

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
STRATEGY AND WELLBEING COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 27 AUGUST 2020 AT 9:00 AM
LIVE STREAMED VIA ZOOM AND FACEBOOK**

PRESENT: Deputy Mayor (Chair) Kelly Annand
Mayor Alex Walker
Kaiārahi Matua Roger Maaka
Cr Jerry Greer
Cr Kate Taylor
Cr Exham Wichman
Cr Tim Aitken
Cr Brent Mugeridge
Cr Gerard Minehan

IN ATTENDANCE: Monique Davidson (Chief Executive)
Doug Tate (Group Manager, Customer and Community Partnerships)
Joshua Lloyd (GM - Community Infrastructure and Development)
Harry Robinson (Solid Waste Manager)
Courtney Henderson (Communications and Engagement Manager)
Brent Chamberlain (Chief Financial Officer)

Dennis and Rita - Ongaonga Historical Society
Sally Chandler (Community Engagement Coordinator) – Enviro Schools
Amy Davidson (CHB EnviroSchools Facilitator).

1 APOLOGIES

Nil

2 DECLARATIONS OF CONFLICTS OF INTEREST

Nil

3 STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Kate Taylor

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

And that Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner.

CARRIED

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jerry Greer
Seconded: Cr Exham Wichman

That the minutes of the Strategy and Wellbeing Committee Meeting held on 2 July 2020 as circulated, be confirmed as true and correct.

CARRIED

5 REPORT SECTION

5.1 STRATEGY AND WELLBEING COMMITTEE MONITORING REPORT

PURPOSE

The purpose of this report is for the Strategy and Wellbeing Committee to receive a report on the progress of key committee priorities.

COMMITTEE RESOLUTION

Moved: Cr Tim Aitken
Seconded: Cr Kate Taylor

That, having considered all matters raised in the report, the report be noted.

CARRIED

Councillor Greer tabled the document *Strategy and Wellbeing Committee – Priority Revolving Deep Dive* and presenting the content attached:



20200827 Strategy
and Wellbeing Comm

5.2 COMMITTEE RESOLUTION AND ACTIONS MONITORING REPORT

PURPOSE

The purpose of this report is to present to the Committee the Strategy and Wellbeing Resolution Monitoring Report. This report seeks to ensure the Committee has visibility over work that is progressing, following resolutions from Committee.

COMMITTEE RESOLUTION

Moved: Cr Exham Wichman
Seconded: Cr Kate Taylor

That, having considered all matters raised in the report, the report be noted.

CARRIED

5.3 DROUGHT AND COVID-19 RESPONSE UPDATE

PURPOSE

The purpose of this report is to update the Committee on the Drought and Covid-19 Response.

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Jerry Greer

That, having considered all matters raised in the report, the report be noted.

CARRIED

Mr Ireson presented the report.

Chair Annand declared in the interest of transparency that she is the General Manager of Connect Driver Licencing referencing page 26 of the Agenda.

The small block holders Field Day was noted as a success and commendation offered to Kate Luff for her part in the organisation of the Day.

Mayor Walker asked Officers what further support they could provide to the work involved with the recovery from Covid-19 and the 2020 CHB drought. Officers thanked the Council for their continued support and outlined the resources the Council have committed to the recovery. It was noted that there is an extensive amount of work happening and as the Covid-19 Alert Levels escalate and deescalate, the Council responds in like. If the CHB District was to escalate to a higher alert level it is imperative that Council plan for and have awareness of the impacts on the recovery.

Preparation has begun for the possibility of further drought emergency.

An update on the Mayoral fund subsidy (\$50,000) on transport will be brought to the next Committee meeting and added to the Recovery Status Report. An update from the HBRC will also be included in the report.

It is noted that the Farmstrong Comedy Event formerly postponed is to be rescheduled when the Alert Level scale (Covid-19) decreases.

5.4 APPOINTMENT OF INAUGURAL COUNCIL TRUSTEES OF NGA ARA TIPUNA KI TAMATEA TRUST

PURPOSE

The matter for consideration by the Council is the appointment of inaugural Council Trustees to the Nga Ara Tipuna Ki Tamatea Trust, as the entity that will operate the project Nga Ara Tipuna and be the owner of the built assets from the project.

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge

Seconded: Cr Tim Aitken

That having considered all matters raised in the report:

- a) That Council appoints Councillor Kelly Annand and Councillor Exham Wichman as its inaugural Trustee appointments of a new Trust entity to be called Nga Ara Tipuna Ki Tamatea, being established by Te Taiwhenua o Tamatea.

