

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 11 FEBRUARY 2021 AT 9.00AM**

**PRESENT:** Mayor Alex Walker  
Deputy Mayor Kelly Annand  
Cr Brent Muggeridge  
Cr Tim Aitken  
Cr Gerard Minehan  
Kaiārahi Matua Roger Maaka  
Cr Jerry Greer  
Cr Kate Taylor  
Cr Exham Wichman  
Cr Pip Burne

**IN ATTENDANCE:** Nicola Bousfield (People and Capability Manager)  
Monique Davidson (Chief Executive)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Lisa Harrison (Customer Experience and Relationships Manager)  
Kim Parker (Communications and Engagement Manager)

**1 KARAKIA**

Lead by Councillor Minehan

**2 APOLOGIES**

Noted Councillor Exham will be leaving the meeting at 1.00pm for a period of time.

Noted Councillor Aitken will be leaving the meeting at 3.45pm.

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

Item 7.2 - Councillor Burne wished for it to be noted she has a potential Conflict of Interest with regards to her work with a trade waste client.

**4 STANDING ORDERS**

**RESOLVED: 21.1**

Moved: Cr Gerard Minehan  
Seconded: Cr Exham Wichman

**THAT the following standing orders are suspended for the duration of the meeting:**

**21.2 Time limits on speakers**

**21.5 Members may speak only once**

**21.6 Limits on number of speakers**

**And that Option C under section 22 General procedures for speaking and moving motions be used for the meeting.**

**Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner**

**.CARRIED**

**5 CONFIRMATION OF MINUTES****RESOLVED: 21.2**

Moved: Cr Brent Muggeridge

Seconded: Cr Tim Aitken

**That the minutes of the Ordinary Council Meeting held on 18 November 2020 as circulated, be confirmed as true and correct.**

**CARRIED****6 REPORTS FROM COMMITTEES****6.1 MINUTES OF THE RISK AND ASSURANCE COMMITTEE MEETING HELD ON 12 NOVEMBER 2020****RESOLVED: 21.3**

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

**That the minutes of the meeting of the Risk and Assurance Committee held on 12 November 2020 be received.**

**CARRIED****6.2 MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 8 OCTOBER 2020****RESOLVED: 21.4**

Moved: Cr Brent Muggeridge

Seconded: Cr Jerry Greer

**That the minutes of the meeting of the Finance and Infrastructure Committee held on 8 October 2020 be received.**

**CARRIED****6.3 MINUTES OF THE STRATEGY AND WELLBEING COMMITTEE MEETING HELD ON 22 OCTOBER 2020****RESOLVED: 21.5**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That the minutes of the meeting of the Strategy and Wellbeing Committee held on 22 October 2020 be received.**

**CARRIED**

**7 REPORT SECTION****7.1 ADOPTION OF LONG TERM PLAN 2021 - 2031 CONSULTATION DOCUMENT AND SUPPORTING INFORMATION AND POLICIES FOR CONSULTATION****PURPOSE**

The matter for consideration by the Council is the approval of the 2021 – 2031 Long Term Plan Consultation Document and Supporting Information and Policies for Community Consultation.

**That having considered all matters raised in the report:**

**RESOLVED: 21.6**

Moved: Cr Tim Aitken

Seconded: Cr Kate Taylor

- a) That Council note the audit opinion and management report received from Auditors, Ernst Young**

**.CARRIED**

**RESOLVED: 21.7**

Moved: Cr Brent Muggeridge

Seconded: Cr Pip Burne

- b) That Council adopt the Draft Development Contribution Policy, Revenue and Financing Policy, Finance Strategy, Infrastructure Strategy, Debt and Treasury Management Policy, Significance and Engagement Policy and Fees and Charges Schedule contained in the supporting information to support the consultation process in accordance with section 93G of the Local Government Act 2002.**

**CARRIED**

**RESOLVED: 21.8**

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

- c) That Council adopt the supporting Information for the 2021-31 Long Term Plan to support the consultation process in accordance with section 93G of the Local Government Act 2002.**

**CARRIED**

**RESOLVED: 21.9**

Moved: Cr Brent Muggeridge

Seconded: Deputy Mayor Kelly Annand

- d) That Council endorses Challenge One for consultation: Planning for Wastewater Upgrades and its preferred option to upgrade plants and remove discharges to rivers over 15 years.**

