to inform the Stormwater strategy will be key to ensuring a fit for purpose strategic direction and ultimately work programme that details our communities long term vision and goals for the management of stormwater.

A detailed communications and engagement plan is being updated along with our technical advisors to structure engagement through the development of the strategy. This will continue to be reviewed as this work ramps up.

With Stormwater being a key priority in the Three-year plan officers plan to capture communities commentary throughout the consultation period, this will shape future engagement and provide insight into communities priorities related to stormwater management.

Three Stormwater Focus Groups were established in the aftermath of Cyclone Gabrielle - Waipawa, Waipukurau and Waipukurau Industrial - these focus groups play a key part in not only informing the strategy but being a medium for connecting with the wider community to both collect and share information. Three iterations of a quarterly newsletter have been shared with this group and we have created a community focused [webpage](#) which will display our future updates to the programme.

Mana whenua and local iwi groups will also play a significant role in our engagement plan. We will build off existing partnerships developed through the cyclone response works, and existing relationships in the wastewater programme.

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Cyclone Gabrielle Response – Open Drain Maintenance

MONITORING	100% PROGRESS	March 2023 START DATE	March 2024 END DATE	\$1.1M BUDGET	\$1.1M SPEND TO DATE	\$0 PLANNED SPEND
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Scope: Addressing deferred maintenance in cyclone affected drains, improving major district drainage channels and paving the way for capital upgrades programme.

PROGRAMME	Physical works complete – transitioning to corrective maintenance programme
BUDGET	Supported by capital programme budgets while proposed changes to operating costs are going through the Asset Management Plan cycle. Certainty in costs provided by contractor partnership agreements.
RISK	Robust risk management of physical works occurring. Methodology and prioritisation supported by consultant inputs.

The cyclone response works have been completed. Major drainage channels across the district including the Bush Stream, Eastern Interceptor, Pah Flat Stream and Kiripara Stream have been cleared and maintained to allow them to perform to design parameters. We are using the learnings from these works to feed into an operational maintenance cycle which brings together corrective and preventative maintenance using a risk-based prioritisation. We are taking a holistic view of operational maintenance, through a step change in investment within the Three-year plan and consideration of alternative resourcing approaches.



KEY PROGRAMME STATUS REPORT- THE BIG
STORMWATER STORY

5

KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



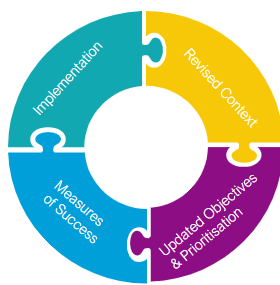
**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Stormwater Strategy – Iteration Two

INITIATION	5% PROGRESS	Sept 2023 START DATE	Dec 2024 END DATE	\$250k BUDGET	\$0 SPEND TO DATE
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Scope: To engage with community on how stormwater should be managed across the district, understand expectations and agree on outcomes, then create a strategy document with a clear vision, purpose, principles and measures that sets out a clear strategic direction and informs decision making

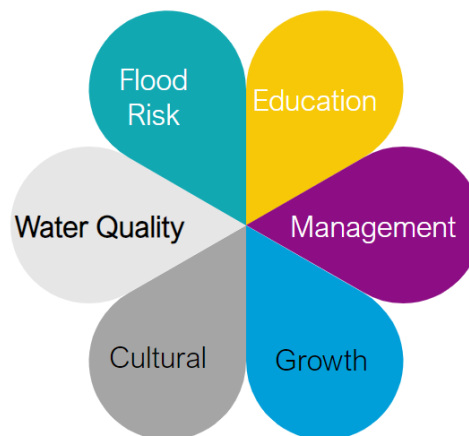
PROGRAMME	Initial drafting to be an extension of iteration one of the strategy, a communication and engagement plan to be finalised informing the overall programme for delivery of the long term strategy in 2024
BUDGET	Offers of service to support the strategy development are within budget
RISK	Risks have been initially identified. Ongoing identification and management of risk will occur.



Iteration 2

- April – October 2024
- Allows for collaboration / partnership
- Focuses on objectives and targets
- Brings in water quality issues
- 3-10 year horizon (AMP and LTP)

Iteration 2 (comprehensive):



KEY PROGRAMME STATUS REPORT- The Big Stormwater Story



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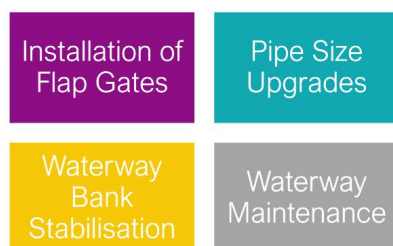
Quick wins programme

PLANNING	5% PROGRESS	June 2023 – June 2027	\$4.2M BUDGET	\$0 SPEND TO DATE
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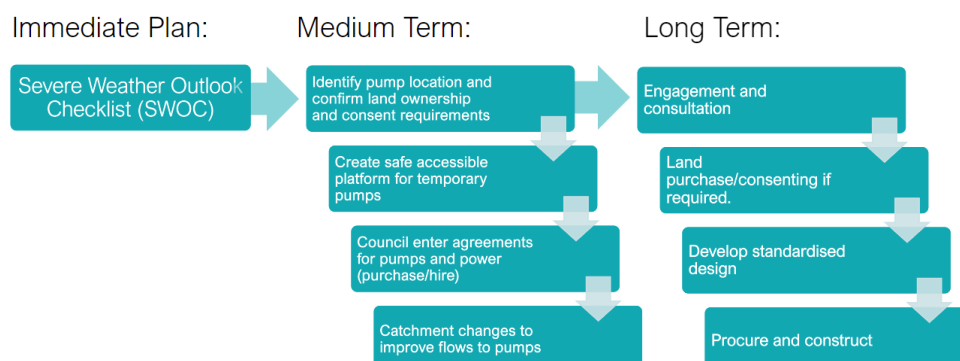
Scope: Implement a programme of easily implemented CAPEX and OPEX works to make immediate improvements the performance of the stormwater network. We have received the technical report identifying and prioritising the works with further planning currently underway to build this into a deliverable programme.

PROGRAMME	Planning phase on track, detailed planning and design phase to inform programme
BUDGET	Budget allocation and programme costs remain undefined until detailed planning phase. An estimate has been developed for refinement with a quantity surveyor.
RISK	Detailed risk analysis to be undertaken as planning phase develops, main risk lies in affordability and continued investment to the programme

▶ QUICK WINS



▶ EXTREME WEATHER EVENTS





**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Key Programme Status Report

**Cyclone Gabrielle Recovery and
Resilience Plan – Social Pou**

March 2024

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle**



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KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



Programme Name	Community Wellbeing & Resilience
Programme Manager	Debbie Northe, Community Connections Manager - Recovery
Programme Sponsor	Dennise Elers – Group Manager Community Partnerships
Reporting Period	1/2/2024 – 31/3/2024

Programme Objectives

The Community Wellbeing and Resilience programme responds to the key priorities identified under the Social Pou of the Tamatea – Central Hawke's Bay Cyclone Gabrielle Recovery and Resilience Plan.

Our recovery must ensure that first and foremost the welfare and health needs of whānau and communities are met. Council will achieve this by:

- Delivering on a recovery plan in partnership with iwi/hapū, key government agencies, and broader organisations.
- Putting communities, urban and rural, at the centre so they are empowered and supported to lead the direction of their own recovery and their own initiatives.

This will ensure our people are in the driver's seat guiding us towards a more resilience, future-proofed and thriving Central Hawke's Bay.

Sustaining Community Wellbeing

The need for sustained community wellbeing support has been identified and clearly heard across the district. While the initial response may be over, the long-term effects on personal and mental wellbeing and the journey of recovery ahead of us is significant.

Key areas of focus raised by the community to date for this priority have included.

- Navigational support
- Community wellbeing
- Supporting our rural sector
- Continued support for isolated and impacted communities
- Continued leadership in housing

Building Community Resilience

With the need for community to have increased resilience through times of isolation, such as that experienced through Cyclone Gabrielle, priorities and issues that support and build community resilience across the district identified include:

- Development of Community Resilience Plans.
- Establishing Community Emergency Hubs.
- Civil Defence radio network.
- Telecommunications resilience.

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



Delivery Analytics

Project Phasing

Project	Project Phase	Progress to date	Last month
Emergency Welfare Trailers	Planning	15%	-
Community Resilience Plans	Planning	30%	20%
Community Emergency Hubs	Planning	30%	25%
New Zealand Red Cross Home Bundles As at 31/3/2024 <ul style="list-style-type: none"> - Tranche one and two orders and voucher deliveries complete - Tranche three (final allocation), 2 orders to complete and vouchers to be delivered. 	Execution Project will be completed by 30/4/2024	95%	55%
Lifestyle Block Emergency Preparedness Handbook – continue to promote	Execution	80%	55%
Neighbourhood Support	On hold	10%	5%
Lifestyle Block Support Recovery & Resilience Workshop	Completed	100%	100%
New Zealand Red Cross Cleaning Kits	Completed	100%	100%

Funding

Our successful application to the New Zealand Disaster Fund (via New Zealand Red Cross) in December has allowed us to implement our community resilience work programme to respond to our communities' aspirations to build resilience and be better prepared for future events.

We received \$340,000 in January 2024 via the fund to support:

- Storage facilities
- Wiring upgrades
- Communications equipment
- Resources for Civil Defence centres, community emergency hubs and marae
- Two mobile welfare trailers

Further funding is being explored through:

- Department of Internal Affairs for halls work to support them being emergency hubs.
- Royston Trust – application for community based defibrillators

Cyclone Gabrielle Appeal Trust information has been distributed to our community, network of networks etc. The focus of the fund is to aid communities that have been directly impacted by the 2023 weather events. Focus is on projects that are ready to go, led by community, iwi, hapū, and marae. The recovery team have offered support to complete applications as required.

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



Executive Summary

Twelve months on from Cyclone Gabrielle, our community wellbeing initiatives are focussing on individual property owners who require ongoing support and supporting our partner agencies and community groups.

The Red Cross Home Bundles programme is nearing completion with two remaining orders to be placed, and the final vouchers distributed. Fifty homes have benefited from this programme.

The proposed Neighbourhood Support programme is currently on hold while we explore other community models for the delivery of the programme.

Hawke's Bay Emergency Management (HBEM) has adopted the Wellington Regional Emergency Management Office (WREMO) community hub model which has been successfully run for a number of years, with 127 hubs across the Wellington region.

HBEM are:

- Leading the strategy of community emergency hubs, of which there are likely to be 60 across the wider Hawke's Bay district.
- Coordinating communications equipment for the hubs – likely to be 'suitcase radios' for each hub that will operate on a hub frequency into our Emergency Operations Centre (EOC).
- Leading Community Resilience Plan (CRP) workshops and development of CRP's.
- Leading hub training.

Community Resilience Planning is underway with both the new Tikokino plan and existing Porangahau plan both out for consultation. A CRP workshop is scheduled for Otāne in April and conversations with other communities are ongoing to secure workshop dates. CRPs are developed by the community to ensure measures are in place to help look after each other before, during, and after an emergency, and identify the locations of Community Emergency Hubs (CEH).

Due to the timeframes of delivering CRP workshops, the CEH project is running parallel to the workshops.

CEH's are pre-identified, community-led places that can support a community to coordinate their efforts to help each other during and after an emergency. Community Emergency Hubs will be opened and operated by people within the community, not official authorities, when there is a desire for the community to help itself.