CARRIED

At 9.32am Mayor Walker took the position of Chair as Deputy Mayor Annand is to be considered for appointment to the Trust.

Mr Tate presented the report.

The intent of the business case is that the Trust is self-funding and self-operating. Revenue creating opportunities will be investigated. The Trust is a charitable trust.

Dr Maaka confirmed that Hapu and Taiwhenua represented would be delighted to see the recommended appointees appointed.

Appointment of Council appointees will remain a matter of the Council. As a landowner, Council will always have input and oversight of the Ngā Ara Tipuna project.

Council appointees to the Trust will provide updates to the Committees and the Council.

Councillor Annand and Wichman abstained from voting.

Councillor Wichman and Deputy Mayor Annand accepted the appointment.

Mayor Walker handed the Chair back to Deputy Mayor Annand at 9.45am.

5.5 LONG TERM PLAN - STRATEGIC DIRECTION REFRESHER

PURPOSE

On Thursday 23 April Council workshopped our strategic direction for the Long Term Plan. This report provides an opportunity for Elected Members to revisit that discussion, and the direction that was provided. It also outlines options should changes wish to be made to community outcomes and/or focus areas.

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Gerard Minehan

That, having considered all matters raised in the report, the report be noted.

CARRIED

Mrs Davidson spoke to the report.

Courtney Henderson will be providing an updated report to Council at Council Workshop on the 10th September 2020. Due to the impacts of Covid-19 on pre-engagement consultation timelines it is encouraged that the Council continue to engage with the community and feedback to Management.

5.6 ADOPTION OF SIGNIFICANCE AND ENGAGEMENT POLICY

PURPOSE

The matter for consideration by the Council is the adoption of an amended Significance and Engagement Policy.

COMMITTEE RESOLUTION

Moved: Cr Tim Aitken

Seconded: Mayor Alex Walker

That having considered all matters raised in the report:

- a) That the Significance and Engagement Policy, subsequent to minor amendments being made as noted in the minutes, be adopted, and come into effect from Friday 28 August 2020.

CARRIED

Mrs Davidson presented the report.

The THRIVE values are to be interwoven into the Policy introduction as an amendment before the Policy comes into effect 28 August 2020.

An appendix to the Policy will list assets, particularly those where there is ambiguity around what is a strategic asset.

5.7 GOVERNANCE POLICIES - DELETIONS AND CHANGES

PURPOSE

The matter for consideration by the Council is the updating of governance policies.

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Brent Muggeridge

That having considered all matters raised in the report:

- a) The following policies be deleted:**
 - a. Civil Defence policy.**
 - b. Footpaths policy.**
 - c. Libraries policy.**
 - d. Provisional Local Alcohol policy 2015.**
 - e. Regional Funding for Tourism Funding and Promotion policy.**
 - f. Regulatory Policy.**
- b) The following policies are dropped to operational-level policies:**
 - a. Archives and Records policy.**
 - b. Complaints and Compliments policy.**
 - c. Submissions and Petitions policy.**

CARRIED

The policies to be deleted have been superseded by new/amended policies or incorporated into other overarching policy. The recommendation is to administratively organise policies by taking the recommended actions.

Mayor Walker spoke to the motion outlining that the resolved actions are part of further work in progress reframing the Council's Policy Framework.

5.8 COMMUNITY PRIDE AND VIBRANCY APPLICATION - ONGAONGA MARKET AND FAIR

PURPOSE

The matter for consideration by the Committee is to assess the Community Pride and Vibrancy Fund application submitted by the Ongaonga Historical Society for the Ongaonga Market and Fair.

COMMITTEE RESOLUTION

Moved: Cr Kate Taylor

Seconded: Cr Gerard Minehan

That having considered all matters raised in the report:

- a) That the Committee approves the Ongaonga Market and Fair Application for funding of \$1,000 from the community pride and vibrancy fund.

CARRIED

Bridget Cover presented the report taken as read.

Nett profit from last year's event has been invested into the renovation of the historical Cole's Building in Ongaonga.

5.9 COMMUNITY PRIDE AND VIBRANCY APPLICATION - WAIPAWA SPRING FESTIVAL AND DUCK DAY - 25 YEARS

PURPOSE

The matter for consideration by the Committee is to assess the Community Pride and Vibrancy Fund application submitted by the Spring Festival Duck Day Committee.

