

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
RISK AND AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 3 SEPTEMBER 2020 AT 9:00AM**

PRESENT: Cr Neil Bain (Chair)
Mayor Alex Walker
Cr Tim Aitken
Cr Gerard Minehan
Cr Brent Muggeridge
Cr Jerry Greer

IN ATTENDANCE: Joshua Lloyd (Group Manager, Community Infrastructure and Development)
Monique Davidson (CEO)
Doug Tate (Group Manager, Customer and Community Partnerships)
Bridget Gibson (Governance and Support Officer)
Kristen Anderson (Information Services Officer)

1 APOLOGIES

Nil

2 DECLARATIONS OF CONFLICTS OF INTEREST

Nil

3 STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge
Seconded: Cr Gerard Minehan

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jerry Greer
Seconded: Cr Gerard Minehan

That the minutes of the Risk and Audit Committee Meeting held on 21 July 2020 as circulated, be confirmed as true and correct.

CARRIED**5 REPORT SECTION****5.1 INSURANCE UPDATE AND VISIT FROM AON NEW ZEALAND****PURPOSE**

The purpose of this paper is to provide an update on Councils Insurance Policies, and to receive an update from Councils insurance broker.

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Brent Muggeridge

That, having considered all matters raised in the report, the report be noted.

CARRIED**5.2 ADOPTION OF RISK AND ASSURANCE WORK PROGRAMME****PURPOSE**

The purpose of this report is for the Risk and Assurance Committee to consider the adoption of a work programme for the next 12 months.

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

That, having considered all matters raised in the report, the report be noted.

That the Risk and Assurance Committee endorse the presented work programme.

CARRIED**5.3 HEALTH AND SAFETY UPDATE REPORT #3****PURPOSE**

To provide the Committee with health, safety and wellbeing information and insight up to the end of July 2020 and to update the Committee on key health and safety risks and initiatives.

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge

Seconded: Cr Jerry Greer

That, having considered all matters raised in the report, the report be noted.

CARRIED

5.4 RISK STATUS UPDATE REPORT

PURPOSE

The purpose of this paper is to report to the Risk and Assurance Committee (the Committee) on Councils risk landscape, risk management work in progress and to continue a discussion with the Committee about risk.

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Jerry Greer

That, having considered all matters raised in the report, the report be noted.

CARRIED

5.5 GOVERNANCE POLICIES - RISK AND ASSURANCE UPDATE

PURPOSE

The purpose of this report is to update the Risk and Assurance Committee on governance policies with a specific application of its implications for Risk and Assurance.

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Tim Aitken

That, having considered all matters raised in the report, the report be noted.

CARRIED

5.6 TREASURY MANAGEMENT POLICY

PURPOSE

The matter for consideration by the Council is the three-yearly review of the Treasury Management Policy.

COMMITTEE RESOLUTION

Moved: Cr Jerry Greer

Seconded: Cr Gerard Minehan

That having considered all matters raised in the report:

- a) That the report entitled "Treasury Management Policy" be received
- b) That the proposed changes to the policy be endorsed and be recommended to Council for future adoption.
- c) That the "Treasury Management Policy" be reviewed following the adoption of the Long Term Plan in 2021 and within 18 months from adoption.

CARRIED

6 TIME OF CLOSURE

The Meeting closed at 11:00am.

The minutes of this meeting were confirmed at the Risk and Audit Committee Meeting held on 16 September 2020.

.....
CHAIRPERSON