The following localities have been identified as hub locations, many of which will be based in community halls and marae.

- Argyll
- Ashley Clinton
- Elsthorpe
- Flemington
- Omakere
- Ongaonga
- Otāne
- Pōrangahau – possible sites still under land category 2A including Rongomaraeroa Marae
- Takapau
- Tikokino
- Wallingford
- Mataweka Marae
- Rākautātahi Marae

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle**

Procurement and delivery of hub resources including hub start up kits, catering packs, generators, emergency lighting, and civil defence emergency supplies is underway.

The hubs will be supported by two mobile welfare trailers which will be strategically located within the district.

Funding received has enabled us to purchase the five shipping containers that have been leased following Cyclone Gabrielle. These will be distributed to:

- Rongoamaraeroa Marae to store taonga – funding for cultural/marae restoration
- 2 x containers for CDC supplies – Waipawa and Waipukurau.
- 2 x containers to support community hubs – possibly as storage for trailers etc

Community Resilience Timeline 2024

End March	Hub resources finalised, procurement underway.
End June	All procurement completed; hubs established.
End Sept	All hub training completed, and open days held.

Mana Whenua

Council officers have met with representatives from Ngāti Kahungunu Iwi Incorporated (NKII) who plan to position emergency containers at:

- Mataweka Marae (Waipawa)
- Rākautātahi Marae (Takapau)
- Rongomaraeroa Marae (Pōrangahau)

We will continue to work with NKII to align the container resources with those in the CEH's.

Officers have also met with Te Puni Kōkiri to understand the work they are doing in building marae resilience. Marae resilience will be supported by our Pou Whātua and Emergency Management Officer.

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle**



Risk and Issues Assessment

Key Issues Impact on Project Objectives	Yes	No	Explanation and Proposed Resolution
Are there scope control problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The scope of the project will be finalised once the second round of community conversations have finished.
Will target dates be missed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific target delivery dates have yet been set – to be confirmed once project scope finalised.
Will project budgets be overrun?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Budgets currently being developed; expenditure will only be incurred as funding confirmed.
Are there quality problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage.
Are there resource problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage.
Are there risk management problems?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risks for the programme continue to be developed.
Are there issues with key stakeholders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community champion groups are currently being created. Realistic timeframes for delivery will be developed as part of the locality work plans.
Are there communications problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Communication challenges with NZRC Housing Bundles re confirmation of online ordering and delivery dates. Regular meetings with NZRC established to check on ordering progress – concerns have been escalated to NZRC management.
Are there health and safety issues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not at this stage

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience, Cyclone Gabrielle



Key Programme Risks

[Order risk from highest residual risk level to lowest]

Risk	Mitigation	Residual Risk Level
Resilience planning - community expectation re timeframes.	Addressed through a clearly defined workplan with timeframes and budget developed with community.	Moderate
Housing bundles – ongoing communication & delivery of bundles	Regular meetings with NZRC to escalate concerns as they arise.	Moderate
Lifestyle block event	Lack of attendance addressed through marketing campaign	Low
Housing bundles - breach of trust	Risk to recipient of Housing Bundles, mitigated through support from referring agencies.	Low

Likelihood	Consequence				
	1 - Insignificant	2 - Minor	3 - Significant	4 - Major	5 - Catastrophic
5 - Almost certain	Low	Moderate	Significant	Extreme	Extreme
4 - Very Likely	Low	Moderate	Significant	High	Extreme
3 - Likely	Low	Moderate	Significant	Significant	Extreme
2 - Unlikely	Low	Low	Moderate	Moderate	Moderate
1 - Rare	Low	Low	Low	Low	Low

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle



Communications and Engagement

Community Resilience Plan Collateral

HBEM continue to develop all associated collateral for CRP's and CEH's.



Resilience Communications

A new communications plan is being developed to support the rollout of the resilience work programme.

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle



Emergency Mobile Trailers

PLANNING	15% PROGRESS	April 2024 START DATE	May 2024 END DATE	\$49,000 BUDGET	N/A SPEND TO DATE
Scope: Mobile welfare trailers to support community resilience					
PROGRAMME	Two mobile welfare trailers are being built and resourced to support our Community Emergency Hubs and Civil Defence Centres.				
	<p>Each trailer will carry resources to equip a 50 bed emergency centre including:</p> <ul style="list-style-type: none"> - Generator and emergency lighting - First aid supplies - Hub start up kit - Stretchers, sleeping bags etc - Communication equipment - Basic catering supplies <p>CHB Engineering have been contracted to build the trailers to the following specifications:</p> <ul style="list-style-type: none"> - Trailer size approx. 1.325m wide deck (2.1m overall) by 2.0m long by 1.24m high (1.8m overall), like photos below - Trailer has disc brakes with dual 1-7/8" & 50mm coupling - Two lockable side doors that open to allow full access to the interior - One rear under floor door that open down allowing access to under deck - Two shelves, one each side, full length of trailer - One lockable storage box on front, approx. 1.2m long by 0.4m wide by 0.5m high - Two rear stabilizer legs, jockey wheel in front - Aluminium side plates full length, plus cover over the drawbar - Finish: Framework primed and exterior primed and painted Telegrey <div style="display: flex; justify-content: space-around;">   </div>				

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle****CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

	Estimated delivery of trailers 30 May 2024. Trailers to be fully resourced by 30 June 2024. Programme Lead: CHBDC
BUDGET	Via NZ Disaster Fund
RISK	To be determined

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle



Community Resilience Plans

PLANNING	30% PROGRESS	August 2023 START DATE	December 2024 END DATE	\$TBC BUDGET	\$Nil SPEND TO DATE
Scope: Supporting our communities to be more resilient by being better prepared for future emergency events.					
PROGRAMME	<p>A Community Resilience Plan is developed by the community to ensure measures are in place to help look after each other before, during and after an emergency.</p> <p><u>Methodology</u></p> <p>The process for developing a Resilience Plan is led by Hawke's Bay Emergency Management (HBEM) and supported by the Central Hawke's Bay Recovery Team through a community workshop where communities come together to discuss their hazards and risks, what impacts these may have on their community, and what knowledge, skills, and resources they have on hand to respond to an emergency.</p> <p><u>Action</u></p> <p>Community champions are being identified and follow up meetings are being held to progress this community resilience planning.</p> <p>As at 31 March 2024:</p> <ul style="list-style-type: none"> - Tikokino workshop held, draft plan out for consultation https://www.hbemergency.govt.nz/assets/Documents/Community/Tikokino-Community-Resilience-Plan-Draft-version-10-November-22-2023.pdf - Otāne workshop scheduled 5 May 2024. - Pōrangahau existing plan out for consultation. https://www.hbemergency.govt.nz/assets/Documents/Community/Porangahau-and-Surrounding-Areas-CRP-draft.pdf - Follow up meetings scheduled in April with Ashley Clinton, Elsthorpe, Ongaonga, Takapau and Wallingford. 				
BUDGET	<p>CRP development funded via HBCDEM.</p> <p>CHBDC contingency \$5,000 via social sector funding to support plan development.</p>				
RISK	<p>Community expectation re timeframes. Addressed through a clearly defined workplan with timeframes and budget.</p>				

KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle



Community Emergency Hubs

PLANNING	30% PROGRESS	August 2023 START DATE	December 2024 END DATE	\$TBC BUDGET	\$Nil SPEND TO DATE
Scope: To support communities to identify locations and resources required for them community to establish and lead a community emergency hub.					
PROGRAMME	<p>Through the community resilience planning process, the need for Community Emergency Hubs has been determined in local communities.</p> <p>Community Emergency Hubs are pre-identified, community-led places that can support a community to coordinate their efforts to help each other during and after an emergency.</p> <p>Community Emergency Hubs will be opened and operated by people within the community, not official authorities.</p> <p>We know that communities naturally come together to connect, share their stories about their experience, find out information about what is happening in your suburb, offer skills, resources, and assistance to those who need it, and look for assistance. After a large-scale emergency, such as a major flooding event, emergency services will be dealing with the most urgent call outs, so the people you live nearest to will be your most immediate, and ongoing, source of support.</p> <p>Hub resources:</p> <ul style="list-style-type: none"> - Hub start up kit - Communications equipment - Generator, portable lighting, and electrical supplies - Basic catering bin - Play bin - Civil defence bin (as below) 				
					

**KEY PROGRAMME STATUS REPORT- Community Wellbeing & Resilience,
Cyclone Gabrielle**



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

	<p>Locations and actions to date:</p> <ul style="list-style-type: none"> - Argyll – to meet with community group - Ashley Clinton – community group meeting April - Elsthorpe – recommended for solar via MBIE Community Renewable Energy Fund, stage one of application underway, community group meeting April. - Flemington – received generator. - Omakere – received generator. - Ongaonga – community champions group being formed. Received generator. - Otāne Hall – community champions group formed, CRP workshop in April. - Pōrangahau – possible sites still under land category 2A. Hall has received generator. Discussions with Marae and Country Club underway. - Takapau – community group meeting April - Tikokino – community champions group formed, CRP workshop held, draft CRP completed, hall wiring upgrade completed. Portable generator received. - Wallingford – community meeting April <p>Note: Waipawa and Waipukurau will be Council led Civil Defence Centres.</p>
BUDGET	\$340,000 confirmed via grant from NZ Disaster Fund
RISK	Community expectation re timeframes. Addressed through a clearly defined workplan with timeframes and budget.

7.3 REPORTS FROM JOINT COMMITTEES JANUARY - MARCH 2024

File Number:**Author:** Annelie Roets, Governance Lead**Authoriser:** Doug Tate, Chief Executive**Attachments:**
1. 15 March 2024 Regional Transport Committee Minutes.pdf [↓](#)
2. 25 March 2024 - HB CDEM Group Joint Committee Minutes [↓](#)**Purpose**

This report presents the minutes of the following Joint Committee for Council's noting:

1. 15 March 2024 – Regional Transport Committee minutes.
2. 25 March 2024 – Hawke's Bay CDEM Group Joint Committee minutes.

RECOMMENDATION**That:**

1. The Minutes from the Regional Transport Committee held on 15 March 2024 be received.
2. The Minutes from the Hawke's Bay CDEM Group Joint Committee held on 25 March 2024 be received.



Unconfirmed

Minutes of a meeting of the Regional Transport Committee

Date:	15 March 2024
Time:	1.00pm
Venue:	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
Present:	Cr M Williams, Chair Cr J van Beek, Deputy Chair Cr Tania Kerr (HDC) <i>online</i> Cr Kate Taylor (CHBDC) Cr K Price (NCC) L Stewart (NZTA) <i>online</i> Mayor C Little (WDC) <i>from 1.34pm</i> Mayor S Hazlehurst (HDC)
Advisory members in attendance:	I Emmerson (Road Transport Association) N Ganivet (Napier Port) <i>online</i> A Hallett (NZ Police) D Murray (AA) A Robin (HBRC Māori Committee) M Radford (Te Whatu Ora)
In Attendance:	K Brunton – Group Manager Policy & Regulation L Malde - NZTA M Allan – HBRC Transport Manager H Campbell -WDC <i>online</i> C Chapman – WSP Consultants <i>online</i> B Lane - HBRC B Cullen – HBRC Transport Strategy & Policy Analyst R Malley – NCC S McKinley – CHBDC <i>online</i> J Pannu – HDC <i>online</i>

1. Welcome/Karakia /Apologies

The Chair welcomed everyone, including Matt Radford from Te Whatu Ora who is attending for the first time as an alternate representative for Te Whatu Ora.

