

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 29 JULY 2021 AT 9.00AM**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Jerry Greer  
Cr Exham Wichman  
Cr Brent Muggeridge  
Cr Tim Aitken  
Cr Gerard Minehan  
Cr Kate Taylor  
Cr Pip Burne  
Kaiarahi Matua Roger Maaka

**IN ATTENDANCE:** Monique Davidson (Chief Executive)  
Brent Chamberlain (Chief Financial Officer)  
Nicola Bousfield (Group Manager, People and Business Enablement)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Caitlyn Dine (Governance and Support Officer)

**1 KARAKIA**

Cr Wichman lead the karakia

**2 APOLOGIES**

Nil

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**4 STANDING ORDERS**

**RESOLVED: 21.93**

Moved: Cr Pip Burne  
Seconded: Cr Kate Taylor

THAT the following standing orders are suspended for the duration of the meeting:

20.2 Time limits on speakers

20.5 Members may speak only once

20.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

**CARRIED**

**5 CONFIRMATION OF MINUTES****RESOLVED: 21.94**

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

That the minutes of the Ordinary Council Meeting held on 3 June 2021 and the Extraordinary Council Meeting held on 17 June 2021 as circulated, be confirmed as true and correct.

**CARRIED****6 REPORTS FROM COMMITTEES****6.1 MINUTES OF THE STRATEGY AND WELLBEING COMMITTEE MEETING HELD ON 1 JULY 2021****RESOLVED: 21.95**

Moved: Cr Pip Burne

Seconded: Cr Kate Taylor

1. That the minutes of the meeting of the Strategy and Wellbeing Committee held on 1 July 2021 be received.

**CARRIED****7 REPORT SECTION****7.1 RESOLUTION MONITORING REPORT****PURPOSE**

The purpose of this report is to present to Council the Resolution Monitoring Report. This report seeks to ensure Council has visibility over work that is progressing, following resolutions from Council.

**RESOLVED: 21.96**

Moved: Cr Brent Muggerridge

Seconded: Cr Exham Wichman

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

Mrs Davidson presented this report.

**7.2 USE OF THE COMMON SEAL - DECEMBER 2019 - JULY 2021****PURPOSE**

The purpose of this report is to update Council on the recent use of the Common Seal since last reporting use in December 2019. Council can expect this to be reported on an annual basis.

**RESOLVED: 21.97**

Moved: Cr Gerard Minehan

Seconded: Deputy Mayor Kelly Annand

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Miss Dine presented this report.

**7.3 COUNCIL POLICY REVIEW PROGRAM UPDATE****PURPOSE**

The purpose of this report is to give Councillors some visibility of the Council Policies Review Program status.

**RESOLVED: 21.98**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Jerry Greer

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

Mr Chamberlain presented this report.

<b>7.4 THREE WATERS REFORM UPDATE</b>
<b>PURPOSE</b> The purpose of this report is to provide an update to Council on the Three Waters Reform programme, with a particular emphasis on recent announcements. This report does not seek a decision, and is provided for information only.
<b>RESOLVED: 21.99</b> Moved: Deputy Mayor Kelly Annand Seconded: Cr Jerry Greer <b>That, having considered all matters raised in the report, the report be noted.</b> <b>CARRIED</b>
<b>MOTION</b> Moved: Cr Tim Aitken Seconded: Cr Jerry Greer <b>That Council notes to ensure as soon as possible balanced and factual information is available to the Central Hawkes Bay community on Three Waters Reform.</b> <b>CARRIED</b>

Mrs Davidson presented this report.

<b>7.5 ELECTED MEMBER REMUNERATION FRAMEWORK</b>
<b>PURPOSE</b> The purpose of this report is to advise Council to a change to Elected Member remuneration following a determination from the Remuneration Authority which is government led and does not allow local input or decision making.
<b>RESOLVED: 21.100</b> Moved: Cr Pip Burne Seconded: Cr Exham Wichman <b>That having considered all matters raised in the report:</b> <b>1. That the Elected Member Remuneration report be received and noted.</b> <b>CARRIED</b>

Mrs Davidson presented this report.