COMMITTEE RESOLUTION

Moved: Cr Exham Wichman

Seconded: Cr Kate Taylor

That having considered all matters raised in the report:

- a) **That the Committee approves the Spring Festival Duck Day Application and grants funds of \$2000 from the Community Pride and Vibrancy Fund.**

CARRIED

Councillor Mugeridge voted against the motion and asked that his vote be noted reason being the increase in grant value from \$1000.00 to 2000.00.

Bridget Cover presented the report taking the report as read.

Councillor Wichman introduced the motion :

That the Committee approves the Spring Festival Duck Day Application and grants funds of \$2000 from the Community Pride and Vibrancy Fund

proposing an increase of the grant from \$1000 to \$2000 due to the significance of the 25 year anniversary of the Waipawa Spring Festival and Duck Day.

It is noted that Officers ascertained the fund can sustain the increase in grant amount.

The Chair requested that the Community Pride and Vibrancy Fund Policy be brought back to the table as a revised Policy for consideration.

The most current version of the Policy will be circulated to Committee Members for their perusal before review.

5.10 PROPOSAL TO PROVIDE UNDERWRITE FOR THE ONGAONGA HISTORICAL SOCIETY'S FUNDRAISING FOR THE COLES BUILDING

PURPOSE

The matter for consideration by the Council is the provision of an under write of up to \$35,000 for the Ongaonga Historical Society's fundraising of the Historic Coles Building. This would enable the Society to meet the requirement of 33.3% of co-funding to progress an application to the Lottery Environment and Heritage Fund.

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge

Seconded: Cr Gerard Minehan

That having considered all matters raised in the report:

1. That the Committee approves the underwrite of up to \$35,000 for the restoration of the Coles Building subject to the following conditions:
 - a) The Ongaonga Historic Society continue with their fundraising as planned with the intention of funding the full co-funding amount required.
 - b) That no underwrite shall be paid out and no construction will commence until such a time as a further report is approved by Council to release any required underwrite.

CARRIED

Dennis and Rita of the Ongaonga Historical Society joined the meeting at the beginning of item 5.8.

Further external funding applications made by the Ongaonga Historical Society were discussed and noted.

Restoration of the Coles building looks to be completed by October 2021. The benefit of the underwrite was discussed and deliberated as a beneficial extension of the celebration and preservation of the historical status and value of the Ongaonga village.

The Chair requested that the review of the Community funding and Grants Policy, as noted in the minutes, have provision within the policy regarding the precedence set by recent resolutions to underwrite significant community projects.

*The meeting adjourned for refreshment break at 11:00am
The meeting resumed at 11:20am.*

Item 5.12 moved forward in the order of business. Item 5.11 was presented following 5.12.

5.11 ADOPTION OF MAORI ENGAGEMENT STRATEGY

PURPOSE

The purpose of this report is for Council to consider the adoption of the Maori Engagement Strategy.

COMMITTEE RESOLUTION

Moved: Cr Kate Taylor

Seconded: Mayor Alex Walker

That having considered all matters raised in the report:

- a) That the Strategy and Wellbeing Committee adopt the Maori Engagement Strategy.

CARRIED

Mrs Davidson presented the report.

Requested that Pou Tahi be amended to include staff and “elected members” as the strategy intends.

The Committee concurred that the Strategy is a living and binding document that the Committee and Council commit to uphold, engage, and implement.

Kaiārahi Matua addressed the Committee stating that the Tūhono mai Tūhono atū —Māori Engagement Strategy is a forward looking, living document that will grow and evolve over time, a document that reflects the constructive relationship between tangata whenua and Council. Further that as Tamatea – CHB finds its way, this Strategy is a tool in the District’s toolbox to implement engagement in community.

5.12 ENVIROSCHOOL'S UPDATE REPORT 2019/2020

PURPOSE

The attached report serves to inform the elected members of the work that our partners in education, Enviroschools have achieved during the last twelve months.

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Kate Taylor

That, having considered all matters raised in the report, the report be noted.

CARRIED

Sally Chandler (Community Engagement Coordinator) and Amy Davidson (CHB Enviroschools Facilitator) presented the report to the Committee.

Committee members discussed with presenters the opportunity to extend the programme to involve urban schools.

It was requested that future funding requirements for Enviroschools be incorporated into the CHBDC Long Term Plan.

6 DATE OF NEXT MEETING

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Tim Aitken

That the next meeting of the Central Hawke's Bay District Council be held on 22 October 2020.

CARRIED

7 TIME OF CLOSURE

The Meeting closed at 12:09pm.

The minutes of this meeting were confirmed at the Strategy and Wellbeing Committee Meeting held on 22 October 2020.

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CHAIRPERSON