Api Robin opened the meeting with a karakia timatanga.

Resolution

RTC1/24 That the apology for lateness from Mayor Craig Little be accepted.

**Williams/Taylor
CARRIED**

2. Conflict of interest declarations

There were no conflicts of interest declared.

3. Confirmation of Minutes of the Regional Transport Committee meeting held on 3 November 2023**RTC2/24 Resolution**

Minutes of the Regional Transport Committee meeting held on Friday, 3 November 2023, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**van Beek/Price
CARRIED**

Mayor Sandra Hazlehurst joined the meeting at 1.09pm.

4. Follow-ups from previous Regional Transport Committee meetings

Bryce introduced this item which was taken as read.

RTC3/24 Resolution

That the Regional Transport Committee receives and notes the *Follow-ups from previous Regional Transport Committee meetings*.

**Williams/Taylor
CARRIED**

5. Regional Land Transport Plan adoption for consultation

Bryce Cullen and Mark Allan introduced the item, and discussions covered:

- The proposed Plan has been trimmed down from earlier versions but remains focussed on—maintenance, rebuild and resilience.
- The Plan is a \$5.5b programme spread over 10 years, with maintenance and some lower level projects being carried out during the first three year period – 2024-27. The larger projects will be in the outer years. \$4.6b of the budgeted spend affects state highways with some \$887m being spent on 'local roads' including the rural roading network.
- RLTP costs are generally shared on a 51% NZTA - 49% local councils basis. Councils will be struggling to pay their share, funded by rates.
- Submissions on the Government Policy Statement (GPS) on Land Transport close after the close of the HB RLTP submission process, which will allow HB to incorporate its RLTP feedback into a GPS submission from the region.
- The draft GPS broadly aligns with the HB RLTP, however it does include moves to reduce public transport funding which contradicts the HB RLTP and Regional Public Transport Plan.
- The GPS recognises SH2 Napier-Hastings Expressway as a road of national significance and HB will support this aspect of the GPS.
- When the GPS has been confirmed/approved, NZTA will work through the details with RTCs across the country.
- The intent of the Plan is unlikely to change and the major capital projects involved are

expected to stay the same.

- Porangahau in CHB is not mentioned in the Plan and it needs to be noted somewhere that CHB was facing \$50m roading repair costs before Cyclone Gabrielle hit.
- The Plan should incorporate all projects that may be considered over the next 10 years (a wish list approach) not just those seeking funding.
- Local roads and highways are poorly maintained and need to be returned to good condition - 82% of HB roads are rural.

Mayor Craig Little joined the meeting online at 1.34pm

- HBRC Māori Committee has been involved in preparing the Plan with further hui planned to encourage submissions and involve iwi in the consultation process.
- Some mismatches between facts and figures will need to be lined up before documents for consultation are released.
- The Form and Function Programme Business Case is the foundation for all project work in the draft RLTP and funding for it (up to \$1m) is itself one of the projects in the Plan which still needs to be approved before work starts.
- A submission on the GPS will be prepared on behalf of the RTC covering matters raised at this meeting and echoing the draft HB RLTP.
- HB health statistics are poor. Promotion and uptake of active transport options and reducing vehicle emissions can only help improve these. If people can safely use active transport alternatives they are more likely to use these.
- The RLTP process is basically a bid to particular funding pools available to RTCs. There are some major road repair projects underway in HB that are funded separately (Cyclone Recovery through Treasury). It would seem logical to identify these projects in the RLTP, thus providing overview/clarity, and then noting that particular projects are funded from other budgets, not the National Land Transport Fund.

RTC4/24 **Resolutions**

That the Regional Transport Committee:

1. Receives and considers the *Regional Land Transport Plan adoption for consultation* staff report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.
3. Adopts the draft Regional Land Transport Plan and consultation document, incorporating the minor amendments agreed at today's meeting, for consultation for a period of four weeks from 18 March 2024, ending on 14 April 2024.
4. Agrees that a submission on the draft Government Policy Statement on Land Transport 2024 is to be made, and delegates staff and two Regional Transport Committee members, being Councillors Tania Kerr and Martin Williams, to develop that submission.

**Williams/Taylor
CARRIED**

6. MyWay Trial evaluation

Mark Allan introduced the item, which was taken as read. Discussions covered:

- Passenger patronage increased during the trial, however the trial expenses were higher than expected due to maintenance and labour costs and the Consumer Price Index (CPI) adjustments required.
- The trial will no longer be run in Napier.
- MyWay is seen as a good add-on to a well-functioning public transport system.

- A MyWay trial service in Flaxmere was originally mooted, however up to eight vehicles would have been required. Funding for the MyWay trial was off-set by cancelling three poorly patronised routes and funding a Flaxmere trial would have meant cancelling more routes, negatively impacting services across the city.
- The MyWay service is continuing until July 2024. Expanding it temporarily into Flaxmere was investigated however the bus contractor does not have suitable vehicles available.
- Public transport in HB is very challenging. It starts with having twin cities located close to each other, both with relatively small populations but frequent flow between them. There is commuter demand but otherwise, generally public transport is not yet in our culture. There have also been complicating factors such as COVID, Cyclone Gabrielle, bus driver shortages, unexpected CPI costs and significant service cancellations.
- GPS has signalled falling support for public transport right when HB is trying to introduce different bus routes and services and negotiate a new contract for these.
- MyWay has a future but perhaps as a feeder to transport hubs – it is the only service over the past decade that has increased passenger patronage. It caters well for the disabled and those who find it difficult to access transport.
- Perhaps MyWay has been too cheap (at \$2) as well – for such a valued service it could be charged at a premium.

RTC5/24 **Resolution**

That the Regional Transport Committee receives and notes the *MyWay trial evaluation report*.

**Williams/Price
CARRIED**

7. Regional Transport Programme March 2024 update

Bryce Cullen introduced the item, which was taken as read. Discussions covered:

- Regional speed management planning has been put on hold by the Government.
- Roadsafe Expo is being held in the first week of May 2024 – for all HB high school students and the general public.
- Administration issues are hampering public transport contract negotiations now underway. The contract expires at the end of 2025 with any incoming contractor being given 12 months' notice of approval. This deadline is likely to be missed given a number of factors including the as yet unknown extent of Government funding for public transport.
- Six years ago bus fares in HB ranged from \$3.70 to \$5.00. Over time the fares were reduced (with Government funding support) to encourage patronage (which didn't work).
- NZTA subsidises public transport but requires a contribution from customer fares. It is likely that fares will have to rise to offset falling Government contributions, and to meet the minimum fare contribution rules. Five years ago customer fare contributions were three times higher than they are today.
- Total mobility costs have doubled following a rise in the use of the service.

RTC6/24 **Resolution**

That the Regional Transport Committee receives and notes the *Regional Transport Programme March 2024 update*.

**Williams/Taylor
CARRIED**

The meeting adjourned at 3.10pm and reconvened at 3.21pm

8. NZTA Waka Kotahi Regional Relationships Director's update

Linda Stewart introduced the item and discussions included:

- NZTA and MoT will be at the LGNZ Zone 3 meeting in Gisborne on 21 March 2024 to discuss the GPS. Submissions on the GPS close on 2 April 2024.

- The Government has recently confirmed the introduction of Road User Charges (RUC) for electric and hybrid vehicles as a means of increasing funding for the National Land Transport Fund.
- While highway speed management plan deadlines have been removed, councils can still continue to develop these.
- The NZTA Board has approved the rebuild of SH5 - the full long term business case for this highway continues to be built and funding for the rebuild is now being sought from the Government.
- Cyclone recovery work on the HB and Tairāwhiti roading networks are ongoing and substantial- these are expected to be completed by the end of June 2025. Transport Recovery East Coast (TREC) is planning to carry out community engagement sessions for the larger roading projects involved.
- SH2 Waikare Gorge realignment has been endorsed by the NZTA Board and project funding (\$220-\$280m) has been sought from the Government with a decision expected by the end of 2024. Work continues on the consent applications and administration.

RTC7/24 **Resolution**

That the Regional Transport Committee receives and notes the *NZTA Waka Kotahi Regional Relationships Director's update* and presentation.

**Williams/Taylor
CARRIED**

9. Verbal updates from advisory representatives

Martin Williams introduced the item and updates included:

- The trucking industry is impressed with road maintenance and upgrade projects.
- HB roads and Napier Port are busy with seasonal harvest traffic – recovery is underway.
- AA offered the view that Road User Charges would be better based on vehicle weight (as it is in Europe).
- Police roading activity over the holiday period showed good levels of compliance for breath testing and seat belt use. More than 20k speeding tickets were issued in HB in 2023 HB.

RTC8/24 **Resolution**

That the Regional Transport Committee receives the *Verbal updates from advisory representatives*.

**Williams/van Beek
CARRIED**

Api Robin closed the meeting with a karakia whakamutunga.

Closure:

There being no further business the Chair declared the meeting closed at 3.52pm on Friday, 15 March 2024.

Signed as a true and correct record.

Date:

Chair:



Unconfirmed

Minutes of a meeting of the HB Civil Defence Emergency Management Group Joint Committee

Date:	25 March 2024
Time:	1.30pm
Venue:	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
Present:	Chair H Ormsby, Joint Committee Chair - HBRC Mayor A Walker, Deputy Chair - CHBDC Mayor S Hazlehurst – HDC Mayor C Little – WDC Mayor K Wise – NCB
Advisory members in attendance	B Barber – Ngati Kahungunu Iwi Inc L Symes – Tātau Tātau o te Wairoa T Hawaikirangi – Mana Ahuriri Trust alternate
In Attendance:	I Macdonald – HB CDEM Group Controller I Wilson – NEMA <i>online</i> D Clifford – NZ Police <i>online</i> C Nicholls – MSD <i>online</i> G Varcoe – FENZ <i>online</i> N Peet – HBRC Chief Executive S Young – HBRC Group Manager Corporate Services D Tate – CHBDC Chief Executive B Allan – HDC Deputy Chief Executive L Marshall – NCC Chief Executive M Bush – Bush International Consulting M McGrath – HBRC Legal Counsel J Keown – HBRC Team Lead Communications P Martin – HBRC Senior Governance Advisor

1. Welcome/Karakia /Apologies

The Chair welcomed everyone to the meeting and Bayden Barber opened with a karakia timatanga.

2. Conflict of interest declarations

There were no conflicts of interest declared.