**8 MAYOR AND COUNCILLOR REPORTS****8.1 MAYOR'S REPORT FOR JUNE - JULY 2021****EXECUTIVE SUMMARY**

The purpose of this report is to present Her Worship the Mayor's report.  
This report will be presented to Council on the day.

**RESOLVED: 21.101**

Moved: Cr Gerard Minehan  
Seconded: Cr Jerry Greer

That the Mayor's report for July 2021 be received

**.CARRIED**

Mayor Walker presented this report.

**8.2 STRATEGY AND WELLBEING COMMITTEE CHAIR REPORT****PURPOSE**

The purpose of this report is to present the Strategy and Wellbeing Committee Chair Report.

**RESOLVED: 21.102**

Moved: Cr Gerard Minehan  
Seconded: Cr Kate Taylor

That the Strategy and Wellbeing Committee Chair Report for July 2021 be received.

**CARRIED**

Deputy Mayor Annand presented this report.

**8.3 FINANCE AND INFRASTRUCTURE COMMITTEE CHAIR'S REPORT****PURPOSE**

The purpose of this report is to present the Finance and Infrastructure Committee Chair Report.  
This report will be presented to Council on the day.

**RESOLVED: 21.103**

Moved: Cr Tim Aitken  
Seconded: Cr Jerry Greer

That the Finance and Infrastructure Committee Chair Report be noted.

**CARRIED**

Cr Muggeridge presented this report.

**8.4 RUATANIWHA WARD REPORT****PURPOSE**

The purpose of this report is to present the Ruataniwha Ward Report.

**RESOLVED: 21.104**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Pip Burne

That the Ruataniwha Ward Report for July 2021 be received.

**CARRIED**

Deputy Mayor Annand presented this report.

**8.5 ARAMOANA/RUAHINE WARD REPORT****PURPOSE**

The purpose of this report is to present the Aramoana/Ruahine Ward Report.

**RESOLVED: 21.105**

Moved: Cr Tim Aitken

Seconded: Cr Kate Taylor

That the Aramoana/Ruahine Ward Report for July 2021 be received.

**CARRIED**

Cr Aitken presented this report.

**9 CHIEF EXECUTIVE REPORT****9.1 ORGANISATION PERFORMANCE AND ACTIVITY REPORT JUNE - JULY 2021****PURPOSE**

The purpose of this report is to present to Council the organisation report for June - July 2021.

**RESOLVED: 21.106**

Moved: Cr Gerard Minehan

Seconded: Cr Brent Muggerridge

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

Mrs Davidson presented this report.

**10 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED: 21.107**

Moved: Cr Brent Muggeridge

Seconded: Deputy Mayor Kelly Annand

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Resolution Monitoring Report - Public Excluded</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - C-1135 Tender Outcome Report - Otane Wastewater Pump Station</b>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.3 - C-1140 Tender Outcome Report - Waipawa Water Firefighting</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure

	<p>authority</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.4 - Procurement Plan - 3 Waters Consultancy Support Panel</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.5 - May-June Key Project Status Report - District Plan</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.6 - Amendment to the Terms of Reference and Appointment of Commissioners to the Regulatory Hearings Panel</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>10.7 - Establishment of Central Hawke's Bay District Plan Panel</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>



<p><b>10.8 - Chief Executive End of Year Performance Review - Minutes from the Chief Executive Employment and Performance Committee</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
---	--	---

**CARRIED**

**11 DATE OF NEXT MEETING**

**RESOLVED: 21.108**

Moved: Mayor Alex Walker  
 Seconded: Cr Kate Taylor

THAT the next meeting of the Central Hawke's Bay District Council be held on 23 September 2021.

**CARRIED**

**12 TIME OF CLOSURE**

**The Meeting closed at 1:45pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 23 September 2021.**

.....  
**CHAIRPERSON**