

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 23 APRIL 2020 AT 09:00 AM**

**PRESENT:** Mayor Alex Walker  
Cr Tim Aitken  
Deputy Mayor Kelly Annand  
Cr Tim Chote  
Cr Gerard Minehan  
Cr Brent Muggeridge  
CEO Monique Davidson  
Dr Roger Maaka  
Cr Jerry Greer  
Cr Kate Taylor  
Cr Exham Wichman

**IN ATTENDANCE:** Monique Davidson ( Chief Executive)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Brent Chamberlain (Chief Financial Officer)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Harry Robinson (Solid Waste Manager)  
Bridget Gibson (Governance Support Officer)

**1 APOLOGIES**

Nil

**2 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**3 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Deputy Mayor Kelly Annand

Seconded: Cr Kate Taylor

That the following standing orders are suspended for the duration of the meeting:

- 21.2 Time limits on speakers
- 21.5 Members may speak only once
- 21.6 Limits on number of speakers

And that Option C under section 22 General procedures for speaking and moving motions be used for the meeting.

Standing orders are recommended to be suspended to enable members to engage in discussion in a free and frank manner. **.CARRIED**

#### 4 CONFIRMATION OF MINUTES

**COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker  
Seconded: Deputy Mayor Kelly Annand

**That the minutes of the Finance and Infrastructure Committee Meeting held on 27 February 2020 as circulated, be confirmed as true and correct.**

**CARRIED**

#### 5 REPORT SECTION

##### 5.1 FINANCE AND INFRASTRUCTURE COMMITTEE MONITORING REPORT

**PURPOSE**

The purpose of this report is for the Finance and Infrastructure Committee to receive a report on the progress of key committee priorities.

**COMMITTEE RESOLUTION**

Moved: Cr Kate Taylor  
Seconded: Cr Brent Muggeridge

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

##### 5.2 RESOLUTION MONITORING REPORT

**PURPOSE**

The purpose of this report is to present to the Committee the Finance and Infrastructure Resolution Monitoring Report. This report seeks to ensure the Committee has visibility over work that is progressing, following resolutions from Council.

**COMMITTEE RESOLUTION**

Moved: Cr Kate Taylor  
Seconded: Cr Gerard Minehan

**That, having considered all matters raised in the report, the report be noted.**

**CARRIED**

### 5.3 ADOPTION OF ASSET MANAGEMENT POLICY

#### PURPOSE

The matter for consideration by the Committee is the adoption of Council's Asset Management Policy.

#### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Deputy Mayor Kelly Annand

**That having considered all matters raised in the report, the Committee adopts the attached Asset Management Policy.**

**CARRIED**

### 5.4 ADOPTION OF PROJECT CHARTER FOR SECTION 17A REVIEW OF SOLID WASTE

#### PURPOSE

The matter for consideration by the Finance and Infrastructure Committee is the adoption of the Project Charter for the Section 17a of the Local Government Act 2002 review of the Solid Waste activity.

#### COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Cr Tim Aitken

**That having considered all matters raised in the report:**

- a) **That the Finance and Infrastructure Development Committee recommend to Council that the Project Charter for the Section 17a Review of Solid Waste activities be adopted.**

**CARRIED**

It was requested that Officers carry out a service delivery review in the future. Officers to action.

**5.5 QUARTERLY NON-FINANCIAL PERFORMANCE REPORT JAN - MAR 2020****PURPOSE**

The purpose of this report is to present to the Finance and Infrastructure Committee the quarterly non-financial performance report for the period 1 Jan – 31 March 2020.

**COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Tim Chote

**That having considered all matters raised in the report:**

**That the Quarterly Non-Financial Performance Report 1 Jan – 31 March 2020 Report be received. CARRIED**

Timeframes in regards to the District Plan project were discussed. Officers noted that notification of the draft District Plan is on track for completion at the end of the financial year.

**6 DATE OF NEXT MEETING****COMMITTEE RESOLUTION**

Moved: Cr Jerry Greer

Seconded: Cr Exham Wichman

**That the next meeting of the Central Hawke's Bay District Council be held on 18 June 2020.**

**CARRIED**

**7 TIME OF CLOSURE**

**The Meeting closed at 10:04 AM.**

**The minutes of this meeting were confirmed at the Finance and Infrastructure Committee Meeting held on 18 June 2020.**

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**CHAIRPERSON**