3. Confirmation of Minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 27 November 2023

CDE24/24 **Resolution**

Minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on Monday 27 November 2023, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Walker/Hazlehurst
CARRIED**

4. Independent review into the HB CDEM Group response to Cyclone Gabrielle

Hinewai Ormsby introduced the item, acknowledging those affected by the cyclone and thanking everyone involved in the response, and invited Mike Bush to provide an overview of the review and its findings. Discussions covered:

- The Terms of Reference for the review were very clear – how do we understand what happened and how do we improve responses to future emergency events.
- Bush consultancy's experienced team dealt with a large numbers of interviews with CDEM and council staff, governors, CDEM Controllers and team leaders.
- Large volumes of correspondence were analysed and a public survey was undertaken with more than 1000 responses received.
- What worked well was strong governance and robust plans – the intent was positive.
- The severity, speed and scale of the cyclone overwhelmed the officials involved in the response. There was a lack of situational awareness, compounded by power and communication outages, however mitigation should have been in place to address these.
- Civil defence officials weren't considering worst case scenarios. They didn't have plans or the capability to mitigate an event of that scale, and this lack of capability was also evident beyond the regional level. The NEMA system is viewed as not being fit for purpose – it sets up good people to fail.
- The review report contains nine tier 1 recommendations and 66 tier 2 recommendations – these are largely actions that need to be taken at a regional level but also include a recommendation that the national CDEM model is revisited.
- Solutions to some of the issues identified are set out in the report, including a roadmap for addressing the recommendations.
- The review's community interaction included visits to all parts of HB. There may be have been some uncertainty about the scope of the review and perhaps some 'review fatigue' as well which contributed to some meetings not being well attended.
- Mana whenua need to be more engaged in the readiness and reduction aspects of civil defence; they have the capability and coordination skills but are not always included in a response.
- A lack of communication was noted, including the need for a shared communication platform at regional and national level to enable timely and accurate reporting and for warnings to occur.
- Civil Defence across the country involves specific agencies and the wider community. Bigger events require much more coordination of the agencies, volunteers and the general public –

the responsibility for this coordination sits with the CDEM Group.

- The role of support agencies is subject to other reviews and the HB review team has received information from those. There needs to be more clarity about how we bring the agencies together and who is responsible for, and in control of a response.
- A national emergency was declared – this can complicate lines of communication and responsibilities. Recommendations include a first principles review of the NEMA system to make it very clear who is responsible for what during a national emergency.
- It would be practical for NEMA to provide expertise and specialist personnel to regions during an event to support local knowledge and networks. Currently it seems to be counter intuitive – the more severe an event is, the more we rely on part-time volunteers such as council staff. Support, enablement, coordination and resources (including expert staff) should be supplied from the national level, with local leadership.
- It would also seem practical for NEMA to provide regions and their communities with templates, roadmaps on how to cope during an event, and then provide support to communities through delivering training and emergency exercises.
- Training – in line with the review report’s recommendations, the training framework has been reviewed and some 230 council staff have been through additional training over the past year.
- It was suggested that independent emergency management expertise be engaged to lead the implementation of the review report’s recommendations. It may also be useful to have an independent member appointed to the CDEM Group Joint Committee.
- The report clearly sets out how to support communities at a local level so that they can help themselves during an emergency event.
- Transformational change across the country is required so that communities are able to trust CDEM in future.

CDE25/24

Resolutions

That the Hawke’s Bay Civil Defence Emergency Management Group Joint Committee:

1. Receives and considers the *Independent review into the HB CDEM Group response to Cyclone Gabrielle* staff report.
2. Accepts the findings of the *Independent review into the HB CDEM Group response to Cyclone Gabrielle* in full as contained in the *Hawke’s Bay Civil Defence and Emergency Management Group Response to Cyclone Gabrielle* report.
3. Directs the HB CDEM Coordinating Executives Group to, under the leadership of independent Emergency Management expertise and with mana whenua partners, develop an Action Plan to show how it will implement the *Hawke’s Bay Civil Defence and Emergency Management Group Response to Cyclone Gabrielle* recommendations, and urgently provides that Action Plan to the HB CDEM Group Joint Committee.
4. Requests that the HB CDEM Coordinating Executives Group recommends an independent emergency management specialist for appointment to the HB CDEM Group Joint Committee.

**Hazlehurst/Walker
CARRIED**

Bayden Barber closed the meeting with a karakia whakamutunga.

Closure:

There being no further business the Chair declared the meeting closed at 2.15pm on Monday, 25 March 2024.

Signed as a true and correct record.

Date:

Chair:

7.4 RISK AND ASSURANCE COMMITTEE RISK REPORT TO COUNCIL

File Number:

Author: Nicola Bousfield, Group Manager: People & Business Enablement

Authoriser: Doug Tate, Chief Executive

Attachments: 1. Council Risk Register Update April 2024 [↓](#)

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to provide visibility to Council of active risks that officers have reported to the Risk & Assurance Committee, that have trending outside of the risk appetite of Council for two quarters or more.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance, noting the key risk issues being reported.

BACKGROUND

The Risk Status Report to the Risk and Assurance Committee is part of regular and routine reporting designed to provide governance with oversight and input into the way that identified risks are being managed within Council.

As noted in the 14 March Council meeting, the Risk Maturity Review undertaken in late 2023 resulted in several findings and areas identified for improvement, that has subsequently changed to how officers report on risk for discussion with the Risk and Assurance Committee and Council as outlined below.

DISCUSSION

At the December 2023 Risk & Assurance Committee meeting, the Committee discussed the options for reporting “up” to Council. The Risk Maturity Report recommended that for risks that trend outside of Council’s risk appetite for 2 quarters or more, should be reported “up” to Council.

As the trends have developed, Officers note that as at the 14 March 2024 Risk & Assurance meeting, Council now has risks that are trending outside of appetite for two quarters and as such, this has triggered reporting “up” to Council in this report. Please see attached for the Risk Register Update outline the risks reported to the Risk & Assurance Committee.

How to interpret Council Risk Register Update

The attached Council Risk Register Update is a summarised version of Council’s top risks from it’s risk register and is discussed in detail at Risk & Assurance each meeting.

The risk titles also show the risk appetite of Council and then shows the sub-category risks with the residual risk trend. Where the risks are trending up or continuing along, there is an arrow to indicate this. If the residual risk is trending outside of the Council risk appetite, then there will be

commentary to explain. The discussion will be focussed on those risks that have trended outside of risk appetite for two quarters or more, the purpose of this report to Council.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

Officers will continue to report risks to Council that sit outside of the risk appetite of Council trending for two quarters or more.

RECOMMENDATION

That the report be noted.



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Risk Register Update – Quarter 3 – 2024

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Correct as at	27 March2024
Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Proud District - Central Hawke's Bay is proud of its identity and place							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Council loses or reduces its credibility or social licence to operate		N/A			↑		
Connected Citizens							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Council's business is significantly interrupted affecting its ability to operate		Business interruption					
		Cyber Security interruption					
Inadequate civil defence response		Inadequate civil defence response					
		The risk of Tsunami					
		The risk of a flooding event					



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Correct as at	11 March 2024
Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Prosperous District - is attractive to businesses, households and whānau that are actively engaged in, and contribute, to our thriving district.							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Unknown ongoing impact of Cyclone Gabrielle impacting Council		Unknown impact to Council					
		Unknown impact to community (Porangahau)					
Inability to demonstrate value for money to the rate payer		Inability to demonstrate value for money to the rate payer					
Central government funding uncertainty		Central government funding uncertainty					
		Roading funding uncertainty					
Council is unable to deliver Crown-funded projects		Council is unable to deliver Crown-funded projects					Council has already experienced the impact of funding decision from the new Government. The Transport Choices (from the Climate Emergency Response Fund) was cancelled by the new Government in January 2024, leading to funding being lost for the building of footpaths in Otane and Porangahau. While funding has been maintained for the Streets for People project in Waipawa, new Government direction has had an impact on the delivery of the programme. <u>Action:</u> The mitigation for this risk is for officers to work closely with Government officials to keep abreast of decision and continue to work within funding criteria decided by the Crown. This is particularly true for programmes of work Council has funding for, including the Infrastructure Acceleration Fund for the Waipukurau South Growth Precinct, the Better-Off Funding, the post-Cyclone funding for 4 key roading recovery projects, and the Flood Resilience Fund for the protection of the Waipawa Water Treatment Plant.
That rate increases are above forecast levels		That rate increases are above forecast levels					Budgets continue to be refined and are currently at a 24% increase at the time of writing. Many other Councils are also signalling similar increases, albeit off lower base rates. <u>Action:</u> Comms to community to give an early indication of what they should be expecting as a potential rate raise - in CHB Mail Rattling The Chains. An affordability forum has been held with Fed Farmers, citizens advise, budget services, food banks, Te Taiwhenua o Tamatea and Central Hawke's Bay College to hear from community on their feedback.



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Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Strong Communities							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Inadequate staffing capacity and capability to deliver Council's objectives		Inadequate staffing capacity and capability to deliver Council's objectives					
		Inability to recruit business critical roles - specifically at ELT or 3rd tier management level			↑		Vacancies in key management roles has meant the organisation accepts there is more risk, specifically with some roles remaining vacant for a long period of time. Key management roles currently vacant are the GM-CID, and 3rd Tier roles - Comms Manager, Waters Manager, Land Transport Manager and Resource Consents Manager. <u>Action:</u> This risk is continued to be mitigated by appointing internal support and contractor support. Specialised recruitment resources are being utilised to support current the recruitment drive to mitigate the financial impacts of current reliance on short term options.
Health & Safety - Failure to create and maintain safe council facilities and a safe environment for the community and staff		Failure to create and maintain safe council facilities and a safe environment for the community and staff					
Unknown ongoing viability of the Centralines Aquatic Centre and risk of ratepayer investment		Unknown ongoing viability of the Centralines Aquatic Centre and risk of ratepayer investment					



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Correct as at	11 March 2024
Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Smart Growth							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Inability to enable growth and development		Inability to enable growth and development					
		Inability to service development that then hinders or reduces growth					
		Inability to deliver the water capital works programme					
		Growth projections aren't realised as planned for in the LTP					
Contracts value for money/performance is not achieved		Contracts value for money/performance is not achieved					
		Uncontrollable contractor challenges					
Environmentally Responsible							
Risk Title	Appetite	Risk Description	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Council's inability meet its regulatory, legal or moral obligations		Council's inability meet its regulatory, legal or moral obligations					
		Failure to achieve drinking water legislative requirements					
		Failure to meet wastewater consent conditions - discharge into waterways					



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Correct as at	11 March 2024
Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Durable Infrastructure							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Critical asset failure		Critical asset failure					
		Failure of drinking water main Takapau Road, Waipukurau					
		Failure of water reservoirs in Waipawa and Waipukurau					
		Failure of Tikokino Road (Waipawa) Drinking Water Plant due to flood			⇒		\$2.5m has been allocated by the Crown through the Cyclone Recovery Unit for a project to rebuild a stop bank to protect the treatment plant. <u>Action:</u> The scope of works and contract has been completed and signed by the contractor for the first phase of flood protection works to build the "like for like" stop bank under section 330 if the RMA. This will create historic levels of flood protection to the water treatment plant.
		Failure of State Highway 2 bore field			↑		While the situation itself hasn't changed, the time we have taken (much longer than anticipated) has increased the risk. The project to upgrade the State Highway 2 bore field, that produces the water to service the Waipukurau township has operational risk with the current infrastructure being unable to be taken offline for servicing, as it is required to run continuously in order to supply the expected level of service. <u>Action:</u> This risk has been re-escalated to the ELT and CE with actions to scope the risk in detail to better understand likelihood, consequence and mitigations.
Water resilience		Water resilience					
		Waipukurau drinking water resilience			⇒		<u>Waipukurau drinking water resilience</u> Project planned to increase resilience in Waipukurau's drinking water has been rephased due to affordability. The recent water outage event in Waipukurau reinforces the need for the capital works programme and these kind of events will continue until the required renewals and upgrades are completed. <u>Action:</u> Project rephasing continues, after workshoping and further discussions with elected members there is agreement drinking water resilience is a top priority.
		Pourerere Beach water resilience			NEW ⇒		<u>Pourerere Beach water resilience</u> The water supply servicing the Pourerere Campground does not meet the requirements of the new Drinking Water Quality Assurance Rules, due to inadequate infrastructure to meet these rules. <u>Action:</u> to provide thorough briefing to council in coming months. Discussion with Taumata Arowai ongoing.