**CARRIED**

**RESOLVED: 21.10**

Moved: Cr Tim Aitken

Seconded: Cr Brent Muggeridge

- e) That Council endorses Challenge Two for consultation: How we fund the**

**replacement of our assets and its preferred option to deliver a step change in the delivery of our renewals and upgrades by debt funding instead of rate funding in the first five years of the Long Term Plan 2021 – 2031.**

**CARRIED**

**RESOLVED: 21.11**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

- f) That Council endorses Challenge Three for consultation: Creating a Waste Free CHB which proposes changes to recycling and rubbish services presenting some trade off decisions for community.**

**CARRIED**

**RESOLVED: 21.12**

Moved: Cr Tim Aitken

Seconded: Cr Pip Burne

- g) That Council endorses Challenge Four for consultation: Paying for the growth we are experiencing which proposes a change to the current Development Contributions Policy to ensure that the 100% of growth related costs are funded via Development Contributions.**

**CARRIED**

**RESOLVED: 21.13**

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

- h) That Council adopt the Consultation Document for the 2021-31 Long Term Plan to support the consultation process in accordance with section 93G of the Local Government Act 2002**

**.CARRIED**

**RESOLVED: 21.14**

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

- i) That Council gives delegations to the Chief Executive to make any final edits to the Long Term Plan 2021 – 2031 Consultation Document and Supporting Information ahead of formal publication.**

**CARRIED**

\  
Chief Executive Monique Davidson presented the report.

EY Auditors David Borrie and Kieron Wright joined the meeting via zoom and gave an executive summary of their findings.

## **7.2 THREE WATERS BYLAW - ADOPTION OF DRAFT BYLAWS AND STATEMENT OF PROPOSAL FOR CONSULTATION**

### **PURPOSE**

The matter for consideration by the Council is to consider adopting the three waters draft bylaws and statement of proposal for consultation as part of the Long Term Plan engagement in March 2021.

### **RESOLVED: 21.15**

Moved: Cr Gerard Minehan

Seconded: Deputy Mayor Kelly Annand

**That having considered all matters raised in the report:**

- a) **That Council adopt the Draft Stormwater Bylaw, Draft Water Supply Bylaw, Draft Wastewater Bylaw and Draft Tradewaste bylaws, and Statement of Proposal for consultation in March 2021 alongside the Long Term Plan 2021 – 2031 consultation.**  
**CARRIED**

Mr de Klerk presented the report.

## **7.3 REGIONAL ECONOMIC DEVELOPMENT REVIEW - SECTION 17A REVIEW**

### **PURPOSE**

This item presents the findings and recommendations of the *Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region* undertaken by the Giblin Group for the five Hawke's Bay councils. A briefing on the preliminary findings of the review was provided by the Giblin Group to Council in a workshop in late 2020.

### **RESOLVED: 21.16**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Tim Aitken

**That having considered all matters raised in the report:**

- a) **That Council receive the Section17a Review Economic Development Report, prepared in accordance with the requirements of the Section17a of the Local Government Act 2002.**
- b) **That Council receive the report titled Review of Local Government Investment in Business and Industry Support Across the Hawke's Bay Region.**
- c) **That Council endorse participation in the second stage of the review process with a more detailed investigation of the recommendations set out in the Giblin Group report.**
- d) **That Council endorses engagement with Treaty Partners and other regional stakeholders on the opportunity to create an enduring Economic Development Delivery Platform with the appropriate scale and mandate to better guide and direct economic development activity to priority areas and issues.**
- e) **That Council support the opportunity to embed a partnership with Māori in the new Economic Development Delivery Platform.**
- f) **That this Council endorses the five Councils' commitment to keeping the Hawke's Bay Business Hub open.**

**CARRIED**

Mrs Davidson presented the report.

Gus Charteris from Giblin Group and Toni Goodlass, HB Lass Programme Manager joined the meeting via zoom to give an executive summary of the findings.

#### **7.4 ADOPTION OF GOVERNANCE STATEMENT AND ASSOCIATED DOCUMENTATION**

##### **PURPOSE**

The purpose of this report is for Council to consider the adoption of the Governance Statement 2019-2021, Committee Terms of Reference and Council and Community Representation schedule, following the election of Councillor Pip Burne.

##### **RESOLVED: 21.17**

Moved: Cr Brent Muggeridge

Seconded: Cr Pip Burne

**That having considered all matters raised in the report:**

- a) That the amended Central Hawke's Bay District Council Governance Statement 2019-2022 be adopted.**
- b) That the amended Council and Committee Terms of Reference be adopted.**
- c) That the amended Council and Community Representation schedule be adopted.**

**CARRIED**

Mrs Davidson presented the report.

