

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA  
STREET, WAIPAWA  
ON THURSDAY, 26 SEPTEMBER 2019 AT 9.00AM**

**PRESENT:** Mayor Alex Walker (Chair)  
Deputy Mayor Ian Sharp  
Cr Shelley Burne-Field  
Cr Kelly Annand  
Cr Tim Aitken  
Cr Tim Chote  
Cr Gerard Minehan  
Cr Brent Muggeridge  
Cr David Tennent  
Dr Roger Maaka

**IN ATTENDANCE:** Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Kim Parker (Communications & Engagement Manager)  
Darren De Klerk (3 Waters Programme Manager)  
Harry Robinson (Solid Waste Manager)  
Bridget Gibson (Governance Support Officer)  
Tama Bucknell (Epic Ministries)  
Kieran Hastings (CHB College)  
Jana Uhliovra (CHB Early Settler's Museum)  
Hans Dresel (CHB Early Settler's Museum)  
Mark Aspden (Chief Executive Sport HB)  
Nichola Heremaia (Community Sport Advisor CHB)

6 members of the public were in attendance.

**1 PRAYER**

**CR MAAKA OPENED THE MEETING WITH A PRAYER**

**2 APOLOGIES**

Nil.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

**4 STANDING ORDERS**

**RESOLVED: 19.50**

Moved: Cr Ian Sharp  
Seconded: Cr Gerard Minehan

THAT the following standing orders are suspended for the duration of the meeting:

20.2 Time limits on speakers

20.5 Members may speak only once

20.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner. **CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **RESOLVED: 19.51**

Moved: Cr Tim Chote

Seconded: Cr Brent Muggeridge

That the minutes of the Ordinary Council Meeting held on 29 August 2019 as circulated, be confirmed as true and correct.

**CARRIED**

Mayor Walker asked that an amendment be made to the minutes.

## **6 REPORTS FROM COMMITTEES**

### **6.1 HAWKES BAY DRINKING WATER GOVERNANCE JOINT COMMITTEE MEETING HELD ON 4 SEPTEMBER 2019**

#### **PURPOSE**

The purpose of this report is to present to Council the minutes from the Hawke's Bay Drinking Water Governance Joint Committee Meeting held 4 September 2019.

#### **RESOLVED: 19.52**

Moved: Cr Gerard Minehan

Seconded: Cr Tim Aitken

That the minutes of the Hawke's Bay Drinking Water Governance Joint Committee held on 4 September 2019 be received.

**CARRIED**

Cr Burne-Field queried Cr Sharp whether the meeting was useful.

Cr Sharp affirmed the meeting was useful and stated that Council representation and inclusion in regional discussion regarding the three waters is critical.

Cr Annand asked whether there has been the establishment of a new water regulation entity.

CEO Mrs Davidson clarified that the Government has decided to establish a new regulator to replace the District Health Board as the current drinking water regulator. Whether the

Environmental Protection Agency will have a role in regulation or a separate Water Commission is to be established is yet unknown. There will be further information before the end of the calendar year.

## **6.2 MINUTES OF THE RISK AND AUDIT COMMITTEE MEETING HELD ON 19 SEPTEMBER 2019**

### **PURPOSE**

The purpose of this report is to present to Council the minutes from the Risk and Audit Committee Meeting held 19 September 2019.

#### **RESOLVED: 19.53**

Moved: Cr Kelly Annand  
Seconded: Cr David Tennent

1. That the minutes of the meeting of the Risk and Audit Committee held on 19 September 2019 be received. **CARRIED**

### **6.2.1 ANNUAL REPORT 2018/19**

#### **RESOLVED: 19.54**

Moved: Cr Tim Aitken  
Seconded: Cr Tim Chote

**That having considered all matters raised in the report:**

- a) **The Risk and Audit Committee recommend to Council that the Annual Report for 2018/19 be adopted.**
- b) **That this report be released following the meeting**

**CARRIED**

## **7 REPORT SECTION**

### **7.1 ANNUAL REPORT 2018/19**

#### **PURPOSE**

The matter for consideration by Council is the adoption of the Annual Report 2018/19.

#### **RESOLVED: 19.55**

Moved: Cr Tim Aitken

Seconded: Cr Tim Chote

**That having considered all matters raised in the report:**

- a) That the Annual Report and Summary Annual Report for 2018/19 be adopted.**
- b) That Council delegate responsibility to the Chief Executive and Group Manager – Corporate Support and Services to approve the final edits required to the Annual Report and Annual Summary Report in order to finalise the documents for printing and distribution.**

**CARRIED**

CEO Mrs Davidson spoke to the report.

Mayor Walker thanked the staff and auditors for their work on the report.

Cr Aitken spoke to the motion congratulating all involved and commending the improvement of the Council's auditing and Annual Report processes.