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Correct as at	11 March 2024
Prepared by	Nicola Bousfield
Sponsor	Doug Tate

Durable Infrastructure							
Risk Title	Appetite	Risk Subcategories	Trend				Narrative for those risks outside of Risk Appetite settings
			Q1	Q2	Q3	Q4	
Disruption of essential services		Disruption of essential services					
		Bridge failure (no alternate route or route of significance)					<u>Bridge failure (no alternate route or route of significance)</u> 1. New bridge added: Makaramu Bridge (Beach Road over Porangahau River) has potential lifeline link risk to Te Paerahi Beach. January 2024 inspection noted cracking to deck beam and deck pulled away from bridge portal. Makaramu Bridge has interim measures while design preparation currently underway, pier location is also difficult for contracting equipment to reach. 2. New: Patangata Bridge over Tukituki River on Elsthorpe Road has identified minor damage from February 2024 inspection. A cracked corbel structural element requires semi-urgent repairs. Risk is further deterioration in short term where a weight restriction may become warranted for heavy traffic. 3. Douglas Cutting - now into construction phase with a planned completion at the end of June 2024. 4. Titoki Bridge - design for a temporary solution has been completed. Currently awaiting further funding confirmation from Waka Kotahi before a contract can be awarded. At this stage its looking likely that funding will be approved, but awaiting formal confirmation. <u>Actions:</u> 1. Makaramu Bridge: design preparation and repair works to begin in March and expected to be completed within 12 weeks. 2. Patangata Bridge: has maintained its posted limit and still safely able to carry 44 tonne heavy weight limit. Douglas Cutting: Management of the construction contract to complete works will continue to ensure delivery by the end of June 2024. 3. Titoki Bridge: Officers are currently and will continue to work with Waka Kotahi to advocate for access to further Emergency Response funding.
		Routes significantly damaged by weather events					<u>Routes significantly damaged by weather events</u> There are a number of routes that have been significantly impacted by either Cyclone Gabrielle or previous weather events and access is limited with high risk of deterioration or the alternative route is significant - this includes Cooks Tooth Road, Wimbledon Road, Tourere Road and Gwavas Road. <u>Action:</u> A further funding application has been provided to Waka Kotahi and is currently available for review. Collaboration with the Regional Recovery Agency is underway to generate a forward programme which can be presented to the Crown for further funding. In April through work with the Regional Recovery Agency a meeting is planned with the PMO where the Mayor and Chief Executive Officer, along with partners from across the region will be able to advocate for further funding assistance. At-risk sites have been weight-restricted, closed and or temporary repairs implemented where possible. Monitoring and repair of sites where possible under funding restrictions.
		Road asset damage due to weather					<u>Road asset damage due to weather</u> As well as the damage sustained in Gabrielle, large parts of the roading network remain damaged from 2022 events. Combined, this creates a significant impact for our road users as well as a significant challenge for our teams of staff and contractors to recover from. Limited maintenance contracts that don't and can't account for the scale of repairs required. <u>Action:</u> The 3 Year Plan consultation document including the level of service and the preferred funding/financial management options leading to an adopted 3 Year Plan. Anticipate that the Roding Recovery additional funding (\$129mil) FAR (NZTA funding assistance rate) will be confirmed.

7.5 THREE YEAR PLAN 2024-2027 UPDATE

File Number:**Author:** Lisa Harrison, LTP Programme Manager**Authoriser:** Doug Tate, Chief Executive**Attachments:** Nil

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to provide a general update on the Three Year Plan 2024–2027 programme overall and progress underway.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as of some significance noting the Three Year Plan's overall importance.

BACKGROUND

Collectively Council has made significant progress on its Three Year Plan 2024–2027, achieving a significant milestone at its meeting on 10 April 2024, adopting the Three Year Plan Consultation Document and supporting information for consultation to commence.

Work on the development of the plan has been underway since August 2023 with key inputs, updates and/or decisions on the Three Year Plan having occurred at Council's meetings of [17 August 2023](#), [21 September 2023](#), [15 November 2023](#), [14 December 2023](#), [15 February 2024](#), [14 March 2024](#) and most recently [10 April 2024](#). Additional workshops have also been held, with the presentations from workshops held in 2024 available [here](#).

Council is now in the formal consultation and engagement phase of the Three Year Plan 2024–2027. This section describes the activities that are now formally underway and remaining milestones and activities Council is formally engaging with community on.

DISCUSSION

This section of the report outlines the engagement and consultation activities, along with the next milestones of the Three Year Plan Engagement.

Consultation

At the time of writing, already 6 submissions had been received in the few hours the online survey had been open since Wednesday afternoon. The approach to consultation is consistent to that previously outlined to Councillors through reports and updates.

The notable face to face and 'live' engagements include four cuppa with a councillor, opportunities for community to speak directly with Elected Members supported by Staff. This will be supported by two Facebook live opportunities to engage online with community.

Other online interactions will include regular Facebook posts and tiles, directing people to pertinent decisions and information that Council are consulting on. An online email will also be distributed across Councils recovery and wider networks, expected to reach a significant number of residents.

An important change in this years consultation approach, is seeking to engage more directly through local community meetings or activities that are already occurring, rather than seeking out new opportunities. Already a number of connections across the district have been confirmed.

Officers will continue to remain agile and change/adjust our approach to consultation, including the associated material as required.

The specific dates for Cuppa with a Councillor the Facebook lives are shown below:

Engagement	Date	Time	Location
Q & A Facebook Live	Thursday, 18 April	7.00 – 7.30pm	Online
Q & A Facebook Live	Tuesday, 30 April	7.00 – 7.30pm	Online
Cuppa with a Councillor	Saturday, 20 April	12.00 – 2.00pm	Waipawa Library
Cuppa with a Councillor	Wednesday, 24 April	5.00 – 7.00pm	Te Huinga Wai – Knowledge and Learning Hub
Cuppa with a Councillor	Friday, 26 April	11.00 – 12.30pm	Waipawa Library
Cuppa with a Councillor	Thursday, 2 May	11.00 – 12.30pm	Te Huinga Wai – Knowledge and Learning Hub

Programme timeline

The next key project milestones are listed in the table below.

Activity	Date
Adoption of Consultation Document	Thursday, 10 April 2024.
Consultation Opens	Wednesday, 10 April 2024.
Consultation Closes	Sunday, 12 May 2024 – 11.59pm.
Hearings	Wednesday, 22 May 2024, 23 May 2024 also, if required.
Deliberations	Thursday, 30 May 2024.
Adoption of Three Year Plan 2024–2027	13 June 2024.
Striking of the Rate (if not earlier)	27 June 2024.

While not part of the formal Three Year Plan consultation and engagement process, Council will also be briefed on fees and charges for the 2024/25 year on 18 April 2024, before these are formally presented to Council for adoption at its meeting of 23 May 2024.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.

- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

NEXT STEPS

The next key milestones associated with the Three Year Plan 2024–2027 have been outlined earlier in this report. Most notably at this time our focus remains on ensuring adequate and fulsome engagement and consultation with community occurs on the Three Year Plan.

Upon the engagement and consultation period coming to an end, Councillors can expect Hearings to be tabled scheduled for 22 May 2024, ahead of Council's next Ordinary Meeting of 23 May 2024. Deliberations are then set to be held for 30 May, ahead of Council's meeting of 13 June 2024, where it is scheduled, that Council will adopt the Three Year Plan 2024–2027.

Officers will continue to update the Elected Council on any major updates or changes that come to hand.

RECOMMENDATION

That the report be noted.

7.6 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) FOUR-MONTHLY REPORT FOR MEMBERS - NOVEMBER 2023 - FEBRUARY 2024

File Number:

Author: Doug Tate, Chief Executive

Authoriser: Doug Tate, Chief Executive

Attachments: 1. LGNZ Four Monthly Report for Members – Nov 2023 to Feb 2024 [↓](#)

RECOMMENDATION

That the report be noted.

PURPOSE

The purpose of this report is to present the Local Government New Zealand (LGNZ) Four Monthly Report for Member Councils to Council for its noting for the period of November 2023 – February 2024.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as not significant.

BACKGROUND

The report is an LGNZ initiative introduced in late 2023, that summarises LGNZ's work on behalf of member councils. It is specifically designed to be placed on council agenda for discussion and feedback. The report is produced three times a year and complements LGNZ's regular communication channels, including Keeping it Local (our fortnightly e-newsletter). This report is the second report to be provided to Council.

The report provides updates across the five priorities for LGNZ and outlines a number of other important work programmes underway.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made.
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter.
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan.
- Any decisions made are consistent with the Council's plans and policies; and

- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council or would transfer the ownership or control of a strategic asset to or from the Council.

RECOMMENDATION

That the report be noted.



LGNZ FOUR-MONTHLY REPORT FOR MEMBER COUNCILS

// NOVEMBER 2023-FEBRUARY 2024



Ko Tātou LGNZ.

This report summarises LGNZ's work on behalf of member councils and is produced three times a year. It complements our regular communication channels, including Keeping it Local (our fortnightly e-newsletter), providing a more in-depth look at what we do.

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Introduction

This report is designed to be put on your council agenda for discussion and feedback. We would welcome the chance to speak to it at your council meeting, whether in person or via zoom – please get in touch with us to arrange that.

Highlights of this period from November to February have included building relationships with key Cabinet Ministers in the new Government and locking in regular meetings for the year. We have resumed meetings with the Prime Minister and enjoyed good levels of attendance of Ministers and MPs at sector meetings. This follows our [Briefing to the Incoming Government](#), which was well received both by members and central government. In 2024, for the first time, LGNZ was officially represented at Waitangi, marking a step change in our approach to strengthening partnerships with Māori – as well as providing valuable opportunities for both formal and informal political engagement. Significant policy/advocacy work on behalf of councils, along with media and social media activity, is reported on in detail below.

December's Special General Meeting wrapped up an intensive five-month process on the Future **by** Local Government that included new ways to engage members. The next step is taking this long-term platform and determining what to advocate on in the shorter and longer term – and tailoring this for the right audience. We'll be engaging more with members on that soon.

LGNZ advocated for more time and flexibility around LTPs given the changes to water reform. This was achieved, with the repeal legislation giving councils an additional three months to adopt their LTPs, an ability to forgo the audit of the consultation document, and to reduce consultation requirements on subsequent amendments. There's a lot more detail about all areas of our policy and advocacy work in this report.

Another highlight of this period was agreeing an interim collaboration agreement with Auckland Council CE Phil Wilson. The arrangement allows access to professional development opportunities for Local Board members, particularly Te Maruata and Young Elected Members.

In the area of professional development support, you will see the increasing range of Ākona modules in response to your requests.

Ngā mihi
Sam and Susan

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Progress on strategic goals

Priority/01

Resetting the relationship with Central Government

Political engagement and government relations

Our reset political strategy initially focused on establishing credibility and building relationships with key Cabinet Ministers. As with any change of government, the first step is to get to know Ministers – how they operate and what they expect – and to slowly build their understanding of the intricacies of local government, the challenges we face and the opportunities we could unlock together. Regular meetings between LGNZ and Prime Minister Christopher Luxon, Local Government Minister Simeon Brown and Regional Development Minister Shane Jones are locked in the diary for the year. We're also working to schedule regular meetings with Resource Management Reform and Infrastructure Minister Chris Bishop. We'll have a raft of Ministers speaking at our March sector meetings to help set the agenda for the rest of the year.