#### **7.5 REGIONAL LAND TRANSPORT PLAN - UPDATE**

##### **PURPOSE**

The purpose of this report is to provide council with an update on progress being made on the 2021 Hawke's Bay Regional Land Transport Plan. The Regional Land Transport Plan is soon to be consulted upon with the wider Hawke's Bay community and this report serves in part to inform Council on how it may contribute further to that process.

##### **RESOLVED: 21.18**

Moved: Cr Tim Aitken

Seconded: Deputy Mayor Kelly Annand

- a) That, having considered all matters raised in the report, the report be noted.**
- b) That Council gives delegations to Councillor Kate Taylor, Mayor Alex Walker and the Chief Executive to prepare a submission on behalf of Central Hawke's Bay District Council.**

**CARRIED**

Mr Lloyd presented the report.

**7.6 QUARTERLY NON-FINANCIAL PERFORMANCE REPORT JULY - DECEMBER 2020****PURPOSE**

The purpose of this report is to present to Council the Quarterly non-financial performance report for the period 1 July – 31 December 2020.

**RESOLVED: 21.19**

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

**That having considered all matters raised in the report:**

**That the Quarterly Non-Financial Performance Report 1 October—31 December 2020 be received**

**.CARRIED**

Mr Chamberlain presented the report.

**7.7 HALF YEAR FINANCIAL REPORTING TO DECEMBER 2020****PURPOSE**

The purpose of this report is to provide the Committee with a summary of Council's financial performance and highlight the key financials for the first half of 2020/21 financial year.

**MOTION**

Moved: Cr Gerard Minehan

Seconded: Cr Exham Wichman

**That, having considered all matters raised in the report, the report on Council's second quarter financial performance for the 2020/21 financial year be noted.**

Mr Chamberlain presented the report.

**7.8 RESOLUTION MONITORING REPORT****SIGNIFICANCE AND ENGAGEMENT****MOTION**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

**That, having considered all matters raised in the report, the report be noted.**

Mrs Davidson presented the report.

**8 MAYOR AND COUNCILLOR REPORTS****8.1 MAYOR'S REPORT FOR OCTOBER-NOVEMBER 2020****EXECUTIVE SUMMARY**

The purpose of this report is to present Her Worship the Mayor's report.

**MOTION**

Moved: Mayor Alex Walker

Seconded: Cr Pip Burne

**That the Mayor's report for December 2020 – January 2021 be received.**

**8.2 STRATEGY AND WELLBEING COMMITTEE CHAIR REPORT****PURPOSE**

The purpose of this report is to present the Strategy and Wellbeing Committee Chair Report.

**MOTION**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

**That the Strategy and Wellbeing Committee Chair Report for December 2020 – January 2021 be received.**

**8.3 RUATANIWHA WARD REPORT****PURPOSE**

The purpose of this report is to present the Ruataniwha Ward Report.

**MOTION**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Gerard Minehan

**That the Ruataniwha Ward Report for December 2020 – January 2021 be received.**

**9 CHIEF EXECUTIVE REPORT****9.1 ORGANISATION PERFORMANCE AND ACTIVITY REPORT DECEMBER 2020 - JANUARY 2021****PURPOSE**

The purpose of this report is to present to Council the organisation report for December 2020 – January 2021.

**RESOLVED: 21.20**



Moved: Cr Jerry Greer  
 Seconded: Cr Brent Muggeridge

a) That, having considered all matters raised in the report, the report be noted.

**CARRIED**

Mrs Davidson presented the report.

## 10 PUBLIC EXCLUDED BUSINESS

### RESOLUTION TO EXCLUDE THE PUBLIC

#### RESOLVED: 21.21

Moved: Cr Kate Taylor  
 Seconded: Cr Pip Burne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>1.1 - Public Excluded Minutes - 18th November 2020</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>1.2 - Public Excluded Minutes - Risk and Assurance Committee 12th November 2020</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(i) - the withholding of the</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>10.3 - District Plan Committee Minutes</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.4 - Resolution Monitoring Report - Public Excluded</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.5 - District Plan Key Project Status Report - January 2021</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

*The Council moved into the public excluded forum at 2.00 pm.*

**11 DATE OF NEXT MEETING**

**RESOLVED: 21.22**

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

**THAT the next meeting of the Central Hawke's Bay District Council be held on 8 April 2021.**

**CARRIED**

**12 TIME OF CLOSURE**

**The Meeting closed at 2.22pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 8 April 2021.**

.....

**CHAIRPERSON**