Mayor Walker:

- commended the high level of transparency presented by Council staff this term in financial reporting and the Annual Report process.
- stated that the 2018/2019 Annual Report is resultative of a Council that is actively investing in the deliverance of more strategic outcomes and improved infrastructure for the community.
- expressed her pleasure in supporting the adoption of the Annual Report.
- expressed gratitude to Officer Mrs Smith for her hard work in the development and completion of the Annual Plan.

## **7.2 ADOPTION OF THE WASTE MANAGEMENT AND MINIMISATION PLAN 2019**

### **PURPOSE**

The matter for consideration by the Council is to adopt the Waste Management and Minimisation Plan (WMMP) 2019.

This issue arises from legislative provisions within the Waste Minimisation Act 2008 (WMA) requiring Council to review their WMMP every six years.

### **RESOLVED: 19.56**

Moved: Cr Ian Sharp

Seconded: Cr Shelley Burne-Field

**That having considered all matters raised in the report:**

#### **a) Council adopts the WMMP 2019**

**CARRIED**

Officers Mr Lloyd and Mr De Klerk spoke to the report.

Cr Minehan thanked Officers for their work on the WMMP and queried whether the document would be an adaptable living document or static.

Officers replied it is a static document and reviewed in 6 years under the Waste Minimisation Act.

Cr Burne-Field expressed her satisfaction in seeing the completion of the WMMP thanking all involved with its development.

Cr Tennant congratulated staff for their excellent work. Cr Tennant referred to the WMMP target to increase diversion from landfill to 70% by 2040, asking whether the addition of waste to CHB landfill by external districts would be reviewed.

Officers affirmed that the topic would be addressed under the 17(a) review next year.

Cr Sharp supported the adoption of the WMMP commending all involved in its development in collaboration with the public through an extensive submission process, commenting that for the first time the CHB District has a waste management plan that has “actions - not just aspirations”.

Cr Minehan stated the WMMP would enable the Council to promote, influence and implement measures to manage and minimise waste; an initiative for improvement and well adapted to the needs of the CHB community.

Mayor Walker congratulated staff stating she was thrilled to see the adoption of the WMMP following three years of engaged consultation with the community resulting in clear direction on how to:

- increase the credibility of our recycling systems
- increase participation in recycling systems
- increase diversion from landfill
- manage waste in the rural space encouraging participation in waste minimisation
- to manage/minimise the roadside rubbish issue.

Mayor Walker acknowledged the input from Argyll East Primary School, highlighting the importance of engaging youth in waste minimisation via awareness and inclusion in planning for a Waste Free CHB.

Cr Muggeridge asked if it would be beneficial to have roadside rubbish pick up requirements built into road maintenance contracts. Officer Lloyd explained this is not encouraged on State Highways due to Health and Safety implications for workers; however, under safe traffic management, roadside rubbish pick on quieter CHB roads could be incorporated into roading contracts.

### **7.3 ADOPTION OF EPIC MINISTRIES ANNUAL REPORT - 2018/19**

#### **PURPOSE**

The purpose of this report is to present to Council for its receipt EPIC Ministries Annual Report - 2018/19.

**RESOLVED: 19.57**

Moved: Cr Gerard Minehan  
Seconded: Cr Shelley Burne-Field

**That, having considered all matters raised in the report, the report be noted. CARRIED**

Tama Bucknell and Kieran Hastings spoke to the report.

### **7.4 ADOPTION OF CENTRAL HAWKE'S BAY EARLY SETTLERS MUSEUM ANNUAL REPORT - 2018/19**

#### **PURPOSE**

The purpose of this report is to present to Council for its receipt the Central Hawke's Bay Early Settlers Museum Annual Report - 2018/19.

**RESOLVED: 19.58**

Moved: Cr Ian Sharp  
Seconded: Cr Tim Chote

**That, having considered all matters raised in the report, the report be noted. CARRIED**

Hans Dresel and Jana Uhliovra spoke to the report.

Cr Sharp asked Mr Dresel if the name CHB Early Settler's Museum was still appropriate considering the museum's expansion into other areas of presentation.

Mr Dresel responded that the museum needs a more inclusive name and at the Museum's AGM a respective motion was made suggesting the name change to Central Hawkes Bay Museum.

Cr Minehan asked why there has been a steep increase in the museum's insurance costs which Mr Dresel responded was due to extra insurance required for exhibitions.

Mayor Walker thanked the presenters for their work and vision, highlighting the dawn opening of the *Nga Taonga o Tamatea Te Hokianga Mai* exhibition as an incredible occasion and commending the overall exterior presentation of the museum.

Cr Burne-Field asked if there would be a collaboration between the Ngā Ara Tipuna initiative and the museum to which CEO Mrs Davidson affirmed there was the intention to collaborate.