As well as our regular formal meetings with the Prime Minister, Ministers and key officials, our broader approach has included:

- // Being part of political events such as Waitangi commemorations, where it's possible to speak to a broad range of Ministers in formal and informal settings (more on Waitangi below);
- // Hosting a localism briefing for new National Party MPs to bring them up to speed on what localism means, why taking a place-based approach works well and how councils can enable the delivery of government policy if the system is set up right.
- // Taking steps to set up a network of former members of local government who are now MPs – and who understand and can champion local government's interests inside the Beehive. This kicked off with an informal pizza and drinks night.

Sitting alongside this, we are undertaking policy work that positions LGNZ as a speed boat – rather than the slow-moving cruise liner the public service can be viewed as – more detail on this below.

Susan and key public sector CEs have 1:1s scheduled throughout the year to build trust and help build the public service's knowledge about local government's challenges, as well as explore where the opportunities may lie for quick wins.

Briefing to the Incoming Government

We finalised and shared our [Briefing to the Incoming Government](#) in late November. The briefing focussed on localism and where we would like to work together on the Government's priorities and

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was aimed at opening the door for future engagement. It included content regarding issues like investing in infrastructure, water services, resource management, and emergency management.

Priority/02

Establishing stronger Te Tiriti-based partnerships with Iwi Māori

Waitangi commemorations

For the first time, LGNZ was officially represented at Waitangi, marking a step change in our approach to strengthening partnerships with Māori as well as providing valuable opportunities for political engagement. Our contribution included hosting a panel discussion in the Forum Tent on local government's role in honouring Te Tiriti. About 100 people attended and contributed some thought-provoking pātai from the floor; feedback about the event was positive. We took a proactive approach to media coverage that outlined our position on Māori Wards, which is based on fairness and treating Māori Wards the same as other wards.

Te Maruata update

Te Maruata Rōpū Whakahaere met in Wellington in November to refine their priorities for the rest of the triennium, and will be holding a whānui hui online on 14 March. The hui is also an opportunity for the wider whānui to meet LGNZ's new Kaitohutohu Matua Māori (Principal Advisor Māori), Mereana Taungapeau, who started in February. Mereana is currently developing a Te Ao Māori workstream that seeks to support LGNZ with the design of tools/processes/approaches to create a stronger, more meaningful Te Ao Māori foundation. This foundation will support increased cultural capability of LGNZ staff that will then extend into positive outcomes for members. It will help Te Maruata to maximise their capacity and transform their work programme to focus on pro-active kaupapa of importance to Māori across Aotearoa. We've been able to extend the invitation to the online whānui hui to Māori Local Board members because of the cooperation agreement with Auckland Council Local Boards. At the hui, the whānui will elect three new members to sit on the Rōpū Whakahaere. The new Rōpū Whakahaere will meet in person in April, to discuss their forward work programme with Mereana and the wider LGNZ team.

A key issue for Te Maruata is strong advocacy on retaining current arrangements for the establishment of Māori wards and constituencies, and protecting those wards and constituencies that are already in place.



Priority/03

Campaigning for greater local decision-making and localism

Choose Localism and Future by Local Government

FbLG process

December's Special General Meeting wrapped up an intensive five-month process that included new ways to engage members.

The second FbLG event on 2 November concentrated on four areas identified at the September event as potentially being possible to reach agreement on. The nearly 200 attendees split into four groups – Funding, System transformation, Te Tiriti, and Wellbeing & working with central government. Each group created a position and presented it back to the whole audience, then revising it in response to feedback and presenting again.

Between the first and second events, we also ran participative online engagement that allowed people to see how their opinions fitted with other people's and make comments. In total 164 people engaged with the online platform. People from 19 different councils took part.

Supporting all this engagement was a range of email communications, including designed emails to all elected members, promotion in Keeping it Local, personal emails from Sam, and personal emails from Susan. We shared all the of the data and outputs from the events back with members.

Some of the email campaigns (which were all to 1500 recipients) recorded extremely high open rates by industry standards. For context, the average open rate for non-profit member organisations is 39%¹

- “Last chance to complete online engagement” on 30 October had a 67% open rate
- Make your voice heard – new FFLG online tool on 13 October had a 68% open rate
- “We’re making progress towards FFLG consensus” (which included the pack for councils to hold conversations) on 4 October had a 57% open rate

We used all the feedback and data to create a consensus outcome paper, which was shared with members on 24 November ahead of a Special General Meeting on 11 December, which voted to include all five sections in the FbLG package. These were the final results:

// Section 1 – Build a new system of government that's fit for purpose – **93.6% in favour**, 6.4% against; 0% abstain.

¹ https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5409-average-industry-rates?lang=en_US



-
- // Section 2 – Rebalance the country’s tax take between central and local government – **98.0% in favour**, 2.0% against, 0% abstain.
 - // Section 3 – Create stronger, more authentic relationships between local government and iwi, hapū and Māori – **76.1% in favour**; 19.5% against; 4.4% abstain.
 - // Section 4 – Align central, regional and local government priorities – **93.6% in favour**, 6.4% against, 0% abstain.
 - // Section 5 – Strengthen local democracy and leadership – **89.4% in favour**; 10.6% against; 0% abstain.

What now for FBLG?

Not everything in the package of ideas that came out of the Future by Local Government process will be palatable to the new government and some ideas won’t be advanced in this political term. The package approved at the SGM is the start of a long-term platform for advocacy that goes beyond this current government (and the next too). The next step is to tailor our advocacy to the appropriate audience – right now for the National-led Coalition – and to actively involve members in that. This will be workshoped at our April sector meetings.

Choose Localism

We have developed a plan to activate Choose Localism this year that includes political, member and media engagement, with our annual SuperLocal Conference a key milestone where localism will be brought to life.

A key part of our work will be launching a Choose Localism toolkit, which our Policy Team is working on. This will be a practical resource for elected members and staff that shows how councils can adopt localism as part of their core work. We’ll be releasing the toolkit in stages, with the first part of the toolkit focused on applying localism to engagement and consultation processes. We plan to use the toolkit as a way to showcase good practice examples of work happening across councils.

As part of the Choose Localism campaign, we are looking at ways to tackle the issue of voter turnout (and therefore mandate) for local government. There have been several reviews and numerous calls for local government electoral reform over the years, with no progress being made. Only four out of ten eligible voters have their say in local elections, compared with eight out of ten for central government. Mayor Nick Smith, who has been part of a number of Justice Select Committees looking into this, will lead an LGNZ Technical Working Group to get traction on the issue. The working group will have a very clear purpose: to drive LGNZ’s advocacy work to strengthen the democratic mandate for local government to represent and meet the needs of its communities. Moving local government to a four-year term will be part of this work.



Priority/04

Ramping up our work on climate change

Inquiry into community-led retreat and climate adaptation funding

In late 2023, we submitted on the inquiry into community-led retreat and climate adaptation funding that was started by the previous government. Our submission stressed the importance of an enduring framework for climate adaptation and retreat that has cross-party support. We have encouraged the government and Environment Committee to continue with the inquiry and climate adaptation work in both our submission and our briefing to the incoming government. We understand that work is underway to re-ignite the inquiry. There is a real opportunity for LGNZ to play an active role in working with the Government to develop its climate change adaptation policy framework.

Other climate change work

In late 2023, we worked with Whakatāne District Council, Northland Regional Council, the Aotearoa Climate Adaptation Network (ACAN) and Beca to produce guidance that sets out climate change legislative requirements and reforms that councils should think about when preparing their LTPs. This guidance will be a living document and updated in the coming months to reflect the new Government's emerging policy and legislative reform programme.

We also supported ACAN's two-day hui for council staff working in the adaptation space in Christchurch, which was attended by over 100 people.

Support for Cyclone-affected councils

We've continued to engage with affected members on what they needed from additional orders in council or support from the new Government. Alongside helping councils to address their specific needs, we've continued our wider call for a more sustainable approach to emergency event recovery, which has been included in recent submissions as well as in the Briefing to the Incoming Government.

Our Policy Team met with the secretariat of the Cyclone Gabrielle Recovery Taskforce to support development of their insights framework, which seeks to capture the lessons learned from their work. We have also started engagement with the Department of Prime Minister and Cabinet on their next steps on their critical infrastructure framework and minimum standards.

The report on the Government Inquiry into the Response to the North Island Severe Weather Events is expected to be out shortly. We understand that consideration of the Emergency Management Bill (which we submitted on in October 2023) is on hold until the release of this report, so the Select Committee can consider it and any changes needed to the Bill. This may involve further submissions or engagement.



Priority/05

Delivering and building on our core work

Water services reform

LGNZ advocated for more time and flexibility around LTPs given the changes to water reform. This was achieved, with the repeal of the previous government's water services legislation giving councils an additional three months to adopt their LTPs, ability to forgo the audit of the consultation document, and to reduce consultation requirements on subsequent amendments. Alternatively, councils can defer development of their LTP for 12 months if they produce an enhanced Annual Plan.

The replacement approach for water services will be rolled out in two parts. A first bill will be passed by the middle of the year and will require the development of service delivery plans (which will be the vehicle to self-determine future service delivery arrangements). This bill will also put in place transitional economic regulation and provide a streamlined process for establishing joint water services CCOs. A second bill will be introduced at the end of the year and will set out provisions relating to long-term requirements for financial sustainability, provide for a complete economic regulation regime, and introduce a new range of structural and financing tools, including a new type of financially independent council-controlled organisation.

Taumatā Arowai is starting to develop regulations for storm water and wastewater, and attended LGNZ sector meetings in March.

Resource management reform

Having repealed the Natural and Built Environments and Spatial Planning Acts prior to Christmas, the Government has worked at pace to develop a new fast-track consenting regime, with legislation introduced to the House in early March. We are planning to make a joint submission on the Bill with Taituarā and Te Uru Kahika.

We're also thinking about how we can influence the new Government's thinking around what a replacement resource management system could look like – which is something it has signalled it's interested in. Our sense is that there is alignment across the membership on some aspects of resource management, including strong support for retaining regional spatial planning, shifting to integrated national direction and developing a climate adaptation framework. There is also a strong desire to see local and regional planning decisions made at place.

We also understand that the new Government is working at pace to make a number of changes to the NPS-Freshwater Management. We're monitoring these changes closely along with Te Uru Kahika.

Transport

Late last year we stood up the LGNZ Transport Forum, which includes a mix of National Council spokespeople and other representatives. The group has recently met to discuss its work programme, following both National Council's adoption of the [Position Statement on Transport](#) and the swearing-



in of the new government, which gave us a steer on the broad direction for transport policy over the next three years and beyond. Mayor Neil Holdom has been elected Chair of the forum.

The Forum will support the development of LGNZ's submission on the [draft Government Policy Statement on Land Transport](#), which is due on 2 April 2024.

Our position statement includes the following key policy objectives:

- // A strategic, long-term approach to planning that joins up central and local government decision-making to address maintenance and climate adaptation needs.
- // Sufficient, long-term transport investment that prioritises resilience building, safety and better asset management across both new developments as well as maintenance and renewals.
- // Integrated transport and freight networks that support placemaking by connecting our rural communities, towns and cities and making them great places to live and work.
- // A transport network that can adapt to the future climate and prioritise decarbonisation.

City and regional deals

The Government has strongly signalled interest in long-term city and regional deals as a way to partner with local government to create pipelines of regional projects.

In late 2023, we commissioned Linda Meade, Director at Kalimena Advisory, to provide insight into the international experience around city and regional deals, and how this might be applied in the New Zealand context. [The paper](#), which was presented at the November Metro Sector meeting and has since been shared with members more widely, set out background on the key elements of city and regional deals, different options that have been used in the United Kingdom and Australia, and considerations and key takeaways that could be applied when designing a city and regional deals framework for New Zealand.

We're continuing to think about how city and regional deals can be structured to maximise the benefits for local government. The Policy Team is pulling together a think piece that will highlight how city and regional deals could support better alignment between central and local government. This will be shared with members and support conversations we're having with Ministers and officials on the framework for these deals.

Local government funding and financing

We have commissioned NZIER to estimate the financial impacts of various reforms on councils – which is all about quantifying the unfunded mandate. This work will support our ongoing conversations with the Government on how they consider and mitigate the implementation and operational costs on local government of their reforms. The specific areas we are costing (National Policy Statement for Freshwater Management, National Policy Statement on Urban Development and Medium Density Residential Standards, Local Alcohol Policies, improving recycling and food scrap collections) have been chosen to be representative of reforms with a range of impacts on councils. This work is expected to be completed in May.

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We've also recently commissioned Brad Olsen and the team at Infometrics to develop a report that looks at the various factors that have driven up local government's costs. We'll be sharing this with members shortly, and discussing it in detail at our April Combined Sector Meeting.

Both of these pieces of work are part of the broader advocacy we're doing around rates rises and building community understanding of the reasons for them.

Ratepayer Assistance Scheme

The RFS is a special purpose tool that would provide support to ratepayers to finance any local authority charge. With balance sheet separation, and proximity to both local and central government, it would have a very high credit rating and therefore be able to provide the cheapest possible financing terms to ratepayers.

The Ratepayer Financing Scheme's flexibility would enable it to support:

- // Development contributions to enable housing development.
- // Home improvement policy to meet healthy homes, earthquake strengthening, home insulation and solar panel installation, water separation and storage etc.
- // Rates postponement to provide relief to ratepayer experiencing affordability pressures.

A detailed business case supporting the RFS's viability has been completed with the support of Auckland, Hamilton, Tauranga, Wellington, Christchurch councils alongside the LGFA and LGNZ. So far Auckland and Tauranga have confirmed financial support to establish the RAS.

Remits

We're continuing to make progress on remits where we can – though as is always the case following a General Election, progress has slowed somewhat as we wait for the new government to bed in and understand how our remits relate to its priorities. We are thinking carefully about ways that we can build remits into our existing policy and advocacy work programmes to maximise limited resources across a wide number of issues.

Remit	Progress update
Allocation of risk and liability in the building sector	We raised the issues that this remit addresses through our involvement in a working group that was reviewing the building consent system in 2023. Our Metro Sector met with the Minister for Building and Construction in March 2024. More substantive work is needed to progress this remit.
Rates rebates	We wrote to the Minister of Local Government on 21 January 2024 asking the Government to amend the Rates Rebate Scheme and benchmark further increases to changes in the local government cost index.
Roading/transport maintenance funding	This remit will be picked up through the work that our Transport Forum leads.
Local election accessibility	For us to achieve the intent of the remit, there will need to be an amendment to the Electoral Act 1993. We will begin work soon to



	develop a case for change before engaging with the Minister of Justice.
Ability for co-chairs at formal meetings	Guidance on how to introduce co-chairs, which has been informed by legal advice, has been incorporated into our revised Guide to the LGNZ Standing Orders Template, which was published in early February 2024.
Parking infringement penalties	We're yet to start substantive work to progress this remit.
Rural and regional public transport	This remit will also be picked up through the work that our Transport Forum leads.
Establishing resolution service	National Council agreed that work to progress this remit will form part of our 2023 – 2025 strategy.
Earthquake prone buildings	We met with the Deputy Mayor of Manawātū District Council to begin development of a proposed plan for next steps on this remit, which will be delivered this year. We have also reached out to Engineering New Zealand to understand their perspectives on the viable options.
KiwiSaver contributions for elected members	We've received legal advice from Simpson Grierson on the changes that would need to be made to the Local Government Act 2002 and the KiwiSaver Act 2006 to enable elected members to be eligible for KiwiSaver contributions and have begun drafting advice for Ministers and officials.
Scope of audits and audit fees	Part of the approach to reduce audit fees is to ensure that the legislative requirements and scope (and resulting repetition and complexity) of Long-Term Plans and Annual plans and reports are reduced to be better aligned with needs and cost less to audit. To support this, we are in the process of undertaking a desktop review of a number of reports that made recommendations on how to achieve this. We've also made recommendations around the need revisit councils' planning and accountability obligations in our Future by Local Government Consensus Outcome Paper.

Other policy and advocacy work

Freedom camping

The Policy Team have released updated guidance and a model bylaw that reflect recent amendments to legislation and case law, to support councils to develop, review, and administer bylaws relating to the Freedom Camping Act 2011 (FCA). Amendments to the FCA came into force on 7 June 2023, but there is a transitional period before the new certification for self-contained motor vehicles and related provisions come into force.

The Ministry of Business, Innovation and Employment and the New Zealand Motor Caravan Association part funded this work, and we worked with them and Taituarā to develop it.



The guidance is available [here](#). Two versions of the new model bylaw are available, [one](#) highlighting the changes to the 2018 model bylaw, and [one](#) without the highlighted changes.

Drought planning

We were engaged by the Ministry for Primary Industries to participate in an all-of-government group that undertook work to prepare for expected impacts of drought over Summer 2023-2024. Our involvement in this work was principally to ensure that local government remains front and centre in the government's planning and thinking, and to help provide appropriate communications channels back to councils.

Media

Media was a strong advocacy tool used to its full advantage during the pre-election period when politicians were in the middle of campaigning. The post-election period, including when special votes came out and coalition talks were underway, was also a good opportunity to thrust local government issues into the political spotlight. This served dual purposes: to inform political journalists of the challenges that government needs to address to ensure local government thrives; and to firmly demonstrate to the incoming government that the challenges facing local government needs the Government's attention or they risk not being able to deliver on their priorities.

Here are some examples of LGNZ's proactive work in that period:

- [Funding anxiety across the country as local government considers its future | The Post](#)
- [Councils plead for more certainty over National's Three Waters plans | RNZ News](#)
- [Local councils facing cost pressures across the country | RNZ](#)
- [Councils plead for clarity on water infrastructure reform | RNZ](#)
- [Christopher Luxon claims victory: 'Our children can grow up to live the lives they dream of' | Newsroom.co.nz](#)

Towards the end of last year, our media campaign centred on proposed rate rises and what's driving them ramped up. LGNZ led the narrative by using champions like Cameron Bagrie and Āpopo to visibly back our message. Sam also fronted a proactive media conference and numerous interviews over December and January. As at the end of February, we generated 48 unique pieces of media coverage capturing Sam's message for the need for more funding and financing tools for local government.

Another major piece of advocacy through media is four-year-terms for local government. Sam has used every opportunity to talk about the efficiencies we'd gain by implementing longer electoral terms. This has led to stories in local papers as well as in-depth coverage by RNZ's political reporter, Russell Palmer.

Our social media channels have had a 16.4% increase in engagement for the last quarter compared to this time last year, along with a 458% increase in followers. In March, we're launching a social media campaign to further amplify a national perspective on rates rises. This campaign aims to explain why rate rises occur, especially in the face of rising living costs, and to highlight that this is a widespread systemic issue. Through this series, we'll explore how councils are financed, the services they offer, and the benefits residents receive from their investment in rates. This is part of a wider

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campaign to support councils in the rates rise conversation that will include other resources for members.

Conference and Excellence Awards update

Planning continues for both SuperLocal 2024 and the Community Board conference in August in Wellington. There will be additional events for Te Maruata, Young Elected Members, LGNZ's Annual General Meeting, Mayors for Taskforce breakfast and numerous networking events spread across the three days. Work on various streams such as programme and speakers, awards, engagement and marketing is underway. The theme this year is Bringing localism to life, and once again, we're stepping up the programme to reflect the feedback we got last year and ensure we have the right mix of informative, practical and inspirational content.

Engagement with members, including sector and zone meetings

Our new website went live in December. It provides much more flexibility to showcase local government and all it has to offer our communities, as well as a home for resources, news and insights – and a working search function.

We met with zone administrators and chairs in early February to talk about any challenges and opportunities, and for LGNZ to share what's happening more broadly to help develop agendas. This was the first in a series of three meetings.

On 13 April, we held a zoom for women in local government. We've been repeatedly asked to provide a forum to help support women elected members, so we created this zoom as a starting point. About 20 women attended and there was really strong engagement during the zoom, which was led by Christchurch City Councillor Sara Templeton. We are planning to hold a lunch immediately before SuperLocal as the next step in this conversation.

We have achieved outstanding open rates for *Keeping it Local* this year so far. If you're not receiving *Keeping it Local*, which is our key communications channel and goes out fortnightly on Thursdays, please get in touch.

Date	Open rate	Subject line
19-Jan	67%	We've developed new freedom camping guidance and a model bylaw
1-Feb	68%	We've updated our Guide to Standing Orders Templates
15-Feb	60.20%	Talking all things localism with National Party MPs

We're also planning the launch of a monthly zoom for all elected members. To make sure this is successful and responds to member needs, we've carrying out a series of phone conversations with some randomly selected elected members as part of that planning. The first zoom will be held in late March/early April and will focus on online safety/harassment.



Mayors' Taskforce for Jobs

Mayors' Taskforce for Jobs (MTFJ) is refreshing its five-year strategic plan. The plan reconfirms the focus of the MTFJ kaupapa firmly on rangatahi, particularly those youth who are NEET (Not in Employment, Education or Training).

To support this strategic planning, we've completed two pieces of research on the value of MTFJ and where opportunities might lie for both sustainable funding and future growth. TRA (The Research Agency) completed a qualitative research piece on the MTFJ Community Employment Programme, which is funded through our current partnership with MSD. The research explored its value proposition, potential scope and growth parameters. Critical findings included the complexity of NEETs, the innovative success of the programme, and the unique impact that the authority bias of the Mayor has in this initiative. The Impact Lab Social Return on Investment review resulted in the very credible finding of \$5.60 return for every \$1.00 spent, alongside strong commentary on other positive key social accountability metrics.

The evidence from these two pieces of research, alongside our own data and analysis, underpin our engagement with the Government and targeted Ministries as we work to strengthen existing funding arrangements and explore new opportunities. We continue to position MTFJ as a tangible exemplar of localism in action.

The 35 current-CEP-contract councils are reviewing their six-month performance milestone in the two-year contracts, with the MTFJ team's support. We are in good shape to fully deliver contracted outcomes.

We have also welcomed two new councils into the MSD-funded contract – Central Otago DC and Kāpiti Coast DC. They are being supported to pilot initiatives.

In late February we hosted a very successful national gathering of 80+ MTFJ coordinators, key council staff and MSD colleagues in Wellington.