Cr Maaka congratulated the museum staff for their work and the *Nga Taonga o Tamatea Te Hokianga Ma* exhibition, stating it was well received. Also, in recognising the exhibits are a substantial financial commitment, and that accuracy and authenticity are essential, collaboration with the Maori community in planning and presenting Taonga exhibits in the future would be hugely beneficial.

## **7.5 ADOPTION OF SPORT HAWKE'S BAY ANNUAL REPORT - 2018/19**

### **PURPOSE**

The purpose of this report is to present to Council for its receipt Sport Hawke's Bay's Six Month Reports covering the period 1 July 2018 – 30 June 2019.

**RESOLVED: 19.59**

Moved: Cr Gerard Minehan

Seconded: Cr Tim Aitken

**That, having considered all matters raised in the report, the report be noted. CARRIED**

Sport Hawke's Bay spoke to the report.

10.45am they paused for the morning tea break.

The meeting resumed at 11:11am.

## **7.6 CHIEF EXECUTIVE PAY AND PERFORMANCE POLICY**

### **PURPOSE**

The purpose of this report is for Council to adopt the attached Chief Executive and Pay Performance Policy.

This cover report has been prepared on behalf of Her Worship the Mayor.

**RESOLVED: 19.60**

Moved: Cr Ian Sharp

Seconded: Cr David Tennent

**That, having considered all matters raised in the report, the report be noted.**

**That Council adopt the Chief Executive Pay and Performance Policy.**

**CARRIED**

Mayor Walker agreed to the addition of a 12-month review condition to the policy.

Cr Sharp spoke to the motion affirming his comfortability with the policy. Cr Sharp concurred with Mayor Walker that a 12-month review condition be added.

Cr Tennant seconded the motion stating the policy is an important one and that he is happy with the finalised policy.

Cr Shelley Burne-Field voted against the motion as she disagreed with part of the policy remuneration incentive.

## **8 MAYOR'S REPORT**

### **MAYORAL REPORT**

#### **EXECUTIVE SUMMARY**

The purpose of this report is to present Her Worship the Mayor's report.

<b>RECOMMENDATION</b>
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| 1. That the Mayor's report and its content be noted. |
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Mayor Walker invited the departing Councillors to give their valedictory speeches.

Mayor Walker delivered her Mayoral Report.



## **9 CHIEF EXECUTIVE REPORT**

### **9.1 DELEGATIONS TO THE CHIEF EXECUTIVE**

#### **PURPOSE**

To request Council to delegate to the Chief Executive during the interim election period the responsibilities, duties and powers of the Council, except for certain powers set down in the legislation that cannot be delegated.

#### **RESOLVED: 19.61**

Moved: Mayor Alex Walker

Seconded: Cr Kelly Annand

**That having considered all matters raised in the report:**

- a) That the Delegations to the Chief Executive report be received.**
- b) That subject to the limitations set out in clause 31(1) of the Seventh Schedule to the Local Government Act 2002, the Council delegates all of its responsibilities, duties and powers to the Chief Executive for the period from the day after the official declaration of the election results until the swearing in of the new Council, subject to a requirement that the Chief Executive may only exercise this delegation after the following:**
  - a. Consultation with the person elected to the position of Mayor,**
  - b. May only attend to those matters that cannot reasonably wait until the first meeting of the new Council and;**
  - c. Shall be reported to the first meeting of the new Council.**

**CARRIED**

CEO Mrs Davidson clarified that it would be the present Council returning to the table if an emergency extraordinary Council meeting occurred before the final election results were declared.

## **10 PUBLIC EXCLUDED BUSINESS**

Mayor Walker asked councillors if they agreed for the meeting to remain public to which nobody objected. Therefore the Council remained in Open Council to address item 10.1.

**10.1 PUBLIC EXCLUDED MINUTES OF THE RISK AND AUDIT COMMITTEE MEETING  
HELD ON 19 SEPTEMBER 2019****PURPOSE**

The purpose of this report is to present to Council the minutes from the Risk and Audit Committee Meeting held 19 September 2019.

**RESOLVED: 19.62**

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

1. That the Public Excluded minutes of the meeting of the Risk and Audit Committee held on 19 September 2019 be received. **CARRIED**

**11 DATE OF NEXT MEETING****RECOMMENDATION**

THAT the next meeting of the Central Hawke's Bay District Council be held on 31 October 2019.

**12 TIME OF CLOSURE**

The Meeting closed 12:27 pm.

The minutes of this meeting were confirmed by Her Worship the Mayor and the Chief Executive.

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**CHIEF EXECUTIVE**

.....  
**DATE**

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**HER WORSHIP THE MAYOR**

.....  
**DATE**