Te Uru Kahika and the LGNZ Regional Sector

The LGNZ Regional Sector met virtually in January to consider how the change of government will impact on its priorities. Our Regional Sector and Te Uru Kahika share three priorities: climate resilience, resource management system, Te Ao Māori. It was agreed that the new government's reform agenda in freshwater, water services regulation and transport are also priorities for engagement.

These priorities informed the agenda for the first Regional Sector meeting of the year on 7-8 March. The Sector had dinner with Minister McClay (Agriculture, Forestry, and Trade) and Minister Simmonds (Environment) and met with Minister Bishop (RM Reform and Infrastructure), which was a good opportunity to form relationships and understand their priorities for their respective portfolios. They also had good meeting with Minister Bishop where he outlined his priorities and the Government's forward programme on resource management reform. The sector shared their desire for close collaboration on implementation and what they want to see from resource management changes.



Our team is meeting regularly with Te Uru Kahika to ensure we are joined up in our support for the Regional Sector. We continue to work together closely on submissions and engagement on central government reforms; for example, on submissions on the inquiry into community-led retreat and the proposed National Policy Statement for Natural Hazard Decision-making. We're also engaging closely with Te Uru Kahika on resource management reform.

Young Elected Members

The annual YEM hui was held in late 2023 in Waitangi. The YEM Committee, LGNZ and Far North District Council delivered a very successful three-day hui for around 45 YEM that included a range of panel discussions, workshops, keynote speakers, a tour of the Waitangi Treaty Grounds and visits to other culturally significant sites in the Far North.

The programme content included leveraging opportunities through partnerships to deliver good outcomes for communities, developing the YEM Strategy and Kaupapa, effective leadership and looking after your health and wellbeing as a leader, how to effectively engage with the media and building cultural confidence and understanding. Creative New Zealand sponsored the event, which helped to keep costs down and enabled a panel session that focused on how councils can invest in arts and culture in their long-term plans to support wider economic, social and cultural wellbeing outcomes for their communities.

Attendees gave their overall hui experience an average rating of 9.4 (1 being poor, 10 being outstanding). Because of LGNZ's cooperation agreement with Auckland Local Boards, two Auckland Local Board members were able to attend.

The YEM Committee meet online in March. As well as discussing the next Hui and their pre-SuperLocal gathering, the Committee will be refining the YEM Strategy and Kaupapa based on feedback was received from the network at the end of last year.

Community Boards Executive Committee

Over the last few months CBEC has been actively involved in a number of initiatives:

- // **Satisfaction survey of community boards and mayors:** CBEC commissioned FrankAdvice to undertake a survey of community boards and mayors to better understand the mood of community boards, and relationships between councils and community boards, as well as identify areas for improvement, with particular emphasis on roles, remuneration and relationships with councils. The final report, with recommendations, is expected to be released in late February. The findings will be used for ongoing advocacy by CBEC and to inform updates to the Governance Guide for Community Boards.
- // **Community Boards Conference:** CBEC is well underway with planning for the 2024 Community Boards Conference, which is being held as part of SuperLocal. CBEC members have been working hard with the LGNZ team to pull together a programme, and seek speakers and sponsorship.
- // **Declarations:** the Committee has discovered that some councils do not require appointed board members to make a community board declaration – creating a potential risk to councils should a board decision be challenged on the basis that some members were ineligible to vote. CBEC sought legal advice, which confirmed that all appointed members should make a community

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board declaration as well as their council declaration. That advice has been sent to all councils with community boards.

// **Remuneration:** CBEC is working with the Remuneration Authority to improve the basis on which community board remuneration is set. CBEC is working on a “time and motion” survey to provide more accurate information to the Authority on the nature of community board members’ responsibilities and the time board members spend on official duties. The Authority has not been able to resolve how to remunerate boards with additional responsibilities (member pay is based on population without any consideration of the level of responsibility). CBEC plans to provide feedback to the Authority when it is next reviewing its remuneration approach, within the next year or so.

The Committee met in person in Wellington in late February and is looking forward to having Te Maruata and YEM representatives join them in the coming weeks.

Council capability

CouncilMARK

Our continuous improvement programme has undergone significant enhancements over the past year in response to feedback from the sector. These changes aim to increase programme participation and deliver greater value to participating councils. The programme has extended its focus beyond independent assessments to support councils throughout their continuous improvement journey, both before and after assessment.

It now emphasises wraparound support for councils, the establishment of development benchmarks and aligning council performance with priorities. The introduction of additional development pathways facilitates the translation of assessment findings into actionable plans, enabling councils to optimise their performance.

Ākona

In late 2023, we developed and launched six new courses, including Health & safety, Chairing meetings, Writing and delivering great speeches, Working with media, Engaging with Māori, and LGOIMA. Many of these have been in response to requests from councils and designed in conjunction with council experts. We worked closely with Tararua District Council on the Health & Safety module – a first for elected members – and with Queenstown Lakes District Council on the LGOIMA module. Chairing meetings, giving great speeches and working with the media have all been popular with our subscribed councils.

New courses being developed ready for release over the next few weeks include:

- // Climate Change
- // Decision Making
- // The CE Relationship
- // Te Reo
- // Unconscious Bias



Refer to **Appendix 1** for a complete list of learning and development assets.

A targeted workshop focused on Chairing Meetings/Standing Orders has also been developed, along with a Critical Thinking workshop. A survey was distributed in February to identify preferred Ako Hour topics – this will lead to a 2024 schedule being built and promoted by the end of March

We're working closely with Taituarā and the Local Government Commission. Discussions have begun with Taituarā to develop an induction pack that will include pre-elected learning resources, (as per the framework). A pre-candidacy package of learning will also soon be developed to support the promotion of local governance participation in our communities.

Guidance and advisory for members

The Policy Team has been working on several pieces of research and good practice guidance over the past four months. These include:

- // **The 2022 -25 elected member census:** This summary report shows that there has been a significant increase in the number of members who identify as Māori and that overall, members are getting younger.
- // **Local government voters 2022:** This report summarises the survey of voters and non-voters undertaken shortly after the 2022 elections. It shows the number of voters aged between 18 – 25 has grown significantly since 2001, and a big increase in the number of voters who placed their completed voting papers in a ballot or voting box from 12% in 2016 to 28% in 2022.
- // **An elected members' guide to representation reviews:** This is to strengthen elected members' and citizens' understanding of the representation review process.
- // **Ombudsman's report on workshops – update to standing orders guidance:** In October 2023 the Ombudsman published a report "Open for Business" in which he was critical of the number of public excluded workshops held by councils. The report, while finding that there was no evidence that workshops were being used for making decisions, made several recommendations for improvements. We have commissioned Simpson Grierson to review the recommendations and incorporate those that are relevant into LGNZ's Guide to Standing Orders. We expect to republish that Guide later this year.
- // We've recently updated our **Guide to the LGNZ Standing Orders Template**. The updates provide councils with guidance on how to amend their standing orders to incorporate changes to the definition of a quorum (for those joining by audio visual means). They also provide guidance on the Ombudsman's recent report on public access to workshops.
- // We're working with the Taituarā Democracy and Participation Working Group to fine tune our **Standing Orders Template**, with a focus on readability. The updated version will be available to councils in early 2025, giving plenty of time to be prepared ahead of the 2025 local body elections. The new template will also reflect legislative changes made since mid-2022 when the current template was drafted.



Moata Carbon Portal

The Moata carbon portal is a tool that allows embedded (capital) carbon to be measured and monitored across any capital works programme. It enables councils to account for and reduce carbon emissions generated from water, transport and infrastructure (vertical and horizontal) projects. We have also been in planning mode for Mott MacDonald to attend the first Zone meeting of the year to provide an overview of the carbon portal as well as some findings from the carbon baseline completed on Queenstown Lakes LTP in 2023.

The findings from this baseline were that water projects accounted for 55% of QLDC's total capital carbon, with transport accounting for 24% and built environment 21%. Over the course of their LTP, their highest carbon peaks were predicted for 2023 and 2030, with recommendations provided on integrating carbon assessments into their approval and delivery processes.

Our subscribers now include Auckland Water Care, Tauranga, Napier, Wellington Water and Queenstown Lakes. We are also having conversations with New Plymouth and Nelson councils.

We also held New Zealand's first Carbon Crunch event this year with then-Minister James Shaw the keynote speaker. The event included presentations from Auckland Council, Transpower and Wellington Water on how they are tracking on their decarbonisation journey. [A white paper](#) from this event has been developed.

Libraries partnership

Our Libraries Advisor will be with LGNZ until the end of June 2024, when the project funding comes to an end (this was a Covid-19 recovery initiative). The work programme agreed to with DIA and the New Zealand Libraries Partnership Programme has included sharing findings from research to identify the value of public libraries as vehicles for service delivery. At the end of 2023, the Advisor met with council leaders and library staff in the Far North and Whangārei, and in early 2024 is visiting councils in Horowhenua, Palmerston North, Rangitikei, Taupō, Waipā and South Waikato. The conclusion of this project will include a report that will outline all the key trends identified and findings made across the three years.



Appendix 1: complete list of Ākona learning and development assets

Courses

There are now 17 courses available on Ākona.

- // Designing and Delivering Great Speeches
- // Chairing Meetings
- // Health & Safety and Good Governance
- // Engaging with Media
- // Engaging with Māori
- // LGOIMA
- // Funding & Finance
- // Asset Management
- // Engaging with your Community
- // Governance
- // What is Local Government?
- // Remuneration and Tax for elected members
- // LTP
- // Council Membership
- // Financial Governance
- // Navigating Local Government Meetings
- // Conflicts of Interest

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All courses feature

Emodules

Interactive, immersive learning activities that break down complex topics for easy understanding and immediate application.

Resources

Templates, case studies, videos, websites and/or extra reading that support sustained learning practise.

Ako Hours

Live discussion groups, led by experts, focused on expansion and contextualisation of new knowledge.

Kōrero Corner

Social learning with peers and experts.

Added value

Partnership

Subscribed councils are welcome to request learning topics; most of our courses came about this way. Many courses were also built with council input – either the sharing of process, content, stories and/or case studies. This keeps our courses as fit for purpose as they can be. Note also that every course is reviewed by sector experts.

Elected member capability framework

For the first time, a framework that sets out capabilities needed to successfully fulfil the role of elected member has been developed. Mapped across 6 capability groups and 4 levels of capability (including pre-elected), the framework provides a clear view of what high performance looks like and the pathway to getting there.

An online self-assessment tool is currently being designed ready to be built into Ākōna. Soon Elected Members will be able to plot their strengths and opportunities across 6 capability areas that are unique to their role.

Advisory Services

The Ākōna tīma have a vast amount of experience working in complex learning environments, creating learning cultures and supporting others to do the same.

Whether you need support to identify training needs, develop learning specifically to your council needs or engaging your folk in learning, the tīma are here for you.



Digital platform – creating your own learning pathways and induction experiences

The new Ākōna platform offers councils the opportunity to create their own learning pathway, create a place only accessible by their elected members to use for specific learning needs, induction etc.

All trackable, reportable and accessible at anytime from anywhere.

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8 CHIEF EXECUTIVE REPORT

Nil

9 DATE OF NEXT MEETING**RECOMMENDATION**

That the next meeting of the Central Hawke's Bay District Council be held on 22 May 2024.

10 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Public Excluded Resolution Monitoring Report	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - District Plan Key Project Status Report	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	
<p>10.3 - Land Transport Cyclone Gabrielle Recovery Professional Services Contract Variation</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

11 TIME OF CLOSURE